

**RYE TOWNSHIP
SUPERVISORS' MEETING
October 26, 2015**

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PRESENT: Chairman Ken Quigley, Vice-Chairman Jim Sabo, Supervisor Tom Speck, Daisy Lightner, Secretary/Treasurer, Peggy Fedder, Sean Fedder, John Stahl, Jean Snyder, Pete Fitting, Jane Bowers, John Smith, John M. Fitzsimmons, Luke Roman of the Duncannon Record and Solicitor P. Daniel Altland.

FORMER SUPERVISOR PRESENT: Bob Lightner

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Ken Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was tape recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Chairman Quigley asked if there was any citizen participation at this time. None was offered.

APPROVAL OF THE MINUTES: Chairman Quigley made a motion to approve the minutes of the October 21, 2015 budget workshop. Supervisor Sabo seconded; Motion carried. Chairman Quigley noted that a budget workshop was held on October 8 also; however, a quorum of the Board was not established.

Supervisor Sabo made a motion to approve the minutes of the September 28, 2015 supervisors' meeting. Chairman Quigley seconded; Motion carried.

LEGAL BUSINESS: Solicitor Altland offered that a response was received from the Wessels today in the mail. The Wessels paid for and completed a Township Road Occupancy Permit application for Utility Work and signed the agreement letter to repair the Dutch Cemetery Road next year and provide payment for snow plowing this winter season due to the damage on the public road resulting from heavy equipment used by their contractor for lot development.

No action was taken on the 149 Fleisher Road item. The Facts and Findings of the hearing held on September 8, 2015 were received and mailed to the Applicant on October 9, 2015. If no appeal is filed by the Applicant within the thirty day time period, the ZHB Facts and Findings and the variance granted with conditions is final.

Solicitor Altland reviewed a copy of the twenty-five year lease for the Park. He concurs that approval for any major change of use in the Park, such as the installation of a dog park, requires the approval first from the RTCA, the property owners of record. Concerns were once again expressed with liability created for the Township with the installation of a dog park.

MONTHLY MUNICIPAL REPORTS: Zoning Officer, **Janet Hardman** provided an October zoning report as follows:

Seven (7) Zoning Permits
Two (2) Letters
One (1) Review/Inspection
Two (2) Phone calls Total due in wages of \$180.00

The Sewage Enforcement Report was submitted by SEO Lenny Sizer of Madden Engineering. Chairman Quigley read the report: Four (4) activities: Contact engineer for Simmons SFTF-1858 New Valley Road; chisel and pressure inspections for 655 Mountain Road; and repair permit for 9 Bellview Road for a total due in fees of \$307.50.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Preparation for and work at Fall Bulk Clean Up; Chip brush and mow grass at Township building; Service #7 and #16 backhoes; haul antiskid to stockpile, and attend Dirt and Gravel Road School to gain certification, which qualifies Rye Township for grant funding.

Robert Lightner of the Recreation Board reported a successful Halloween in the Park with over seventy (70) participants. He expressed appreciation to the local boy scouts, who once again did a great job with the haunted trail.

Assistant Emergency Management Coordinator, Pete Fitting was in attendance. However, no Emergency Management Report was offered.

The September Treasurer's Report and Fund Balance Report were submitted for public review and read by the Secretary/Treasurer and with no discussion were accepted as read pending the final approval of the independent auditors.

RESOLUTIONS: Supervisor Speck made a motion and Chairman Quigley seconded to approve and adopt **Resolution 15-21**, which authorizes the transfer of a matured Certificate of Deposit from the Bank of Landisburg in the amount of \$183,741.37 plus final interest to the First National Bank of Mifflintown, Shermans Dale for 99 months at 2.10% capitalizing at 2.12%. Motion carried unanimously.

Supervisor Sabo made a motion and Supervisor Speck seconded to approve and adopt **Resolution 15-22**, which authorized a matured short term General Savings Certificate of Deposit held at the FNB of Mifflintown in the amount of \$306,377.04 to remain at the FNB of Mifflintown, Shermans Dale to be divided into two short term 11 month municipal access CDs at .65% allocated and transferred as follows:

\$111,377.04 General Fund CD

\$195,000.00 Capital Reserve Fund - 2016 Road Project CD- per the 2016 Budget

Motion carried unanimously.

OLD BUSINESS: No old business was discussed.

NEW BUSINESS: Upon due consideration and discussion, Chairman Quigley made a motion with a second from Supervisor Sabo to tentatively approve the **2016 budget** and authorize the advertisement of the proposed 2016 budget for public review for the next twenty (20) days with tentative adoption at the November 23, 2015 supervisors' meeting; motion carried unanimously. The record notes the budget is once again balanced with the use of reserves for road resurfacing and drainage culvert projects without a tax increase. The 2016 proposed budget was placed on the front table and made available for public review.

Supervisor Sabo made a motion to approve **Resolution 15-23**, the 2016 Schedule of Wages, which establishes the salaries for all full, part time & part time temporary employees effective the first payroll in January 2016. Chairman Quigley seconded; motion carried.

Supervisor Speck made a motion with a second from Chairman Quigley to appoint Nedra Willard Ansel as an elected auditor to fill a partial term left vacant with the resignation of Donna LaChapelle. Motion carried. The County Board of Elections will be notified of the appointment.

Chairman Quigley made a motion with a second from Supervisor Sabo to hire John Ritter, Jr. to begin December 14, 2015 as a probationary status employee for ninety (90) days. Full time employment will be conditional upon the satisfactory results of a pre-employment CDL drug test. Motion carried. Following a successful probationary period, John will be hired as a full time permanent employee to fill the position previously held by Mike Miller.

Chairman Quigley discussed the approval of Estimate #3 in the amount of \$62,018.99 to Handwerk Contractors for expenses incurred with the replacement of the Pine Hill Road bridge. Property owners reported that stones and debris remain in the nearby field that was utilized as a temporary staging area for the construction. The remaining debris does not permit the field to be mowed or tilled in this area. A temporary service pole for the construction office trailer also remains. Upon due consideration, Chairman Quigley made a motion with a second from Supervisor Sabo to approve and sign Estimate #3 in the amount of \$62,018.99 to Handwerk Contractors contingent upon the completion of the following:

- Signature of the Contractor on Estimate #3
- Clean up and haul away of all stones and debris in the field utilized as a staging area to the property owners' satisfaction
- Removal of the temporary service pole

Motion carried unanimously. The Board directed the Secretary/Treasurer to notify Pat Worthington at Wilson Consulting tomorrow and explain the above concerns and conditions.

Upon due consideration, Chairman Quigley made a motion with a second from Supervisor Speck to allocate the **2015 State Pension System Aid** in the amount of \$4,141.77 as follows:

- \$2,000.00 to PMRS to be applied to the Non-Uniformed Pension Plan. The pension plan is already fully funded.
- \$2,141.77 to remain in the General Fund to reimburse the MMO previously paid in the amount of \$3,477.00

Motion carried unanimously.

Chairman Quigley announced the following upcoming events:

- October 29- Trick or Treat Night; 6-8:00 PM
- November 3- Election Day; 7 AM to 8 PM
- November 4 - 7:30PM; Planning Commission meeting rescheduled due to Election Day
- November 11 – Veterans' Day; Township closed; no change in trash collection
- November 26, 27 and November 30 – Township closed for Thanksgiving Holiday and Deer Season; no change in trash collection

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an October check register and submitted the following checks for approval, signature and payment: General Fund Check #s 14968-14997 in the amount of \$90,475.65. No checks void.

Payroll checks #s 6914-6918 in the amount of \$ 3,846.27. No payroll checks void.

Payroll checks #s 6919-6927 in the amount of \$ 4,438.65. No payroll checks void.

Payroll checks #s 6928-6932 in the amount of \$ 3,699.46. No payroll checks void.

With no further discussion on the bills presented, Chairman Quigley made a motion & Supervisor Speck seconded to approve and sign all the checks presented and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: No citizen participation was offered at this time.

ADJOURNMENT: With no further business before the Board, Chairman Quigley adjourned the meeting at 7:35 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer