

**RYE TOWNSHIP  
SUPERVISORS' MEETING  
June 18, 2012**

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**PRESENT:** Chairman Robert Lightner, Vice-Chairman Ken Quigley, Supervisor, Ron Cree; Daisy Lightner, Secretary/ Treasurer, James Hawk, Zoning Officer, Sean Fedder, Linda Ekelman, Elwood Brubeck, Luke Roman of the Duncannon Record, Kara Newhouse of the Patriot News.

**FORMER SUPERVISOR PRESENT:** Phyllis Page

The meeting was held at the municipal building and called to order at 7:30 PM. Chairman Robert Lightner convened the meeting with the pledge of allegiance to the flag. The meeting was tape recorded to aid with the preparation of minutes.

**CITIZEN PARTICIPATION:** Chairman Lightner welcomed everyone and asked if there was any citizen participation. None was offered at this time.

**APPROVAL OF THE MINUTES:** Vice-Chairman Quigley made a motion to approve the minutes of the May 21, 2012 supervisors' meeting. Supervisor Cree seconded. Motion carried unanimously.

**MONTHLY MUNICIPAL REPORTS:** Zoning Officer, James Hawk provided a brief verbal zoning report as follows: two (2) zoning permits. \$100.00 in fees collected.

On behalf of the Board, Chairman Lightner requested Zoning Officer provide the Township office copies of his written monthly report listing permits issued and activities for the month. Supervisor Cree, the former zoning officer, explained the purpose for the written documentation. Supervisor Cree offered that supporting documentation is most helpful to keep a history of violations and useful as evidence at enforcement hearings. Zoning Officer Hawk offered that he writes everything down at home, but would provide the Township office with the requested written reports.

The Sewage Enforcement Report was submitted by Leonard Sizer of Madden Engineering. Chairman Lightner read the report as follows: two (2) activities: SFTF inspections for Dave Thomas and Katherine Campbell for \$75.00; \$26.00 in mileage for a total due in expenses of \$101.00.

The June Road Report was submitted by Road Foreman, Brad Sloop. Supervisor Quigley read the report and noted that the first mowing has been completed along Township roadways with the assistance of Supervisor Cree. Drainage repair work on a culvert box on Maranatha Drive and base repair work in anticipation of paving of Lone Oak Drive. The report was placed on the table for public review.

Recreation Board member, Susan Vodzak reported a very successful Strawberry Festival in spite of the rainy weather with approximately 75 people in attendance. She announced the following upcoming events:

- ◆ Pool party, July 20th at the Marysville Lions Club; 7-9 PM; Free
- ◆ Sundaes in the Park, August 12 at the Park; 6:00 PM, Rain date of August 19th.

No Emergency Management report was provided. Chairman Lightner reported that the generator for the Glenvale Church, the Township's disaster center, is scheduled for installation this week. He offered that a special meeting will be scheduled in the near future to discuss procedures should a disaster occur and the evacuation center is utilized.

The May Treasurer's Report and Fund Balance Report were submitted for public review and read by the Secretary/Treasurer & with no discussion were accepted as read pending the final approval of the independent auditors.

**RESOLUTIONS:** Supervisor Cree made a motion with a second from Supervisor Quigley to approve **Resolution 12-14** which establishes a Fund Balance Policy in accordance with GASB Statement #54 and classifies fund balances based on the relative strength of constraints that control the purposes for which specific amounts can be spent. The Board recognizes that maintaining a sufficient fund balance is essential and advantageous for both the Township and the tax payer. Motion carried. Chairman Lightner abstained because of a potential conflict of interest because his wife is the Secretary/ Treasurer.

Supervisor Cree made a motion with a second from Supervisor Quigley to approve **Resolution 12-15**, which authorizes an automatic monthly electronic bank transfer for payment of health insurance. Motion carried. Chairman Lightner abstained because of a potential conflict of interest, because his wife is the Secretary/Treasurer. He provided the Recording Secretary with a written memorandum stating the same.

Supervisor Cree made a motion with a second from Supervisor Quigley to approve **Resolution 12-16**, which authorized the Secretary/Treasurer to transfer a matured Capital Improvement CD at the Marysville Bank to a five (5) year CD at the Bank of Landisburg, Shermans Dale branch . Motion carried unanimously.

**OLD BUSINESS:** Ordinance 12-02 was duly advertised and proof of publication is on file. With no further discussion, Supervisor Quigley made a motion and Supervisor Cree seconded to adopt **Ordinance 12-02**, which revises Refuse Ordinance 97-3, Section 1, “Definitions”, by revising the definition of senior citizen from at least 62 years of age to at least 65 years of age. Motion carried unanimously.

Former Supervisor Page suggested the Board consider stricter regulations and enforcement for residents who place their trash out for collection too early. She observed trash placed out for collection on Sunday when collection day is Tuesday. Chairman Lightner offered that there are difficulties with enforcement. Some residents may be out of town or on vacation and place their trash along the road way for collection before they leave on Sunday.

The Board discussed an ongoing zoning violation being monitored at 960 Valley Road. Zoning Officer Hawk said he is aware of the situation and it does appear that the residents continue to operate a business and park in their front yard because the tractor trailer trucks park in the driveway. An “Immediate Action Requested” 15 day notice letter was already sent. According to Zoning Officer Hawk the residents made some effort to clean up the property. However, they continue to park (3) trailer trucks in their driveway and park their personal vehicles in the front yard.

Chairman Lightner suggested contacting Solicitor Wagner for his advice. Supervisor Cree suggested the Zoning Officer take photographs of the property, continue to conduct interim inspections, and send a second enforcement letter. Supervisor Quigley observed a large tow truck this past weekend backing into the subject residential property owner’s driveway and interfering with the traffic flow along SR850.

Supervisor Cree offered that the Township has a written complaint form called a “Request for Action” (RFA) for any resident to complete when they have a concern. As the former zoning officer, Supervisor Cree expressed appreciation to Mr. Hawk for handling these sometimes difficult situations.

**NEW BUSINESS:** Chairman Lightner explained that the Township has an Ordinance that provides that in certain fire losses the insurer must transfer insurance proceeds to the Treasurer of the Township to be used to pay delinquent taxes and other municipal claims or held as security and used to pay the total cost of removing, repairing, or securing the damaged building. A recent fire loss at 3410 Valley Road provided the Township \$18,793.94 in insurance proceeds. The dwelling was

destroyed. The Zoning Officer completed an on-site inspection and found that the damaged structure was completely cleaned up and all debris removed except for a concrete pad. The Secretary/Treasurer certified that there are no taxes in arrears. Upon due consideration, Supervisor Cree made a motion and Supervisor Quigley seconded to release the total funds of \$18,793.94 held in escrow to the owner of record for the 3410 Valley Road property; motion carried unanimously.

Supervisor Quigley noted that a sewage permit and alternate sewage site must be acquired before a new home is constructed on the now vacant lot.

Chairman Lightner made a motion with a second from Supervisor Cree to approve a technical and price proposal received from Madden Engineering to prepare a one page R-O-W plan for Cove Hill Road to provide for the construction of a turn around area at the northern extent of the roadway for easier access for emergency vehicles such as snow plows and fire trucks. The cost proposed for said plan is \$800 to \$1,100. Motion carried unanimously. Supervisor Quigley signed the proposal and noted that it is his intent to sign agreements along with the R-O-W plan and record all documents at the County.

Chairman Lightner announced the following events:

- ◆ Revised board meeting schedule for July as follows:  
July 30; all meetings at 7:30 PM
- ◆ July 4 – Office Closed for 4th of July. No change in Trash collection..
- ◆ July 20 – Pool Party; 7-9 PM at the Marysville Boro Pool; FREE

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/treasurer provided a June expense check register and submitted the following checks for approval, signature and payment: General Fund Check s #s 13539-13578 in the amount of \$65,699.10. No checks void.

Payroll checks #s 6234-6241 in the amount of \$4,480.82. No payroll checks void.

Payroll checks #s 6242-6247 in the amount of \$3,751.88. No payroll checks void.

With no discussion on the bills presented, Supervisor Cree made a motion & Supervisor Quigley seconded to approve the checks & pay the bills except for check numbers 13541 and 13563 issued to Daisy Lightner. Check number 13541 is for mileage and Check number 13563 is for reimbursement for overpayment of dependent life insurance through employee payroll deduction. Motion carried unanimously.

Supervisor Quigley made a motion and Supervisor Cree seconded to approve checks #13541 and #13563 issued to Daisy Lightner as stated above. Motion carried. Chairman Lightner abstained from the vote because of a conflict of interest. Daisy is his wife.

**CITIZEN PARTICIPATION:** Chairman Lightner asked if there was any citizen participation at this time. Supervisor Cree asked about the adequacy of other turnarounds on public roadways within the Township. Chairman Lightner offered that subject of turnarounds could be an item discussed at the special emergency management meeting where individuals who drive the fire trucks and apparatus could provide their input.

**ADJOURNMENT OF THE MEETING:** There being no further business before the Board, Vice-Chairman Quigley made a motion and Supervisor Cree seconded to adjourn the meeting at 8:07 pm. Motion carried unanimously.

Respectfully submitted,

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Daisy Lightner  
Secretary/Treasurer