

**RYE TOWNSHIP  
SUPERVISORS' MEETING  
February 22, 2016**

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**PRESENT:** Chairman Ken Quigley, Vice-Chairman Jim Sabo, Supervisor John F. Stahl, Daisy Lightner, Secretary/Treasurer, Tammy Matter, Pete Fitting, Sean Fedder, Jean Snyder, John M. Fitzsimmons, P.E., , and Luke Roman of the Duncannon Record.

**FORMER SUPERVISOR PRESENT:** Robert Lightner

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of minutes.

**CITIZEN PARTICIPATION:** Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time. None was offered.

**APPROVAL OF THE MINUTES:** Supervisor Sabo made a motion and Supervisor Stahl seconded to approve the minutes of the January 25, 2016 supervisors' meeting as submitted. Motion carried unanimously.

**MONTHLY MUNICIPAL REPORTS:** No Zoning Report was received due to slow activities during the winter months.

The Sewage Enforcement Report was submitted by **SEO Lenny Sizer** of Madden Engineering. Chairman Quigley read the report: Two (2) activities: application and permit issuance for 650 Pine Hill Road for a total due in fees of \$ 100.00.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Most of the work completed involved either winter maintenance with snow plowing or repair, maintenance, and cleaning of equipment and trucks.

Recreation Board member Tammy Matter reported that the Recreation Board met in January to reorganize for the year. Tammy announced the following upcoming dates for events:

June 12	Strawberry Festival
July	Sundaes in the Park (specific date is not set at this time)
August 13	250 <sup>th</sup> Anniversary Celebration beginning at 9 AM.

No Easter egg hunt is scheduled this year. Easter is so early and the park grounds may be too saturated to hold the event. Plus, the Committee wants to focus their efforts on the Anniversary Celebration. Tammy offered that the following events are planned for the Anniversary Celebration: Chicken Bar B Que; French Fries, Halls Ice Cream; Hamburgers and Hotdogs; train rides for the children; crocks and a history books will be sold at cost; clowns; and entertainment from several local groups along with fireworks closing out the event on Saturday evening. A Sunday Church service is also planned. Shuttle service from the Glenvale Church will assist with parking. Many volunteers are needed to help assist with the events of the day.

No Emergency Management report was presented.

The January Treasurer's Report was submitted for review by the Secretary/Treasurer & placed on the front table for anyone to review. The report is submitted and approved pending the 2016 Financial Audit. The Secretary/Treasurer reported that auditors from SEK & Co. completed the on-site portion of the 2015 audit on February 8, 9 and 10. The additional third day was scheduled due to snow delays on Tuesday, the 9<sup>th</sup>.

**RESOLUTIONS:** Chairman Quigley made a motion with a second from Supervisor Stahl to adopt **Resolution 16-06**, which authorizes the Secretary/Treasurer to transfer the 2016 Liquid Fuels Allocation when received electronically in March at the Bank of Landisburg and deposited into the Highway Aid Money Market account and transfer the funds into an easy access municipal Highway Aid Cd at the First National Bank of Mifflintown, Shermans Dale for a better rate of investment return until utilized for payment of 2016 paving projects. The estimated amount of funds to be received is \$117,905.80. Motion carried unanimously.

Supervisor Stahl made a motion with a second from Supervisor Sabo to adopt **Resolution 16-07**, which memorializes the establishment of the trash fee schedule with a \$2.00 increase for residential rate fees and a \$10.00 increase for Commercial rate fees per the 2016 Solid Waste Budget. Motion carried unanimously

Chairman Quigley made a motion with a second from Supervisor Sabo to adopt **Resolution 16-08**, which establishes collection costs for garbage fee accounts and imposes the cost of such collection upon the delinquent ratepayer per Act 20. Motion carried unanimously.

Chairman Quigley made a motion with a second from Supervisor Stahl to adopt **Resolution 16-09**, which designates \$10,000 of General Fund monies for future Ms4 related expenses to be invested in a short term certificate of deposit with the intent that these funds will be transferred to the Capital Reserve Account in the 2017 budget. Motion carried unanimously.

**OLD BUSINESS:** Supervisor Sabo made a motion with a second from Supervisor Stahl to authorize a change to the Uniform and Non-Uniform Pension Plans for Rye Township at the Pennsylvania Municipal Retirement System (P. M. R. S.), from the Defined Benefit Plan to the Cash Balance Plan, which is similar to a Defined Contribution Plan. Motion carried with all members of the Board voting in favor of the change to the PMRS pension benefit contract for all new hires. The Secretary indicated she would contact PMRS to proceed with the 4-6 month process.

Chairman Quigley made a motion with a second from Supervisor Sabo to participate in the **State Piggyback Bulk Salt (Co-Stars) contract and authorizing the Secretary/Treasurer to complete the application online for 100 tons of salt, which obligates the Township to purchase at least 60% of the contract or 60 tons.** Motion carried unanimously

**NEW BUSINESS:** Chairman Quigley made a motion with a second from Supervisor Stahl to authorize the Secretary/Treasurer to prepare and mail **spring bulk clean-up request for proposals** for award at the March board meeting. Motion carried unanimously.

Upon due consideration, Supervisor Stahl made a motion with a second from Chairman Quigley to approve a simple contract for mowing of **Oak Grove Cemetery** with Brad Sloop of Rye Township at the cost of \$120.00 per mowing with the maximum of 12 mowings. Motion carried unanimously.

Chairman Quigley made a motion with a second from Supervisor Sabo to accept the following certification of Real Estate and Per Capita Taxes of the 2016 tax duplicate from Tax Collector, Rebecca Schulze:

<u>Real Estate</u>	<u>Per Capita</u>
\$163,919.52	\$9,245.00

Motion carried unanimously. The Secretary/Treasurer noted that the 2016 duplicate for Real Estate is slightly higher than last year 2015. However an application for an exoneration is pending which, if granted, will once again reduce the amount of RE tax to less than the 2015 duplicate amount. Per Capita tax has increased by \$245.00.

Chairman Quigley announced the following events:

- ◆ March 13<sup>th</sup> Daylight savings time
- ◆ The office will be closed for Good Friday on March 25, 2016 with no change in the trash collection schedule.
- ◆ No Easter Egg Hunt is scheduled this year for Rye Township.

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided a February expense check register and submitted the following checks for approval and payment: General Fund Check's #s 15088-15103 in the amount of \$11,084.80. No checks void.

Payroll checks #s 6973-6985 in the amount of \$6,128.33. No payroll checks void.

Payroll checks #s 69-6814 in the amount of \$3,902.27. No payroll checks void.

With no further discussion on the bills presented, Supervisor Stahl made a motion & Supervisor Sabo seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

**CITIZEN PARTICIPATION:** Chairman Quigley asked if there was any citizen participation at this time.

Luke Roman of the Duncannon Record asked the amount of quarterly residential trash fees with the increase. The amount will be \$52.00 per quarter.

Supervisor Sabo asked if the Township received a response from Lieutenant Stine of the Newport State Police regarding accidents on Lambs Gap Road and New Valley Road where the guiderail sustained damage.

The Secretary/Treasurer offered that following a phone call to the barracks, Sergeant Preston contacted her and explained that Sergeant Stine retired in mid-January. The new Lieutenant is Lieutenant Gregory Bernard. Sergeant Preston said he would be sending out paperwork to the Township so we can request accident reports for the two incidents, which were handled by the State Police in Newport. Once the reports are received, the Township can put in a claim to the respective insurance company for damages to the guiderail.

**ADJOURNMENT OF THE MEETING:** There being no further discussion or business before the Board, Chairman Quigley adjourned the meeting at 7:39 pm.

Respectfully submitted,

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Daisy Lightner, Secretary/Treasurer