

**RYE TOWNSHIP  
SUPERVISORS' MEETING  
July 25, 2016**

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**PRESENT:** Chairman Ken Quigley, Supervisor Jim Sabo, Supervisor John Stahl, Daisy Lightner, Secretary/Treasurer, Peggy Fedder, Sean Fedder, John M. Fitzsimmons, Jean Snyder, and Luke Roman of the Duncannon Record.

**FORMER SUPERVISOR PRESENT:** Charles Kunkle

The meeting was held at the municipal building and called to order at 7:03 PM following a severe thunderstorm. Chairman Ken Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of minutes.

**CITIZEN PARTICIPATION:** Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time. None was offered.

**APPROVAL OF THE MINUTES:** Chairman Quigley made a motion to approve the minutes of the June 27, 2016 supervisors' meeting. Supervisor Stahl seconded; Motion carried unanimously.

**MONTHLY MUNICIPAL REPORTS:** Zoning Officer, **Janet Hardman** submitted a written report for July. The report was read by Chairman Quigley. A summary follows:

4 Zoning Permits	\$ 60.00	
1 Letter	\$ 15.00	
1 Inspection	\$ 15.00	
1 Phone call	\$ <u>15.00</u>	Total due in wages of \$105.00

The Sewage Enforcement Report for July was submitted by SEO Lenny Sizer of Madden Engineering. Chairman Quigley read the reports: Four (4) activities: percs for 1570 Valley Road and 105 Lambs Gap Road, cover inspection for Evergreen Drive and residual probes for 105 Lambs Gap Road for a total due of \$630.00.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Mow along various Township roads; repair hydraulic line on #10 Tractor/mower; clean and repair drainage ditch on Dicken Drive, Millers Gap Road and Idle Road; monitor recycling bins and call for pick up, and take #3 dump truck for inspection.

No Recreation Board report was presented. The Rec Board is in process of finalizing plans for the August 13<sup>th</sup> - 250<sup>th</sup> Anniversary Celebration.

No Emergency Management Report was presented.

The June Treasurer's Report and Fund Balance Report were submitted for public review and read by the Secretary/Treasurer. The Secretary/Treasurer noted checks for payment for the Pine Hill Road paving project were on the agenda for approval. With no further discussion, the reports were accepted as read pending the final approval of the independent auditors. Chairman Quigley

**ORDINANCE:** Ordinance 16-03 was advertised in the Duncannon Record. Supervisor Sabo made a motion and Supervisor Stahl seconded to **adopt Ordinance 16-03**, which authorizes the closing of New Valley Road from 10:30 AM Saturday, August 13 to approximately 10:30 PM to safely permit the 250<sup>th</sup> Anniversary celebration at the Rye Township Community Park. Motion carried unanimously.

**RESOLUTIONS:** Supervisor Stahl made a motion with a second from Supervisor Sabo to adopt **Resolution 16-15**, which extends the contract with **Penn Waste, Inc.** for collection and disposal of weekly trash an additional two (2) years from January 1, 2017 to December 31, 2018. Motion carried unanimously.

Chairman Quigley made a motion with a second from Supervisor Sabo to adopt **Resolution 16-16**, which updates the authorized signers for accounts at Members First Credit Union. Motion carried unanimously.

Supervisor Stahl made a motion with a second from Supervisor Sabo to adopt **Resolution 16-17**, which authorizes the application for a VISA business credit card through Members First Credit Union with a credit limit of \$25,000, which pays the Township 1% back annually in rewards. It is further directed that this card be kept securely in a locked drawer and utilized mainly to pay recurring monthly invoices such as Advanced Disposal, Inc. in order to offset the expenses paid by 1% and authorizes only the Secretary/Treasurer and the Board of Supervisors as authorized signers of the card. Motion carried unanimously. The Board discussed instituting a written policy for use of the card and recommended the Secretary/Treasurer contact the independent auditors for suggestions.

**NEW BUSINESS:** The Board discussed two separate options for bidding of the roll offs for Fall Clean up. Supervisor Sabo made a motion with a second from Supervisor Stahl to authorize the Secretary/Treasurer to send out requests for proposal (RFP) with two separate (2) Options for bid for the upcoming bulk fall clean up to be held on Friday, September 30 and Saturday, October 1. One option requesting 12 roll offs and one requesting 8 roll offs with switch outs occurring all day Friday and Saturday AM. Motion carried unanimously.

Supervisor Sabo made a motion with a second from Chairman Quigley to hire Eli Whitehead Zimmers part-time at \$8.00 an hour to assist with park activities while Genevieve Elmore is away at summer camp & at the 250 celebration. Motion carried unanimously.

Chairman Quigley announced the following upcoming events:

- August 13, 2016 – 250<sup>th</sup> Anniversary Day of Celebration; beginning with an opening ceremony at 11:00 AM. Rain Date of August 14, 2016.  
The Board discussed advertising for the event. Chairman Quigley suggested posting the event on Facebook. Flyers are currently posted at the Marysville Diner, the Post Office, the Marysville Bank and Mutzabaugh's Market. Additional flyers will also be posted at several other local businesses.
- August 14, 2016 – 9:30 AM Community Worship service with all the churches in Rye Township. Coffee and donuts to follow.

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided a July 2016 expense check register and submitted the following checks for approval, signature and payment:

General Fund Check #s 15248-15279 in the amount of \$74,265.04. No checks void.

Payroll checks #s 7059-7066 in the amount of \$ 4,037.18 No payroll checks void.

Payroll checks #s 7067-7071 in the amount of \$ 3,677.84. No payroll checks void.

Highway Aid check #732 in the amount of \$150,000. Void check number 731.

Chairman Quigley asked about check # 15268 issued to H.A.R.I.E. The Secretary/Treasurer offered the check issued to the Housing and Redevelopment Insurance Exchange is for the Township's annual Workmen's Compensation Insurance premium.

With no further discussion on the bills presented, Supervisor Stahl made a motion with a second from Chairman Quigley to approve the checks and pay the bills. Motion carried unanimously.

**CITIZEN PARTICIPATION:** Chairman Quigley asked if there was any citizen participation at this time. None was offered.

**ADJOURNMENT OF THE MEETING:** There being no further business before the Board, Chairman Quigley made a motion to adjourn the meeting at 7:38 pm. Supervisor Sabo seconded the motion. Motion carried unanimously.

Respectfully submitted,

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Daisy Lightner  
Secretary/Treasurer