

**RYE TOWNSHIP  
SUPERVISORS' MEETING  
February 23, 2015**

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**PRESENT:** Chairman Ken Quigley, Vice-Chairman Jim Sabo, Supervisor Tom Speck, Daisy Lightner, Secretary/Treasurer, Nancy Sunday, Rebecca Schulze, Pete Fitting, John M. Fitzsimmons, P.E., Gary Roth, Luke Roman of the Duncannon Record and P. Daniel Altland, Esquire.

The meeting was held at the municipal building and called to order at 7:02 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was tape recorded to aid with the preparation of minutes.

**CITIZEN PARTICIPATION:** Chairman Quigley asked if there was any citizen participation at this time. Pete Fitting of Dicken Drive questioned the additional snow plowing completed on certain private driveways on Dicken Drive by the Township plow truck. Chairman Quigley offered to check with the Road Department about his concern.

Gary Roth of Maranatha Drive approached the Board regarding a concern with selling a property at 3118 Valley Road previously owned by him. He presented a copy of a subdivision plan which divided the property into two lots. However, when the property was transferred to his son, Robert several years ago, the attorney combined the deeds creating one combined parcel. Township Solicitor Dan Altland advised him to go back to the attorney that combined the deeds and explain that a recorded subdivision plan exists. A corrective deed would have to be written before the lot could be sold. The Board advised Mr. Roth to contact the Township office for the deed book and page number of the recorded plan.

**APPROVAL OF THE MINUTES:** Supervisor Sabo made a motion and Chairman Quigley seconded to approve the minutes of the January 26, 2015 supervisors' meeting as submitted. Motion carried unanimously.

**MONTHLY MUNICIPAL REPORTS:** Zoning Officer, **Janet Hardman** provided a February Zoning Report as follows:

Six	(6) Zoning Permits	
Two	(2) Inspections	
Two	(2) Meetings with residents	
Five	(5) Phone calls.	Total due in wages of \$225.00

The report was placed on the front table for anyone to review.

The Sewage Enforcement Report was submitted by **SEO Lenny Sizer** of Madden Engineering. Chairman Quigley read the report: Seven (7) activities: application and permit issuance for 655 Mountain Road; Module review for Heisley and Tepsich; chisel and pressure inspections for Wolfe on Cove Hill Road; and a permit for repair for Thompson on Willow Street for a total due in fees of \$ 445.00.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Most of the work completed once again involved either winter maintenance with snow plowing or repair of equipment.

Chairman Quigley announced that the Pine Hill Road Bridge Replacement project was awarded to the lowest bidder: Blooming Glen Contractors at a cost of \$383,305. The bridge is scheduled for replacement this summer.

Recreation Board member Nancy Sunday reported that there was not a quorum of the Board at the January meeting so the Recreation Board was unable to reorganize for the year. Nancy noted that there is a vacancy on the Board if anyone is interested. She announced the following upcoming dates for events:

April 4           Easter Egg Hunt; 11 AM at the New Valley Road Park

May 16           9-11 AM; Annual Fishing Derby at the Marysville Sportsmen's Association

The Board is also beginning plans for the 250<sup>th</sup> Anniversary celebration in 2016 and invited anyone interested to attend their meetings.

No Emergency Management report was presented.

The January Treasurer's Report & General & Solid Waste Fund Balance Reports were submitted for review by the Secretary/Treasurer & placed on the front table for anyone to review. The reports are submitted and approved pending the 2015 Financial Audit. The Secretary/Treasurer reported that auditors from SEK & Co. completed the on-site portion of the 2014 audit on February 5 and February 6. Auditors from the Auditor General's office will be on-site to conduct a Liquid Fuels audit for the year 2013 on Wednesday, February 25.

The Secretary/Treasurer provided a verbal summary of the 2014 Tax Collector's audit conducted by the Elected Auditors on February 10, 2015. Overall the Auditors found the records of tax collector Rebecca Schulze in good order. The records are in order and reconciled with confirmations received with no exceptions.

**LEGAL BUSINESS:** Solicitor Altland reviewed and provided a revised "Easement and Road Maintenance Declaration Agreement" for the Timmy and Joel Final Subdivision Plan. Chairman Quigley noted that the Timmy and Joel Heisley Final Subdivision Plan, which creates a lot off New Valley Road, was conditionally approved at the January 26, 2015 board meeting. Upon legal review of the Easement and Private Road Maintenance Agreement, Solicitor Altland further advised that a waiver of the minimum private drive R-O-W width was inadvertently omitted from the list of waiver requests for approval. Upon due consideration, Chairman Quigley made a motion with a second from Supervisor Sabo to approve a waiver of SALDO Ordinance 09-03, Article 7, Design Standards, Section 703 C. Minimum Standards, Private Drive R-O-W width 50 feet for the Timmy and Joel Heisley Final Subdivision Plan. It was noted that this waiver is only for this subdivision and any further development would require additional planning approvals. Motion carried unanimously. The Secretary/Treasurer will inform Burget Associates to add this additional waiver to the final revised Heisley plan.

Solicitor Altland provided an update to the 149 Fleisher Road appeal of the ZHB facts and findings. He read the Transcript and agrees with the ZHB that the Township's Zoning Officer erred in his decision to issue the permit in that the building encroached into the front setback. It appears that the attorney for Sultzaberger never responded to the offer proposed in November 2014. Solicitor Altland contacted the Attorney and hopes to receive a response in the near future.

Chairman Quigley discussed the closure of the dirt portion of Millers Gap Road during the winter season and possibly the installation of gates at either end that would close the road sometime in December/January until approximately March when it would be deemed safe and fit for travel. The section of the road way in question passes over the mountain through State Game Lands and provides no access to any dwellings. The Solicitor offered that Second Class Code does permit the Board to close the public roadway due to icy conditions in the winter season that deem the road unfit and unsafe for travel; however he would check on the installation of gates.

**RESOLUTIONS:** Chairman Quigley made a motion with a second from Supervisor Speck to adopt **Resolution 15-09**, which authorizes the Secretary/Treasurer to transfer the 2015 Liquid Fuels Allocation when received electronically in March at the Bank of Landisburg and deposited into the Highway Aid Money Market account and transfer the funds into an easy access municipal Highway Aid Cd at the First National Bank of Mifflintown, Shermans Dale for a better rate of investment return until utilized for payment of 2015 paving projects. The estimated amount of funds to be received is \$100,365. Motion carried unanimously.

**NEW BUSINESS:** Supervisor Sabo made a motion with a second from Chairman Quigley to authorize the Secretary/Treasurer to prepare and mail **spring bulk clean-up proposals** for award at the March 23, 2015 board meeting. Motion carried unanimously.

Upon due consideration, Supervisor Speck made a motion with a second from Chairman Quigley to approve a simple contract for mowing of **Oak Grove Cemetery** with Brad Sloop of Rye Township at the cost of \$120.00 per mowing with the maximum of 12 mowings. Motion carried unanimously.

Supervisor Speck made a motion with a second from Supervisor Sabo to authorize the Secretary/Treasurer to prepare **“Requests for Proposals”** (RFPs) for **mowing** of the New Valley Road Park and ball field “as needed” but no more than once per week beginning the end of April with no mowing after the “Halloween in the Park” event in October. Motion carried unanimously.

Chairman Quigley made a motion with a second from Supervisor Sabo to accept the following certification of Real Estate and Per Capita Taxes of the 2015 tax duplicate from Tax Collector, Rebecca Schulze:

<u>Real Estate</u>	<u>Per Capita</u>
\$162,950.40	\$9,005.00

Motion carried unanimously. The Secretary/Treasurer noted that the 2015 duplicate for Real Estate is actually slightly lower than last year 2014. This is attributed to appeals for assessments and property enrolled in the Clean and Green program.

Chairman Quigley announced the following:

- ◆ March 20<sup>th</sup> is the first day of Spring!!
- ◆ The office will be closed for Good Friday on April 3, 2015 with no change in trash collection.
- ◆ Easter Egg Hunt is scheduled for April 4 at 11:00 AM at the New Valley Road Park.

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided a January 29 to February 23, 2015 expense check register and submitted the following checks for approval and payment: General Fund Check's #s 14710-14744 in the amount of \$69,501.70. No checks void.

Payroll checks #s 6801-6808 in the amount of \$4,912.12. No payroll checks void.

Payroll checks #s 6809-6814 in the amount of \$3,881.71. No payroll checks void.

The Secretary/Treasurer noted that check number 14710 in the amount of \$50,000 transfers \$50,000 from the General Checking Account at the Marysville Bank, earning .10%, which is an asset account into another asset account, a short term investment CD at the First National Bank of Mifflintown for a better rate of return on investment at .65% per Resolution 15-08.

With no further discussion on the bills presented, Supervisor Sabo made a motion & Supervisor Speck seconded to approve all the expense checks and payroll checks for payment. Motion carried unanimously.

**CITIZEN PARTICIPATION:** Chairman Quigley asked if there was any citizen participation at this time. None was offered.

Chairman Quigley discussed the amount of salt and anti-skid utilized to date with the below average temperatures and numerous snow removal events. It was the consensus of the Board to authorize the Secretary/Treasurer to increase the amount of the State Piggyback Bulk Salt contract from 75 to 100 tons of salt. The Secretary/Treasurer indicated she would make the change to the contract electronically on the internet. No changes may be made after March 15, 2015.

Supervisor Speck suggested the installation of a dusk to dawn light at the western end of the municipal building to assist with better lighting at night on the recycling bins.

**ADJOURNMENT OF THE MEETING:** There being no further discussion or business before the Board, Chairman Quigley adjourned the meeting at 7:54 pm.

Respectfully submitted,

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Daisy Lightner, Secretary/Treasurer