

**RYE TOWNSHIP
SUPERVISORS' MEETING
March 23, 2015**

PAGE 1 OF 4

PRESENT: Chairman Ken Quigley, Vice-Chairman Jim Sabo, Supervisor Tom Speck, Daisy Lightner, Secretary/Treasurer, Pete Fitting, John M. Fitzsimmons, P.E., Sean Fedder, Phillip Beck of East Pennsboro EMS; Ted Grothe of Shermans Dale Ambulance Association, Camille A. Otto; Benjamin D. Kirk of Burget Associates; Meagan J. Thorpe, Rebecca Schulze, John Madden of Madden Engineering, Luke Roman of the Duncannon Record and P. Daniel Altland, Esquire.

FORMER SUPERVISOR PRESENT: Robert Lightner

The meeting was held at the municipal building and called to order at 7:01 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was tape recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time. No citizen participation was offered at this time.

PERSONS TO BE HEARD: Meagan Thorpe, director of the New Bloomfield office for Senator Rob Tepliz, was in attendance to introduce herself and notify the Board that Senator Tepliz and his staff are available to assist the Township in Perry County. Ms. Thorpe explained that with the redistricting effective December 1, 2014, Senator Tepliz now serves a small portion of Perry County. She encouraged the Board to contact their office any time throughout the year. Ms. Thorpe thanked the Board for their time and departed the meeting.

Ted Grothe, President of the Shermans Dale Ambulance Association was in attendance along with East Pennsboro Ambulance Services' President Phillip Beck to discuss ambulance service coverage for call box 12-05. Call Box 12-05 is the area from Rattling Rock Road west to but not including Millers Gap Road. Upon due consideration and with both Ambulance Associations in agreement, Chairman Quigley made a motion to change the ambulance service coverage for call box 12-05 from Marysville Ambulance emergency medical service to Shermans Dale Ambulance for emergency medical service effective May 1, 2015. Motion carried unanimously. The Secretary indicated she would notify Esther Rowe at the Perry County Dispatch Center.

AWARD OF RFP-Spring Bulk Clean up- : One request for proposal was received for the Spring Clean-up scheduled for Friday, May 1 and Saturday, May 2, 2015 as follows:

Sylvester's Services

Hauling fee	\$ 75.00
Haul fee w/waste	\$ 175.00
Total per pull	\$ 175.00
Tipping fees/Ton	\$ 69.00
Charge Scrap	-----
Scrap Metal Containers	\$ Zero

Upon due consideration, Chairman Quigley made a motion to award the Spring Clean-up contract to Sylvester's Services the only bid received for the delivery of and hauling away of roll offs, tipping fees, and scrap metal disposal conditional upon the receipt of a certificate of Workers

Compensation and Liability and a certificate of compliance with Federal CDL requirements for drug and alcohol testing for their drivers. Supervisor Speck seconded; motion carried unanimously.

APPROVAL OF THE MINUTES: Supervisor Sabo made a motion and Supervisor Speck seconded to approve the minutes of the February 23, 2015 supervisors' meeting as submitted. Motion carried unanimously.

SUBDIVISION PLAN: Ben Kirk of Burget and Associates approached the Board to seek final approval and signatures for the Heather M.C. and Joseph C. Hower Final Minor Subdivision Plan. The Howers purchased Lot 3 and Lot 4 of the Dittmar/Corl Subdivision located off Pine Hill Road. The purpose of the plan is to reconfigure two existing prior approved lots via swapping land, (lot addition) to increase Lot 3 to 10 acres making it eligible for the "Clean and Green" program. The lots are located off Pine Hill Road. The Plan proposed no earth moving or construction. Perry County Planning Commission comments were received and addressed. The Rye Township Planning Commission conditionally recommended approval of the plan at the March 19, 2015 meeting. All fees are paid in full. A fifty dollar security deposit was received.

Upon due consideration, Chairman Quigley made a motion with a second from Supervisor Sabo to approve the alteration of requirements from the Subdivision Land Development Ordinance 09-03 for the Heather M.C. and Joseph C. Hower Final Minor Subdivision Plan as follows:

1. Article 5, Section 501 Preliminary Plan requirement
2. Article 6, Section 602 A. (Sheet size/Map Scale)

Motion carried unanimously.

Upon due consideration and review Chairman Quigley made a motion with a second from Supervisor Sabo to approve the Heather M.C. and Joseph C. Hower Final Minor Subdivision Plan conditional upon acquiring all signatures on the plan. Motion carried unanimously. Ben Kirk took the plan with him to acquire the necessary signatures. He thanked the Board and departed the meeting at this time.

MONTHLY MUNICIPAL REPORTS: Zoning Officer, **Janet Hardman** provided a March Zoning Report as follows:

Four	(4) Zoning Permits	
Four	(4) Inspections	
One	(1) ZHB hearing	
Four	(4) Phone calls.	Total due in wages of \$255.00

The report was placed on the front table for public review.

The Sewage Enforcement Report was submitted by **SEO Lenny Sizer** of Madden Engineering. Chairman Quigley read the report: Two (2) activities: application and permit issuance for Lt 4 on Dutch Cemetery Road for Alpha State Realty, Don Failor for a total due in fees of \$100.00.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Most of the work completed once again involved either winter maintenance with snow plowing or repair of equipment and chains.

Former supervisor and current Recreation Board member, Bob Lightner reported that the Board held their last meeting on March 9 with two supervisors present to discuss the 250th Year Anniversary celebration for Rye Township. The date of **August 13, 2016** was set aside to hold the 250th celebration event. Bob requested that the Board construct a board walk between the park and

Municipal building for completion this year in anticipation of additional parking for next year's special event. Bob also encouraged the Board to be generous with the funds they budget in 2016 for this upcoming event. Bob requested old photos of the eastern end of the Township for inclusion in the book that Brian Hummel is preparing. He asked if the Board would be able to advance funds for the book printing or possibly to fund the cost of the crocks. The consensus of the Board was that they were willing since the funds would be returned to the General Fund when the books and crocks were sold. The Solicitor advised that any funds advanced and provided by the Township must be paid to the company and not to an individual.

Bob announced the following upcoming dates for events:

- April 4 Easter Egg Hunt; 11 AM at the New Valley Road Park
- May 16 9-11 AM; Annual Fishing Derby at the Marysville Sportsmen's Association

Assistant Emergency Management Coordinator Pete Fitting was in attendance. However, he presented no Emergency Management report this month.

The February Treasurer's Report & General & Solid Waste Fund Balance Reports were submitted for review by the Secretary/Treasurer & placed on the front table for anyone to review. The reports are submitted and approved by the Board pending the 2015 Financial Audit. The Secretary/Treasurer reported that auditors from SEK & Co. completed and submitted the 2014 Financial Audit Report to DCED electronically. They plan to attend the April board meeting to present their audit report to the public.

LEGAL BUSINESS: Chairman Quigley asked about the application of current regulations to existing lots subdivided years ago that come forward today to be developed. Solicitor Altland was not aware of any applicable regulations. Chairman Quigley asked if a note could be added to the plan that if lots lay dormant for many years without being sold and developed, that the owner or the new developer of the parcel is required to come in to complete a land development plan. Solicitor Altland was not aware of any regulations, but he would research the Municipal Planning Code, (MPC).

The Board discussed damages to Dutch Cemetery Road caused by recent development activity along this public road. John Madden, P E, engineer for Carroll Township was in attendance to discuss and coordinate with Rye Township regarding this concern and the repairs since this road is located in both Carroll and Rye Townships. Two of the lots in this development are located in Carroll Township and three lots are located in Rye Township. Janet Hardman, Code Enforcement Officer, was on-site and took pictures of the damaged roadway and shoulder and noted the lack of E & S measures in place. She notified Neil Imes at Perry County Conservation District of the violations.

The 149 Fleisher Road item would be discussed in Executive Session with the Solicitor.

RESOLUTION: Supervisor Speck made a motion with a second from Supervisor Sabo to adopt **Resolution 15-10**, which adopts a written expense check signature policy requiring three (3) signatures on all expense checks. This policy, which was already in practice is now in writing per the recommendation of State auditors. Motion carried unanimously.

NEW BUSINESS: One request for proposal was received and opened for the Park/ball field mowing from Kumler Lawn Care of Marysville. Upon due consideration, Chairman Quigley made a motion with a second from Supervisor Speck to accept the proposal for mowing of the New Valley Road park and ball field as follows:

Kumler Lawn Care Services

Cost per mowing of park, pavilion area, driveway entrance, playground	\$110.00
Cost per mowing of the Ball field inside and 20 feet outside around the perimeter to include the area by the bleachers near home plate and by the swings.	\$ 55.00

Motion carried unanimously. The Secretary will prepare the contract paperwork.

Chairman Quigley made a motion with a second from Supervisor Speck to reschedule the May board meeting to **Wednesday, May 20, 2015** due to a conflict with Election Day on Tuesday, May 19, 2015 and Memorial Day Holiday the following week on Monday, May 25. Motion carried unanimously. The secretary will advertise the change of date for the meeting.

Supervisor Sabo made a motion with a second from Supervisor Speck to authorize the Secretary to advertise the 2015 road paving bids for opening at the May 20, 2015 meeting. Motion carried unanimously. Chairman Quigley announced that he plans to meet with Penn Dot District 8 representative Rick Levan on Monday, March 30 to inspect the roads scheduled for overlay this summer.

Chairman Quigley announced the following:

- ◆ March 31 @ 7:00 PM a Zoning Hearing will be held at the Township building to hear an appeal for 3521 Valley Road from applicants Curtis and Cindy Whitmer relating to the denial of a Certificate of non-conforming use for a structure on the property.
- ◆ The office will be closed for Good Friday on April 3, 2015 with no change in trash collection.
- ◆ Easter Egg Hunt is scheduled for April 4 at 11:00 AM at the New Valley Road Park.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a March expense check register and submitted the following checks for approval and payment: General Fund Check's #s 14745-14779 in the amount of \$27,092.03. Void check number 14772.

Payroll checks #s 6815-6823 in the amount of \$5,433.58. No payroll checks void.

Payroll checks #s 6824-6832 in the amount of \$4,760.41. No payroll checks void.

With no further discussion on the bills presented, Supervisor Sabo made a motion & Supervisor Speck seconded to approve all the expense checks and payroll checks presented for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Quigley asked if there was any citizen participation at this time. Rebecca Schulze of Lee Wood Village asked why the Raisner/Matsko Small Flow Treatment Facility along Lambs Gap Road was not on the agenda for discussion. Solicitor Altland said this item would be discussed during the Executive Session.

EXECUTIVE SESSION: Chairman Quigley recessed the meeting to Executive Session at 8:00 PM to discuss several legal issues.

ADJOURNMENT OF THE MEETING: Chairman Quigley reconvened the meeting at 9:17 PM and with no further discussion or business before the Board, Chairman Quigley adjourned the meeting at the same time.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer