

**RYE TOWNSHIP
SUPERVISORS' MEETING
February 24, 2014**

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PRESENT: Chairman Ken Quigley, Vice-Chairman Ron Cree, Supervisor Jim Sabo, Daisy Lightner, Secretary/Treasurer, Nancy Sunday, Rebecca Schulze, Tax Collector, Anthony Trost of Third Mountain Surveying, Joel Heisley, John M. Fitzsimmons, P.E.; John Smith, Sean Fedder, and Luke Roman of the Duncannon Record.

FORMER SUPERVISORS PRESENT: Robert Lightner and Charles Kunkle

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was tape recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Chairman Quigley asked if there was any citizen participation at this time. Newly elected Supervisor James Sabo publically apologized for his misunderstanding of the actions of the Board, in particular with the actions of Supervisors Bob Lightner and Ken Quigley, in regards to their response to questions from the general public relating to the disbandment of the local police department in the summer of 2010. Supervisor Sabo offered that he now better understands that the Board responded as they did because they had the best interest of the Township at heart. The Board was being cautious in what was disseminated publically in an attempt to preserve and protect the Township from further potential legal liability and harm.

Former Supervisor Lightner commended Supervisor Sabo for his kind words, expressed appreciation for his comments, and gladly accepted his public apology. Chairman Quigley offered that several others in the community came to him personally with the same realization.

APPROVAL OF THE MINUTES: Supervisor Cree made a motion and Supervisor Sabo seconded to approve the minutes of the January 27, 2014 supervisors' meeting as submitted. Motion carried unanimously.

Supervisor Cree made a motion and Supervisor Sabo seconded to approve the minutes of the February 11, 2014 special workshop meeting as submitted; motion carried unanimously.

Upon further review and consideration, Chairman Quigley made a motion with a second from Supervisor Cree to revise the November 25, 2013 meeting minutes and delete the entire second paragraph under Citizen Participation. Motion carried. Supervisor Sabo abstained from the vote because he was not a supervisor in November of 2013.

SUBDIVISION PLANS: Anthony Trost of Third Mountain Surveying was in attendance to seek final approval and signatures for the Joel and Patti Heisley Final Subdivision Plan for 2280 Valley Road. The plan was revised to meet Clean and Green requirements. The purpose of the plan is to subdivide lot #2 and lot #3 from the residual lot #1. Total acreage to be divided is 156.23. Lot #2 contains an existing dwelling with a revised lot size of 10.176 acres. Lot #3 is being proposed for development with a lot size of 10.03 acres. Both new lots will now meet the 10 acre minimum requirement for Clean and Green. The residual, Lot #1 will remain agricultural. Perry County Planning Commission comments were received and addressed. The Rye Township Planning Commission conditionally recommended approval of the plan at the February 4, 2014 meeting. All fees are paid in full.

Upon due consideration, Supervisor Cree made a motion with a second from Supervisor Sabo to approve the alteration of requirements from the Subdivision Land Development Ordinance 09-03 for the **Joel and Patti Heisley Final Subdivision Plan** as follows:

1. Article 5, Section 501 Preliminary Plan requirement
2. Article 5; Section 502.1 400 foot scale requirement for the residual property.
3. Article 5, Section 502.N Contour intervals placed in 2 foot intervals
4. Article 5, Section M.6 Wetland delineation
5. Article 6, Section 603 B. Waiver of Perry County Conservation District approval
6. Article 7, Section 715.B.31 Water Feasibility Report

Motion carried unanimously.

Upon due consideration and review Supervisor Cree made a motion with a second from Supervisor Sabo to approve the **Joel and Patti Heisley Final Subdivision Plan.** Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Due to lack of activity during the winter months, no Sewage Enforcement Report was submitted.

No Zoning Report was received. Chairman Quigley announced that the Board recently hired Janet Hardman to fill the position of Zoning/Code Enforcement/Driveway Permit Officer. Weather permitting she will be in attendance at the March board meeting.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Most of the work completed involved either winter maintenance with snow plowing or repair of equipment. Supervisor Quigley noted this winter has been harsh. But fortunately the Township received a load of salt today. Everyone is looking forward to spring.

Recreation Board member Nancy Sunday reported that the Recreation Board met in February to plan for the following events:

- ◆ Easter Egg Hunt April 12 @ 11:00 AM; Rain Date: April 13 @ 1:00pm
Ages 10 and under
- ◆ Fishing Derby May 17, 9:00 AM at the Sportsmen's Association
- ◆ Strawberry Festival June 15
- ◆ Community Festival July 19, Bands, Covered Dish Picnic

Nancy noted that the Board intends to install new wood carpet at the Park playground areas this year.

Chairman Quigley made a motion with a second from Supervisor Cree to authorize the Recreation Board to be responsible for mowing and maintenance of the former VFW ball field with the stipulation that all contracts must come before the Board of Supervisors for final approval. Motion carried unanimously.

Assistant EMC Pete Fitting offered that he attended a County Municipal Reporting Meeting at Perry County. He reported that if any flooding occurs or damage from storms to report it to the Township office or the EMC James Cassidy. The more residents report damage in their communities, the more likelihood of potentially acquiring funding.

Supervisor Cree discussed concerns with a potential emergency situation located on Lambs Gap Road or any road that is not accessible. Assistant EMC urged all residents to also keep their driveways clear so emergency responders are able to gain access in time of need.

The January Treasurer's Report was submitted and read by the Secretary/Treasurer & placed on the front table for anyone to review. The Board accepted the report as submitted pending the independent auditors' report. The Secretary/Treasurer further reported that auditors from SEK conducted their on-site 2013 Audit on February 10 & February 11. They plan to present their public report at the April board meeting.

RESOLUTION: Supervisor Cree made a motion with a second from Supervisor Sabo to adopt **Resolution 14-05**, which authorizes the Secretary/Treasurer to transfer and distribute a matured General Solid Waste Certificate of Deposit at the Shermans Dale Bank of Landisburg per the 2014 Budget. Motion carried unanimously.

LEGAL BUSINESS: Solicitor Wagner was not in attendance to address the legal concerns due to a prior commitment. If time permits, he may arrive later in the meeting. It was the consensus of the Board to table the items under legal business until either the Solicitor arrives or the next meeting.

OLD BUSINESS: Chairman Quigley made a motion with a second from Supervisor Cree to increase the fee charged for checks returned to the tax collector for “insufficient funds” to \$25.00 plus any costs charged by Marysville Bank and to authorize the Secretary/Treasurer to advertise the increase to effectuate that change for adoption at the March 24, 2014 meeting. Motion carried unanimously.

NEW BUSINESS: Supervisor Cree made a motion with a second from Chairman Quigley to accept the following certification of Real Estate and Per Capita Taxes from Tax Collector, Rebecca Schulze:

<u>Real Estate</u>	<u>Per Capita</u>
\$163,317.60	\$8,335.00

Motion carried unanimously.

In compliance with the American Disabilities Act, Rebecca Schulze also presented a letter to keep on file in the Township office that she agrees to provide curb side service when mobility is a problem as long as prior appointments are made by phone. She will also come to your home by appointment only with a 24 hour advance phone request to pick up payment and receipt tax bills.

Supervisor Cree made a motion with a second from Chairman Quigley to provide a letter of support to Carroll Township for inclusion with their grant application to the PA Department of Conservation and Natural Resources to install electric, water and sewage infrastructure to support restroom facilities and a pavilion at the Valley Park Project. Motion carried. Supervisor Sabo abstained from the motion.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a February 24, 2014 expense check register and submitted the following checks for approval and payment: General Fund Check’s #s 14288-14302 in the amount of \$23,898.82. No checks void.

Payroll checks #s 6607-6616 in the amount of \$4,513.44. No payroll checks void.

Payroll checks #s 6617-6623 in the amount of \$5,121.42. No payroll checks void.

With no further discussion on the bills presented, Supervisor Cree made a motion & Supervisor Sabo seconded to approve expense check #s 14288-14302 for payment with the exception of check # 14289 issued to Cathy Sabo and all payroll checks. Motion carried unanimously.

Supervisor Cree made a motion with a second from Chairman Quigley to approve check # 14289 issued to Cathy Sabo. Motion carried. Supervisor Sabo abstained due to a potential conflict of interest since Cathy Sabo is his wife.

CITIZEN PARTICIPATION: Former Supervisor Charles Kunkle addressed the Board with a plowing concern relating to a church parking lot along Grier Point Road. Chairman Quigley offered that he was made aware of this concern and it was already addressed.

Former Supervisor Lightner asked about the status of the “No Hunting” signs proposed by the Recreation Board for Weaver Park. After speaking with the Game Commission, their recommendation was that the signs read: “*No Hunting. Public Park*”. Nancy Sunday offered that this will be further discussed at the next Recreation Board meeting before the signs are ordered.

John Smith of Cove Road asked about proposed improvements to the Cove Road turnaround. Chairman Quigley offered that he plans to meet on-site once the weather breaks to discuss the plans to install a turnaround on Cove Road this year. Following the on-site meeting, a survey of the roadway will be completed.

Rebecca Schulze suggested the addition of the agenda to the Township’s website prior to a meeting. The Board will take her suggestion under consideration.

EXECUTIVE SESSION: Chairman Quigley recessed the meeting to Executive Session to discuss personnel issues at approximately 8:00 PM.

RECONVENE THE MEETING: Chairman Quigley reconvened the meeting at 8:42 PM. No action was taken. Solicitor Wagner was not able to attend the meeting.

ADJOURNMENT OF THE MEETING: There being no further discussion or business before the Board, Supervisor Cree made a motion and Supervisor Sabo seconded to adjourn the meeting at 8:43 pm. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer