

**RYE TOWNSHIP
SUPERVISORS' MEETING
December 19, 2016**

PAGE 1 OF 3

PRESENT: Chairman Ken Quigley, Vice-Chairman Jim Sabo, Supervisor John Stahl, Daisy Lightner, Secretary/Treasurer, Christopher Albright, John W. Smith, Sean Fedder, Jean Snyder, Kent Smith, and Luke Roman of the Duncannon Record.

FORMER SUPERVISOR PRESENT: Robert Lightner

The meeting was held at the municipal building and called to order at 7:02 PM by Chairman Ken Quigley, who convened the meeting with the pledge of allegiance to the flag.

CITIZEN PARTICIPATION: Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time. None was offered.

APPROVAL OF THE MINUTES: Supervisor Sabo made a motion to approve the minutes of the November 21, 2016 supervisors' meeting as submitted. Supervisor Stahl seconded; Motion carried unanimously.

PERSONS TO BE HEARD: Christopher Albright owner of property at 73 Fleisher Road approached the Board to discuss the status of the financial security required by the Township to assure the private drive is constructed in compliance with the recorded Richard and Marsha Albright Subdivision Plan. Albright explained that he and his father, Rick Albright have been pursuing an irrevocable letter of credit from two financial institutions over several months. Members First Credit Union wanted to charge them \$1900 for this letter. So they proceeded to contact Fulton Bank, which they found much more accommodating. Chris Albright provided the contact name, phone, and email of the representative at Fulton Bank. Fulton Bank is willing to provide a letter of assurance that the Albrights are proceeding to make application and acquire the requested financial security in the amount of approximately \$65,000.

Discussion ensued. The Albrights received a certificate of occupancy from Building Inspection Underwriters of New Bloomfield for their new home constructed at 73 Fleisher Road. They wish to move in this weekend, but understand the financial security has not been provided to the Township as agreed upon. Upon due consideration, Chairman Quigley made a motion to approve a temporary use permit to allow the Albrights to move into their new home before Christmas contingent upon the receipt of a letter on bank letterhead from Fulton Bank assuring the Township that the Albrights are proceeding to apply and are able to acquire an irrevocable letter of credit. This letter must also meet the approval of the Township solicitor before the permit is issued. Supervisor Sabo seconded the motion. Motion carried unanimously. The Secretary received the contact information for Fulton Bank and will email them tomorrow. Chris Albright thanked the Board and left the meeting at this time.

MONTHLY MUNICIPAL REPORTS: With the meeting held earlier this month due to the Holidays, some of the monthly reports were brief or not presented.

Zoning Officer, **Janet Hardman** submitted a written report for December. The report was read by Chairman Quigley. A summary follows:

- 2) Zoning Permits
- 3) Phone calls

TOTAL due in fees of \$75.00.

The Sewage Enforcement Report for December was submitted by SEO Lenny Sizer of Madden Engineering. Chairman Quigley read the report: One (1) Activity: Pressure inspection for a new home on Lone Oak Drive for a total due in fees of \$ 75.00.

A Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley as follows: Chip brush at the Township, cut up downed trees from high wind storm, assist with installation of Millers Gap Road culvert; took #3 truck for inspection and repair; repair the outside light, install plows on the trucks.

Chairman Quigley reported that the Millers Gap Culvert Replacement is complete. He is very pleased with how the project turned out and invited residents to take a drive out there to see the site. He credited the Secretary/Treasurer for her assistance with the administrative end of things in advertising the bids and acquiring the stone through the Costars contract and working with the contractors to push this project to completion in record time. Terre Hill did a fantastic job setting the culvert and Mark Weber Excavating also did a fantastic job excavating and preparing the site.

No Recreation Board report was presented. The Rec Board does not meet in December.

Robert Lightner was in attendance and reported that 14 children attended the Santa visitation on December 15. He suggested that the Board provide a donation to the Salvation Army since Santa will not take anything for his services. Upon due consideration, Chairman Quigley made a motion with a second from supervisor Stahl to send the Salvation Army a one-time donation of \$50.00. Motion carried unanimously.

No Emergency Management Report was presented.

The November Treasurer's Report was submitted for public review and read by the Secretary/Treasurer and with no discussion was accepted as read pending the final approval of the independent auditors. The Secretary/Treasurer noted that the 4th quarter tax distribution checks are on the register this evening for approval as well as payment for expenses incurred with the replacement of the Millers Gap Road Culvert.

RESOLUTIONS: Supervisor Sabo made a motion with a second from Chairman Quigley to adopt Resolution 16-25, which authorizes the Secretary/Treasurer to transfer 2016 tax monies, which were levied and received for Road Equipment from the General Fund Checking at the Marysville Bank in the amount of \$21,869.36 combined with \$46,777.49 located in a separate line item account designated for Road Equipment in the General Savings MMA account at the Bank of Landisburg and combine them into a Rd Equipment Certificate of Deposit at the First National Bank of Mifflintown in anticipation to use for a new truck purchase in the spring of 2017. Motion carried unanimously.

Supervisor Stahl made a motion with a second from Supervisor Sabo to adopt Resolution 16-26, which amends the established Schedule of Fees for 2017 Rye Township effective January 3, 2017 and each calendar year thereafter until amended by resolution. Motion carried unanimously. The record notes most increases of \$5-10 were involved permit fees.

Supervisor Sabo made a motion with a second from Chairman Quigley to adopt Resolution 16-27, which authorizes the transfer of all the matured certificate of deposits at the First National Bank of Mifflintown designated for the 250th Anniversary Celebration and the 2016 Road Project CD in the combined total amount of approximately \$211,405.00 from First National Bank of Mifflintown and depositing them into the General Checking account at the Marysville Bank to pay for expenses incurred this year for the Celebration and the Millers Gap Road Culvert Replacement per the 2016 budget. Motion carried unanimously

NEW BUSINESS: Chairman Quigley made a motion with a second from Supervisor Stahl to approve a contract from Fuller's Handyman Services to install a Heat Pump unit in the meeting room area at a cost of \$3,800.00. Motion carried unanimously. A check for the requested 50% deposit will be issued tomorrow.

The record notes that at this time Supervisor Stahl excused himself temporarily from the meeting. A quorum of the Board was still present to continue to conduct business.

Upon due consideration, Supervisor Sabo made a motion to approve the renewal of the mowing contract for 2017 with Kumler Lawn Care at the same rate as 2016 - \$110 for mowing of the park and \$55.00 extra for the mowing of the ball field and the area immediately outside the ballfield for a total of \$165.00. Motion carried. The Secretary indicated she would send the contract renewal paperwork to Roger Kumler.

Chairman Quigley announced the following upcoming events:

- Dec 26 and January 2 – Township office is closed. No change in trash collection.
- January 3- Organization Meeting 2017; 7:00 PM
- January 10- Planning Commission Meeting; 7:30 PM
- January 12- Elected Auditors' Meeting; 6:00 PM

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a December check register and submitted the following checks for approval, signature, and payment: General Fund Check #s 15419-15452 in the amount of \$156,883.98. No expense checks voided in processing. The amount is larger than usual mainly due to expenses paid for the Millers Gap Culvert Replacement. The invoice from contractor Mark Weber has not been received, but the check will be issued in this budget year.

Payroll checks #s 7130-7137 in the amount of \$ 3,895.29. No payroll checks void.

Payroll checks #s 7138-7139 in the amount of \$ 4,260.14. No payroll checks void.

Payroll checks #s 7140-7146 in the amount of \$ 3,758.13. No payroll checks void.

With no further discussion on the bills presented, Chairman Quigley made a motion and Supervisor Sabo seconded to approve and sign the checks and pay the bills. Motion carried.

Supervisor Stahl re-entered the meeting during Citizen Participation.

CITIZEN PARTICIPATION: Chairman Quigley asked if there was any citizen participation at this time. Former Supervisor Robert Lightner suggested the Board think about adopting regulations for drones. Although they are not a problem at this time, it is something that may become a nuisance in the future.

Chairman Quigley recommended checking with PSATS after the Holidays for sample regulations for the Board to review.

ADJOURNMENT: With no further business before the Board, Chairman Quigley made a motion with a second from Supervisor Sabo to adjourn the meeting at 8:05 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer