

**RYE TOWNSHIP  
SUPERVISORS' MEETING  
June 27, 2016**

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**PRESENT:** Chairman Ken Quigley, Supervisor Jim Sabo, Supervisor John Stahl, Daisy Lightner, Secretary/Treasurer, Peggy Fedder, Sean Fedder, John M. Fitzsimmons, Pete Fitting, Richard Albright, Christopher Albright, Susan and Herb Berger, Jean Snyder, George and Dorothy Group, Wayne and Carol Group, John W. Smith, and Luke Roman of the Duncannon Record.

**FORMER SUPERVISOR PRESENT:** Robert Lightner

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Ken Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was tape recorded to aid with the preparation of minutes.

**CITIZEN PARTICIPATION:** Chairman Quigley welcomed everyone. He especially welcomed Supervisor John Stahl, who has been unable to attend due to health issues. Supervisor Stahl was grateful to be back in attendance after a 99 day stay in the hospital. Chairman Quigley asked if there was any citizen participation at this time.

George Group of Cove Hill Road approached the Board to present them with a petition signed by 15 residents requesting resolution of the following road maintenance issues on Cove Hill Road: storm water runoff and erosion along the roadway resulting in deep side gutters and narrowing of the roadway, culvert maintenance, eroding macadam; and erosion near their mail boxes. Chairman Quigley accepted the petition and discussion ensued. Chairman Quigley offered that Cove Hill Road is scheduled for repair and resurfacing in 2017. Pine Hill Road, which is a collector road, was the only road on the schedule for paving this year 2016 due to budgetary restraints. Group expressed appreciation for the repairs that were made with the turn around. He requested cleaning of the culvert, maintenance of the easement per the recorded agreement on file and cleaning of all driveway pipes to unclog them with all of the sediment that is washed into them from the storm water runoff. Chairman Quigley offered that the road department is compiling a list of pipes that need cleaned with the help of the local fire company. He will contact the Groups later this year to discuss resolution of these concerns. Chairman Quigley assured them that Cove Hill Road is a priority for 2017.

George and Dorothy Group and Wayne and Carol Group departed the meeting.

**APPROVAL OF THE MINUTES:** Supervisor Sabo made a motion to approve the minutes of the May 23, 2016 supervisors' meeting. Chairman Quigley seconded; Motion carried. Supervisor Stahl abstained since he was not in attendance.

The Secretary presented a page of notes from June 13, 2016 special meeting when no quorum of the Board was established. Since there was no quorum of the Board, no official business could be conducted. The one sealed bid for repair and resurfacing of Woods and Maranatha Drives was opened and read as was advertised in the bid package.

**OPEN BIDS:** : The bid request for road repair and partial resurfacing of Woods and Maranatha Drives was advertised in the Duncannon Record on May 19 and May 26 and proof of publication is on file. One sealed bid was opened by the Secretary/Treasurer and Chairman Quigley at the June 13, 2016 special meeting as follows:

**BIDDER**

Jay Fulkroad & Sons, Inc.

**TOTAL BID**

\$ 29,253.27

No quorum of the Board was established at the June 13, 2016 special meeting to award the bid. Upon due consideration, Supervisor Sabo made a motion with a second from Chairman Quigley to accept the bid and award the Woods Drive and Maranatha Drive repair and resurfacing contract to Jay Fulkroad & Sons, Inc. in the amount of \$29,253.27 conditional upon the receipt of contract documents, which includes a performance bond. Motion carried unanimously. The Secretary/Treasurer will notify Jay Fulkroad and Sons and acquire necessary contract paperwork.

**PERSONS TO BE HEARD:** Rick Albright of Fleisher Road approached the Board to discuss permitting procedures when the posting of financial security is required to assure all improvements are in compliance with the final recorded subdivision plan. He suggested the Board provide some type of general guidelines to new owners or contractors so the owners are better prepared to pay for the additional costs for the inspections and engineer's review. His concern surfaced as his son and daughter-in-law began the process of acquiring permits to build their new home. Mr. Albright assured the Board he will construct the improvements according to the final recorded plan. But would have rather had these requirements better communicated and explained to him when he attended the Planning Commission meeting last year.

Christopher Albright, owner of the lot, offered that he has a contractor and is in the process of acquiring an estimate for construction of the improvements. He anticipated acquiring the estimate by July 8.

Chairman Quigley offered that the main concern that has complicated their permitting process is the construction of the private drive in accordance with the final recorded Albright Subdivision Land Development plan, which is standard procedure and requires an irrevocable letter of credit from their financial institution according to the Subdivision Ordinance. Chairman Quigley offered to speak with the Planning Commission regarding an overall checklist. However, each situation and development of lots and roads is unique to each approved plan. Chairman Quigley offered that the proper construction of the private drive is most important as far as impact to the Township for the future. He appreciated their struggle and their willingness to work through this.

**MONTHLY MUNICIPAL REPORTS:** Zoning Officer, **Janet Hardman** submitted a written report for May/June. The report was read by Chairman Quigley. A summary follows:

10 Zoning Permits	\$150.00	
8 Phone calls.	<u>\$120.00</u>	Total due in wages of \$270.00

The Sewage Enforcement Report for May and June were submitted by **SEO Lenny Sizer** of Madden Engineering. Chairman Quigley read the reports: Nineteen (19) activities: Site visits for 1321 Flowers Lane and 1205 Valley Road, percs and probes for 1442 Valley Road, repair permit for 2 Dicken Drive, percs, repair probes, and permit issuance for 206 Evergreen Drive, Small Flow Treatment Systems annual inspections; chisel inspection for 206 Evergreen Drive and 650 Pine Hill Road for a combined two month total due of \$1,830.00.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Mow along various Township roads; patch pot holes on Millers Gap and Mountain Roads; repair storm drains on Cold Springs Road and Elm Street; post Pine Hill road for closure, clean up a mattress dumped on Lambs Gap Road and chip brush.

Robert Lightner, a member of the Recreation Board was in attendance and reported a successful Strawberry Festival on June 12 with 92 people in attendance. He announced the following upcoming events:

- ◆ June 30- Special Recreation Board planning meeting for the 250<sup>th</sup> Celebration Event

- ◆ Sundaes in the Park, July 10; 6:30 to 7:30 PM, Rain or Shine; “Free” Event Commemorative crocks and history books will be available for purchase.
- ◆ Recreation Board meeting, July 11 at 7:00 PM to meet with volunteers and assign jobs for the 250<sup>th</sup> Day of Celebration on August 13.
- ◆ Fishing Derby rescheduled to July 16 from 9:00 to 10:30 AM at the Marysville Sportsmen’s Association; rain date of July 17, 2016. Bring your own rods and bait.
- ◆ August 13, 2016 – 250<sup>th</sup> Anniversary Day of Celebration; beginning with an opening ceremony at 11:00 AM. Rain Date of August 14, 2016.

Rick and Christopher Albright departed the meeting at this time.

Assistant Emergency Management Coordinator, Pete Fitting was in attendance. However, there was no Emergency Management Report presented.

The May Treasurer's Report and Fund Balance Report were submitted for public review and read by the Secretary/Treasurer. With no discussion, the reports were accepted as read pending the final approval of the independent auditors.

**ORDINANCE:** Ordinance 16-02 was advertised and proof of publication is on file. Supervisor Stahl made a motion and Supervisor Sabo seconded to **adopt Ordinance 16-02**, which authorizes the closing of Pine Hill Road from 9:00 AM Wednesday, June 29 to approximately 3:00 PM Friday, July 1, 2016 to permit Jay Fulkroad and Sons to repair and resurface Pine Hill Road. Motion carried unanimously.

**RESOLUTION:** Chairman Quigley made a motion with a second from Supervisor Sabo to adopt **Resolution 16-13**, which authorizes the Secretary/Treasurer to transfer \$50,000 of General Fund monies from the General Checking Account at Marysville Bank to a 35 month special Certificate of Deposit at the Bank of Landisburg, Shermans Dale branch at the rate of 1.51%. Motion carried unanimously. The Secretary/Treasurer noted this transfer will net slightly over \$2,200 in a three year period.

**NEW BUSINESS:** Supervisor Sabo made a motion with a second from Chairman Quigley to adopt **Resolution 16-14**, which extends a contract with Advanced Disposal, Inc., for the hauling and processing of drop off recycling materials. The proposal includes an approximate 2% increase in the current cost of \$230 per haul as follows: 2017- \$235 per haul; 2018 – \$240 per haul. This is the first increase since Advanced Disposal began hauling recyclables in 2013. Motion carried unanimously.

Chairman Quigley announced the following upcoming events:

- July 4- Independence Day- Office Closed. Trash will be collected Wednesday, July 6.
- July 10 – Sundaes in the Park, 6:30 PM to 7:30 PM; free event
- July 11 – 7:00 PM; Planning meeting for volunteers for the 250<sup>th</sup> Anniversary celebration- Recreation Board

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided a June 2016 expense check register and submitted the following checks for approval, signature and payment:

General Fund Check #s 15206-15247 in the amount of \$52,394.95. No checks void.  
Payroll checks #s 7048-7052 in the amount of \$ 3,833.27. No payroll checks void.  
Payroll checks #s 7053-7058 in the amount of \$ 4,140.18. No payroll checks void.

With no further discussion on the bills presented, Chairman Quigley made a motion & Supervisor Stahl seconded to approve and sign the checks and pay the bills. Motion carried unanimously. .

**CITIZEN PARTICIPATION:** Pete Fitting of Dicken Drive offered that a recent construction company possibly damaged the roadway shoulder on Dicken Drive while installing a new septic system at a property near him.

Chairman Quigley recommended the Driveway Officer conduct an on-site inspection of the area to check for any possible damage.

Peggy Fedder suggested the relocation of the “Road Closed” signs on Pine Hill Road closer to SR 850 for better visibility by vehicles traveling on SR 850. Chairman Quigley said he would talk with the Road Department.

Former Supervisor Robert Lightner inquired of the status of the 149 Fleisher Road zoning situation. Chairman Quigley offered that the attorney has retrieved the files from Attorney Wevadou and will be advising the Board regarding this case.

**ADJOURNMENT OF THE MEETING:** There being no further business before the Board, Chairman Quigley adjourned the meeting at 8:16 pm.

Respectfully submitted,

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Daisy Lightner  
Secretary/Treasurer