

**RYE TOWNSHIP
SUPERVISORS' MEETING
April 27, 2015**

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PRESENT: Chairman Ken Quigley, Vice-Chairman Jim Sabo, Supervisor Tom Speck, Daisy Lightner, Secretary/Treasurer, Pete Fitting, John M. Fitzsimmons, P.E., Sean Fedder, Jean Snyder, Garry G. Gipe, Darlene Campbell, John W. Smith, Gary Roth, Cindy and Joe Daupenspeck, Teena Curnow of SEK Inc., Luke Roman of the Duncannon Record and P. Daniel Altland, Esquire.

FORMER SUPERVISOR PRESENT: Robert Lightner

The meeting was held at the municipal building and called to order at 7:02 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time.

Former Supervisor Robert Lightner and resident Gary Roth expressed concern with the numerous vehicles, a travel trailer, debris, and unsightly condition of the property at 2105 Sites Circle. Various residents noted that the residents often block the public road to work on their vehicles. Chairman Quigley offered that the Zoning Officer would be notified to address this concern.

Former Supervisor Robert Lightner asked for clarification on information he heard recently regarding the Township contracting for police services with Marysville Borough Police Department. Supervisor Speck said he also heard this rumor. Supervisor Speck offered that the Board was simply invited to a meeting to discuss the option of contracting with Marysville for police services. No decisions were made and no contracts were signed.

Sean Fedder of Valley Road recommended strongly that Rye Township not become involved with Marysville for police services. He cited their past history, the liability it creates for the Township today, and the additional costs to taxpayers. Fedder said he is completely satisfied with the professional services provided by the Pennsylvania State Police offering that should a more serious incident occur the State Police would handle the event. Chairman Quigley agreed that the State Police are highly professional and appreciates their service to the Township.

LEGAL BUSINESS: Chairman Quigley asked the Solicitor for an update to the Dutch Cemetery Road issue. The Solicitor offered that the Township was going to acquire specifications for the roadway improvements and then require a bond to assure that the road repairs are satisfactorily completed. The Solicitor requested the Secretary forward a copy of the Ordinance adopted by the Township relating to this concern. Chairman Quigley noted that the length of public roadway affected by the development activity in Rye Township is longer than the portion of Dutch Cemetery Road affected in Carroll Township. John Madden of Madden Engineering and Carroll Township supervisors are coordinating with Rye Township with this concern since the road is located in both Townships.

Solicitor Altland offered that he received no response to his inquiries relating to 149 Fleisher Road. He will contact the attorney again.

A resident of Fleisher Road asked about his complaint regarding the business being conducted at 149 Fleisher Road by owner Robert Sultzaberger. Chairman Quigley offered that Zoning Officer Hardman is checking into his concern.

Upon due consideration Supervisor Speck made a motion and Chairman Quigley seconded to adopt **Resolution 15-12**, which revises the “Official Sewage Facilities Plan” of the Township as ordered by the Department of Environmental Protection on March 16, 2015 for Craig Raisner, who submitted a private request to the Department to install a Small Flow Treatment Facility on Lot 6, which is located off Lambs Gap Road conditional upon the review of the Resolution by legal counsel. Motion carried unanimously.

PERSONS TO BE HEARD: Teena Curnow of Smith, Elliott, Kearns, & Co, LLC was present to provide a brief synopsis of the 2014 Financial Audit report for Rye Township. Teena Curnow presented a power point program to explain the 2014 audit report. SEK issued an unqualified, clean audit opinion, which is the best opinion that may be given indicating that SEK is confident that the financial statements are materially correct. There were no findings. The Management Discussion and Analysis was prepared by Township management. A surplus resulted in the General Fund and Highway Aid fund with a deficit in the Solid Waste and Capital Reserve Funds. The surplus in the General Fund was due to sale of investments (CDs) to fund budgeted projects in the 2015 budget, which shows as a deficit in the Capital Reserve. Overall a surplus of approximately \$48,557 was realized for all the funds combined. The presentation provided analysis of all the funds, notes to financial statements, the Management letter, a general communication letter, and graphical analysis of cash and investment trends, revenue versus expenses; revenue trends; expense trends; revenue allocation and expense allocation. Curnow noted that GASB 68 was recently adopted with new standards that will significantly change the accounting and reporting for pension plans beginning in the 2015 fiscal year. She reported that fortunately Rye Township’s pension plans are both fully funded. SEK will determine if these new GASB standards apply to the Township, and if any additional footnote disclosures will be necessary. The 2014 audit report was placed on the front table and available for review. The audit report is on file as a permanent record of the Township.

CPA Teena Curnow asked if there were any questions on the audit or presentation. No response received. She thanked the Board and departed the meeting at this time. The Board thanked the auditor and also expressed appreciation to the Secretary/Treasurer for a job well done.

APPROVAL OF THE MINUTES: Supervisor Sabo made a motion and Supervisor Speck seconded to approve the minutes of the March 23, 2015 supervisors’ meeting as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Chairman Ken Quigley read the summary of the April Zoning Report provided by Zoning Officer, **Janet Hardman** as follows:

| | |
|--------------------------------|---------------------|
| Sixteen | (16) Zoning Permits |
| Three | (3) Inspections |
| Ten | (10) Phone calls |
| Total due in wages of \$435.00 | |

The report was placed on the front table for public review.

The Sewage Enforcement Report was submitted by **SEO Lenny Sizer** of Madden Engineering. Chairman Quigley read the report: Nine (9) activities: application and permit issuance for Lt 9, 41 Fleisher Road for Portzline; percs and probes on Lots 3 & 5 on Dutch Cemetery Road for Alpha State Realty, Don Failor; septic inspection for Cynthia Whitmer; Repair probes and percs for 1816 Valley Road for a total due in fees of \$735.00.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. The road crew has been busy patching potholes, trimming brush at Weaver Park; hauling millings to Millers Gap Road; servicing truck #2 and working with Wilson's on sweeping/vacuuming the roads of anti-skid.

Recreation Board member, Darlene Campbell provided a Recreation Report. The Easter Egg Hunt was successful with 46 children plus parents in attendance.

Darlene announced the following upcoming dates for events:

- May 16 9-11 AM; Annual Fishing Derby at the Marysville Sportsmen's Association

Darlene requested that the road crew repair and grade the parking lot where someone was doing donuts and created ruts. Chairman Quigley said he would take care of it.

Assistant Emergency Management Coordinator Pete Fitting was in attendance. However, he presented no Emergency Management report this month.

The March Treasurer's Report & General & Solid Waste Fund Balance Reports were submitted for review by the Secretary/Treasurer & placed on the front table for anyone to review. The reports are submitted and approved by the Board pending the 2015 Financial Audit.

RESOLUTION: Supervisor Speck made a motion with a second from Supervisor Sabo to adopt **Resolution 15-11**, which provides written documentation and clarifies the designation of Emergency Medical Ambulance Service in the Township of Rye, Perry County and sets the tax levy distribution at 50/50. Motion carried unanimously.

NEW BUSINESS: Chairman Quigley made a motion with a second from Supervisor Speck to authorize the advertisement of an Ordinance to temporarily close Grier Point Road for the Bethel United Methodist Church to hold its annual Strawberry Festival on June 20, 2015. Motion carried unanimously.

Supervisor Sabo made a motion with a second from Chairman Quigley to approve and issue a temporary zoning permit to erect a temporary structure at 45 Reed Drive for Josef and Cynthia Daubenspeck while their new home is being rebuilt due to an extensive structure fire with the following conditions:

- 1) The temporary permit issued expires in six (6) months, but can be renewed for an additional six (6) months.
- 2) The temporary structure must be removed before a certificate of occupancy is issued for the new home.

Motion carried unanimously. Chairman Quigley signed the permit placard.

Upon due discussion, Supervisor Speck made a motion with a second from Supervisor Sabo to authorize a one week rental of a street sweeper from Stephenson Equipment at a cost of approximately \$1,400.00. Motion carried unanimously.

Supervisor Speck made a motion with a second from Chairman Quigley to authorize the purchase of materials to construct an approximately 230 ft. long boardwalk to be located at the end of the gravel recycling lot over wet areas to the New Valley Road Park. The cost estimate for materials is approximately \$1,200-\$1,300 dollars. Motion carried unanimously.

Chairman Quigley announced the following:

- ◆ May 14 @ 7:00 PM a Zoning Hearing will be held at the Township building to hear a request for a variance for 3523 Valley Road from applicants Curtis and Cindy Whitmer to allow a residence in a structure that was permitted as an accessory garage.

- ◆ The annual Fishing Derby is scheduled for May 16 from 9:00 AM to 11:00 AM at the Marysville Sportsmen's Association in Marysville Borough.
- ◆ The office will be closed for Memorial Day on May 25, 2015 with trash collection rescheduled to Wednesday, May 27.
- ◆ Election Day; May 19 from 7 AM to 8 PM at the Township municipal building

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an April expense check register and submitted the following checks for approval and payment: General Fund Check's #s 14780-14804 in the amount of \$21,975.29. No checks void.

Payroll checks #s 6833-6841 in the amount of \$5,649.54. No payroll checks void.

Payroll checks #s 6842-6846 in the amount of \$6,073.37. No payroll checks void.

Payroll checks #s 6847-6851 in the amount of \$3,975.78. No payroll checks void.

Chairman Quigley asked about check number 14792 issued to Chemung Supply. The Secretary/Treasurer offered that this expense was for repair of damaged guiderail on Lambs Gap Road. The majority of the costs for repairs was reimbursed by insurance.

With no further discussion on the bills presented, Chairman Quigley made a motion & Supervisor Sabo seconded to approve all the expense checks and payroll checks presented for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Quigley asked if there was any citizen participation at this time.

John Smith of Cove Road requested the Township provide and place three (3) loads of 2A Modified stone on Cove Road. Chairman Quigley said he recently discussed stoning this road with the Road crew. Smith also noted that he was pleased with the snow removal on Cove Road last winter.

John Fitzsimmons of Lambs Gap Road asked when Lambs Gap Road is scheduled for resurfacing. Chairman Quigley said the road bids will be awarded at the May 20th meeting and paving is anticipated the beginning of June following the dismissal of school for the summer.

Chairman Quigley announced that a Pre-Construction Meeting was held on April 9, 2015 for the Bridge Replacement Project on Pine Hill Road. Pine Hill Road would be closed on June 10, 2015 following the dismissal of school to begin the replacement of the bridge for approximately five weeks depending on weather.

John Fitzsimmons asked about the drainage concern near his residence that he mentioned several months ago. Chairman Quigley said he spoke with the road crew and made them aware of the concern. He offered that they have recently been busy with pot hole patching.

ADJOURNMENT OF THE MEETING: With no further discussion or business before the Board, Supervisor Speck moved with a second from Chairman Quigley to adjourn the meeting at 8:14 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer