

**RYE TOWNSHIP  
SUPERVISORS' SPECIAL MEETING  
August 14, 2012**

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**MEMBERS PRESENT:** Robert Lightner, Chairman, Vice-Chairman Ken Quigley, Supervisor Ron Cree, Daisy Lightner, Secretary/Treasurer, James Cassidy, Emergency Management Coordinator, (EMC) and Pete Fitting, Assistant Emergency Management Coordinator.

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Lightner convened the meeting with the pledge of allegiance to the flag. The meeting was tape recorded to aid with the preparation of the minutes. Proof of publication is on file for advertisement of this special meeting.

**CITIZEN PARTICIPATION:** No citizen participation was offered.

**RESOLUTIONS:** The Board of Supervisors approved a contract extension request for weekly trash collection with Penn Waste, Inc. at the July 30, 2012 board meeting. To memorialize the approval, Supervisor Cree made a motion and Supervisor Quigley seconded the motion to adopt Resolution 12-19, which extends the contract with Penn Waste, Inc. for two more years to December 31, 2014 for collection and disposal of weekly trash and to authorize Supervisor Ron Cree to sign the contract extension paperwork on behalf of the Board. Motion carried unanimously.

The Board is in receipt of a request to extend the current agreement between Rye Township and Interstate Waste Services for the pick up and recycling of three (3) 30 yard recycle boxes in Rye Township for a twelve (12) month term. Upon due consideration, Supervisor Cree made a motion with a second from Supervisor Quigley to rescind the motion made at the July 30, 2012 board meeting to authorize the Secretary/treasurer to advertise for recycling bids and to adopt Resolution 12-20, which approves the extension of a contract for the hauling and processing of drop off recycling materials with Interstate Waste Services for a period of twelve months from January 1, 2013 to December 31, 2013. Supervisor Cree will sign the contract extension paperwork on behalf of the Board. Motion carried unanimously.

**BUSINESS:** Upon due consideration, Supervisor Quigley made a motion to participate in the Capital Region Council of Governments bulk road salt contract bid for the minimum amount of 24 tons. Quigley explained that with the very mild winter of 2012, the Township has a surplus of salt and anti-skid. Motion carried unanimously.

**EMERGENCY OPERATIONS AND PROCEDURES:** Chairman Lightner explained the main purpose of this meeting is to discuss and gain input to formulate emergency procedures relating to disasters or extended power outages. He noted that the two standby generators at the Township and the Glenvale Church are now installed and operational. The Board is looking for ways to communicate and notify its residents during these times of emergencies that the evacuation center at the church is available and can be utilized.

The following thoughts and recommendations were made:

- EMC Cassidy noted that typically during emergency situations an announcement is provided to the designated emergency broadcast radio station. Residents would need a battery operated radio in order to hear the message during power outages.
- EMC Cassidy offered that residents in need may be identified directly if the Township personnel are out and about immediately following the emergency.
- Cell phones were discussed as the best method for communication among Township officials and personnel, although the Township does have a base radio in the Township office that will be operational with the standby generator.
- Supervisor Quigley suggested the appointment of block captains for notification throughout the various neighborhoods in the Township.
- Assistant EMC Fitting offered that the Marysville Fire Company is notified through the first call. In response to the call, the Fire Company proceeds to go about the Township cleaning up public roadways to gain access. The bull horn on the fire truck could be utilized as they drive throughout the neighborhoods.
- Chairman Lightner and EMC Cassidy agreed that the Township building would be the emergency operations center and the Glenvale Church would be the emergency evacuation center.
- Assistant EMC Fitting recommended the Fall Newsletter as a good method for informing residents of the procedures and available facilities should there ever be a need to utilize them.
- The Red Cross was discussed as an entity to provide assistance during a time of emergency. Supervisor Cree has been in contact and plans to gain additional information. However, the facility must be inspected by the Red Cross prior to them providing assistance at the Township's facility.
- EMC Cassidy will provide Daisy with an article for the Fall Township newsletter by the first week of September.
- The older corded; land line phones are operational during a power outage.
- Assistant EMC Fitting recommended utilizing the radio in a resident's car/vehicle to have access to the designated radio station since the radio operates with the car's battery.
- Designate a radio station for residents to listen to and announce it in the Newsletter. EMC Cassidy recommended checking with the County to see which station they have designated.
- Review and update the Emergency Management Operations Resource Manual and provide a copy to Assistant EMC Pete Fitting.
- EMC Cassidy announced a sheltering course in Lancaster on August 25, 2012 and indicated he might attend.
- Schedule and advertise quarterly EMC workshop meetings prior to the monthly Board of Supervisor meetings "as needed" beginning in 2013.

**OTHER BUSINESS:** Chairman Lightner directed the Secretary/Treasurer to contact George Askins to schedule the Santa Visitation in December and to include the date and details of this event in the Fall Newsletter.

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided an August 14, 2012 check register and submitted the following checks for approval and payment. General Fund checks #s 13623 -13644 in the amount of \$15,700.04 No checks void.

Payroll checks #s 6272-6277 in the amount of \$3,813.32. No checks void.

Chairman Lightner made a motion to pay the bills except for check number 13627 issued to Daisy Lightner for mileage reimbursement. Supervisor Quigley seconded his motion to approve the checks and pay the bills. Motion carried unanimously.

Supervisor Quigley made a motion and Supervisor Cree seconded the motion to approve checks #13627 issued to Daisy Lightner for mileage reimbursement. Motion carried. Chairman Lightner abstained from the vote since Daisy is his spouse.

**CITIZEN PARTICIPATION:** Chairman Lightner asked if there was any citizen participation at this time. None was offered.

**ADJOURNMENT:** There being no further business before the Board, Supervisor Quigley made a motion and Supervisor Cree seconded to adjourn the meeting at approximately 8:42 PM. Motion carried unanimously.

Respectfully Submitted,

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Daisy Lightner  
Secretary Treasurer