

**RYE TOWNSHIP
SUPERVISORS' MEETING
April 24, 2017**

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PRESENT: Chairman Ken Quigley, Vice-Chairman Jim Sabo; Supervisor John F. Stahl, Daisy Lightner, Secretary/ Treasurer, Robert Hart, Zoning Officer, Driveway Officer, John Schulze, Sean Fedder, Todd and Megan Keys, Gene Rebert, Chris Courogen, Jean Snyder, and Joe Burget, Jr. of Burget and Associates.

FORMER SUPERVISOR PRESENT: Charley Kunkle

The meeting was held at the municipal building and called to order at 7:02 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time. None was offered.

OPEN AND AWARD ROAD BIDS: The bid request for road resurfacing was advertised in the Duncannon Record on April 6 and April 13 and proof of publication is on file for **Contract 1**- a portion of Sites Circle and a portion of Lambs Gap Road; and **Contract 2**- Cove Hill Road Resurfacing Project. Four sealed bids were opened for **Contract 1** by the Secretary/Treasurer and read by Chairman Quigley as follows:

<u>BIDDER - CONTRACT 1</u>	<u>TOTAL BID</u>
Wilson Paving, Inc.	\$ 34,460.00
McNaughton Paving	\$ 33,140.00
New Enterprise Stone/Lime Co.	\$ 42,775.00
Jay Fulkroad & Sons, Inc.	\$ 39,096.32

One sealed bid was opened for **Contract 2** by the Secretary/Treasurer and read by Chairman Quigley as follows:

<u>BIDDER - CONTRACT 2</u>	<u>TOTAL BID</u>
McNaughton Paving	\$ 70,140.00

Upon due consideration and discussion, Chairman Quigley made a motion with a second from Supervisor Sabo to accept the lowest bid for Contract 1 and award **Contract 1**, which includes a portion of Sites Circle and a portion of Lambs Gap Road, to McNaughton Paving in the amount of \$33,140.00 conditional upon receipt of proof of CDL compliance, a 100% performance bond and any other additional contract documents requested, but not included with the initial bid submission; and to reject the sole bid received for **Contract 2**, the Cove Hill Road resurfacing project, research the application and re-bid the Cove Hill Road Project with bids to be opened at the May 22, 2017 meeting. Motion carried unanimously. The Secretary/Treasurer will notify the bidders and acquire necessary contract paperwork and signatures for Contract 1. The Board signed Contract 1.

APPROVAL OF THE MINUTES: Supervisor Stahl made a motion and Chairman Quigley seconded to approve the minutes of the March 27, 2017 supervisors' meeting as submitted. Motion carried unanimously.

PERSONS TO BE HEARD: Todd Keys, owner of a vacant lot at 3650 Dutch Cemetery Road, Surveyor, Joe Burget, Jr. and Driveway Permit Officer, John Schulze approached the Board to discuss the speed limit on Dutch Cemetery Road as it relates to calculating the sight distance and the approval and issuance of the driveway permit.

Chairman Quigley said the Board has been in touch with Solicitor Altland regarding the concern with the determination of the speed limit and how it establishes the roadway classification on Dutch Cemetery Road and how that in turn affects the sight distance for placement of the driveways located along it. Therefore, Chairman Quigley made a motion with a second from Supervisor Sabo to rescind the motion made at the March 27, 2017 Supervisors meeting which required the owners of lots addressed as 3640 and 3650 Dutch Cemetery Road to sign a Waiver of Design requirements to the Code of Rye Township, Subdivision Land Development, Chapter 320, Attachment 4, Sections B. & C. Driveway Sight Distance Measurements to allow the approval and issuance of their driveway permits. Motion carried unanimously.

Chairman Quigley explained that since Dutch Cemetery is not a collector street, Rye Township establishes the roadway as residential with a speed limit set at 25 MPH, which is consistent with the legal requirements of Penn Dot and Title 75, Chapter 33 of the State Code and also the Rye Township Subdivision Land Development roadway classification and design criteria.

Chairman Quigley offered that improvement to the road surface of Dutch Cemetery is tentatively scheduled for 2018.

Burget provided Driveway Officer Schulze two copies of the revised driveway permit application for review. Mr. Keys and Joe Burget thanked the Board and left the meeting at this time.

Chris Courogen approached the Board on behalf of Josh Parrish, of the Nature Conservancy, to request a letter of support from Rye Township to include with their submission of a grant proposal for financial assistance to Pennsylvania DCNR for the acquisition of a 1, 592 acre working forest conservation easement, of which a portion of the land is located within Rye Township. The property is currently the watershed of the Duncannon Borough water system. The Conservancy plans on partnering with Duncannon Borough to retire development rights through a conservation easement. Chris Courogen provided the Board members a copy of a colored map showing the project area.

Discussion ensued. Supervisor Sabo asked how much grant money will be requested. Mr. Courogen apologized, but did not know the dollar amount of the grant. He indicated he would provide the office with that information tomorrow. Chairman Quigley made a motion with a second from Supervisor Stahl to provide a letter of support for a grant proposal to PA DCNR for a conservation easement of the Duncannon watershed area. Motion carried. Supervisor Sabo opposed.

MONTHLY MUNICIPAL REPORTS: Zoning Officer Bob Hart was in attendance and read his Zoning Report as follows: Six (6) Permits Issued; three (3) site visits, various brief phone calls and emails, and research; travelled 134.5 miles for a total due in fees of \$255.71.

Zoning Officer Hart noted that calls have been received regarding the keeping of chickens on lots that are less than 10 acres within the Residential 1, (R-1) Zoning District. It was the consensus of the Board that chickens are farm animals and not domestic animals or pets and should not be permitted in residential areas. If complaints are received from neighbors, the zoning officer will be called.

Zoning Officer Hart explained his procedure for violators of the Ordinances. He will first leave a citation on-site as a warning to the resident giving the violator thirty (30) days to come into compliance. If the violation is not abated, a citation is issued and enforceable with the District Justice.

A Sewage Enforcement Report was submitted by SEO Lenny Sizer of Madden Engineering listing 10 activities from April 3 to April 21, 2017 including percs and probes, permit issuance, site visits, and lab fees for a total due in fees of \$830.34.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley as follow: chipped brush, repaired roads and shoulder with cold patch; removed the plows and cleaned the trucks; installed top soil and repaired yard from damage due to winter snow plowing; cut down trees on Millers Gap Road.

Recreation Board member Gene Rebert was present and reported a successful Easter Egg Hunt with good weather and approximately forty (40) children in attendance. He announced the following upcoming dates for events:

May 20 Annual Fishing Derby; 9 AM to 10:30 AM; Rain date of May 21; 1:00-2:30 PM
June 18 Strawberry Festival; 6:00 PM; rain or shine

The Department of Corrections crew will tentatively come on-site at the New Valley Road Park to work at general clean up and to fluff up the playground mulch on May 22 and 23.

No Emergency Management report was presented.

The March Treasurer's Report was submitted for review by the Secretary/Treasurer & placed on the front table for anyone interested to review. The report is submitted and approved pending the 2017 Financial Audit. The Sec/Treasurer reported that all 2016 adjusting journal entries have been posted and the year 2016 has been closed. Beginning balances were generated and posted for 2017.

RESOLUTIONS: Supervisor Stahl made a motion with a second from Chairman Quigley to adopt **Resolution 17-11**, which authorizes the Secretary/Treasurer of Rye Township to transfer monies designated specifically in the 2017 Budget for future funding of expenses for Bridge Culverts and for MS4 Storm water expense from the General Fund to the Capital Reserve Fund, which will be deposited in certificates of deposit at the First National Bank of Mifflintown, Shermans Dale in the amount of approximately \$22,077.00 plus interest. Motion carried unanimously.

NEW BUSINESS: Supervisor Stahl made a motion with a second from Supervisor Sabo to authorize the advertisement of an Ordinance to temporarily close Grier Point Road for the Bethel United Methodist Church to hold its annual Strawberry Festival on June 10, 2017 from approximately 9 AM to 8 PM. Motion carried unanimously.

Two quotes were received for removal of (4) four trees; (2) two trees on Mountain Dale Drive and (2) two trees on Pine Hill Road as follows:

Good's Tree and Lawn Service	\$3,840.00
Daum's Tree Removal	\$2,900.00

Discussion ensued. Chairman Quigley made a motion to accept Daum's quote for tree removal at \$2,900.00. This motion died for lack of a second.

Supervisors Sabo and Stahl offered that it appears that the root balls of the trees are not in the Township right of way and therefore the property owners' responsibility. Supervisor Sabo mentioned a concern with a tree on Lambs Gap Road. Chairman Quigley was concerned with liability of the four trees should the trees fall into the Township roadway. The canopy of the trees extends into the right of way towards the afternoon sun. Discussion continued. No action was taken on the tree removal quotes.

Chairman Quigley announced the following events:

- ◆ May 5 and May 6; Spring Bulk Clean Up
Rye will only hold one bulk clean up this year in order to save funds since the Solid Waste Fund ended with a deficit last year.
- ◆ May 16 – Primary Election Day; 7 AM to 8 PM
- ◆ May 20 – Fishing Derby; 9 AM to 10:30 AM; Rain Date of May 21 from 1-2:30 PM
- ◆ May 20 – Electronic Recycling; 10 AM to 2 PM; Newport Fairgrounds; \$5 a car load
- ◆ May 29 – Memorial Day Holiday; the office is closed.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an April expense check register and submitted the following checks for approval and payment: General Fund Check's #s 15541-15573 the amount of \$11,746.27.

Payroll checks #s 7202-7208 in the amount of \$3,658.75. No payroll checks void.
Payroll checks #s 7209-7213 in the amount of \$6,734.00. No payroll checks void.

With no further discussion on the bills presented, Supervisor Stahl made a motion with a second from Supervisor Sabo to approve all the expense and payroll checks submitted for payment and to pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: Former Supervisor Charley Kunkle of Valley Road expressed concern with the rough road surface and pipe replacements needed on Mountain Road. Kunkle said he drives the roadway every day and requested better patching of an area at a cross pipe where the roadway is sinking.

Chairman Quigley offered that he is aware of the concern and funds for pipe replacement were placed in the 2017 budget. Resurfacing of Mountain Road is tentatively scheduled for 2018 along with improvements to nearby Dutch Cemetery Road.

Gene Rebert of Valley Road asked if the recycling program is funded through monies collected from the quarterly trash bills. The Secretary/Treasurer offered that expenses to fund the recycling program are budgeted in the Solid Waste Fund, of which quarterly trash payments are the main revenue source.

Rebert suggested the Board consider discontinuing the recycling program since the weekly trash is currently hauled for disposal to the Harrisburg Incinerator and not the land fill. All trash would still be recycled for steam generation.

Chairman Quigley said this would add to the amount collected for weekly trash. However, he offered to keep this suggestion in mind the next time the recycling contract comes up for renewal.

ADJOURNMENT OF THE MEETING: There being no further discussion or business before the Board, Supervisor Sabo made a motion with a second from Chairman Quigley to adjourn the meeting at 9:06 pm.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer