

**RYE TOWNSHIP
SUPERVISORS' MEETING
February 27, 2017**

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PRESENT: Chairman Ken Quigley, Vice-Chairman Jim Sabo, Supervisor John F. Stahl, Daisy Lightner, Secretary/Treasurer, Driveway Officer, John Schulze, Rebecca Schulze, Robert Hart, Nancy Sunday, Jean Snyder, Sean Fedder, Lieutenant Jonathan Kinsey, John Smith, Brad and Liz Knauss, Joe Hower, Steven Hile, Clark Steele, Darryl Croutharmel, P. Daniel Altland, Solicitor, and Luke Roman of the Duncannon Record.

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time. None was offered.

APPROVAL OF THE MINUTES: Supervisor Stahl made a motion and Supervisor Sabo seconded to approve the minutes of the January 23, 2017 supervisors' meeting as submitted. Motion carried unanimously.

REORGANIZE: Chairman Quigley made a motion with a second from Supervisor Sabo to remove Sam Meckley and Frank Chlebnikow of Rettew Associates as Zoning/Code Enforcement Officers as of March 12, 2017 and to appoint Bob Hart as Zoning/Code Enforcement Officer effective as of Monday, March 13, 2017 contingent upon the execution of a Contractor's Agreement setting forth the terms of service. Motion carried unanimously.

PERSONS TO BE HEARD: Steve Hile of the Perry County Sheriff's Department was in attendance to introduce himself as a candidate running for the position of Sheriff for Perry County. Sheriff Carl Nace is retiring and not accepting another term.

Bradley Knauss, owner of a vacant approximately 10 acre wooded parcel of property, addressed as 501 Pine Hill Road, approached the Board to discuss the current land development process with the Rye Township Planning Commission in order to relocate his proposed new home and driveway access. He expressed frustration with the process and the costs involved. Knauss mentioned that Swamp Road is located on his parcel and a title search by his attorney did not reveal a legal right of way so he did not understand why this was a concern with the Planning Commission.

Chairman Quigley explained the planning process and that it is not unusual for a plan to take several months for approval, especially with steep slopes and stormwater issues. Chairman Quigley explained that the Knauss plan was not denied, but tabled to allow for review of the stormwater plan by the Township engineer. He advised Knauss to have Burget search the deeds and take care of any right of way issues involving Swamp Road as it does provide access to the Duncannon Water Authority and other parcels. Quigley understands that costs for planning are expensive. He assured Bradley Knauss that if the Planning Commission finishes their review and recommends the plan for approval, then the Board will have no problem approving the land development plan at the next Board meeting.

Supervisor Sabo offered that the Rye Township Planning Commission contains several civil engineers who make recommendations to look out for the best interests of the land owner to avoid issues in the future with right of way conflicts or erosion and storm water concerns. They are only following the regulations and trying to offer recommendations to best develop the parcel for the benefit of everyone involved.

Darryl Croutharmel, President of the Shermans Dale Ambulance Association, approached the Board of Supervisors to discuss discrepancies that exist in the order of response for ALS (paramedic) units in the western part of the Township covered by the Shermans Dale Fire and Ambulance. Apparently the call boxes were not updated to reflect changes in location and distribution of ALS resources. In communication with Philip Beck of East Pennsboro Ambulance Service and Chief Mike Minich of Shermans Dale Fire Company and also in consideration of response times and intermunicipal agreements in place, he provided recommendations for changes to the ALS order of response for call boxes 12-04 and 12-05, which are located in the western end of the Township. Croutharmel advised that only the Board of Supervisors has the authority to approve the recommended changes to the ALS order of response. The proposed changes should eliminate confusion and improve response times.

Upon due discussion and consideration, Supervisor Sabo made a motion with a second from Supervisor Stahl to update and adjust the first ten positions of the ALS order of response for call boxes 12-04 and the 12-05 per the list provided by Darryl Croutharmel, President of the Shermans Dale Ambulance Association. The list is on file in the Township office. Motion carried unanimously. The Secretary indicated she would send written notification to Perry County Dispatch Center regarding the update.

Lieutenant Jonathan Kinsey of the Pennsylvania State Police was in attendance to introduce himself as the recently appointed new commander at the PA State Police, Newport Barracks. He offered his assistance to the Township. When asked about providing activity reports, Lieutenant Kinsey offered to have a trooper occasionally attend a meeting and provide a summary report of activities involving Rye Township. He also advised the Township acquire the accident report number, which is normally written on damaged guide rail and then contact him to gain the information needed for reimbursement of the damage. The Board expressed appreciation to the Lieutenant for their service to the Community. Lieutenant Kinsey thanked the Board and left the meeting at this time. Solicitor Altland also left the meeting at this time.

MONTHLY MUNICIPAL REPORTS: Rettew Associates provided a Zoning Report for the months of January/February. Issued three (3) zoning permits for: 30 Brubeck Circle, 2108 Legacy Lane, 145 Millers Gap Road, and one (1) demo permit to remove an abandoned mobile home at 85 Idle Road. One phone call to Elwood Brubeck regarding the construction of a proposed dirt race track at 2025 Valley Road.

The Sewage Enforcement Report was not presented at the meeting, but was submitted by **SEO Lenny Sizer** of Madden Engineering. Three (3) activities: application and permit issuance for 2302 Valley Road; two complaints for a total due in fees of \$ 203.00.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Winter maintenance with snow plowing and salting and cindering of roadways, repair of tire chains and cleaning of equipment, cleaning up tree limbs and rocks from the sides of Lambs Gap Road, trimming of brush on Spruce Road and cutting dead trees along Pine Hill Road.

Recreation Board member Nancy Sunday reported that the Board met in February to continue to plan and organize events for the year. Nancy announced the following upcoming dates for events:

April 8	Easter Egg Hunt at 11 AM; Rain Date of April 9 at 1 PM
May 20	Fishing Derby; 9-11 AM;
June 18	Strawberry Festival
August 6	Sundaes in the Park

Nancy further reported that they are planning to repair the park shed and fluff up the wood carpet on the playground. They may look into the costs for rubber shredding for the playground.

No Emergency Management report was presented.

The January Treasurer's Report was submitted for review by the Secretary/Treasurer & placed on the front table for anyone to review. The report is submitted and approved pending the 2017 Financial Audit. The Secretary/Treasurer reported that auditors from SEK & Co. completed the on-site portion of the 2016 audit on February 8 and 10. February 9 was a snow day.

RESOLUTIONS: Chairman Quigley made a motion with a second from Supervisor Stahl to adopt **Resolution 17-06**, which designates the month of April 2017 as "Pennsylvania 811 Safe Digging Month." Motion carried unanimously.

Supervisor Stahl made a motion with a second from Chairman Quigley to adopt **Resolution 17-07**, which authorizes the Secretary/Treasurer to transfer the 2017 Liquid Fuels Allocation when received electronically in March from the Bank of Landisburg Highway Aid Money Market account and transfer the funds into an easy access municipal Highway Aid Cd at the First National Bank of Mifflintown, Shermans Dale for a better rate of investment return until utilized for payment of 2017 paving projects. The estimated amount of funds to be received and deposited into the CD is \$126,565.79. Motion carried unanimously.

Supervisor Sabo made a motion with a second from Supervisor Stahl to adopt **Resolution 17-08**, which authorizes the withdrawal of \$59.02 of Solid Waste monies from the savings account at Members First Credit Union, which were earned as 1% cash back from the VISA credit card, which pays for the monthly recycling haul fees to Advanced Disposal. The monies are to be deposited into the General Checking Account at Marysville Bank posted to the Solid Waste Fund. Motion carried unanimously.

Chairman Quigley made a motion with a second from Supervisor Sabo to adopt **Resolution 17-09**, which authorizes the transfer of an existing easy access CD entitled "General Checking" at the Mifflintown Bank combined with \$75,000 from the General Fund Checking Account into an easy access municipal certificate of deposit at the First National Bank of Mifflintown for a better rate of short term investment return. Motion carried unanimously.

OLD BUSINESS: One proposal for Spring Clean-up was received from Tiger Trash. Chairman Quigley noted that Tiger Trash provided dumpsters for the 2016 fall clean up and did a good job. Therefore, Chairman Quigley made a motion with a second from Supervisor Stahl to accept the proposal received from Tiger Trash conditional upon the receipt of proof of compliance with CDL testing. Motion carried unanimously.

Chairman Quigley made a motion with a second from Supervisor Stahl to participate in the State Piggyback Bulk Salt contract and authorizing the Secretary/Treasurer to complete the application online for 100 tons of salt, which obligates the Township to purchase at least 60% of the contract or 60 tons. Motion carried unanimously

The Secretary/Treasurer explained that the previous cable franchise agreement was not acceptable to Blue Ridge Communications as presented. The Board asked for Blue Ridge to offer a senior citizen discount to all residents 65 years and older. Robert Miller said they are under no obligation by law to do so and therefore will not entertain such a discount. Upon due consideration, Supervisor Sabo made a motion with a second from Chairman Quigley to approve the revised Cable Franchise Agreement, with the removal of the section requesting a discount for a senior citizens and send it back to Blue Ridge for their review and signatures. Motion carried. The Board signed the revised Cable System Franchise Agreement.

NEW BUSINESS: Upon due consideration, Chairman Quigley made a motion with a second from Chairman Quigley to approve a simple annual contract for mowing of Oak Grove Cemetery with Derek Sloop of Rye Township at the cost of \$120.00 per mowing with the maximum of 12 mowings. Motion carried unanimously.

Supervisor Sabo made a motion with a second from Supervisor Stahl to approve the 2016 Annual Planning Commission Report as submitted. Motion carried unanimously.

Chairman Quigley explained an electronic recycling event proposed by the Perry County Conservation District. In order to offer this program, the County is requesting a pledge from all Perry County municipalities to contribute \$100-\$150. Supervisor Sabo made a motion with a second from Chairman Quigley to officially pledge \$150.00 toward the 2017 Spring Clean-Up Electronics Recycling Collection tentatively scheduled for May 20, 2017 at the Newport Fairgrounds. Motion carried unanimously. Once this event is confirmed the County will contact the municipalities to send in their pledged amount.

Chairman Quigley made a motion with a second from Supervisor Sabo to accept the following certification of Real Estate and Per Capita Taxes for the 2017 tax duplicate received from Tax Collector, Rebecca Schulze:

<u>Real Estate</u>	<u>Per Capita</u>
\$164,196.72	\$9,470.00

Motion carried unanimously. The Secretary/Treasurer noted that the 2017 duplicate for Real Estate is slightly higher than last year 2016. Per Capita increased by \$225.00.

Chairman Quigley announced the following events:

- ◆ March 12 Daylight savings time; turn your clocks ahead
- ◆ April 8 Easter Egg Hunt at 11:00 AM; Rain Date of April 9 at 1:00 PM
- ◆ The office will be closed for Good Friday on April 14, 2017 with no change in the weekly trash collection schedule.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a February expense check register and submitted the following checks for approval and payment: General Fund Check's #s 15485-15512 in the amount of \$15,656.79. No checks void.

Payroll checks #s 7165-7170 in the amount of \$4,081.64. No payroll checks void.

Payroll checks #s 7171-7177 in the amount of \$4,032.49. No payroll checks void.

With no further discussion on the bills presented, Chairman Quigley made a motion and Supervisor Stahl seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Quigley asked if there was any citizen participation at this time.

Clark Steele introduced himself and explained that he is currently an emergency management coordinator for Miller Township and a State constable for seven (7) years and plans to run against District Justice Daniel McGuire in the primary election this spring.

Mr. Steele noted that his daughter, a senior at Susquenita High School, is the one that is spear heading the Veterans' Memorial Wall in Marysville Borough.

Jean Snyder of New Valley Road reported erosion of the drainage gutter on the southern side of New Valley Road across from her drive way near her mailbox. A mail truck recently had to be pulled out of this deep gutter. She requested repair of the ditch by filling in the area with larger rocks. Chairman Quigley acknowledged the concern and will have the road crew check it and repair it as soon as the weather permits.

ADJOURNMENT OF THE MEETING: There being no further discussion or business before the Board, Chairman Quigley made a motion with a second from Supervisor Stahl to adjourn the meeting at 8:15 pm. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer