

**RYE TOWNSHIP  
SUPERVISORS' MEETING  
November 21, 2016**

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**PRESENT:** Chairman Ken Quigley, Vice-Chairman James Sabo, Supervisor John Stahl, Daisy Lightner, Secretary/Treasurer, Luke Roman of the Duncannon Record, Sean Fedder, Joe Burget of Burget and Associates, Inc. and Kimberly Dewitt.

The meeting was held at the municipal building and called to order at 7:00 p.m. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of minutes.

**CITIZEN PARTICIPATION:** Chairman Quigley asked if there was any citizen participation at this time.

Joe Burget of Burget & Associates, Inc. approached the Board to provide a copy of the State Highway Occupancy Permit, (HOP), #08035158 issued in 1997 for Jack Myers for the Sherwood Acres Development for the proposed private drive off SR 850 to the 40.23 acre residual tract which provides access for the three lots in the Randy L. Barlup Preliminary Minor Subdivision Plan. Listing the HOP number on the plan was an outstanding condition discussed at the October 24, 2016 meeting prior to acquiring final signatures on the plan. With all outstanding conditions met, the Barlup Plan was left with the Secretary for signatures. Joe Burget thanked the Board and departed the meeting.

**APPROVAL OF THE MINUTES:** Supervisor Sabo made a motion to approve the minutes of the October 24, 2016 supervisor's meeting. Supervisor Stahl seconded. Motion carried.

**MONTHLY MUNICIPAL REPORTS:** Zoning Officer, Janet Hardman provided a November zoning report as follows:

- 5) Five Permits or Certificates of Use
  - 5) Five Phone Calls
  - 1) One Inspection
  - 1) One Letter
- Total due in wages \$180.00

No Sewage Enforcement Report was presented by SEO Lenny Sizer.

Supervisor Quigley read the November Road report submitted by Road Foreman, Brad Sloop. Set up/clean up for Election Day and Library, Chip brush, haul anti-skid, and assist with the work being completed by Weber Excavating at the culvert installation on Millers Gap Road.

No Recreation Board report was presented.

No Emergency Management Report was presented.

The October Treasurer's Report and Fund Balance Report were submitted for public review and read by the Secretary/Treasurer. With no discussion the reports were accepted as read pending the independent auditor's approval.

**RESOLUTIONS:** Chairman Quigley made a motion and Supervisor Sabo seconded to approve and adopt **Resolution 16-22** which authorizes the Secretary/Treasurer to make budgetary transfers in order to clean up 2016 budget accounts. Motion carried unanimously.

**NEW BUSINESS:** The plowing agreement with adjacent Carroll Township is up for its annual renewal. Chairman Quigley made a motion with a second from Supervisor Stahl to approve the renewal of this agreement with Carroll Township with the same terms and the same rate as last year - \$65.00 per round trip. Motion carried unanimously.

Chairman Quigley made a motion with a second from Supervisor Stahl to approve a plowing agreement with Douglas Shorter for Dutch Cemetery Road at a cost of \$60.00 per round trip. Motion carried unanimously. Due to the damage caused by heavy equipment and the resulting poor road surface, the larger Township trucks are not able to be utilized to plow. It was noted that the Township will seek reimbursement of these costs from Mr. Wessel, the owner of several lots, which are in the process of being developed along this road.

Upon due consideration, Supervisor Stahl made a motion with a second from Supervisor Sabo to approve a request for a time extension for the Kent W. and Melanie Smith Preliminary Land Development Plan until February 27, 2017. Motion carried unanimously.

The record notes that a mathematical error was discovered by PMRS in the calculation of the 2017 MMO for the Non –Uniformed Pension. The corrected 2017 MMO for the Non-Uniformed Plan is \$6,374.00 and not \$6,972.00 as was presented at the August 2016 board meeting. The Chairman acknowledged and asked that the minutes reflect this correction.

Proof of publication is on file for the **2017 proposed budget**, which was available for public inspection for twenty (20) days. Chairman Quigley noted that the 2017 budget is balanced without a tax increase. Supervisor James Sabo made a motion with a second from Supervisor Stahl to adopt **Resolution 16-23** which sets the tax levy for 2017 without an increase in the millage as follows:

General Township.....	<b>.59</b> mills
Fire companies.....	<b>.16</b> mills
Ambulance.....	<b>.02</b> mills
Library.....	<b>.01</b> mills
Road Equipment.....	<b>.12</b> mills
<b>TOTAL</b>	<b>.90</b> mills

Chairman Quigley made a motion adopt **Resolution 16-24** adopting the **2017 Budget**. Supervisor Stahl seconded the motion. Motion carried. All members voting in favor.

The Board received a revised proposal from Keith Pecks Painting as requested to paint the exterior of the municipal building. Two options were received and discussed as follows:

- 1) Paint all four sides of the exterior of the building the lighter green color starting at the newer dark green color on the front of the old building painting east and including a section above the new addition roof 3 ft. panel on the western end, and the soffit or under hang on the older portion of the building on both the west, east, and rear of the building at a cost of \$6,268.18.
- 2) Paint the entire exterior of the building including painting over the newer dark green addition on all four sides including the soffit and under hang at a cost of \$8,607.04.

All workmanship is guaranteed for one year with both options.

Upon due consideration, Chairman Quigley made a motion with a second from Supervisor Sabo to accept the proposal from Keith Peck’s Painting of Marysville, Option #1 to paint only the older portion of the building that is currently the lighter green color at a cost of \$6,268.18. Motion carried unanimously. The Board discussed additional repairs that will also need completed in the near future such as replacement of soffit, rain spouting, and several windows. The building, which was built 34 years ago in 1982, is in need of some routine maintenance.

The Board received a proposal from G F Bowman to install a new ductless heat pump system in the meeting room. Upon due consideration and discussion, it was the consensus of the Board to table any action on the proposal in order to gain a comparative cost estimate.

The Board discussed an update received from Rick Albright of Fleisher Road regarding the status of the letter of credit requested as financial security relating to the private drive and improvements proposed in the Rick and Marsha Albright Subdivision Land Development Plan. The Board directed the Secretary to contact Solicitor Altland to inquire as to what types of financial security may be accepted. The Secretary indicated she would contact the Solicitor this week prior to leaving for the Thanksgiving Holiday.

**ANNOUNCEMENTS:** Chairman Quigley announced the following upcoming events.

- \* The Township office will be closed on November 24, 25 & 28 for the Thanksgiving Holiday/Deer Season; no change in trash collection.
- \* December 15 will be the Santa visit at the Township from 6 – 7 p.m.
- \* December 19 will be the December Supervisors' Meeting at 7:00 p.m.
- \* December 26 & January 2 – Township closed for Christmas and New Year's. No change in trash collection.
- \* January 3, 2017 – Organization Meeting at 7:00 p.m.

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided a November check register and submitted the following checks for approval, signature and payment. General Fund checks #s 15391-15418 in the amount of \$19,842.81. No checks void.

Payroll checks #s 7119-7125 in the amount of \$3,745.86. No checks void.

Payroll checks #s 7126-7130 in the amount of \$3,746.62. No checks void.

With no further discussion on the bills presented, Supervisor Sabo made a motion and Supervisor Stahl seconded to approve and sign all the checks presented and pay the bills. Motion carried unanimously.

**CITIZEN PARTICIPATION:** Kimberly Dewitt of Austel Drive entered the meeting at approximately 7:40 PM. During citizen participation Dewitt expressed her concerns about a fine she received from the District Justice for a zoning violation of Township regulations relating to items and debris in her front yard. Dewitt explained that she believes this complaint and enforcement all started due to a disgruntled neighbor that, in her opinion, is constantly complaining. Discussion ensued. Chairman Quigley advised that the Township does not get involved in issues between neighbors. That is a civil issue. He advised her to seek legal counsel for these issues.

Dewitt was advised to contact the zoning officer relating to any questions with the violation and resulting fine imposed by the District Justice.

Dewitt was also provided a Request for Action (RFA) form to complete and submit back to the Township to request that other concerns she has relating to potential violations are addressed.

**ADJOURNMENT OF THE MEETING:** With no further business or discussion before the Board, Chairman Quigley adjourned the meeting at 8:17 p.m.

Respectfully submitted,

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Daisy Lightner, Secretary/Treasurer