

**RYE TOWNSHIP
SUPERVISORS' MEETING
March 15, 2016**

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PRESENT: Chairman Ken Quigley, Supervisor John F. Stahl, Daisy Lightner, Secretary/
Treasurer, Philip Beck, Nancy Sunday, William and Barbara Holley, Sean Fedder, Jean Snyder,
John M. Fitzsimmons, P.E. and Cody Jones of Burget and Associates.

SUPERVISOR EXCUSED: Jim Sabo

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time. None was offered.

PERSONS TO BE HEARD: Philip Beck, Chief of Operations, for East Pennsboro Ambulance Service, Inc. was present to provide a report. This is the first year that EPEMS provided emergency ambulance service to Rye Township. Mr. Beck reported that 46 calls were handled by EPEMS since May 1 of 2015 to December 31, 2015 with an average response time to the calls of 15 minutes. He provided the Board copies of the 2016 membership drive pamphlets listing all the benefits. EPEMS was able to hold the cost of an annual subscription to \$80.00 for 2016. The only change noted is an additional charge to respond to a call where the patient refuses the transport. Mr. Beck thanked the Board for allowing EPEMS to service Rye Township.

The Board discussed the SR 11 & 15 rock slope project road closure. EPEMS will be utilizing the river route through Marysville and staging a unit closer to Marysville in Summerdale during the morning and afternoon rush hours to increase response times. In addition, the ambulance will be utilizing Lambs Gap Road during this three month closure.

AWARD OF RFP: Upon due consideration, Chairman Quigley made a motion to award the Spring Clean-up contract to Sylvester's Services for the delivery of and hauling away of roll offs, tipping fees, and scrap metal disposal conditional upon the receipt of a certificate of Workers Compensation and Liability and a certificate of compliance with Federal CDL requirements for drug and alcohol testing for their drivers, and the receipt of a separate alternate quote if SR 11 & 15 is not closed as anticipated on May 1. Supervisor Stahl seconded; motion carried.

APPROVAL OF THE MINUTES: Supervisor Stahl made a motion and Chairman Quigley seconded to approve the minutes of the February 22, 2016 supervisors' meeting as submitted. Motion carried.

SUBDIVISION PLANS: Cody Jones of Burget and Associates approached the Board for approval of the Jared R. and Natasha E. Frey Land Development Plan. The Freys purchased Lot 3J, addressed as 650 Pine Hill Road, Marysville of the Ditmar/Corl Subdivision to build a new home. The purpose of the plan is to revise the prior proposed house location and relocate the driveway and stormwater management accordingly on the lot. Perry County Planning comments were received and addressed. The \$50 security deposit was received. The Planning Commission conditionally recommended the approval of the Frey plan at their March 1, 2016 meeting.

Chairman Quigley offered that he spoke with Joe Burget earlier today and the topography and cross sections of the entrance slopes are not required with the driveway permit package for 650 Pine Hill Road as long as a sight distance triangle is done by conventional methods and approved.

The Board reviewed the outstanding conditions recommended by the Planning Commission. With all outstanding conditions addressed, Chairman Quigley made a motion with a second from Supervisor Stahl to approve the Jared R. and Natasha E. Frey Land Development Plan conditional upon acquiring all the remaining signatures on the plan. Motion carried. Cody Jones thanked the Board and departed the meeting leaving the plan to acquire the additional signatures.

MONTHLY MUNICIPAL REPORTS: Chairman Quigley read the Zoning Report for February/March submitted by Janet Hardman as follows:

- 1) Five (5) Permits or reviews
 - 2) Zero (0) Inspections
 - 3) One (1) Phone call
 - 4) Zero (0) Letter
- Total due in wages \$90.00

No Sewage Enforcement Report was submitted due to the early meeting date and the slower activity this time of year.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Minor snow maintenance, cleaned ditches on Millers Gap Road, patched pot holes on Pine Hill Road, chipped brush, and repair of the cinder spreader.

Chairman Quigley asked if we heard anything regarding the PEMA/FEMA reimbursement monies relating to the blizzard. The Secretary said nothing has been received to date. All paperwork from the Township was timely submitted to the County. So all we can do is wait for the President's approval to allocate Federal funding to this area of Pennsylvania.

Recreation Board member Nancy Sunday reported that the Recreation Board set the following upcoming dates for events:

May 21	Annual Fishing Derby; 9 AM to 10:30 AM
June 12	Strawberry Festival; 6:00 PM
July 10	Sundaes in the Park; 6:30 PM
August 13	250 th Anniversary Celebration beginning at 10 AM.

No Easter egg hunt is scheduled for this year. Easter is so early and the park grounds may be too saturated to hold the event. The Committee has a tentative schedule of events for the Anniversary Day Celebration, which will be included in the Spring newsletter. The Recreation Board plans to send out invitations to the Senator and Representative and the County Commissioners. Lots of food, entertainment along with train rides for the children; crocks and a history books will be available for sale. A Community Church service is also planned for Sunday. Shuttle service from the Glenvale Church will assist with parking. Many volunteers are needed to help with the events of the day. Anyone interested may attend the April 11th meeting, which will be held at the Township Park pavilion at 7:00 PM.

Nancy announced that crocks will be available for sale the evening of Monday, April 18 from 6 PM to 7:30 PM at the Township office.

Nancy requested that the Board open the rear lot for parking the day of the event. The Board had no issue with allowing the lot to be open for parking during the event.

No Emergency Management report was presented.

The February Treasurer's Report was submitted for review by the Secretary/Treasurer & placed on the front table for anyone interested to review. The report is submitted and approved pending the 2016 Financial Audit. The Secretary/Treasurer reported that auditors from SEK & Co. plan to attend the April 25, 2016 board meeting to provide the annual audit report for the fiscal year 2015.

The Secretary/Treasurer provided a verbal summary of the 2015 Tax Collector's audit received and conducted by the Elected Auditors, Cathy Sabo, Nedra Ansell, and Debra Lucas on February 13, 2016. Overall the Auditors found the records of tax collector Rebecca Schulze in good order. Deposits are made on a timely basis and the confirmations received had no exceptions. Chairman Quigley made a motion with a second from Supervisor Stahl to accept the 2015 tax collector's audit pending final approval by the independent auditing firm. Motion carried.

RESOLUTIONS: Supervisor Stahl made a motion with a second from Chairman Quigley to adopt **Resolution 16-10**, which authorizes the Secretary/Treasurer of Rye Township to transfer a matured Park/Recreation Certificate of Deposit from Members 1st Credit Union, Enola to a 36 month CD at the First National Bank of Mifflintown, Shermans Dale in the amount of \$1,180.29. Motion carried.

NEW BUSINESS: Following a satisfactory probation period, Chairman Quigley made a motion with a second from Supervisor Stahl to approve of and hire road employee, John Ritter, Jr. as a full time road employee effective March 15, 2016. Motion carried.

The Board discussed a concern with the amount of recycling being received and possible reasons for the increase. The bins are filling and in need of being emptied in less than two weeks. This is a good thing. However, the rate for requesting haul outs and the additional cost incurred for the recycling is greater than the budget allows. The Board discussed a concern that members of the general public may be also utilizing the recycling containers since they are free of charge and open 24/7. Fencing the area to restrict the times for drop off was discussed. The Board requested that the Secretary contact Advanced Disposal and ask if they noted any difference in the recycling received. They further directed the Secretary to place an article in the Spring newsletter reminding the residents that recycling is *only* for residents and to crush their plastic milk or water jugs and two liter bottles, which will allow more room in the bins for the recyclables. In the meantime, the recycling and amount of hauls required would be monitored over the next several months.

Chairman Quigley made a motion with a second from Supervisor Stahl to authorize the Secretary/Treasurer to advertise Pine Hill Road for resurfacing following an inspection of the roadway by Rick Levan, Penn Dot's District 8 representative. Motion carried.

Chairman Quigley announced the following events:

- ◆ The office will be closed for Good Friday on March 25, 2016 with no change in the trash collection schedule.
- ◆ No Easter Egg Hunt is scheduled this year for Rye Township.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a March expense check register and submitted the following checks for approval and payment: General Fund Check's #s 15110-15133 in the amount of \$27,875.06.

Payroll checks #s 6993-7001 in the amount of \$4,669.10. No payroll checks void.

Payroll checks #s 7002-7009 in the amount of \$4,205.47. No payroll checks void.

The Secretary/Treasurer noted that check # 14994 issued in September 2015 to Triangle Press in the amount of \$4,328.50, representing half of the cost for printing of the history books for the 250 Anniversary was voided. This check was never mailed because Triangle Press did not provide the proper documentation including the requested signed contract with the specifications to print and publish 500 copies of the History Book of Rye Township. The auditors from SEK, Inc. offered that it is not good to hold checks for that amount of time, even though they understood why the check was not mailed.

Therefore, to clear up the outstanding check, the check was voided in December 2015. When the proper documentation is received from Triangle Press, the check for payment of the books will be re-issued in 2016.

Chairman Quigley asked about check number 15111 issued in the amount of \$ 6,284.82 to Wilson Consulting Group. The Secretary/Treasurer offered that this is the final invoice and payment for engineering inspections for replacement of the Pine Hill Road Bridge, which was completed in 2015.

With no further discussion on the bills presented, Chairman Quigley made a motion with a second from Supervisor Stahl to approve all the expense and payroll checks submitted for payment and to pay the bills. Motion carried.

CITIZEN PARTICIPATION: Chairman Quigley announced that the Solicitor was not in attendance since there were no pending legal items for discussion at this time. He noted this saves the Township costs for legal fees this month.

ADJOURNMENT OF THE MEETING: There being no further discussion or business before the Board, Chairman Quigley made a motion with a second from Supervisor Stahl to adjourn the meeting at 8:02 pm.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer