

**RYE TOWNSHIP
SUPERVISORS' MEETING
July 24, 2017**

PRESENT: Chairman Ken Quigley, Vice-Chairman Jim Sabo, Supervisor John F. Stahl, Daisy Lightner, Secretary/Treasurer, Robert Hart, CEO, John Schulze, Driveway Officer, James Cassidy, Emergency Management Officer, Mary Kocher, Bob Burget, Jr., John Smith, Nancy Sunday, John Fitzsimmons, Sean Fedder, Luke Roman, Perry County Times.

FORMER SUPERVISORS PRESENT: Bob Lightner and Charles Kunkle

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time. No response was received.

OPEN AND AWARD BIDS: Bids for the sale of the 1977 Clark Austin Western Grader and the 1996 Ford Dump Truck were advertised in the Duncannon Record and PSATS Classified Ads and proof of publication is on file. Four sealed bids for the road grader were opened by the Secretary/Treasurer and read by Chairman Quigley as follows:

<u>BIDDER</u>	<u>TOTAL BID</u>
Wilson Paving	\$6,550.00
Pavemasters	\$1,153.00
Route 850 Recycling	\$2,775.00
Brad Sloop	\$1,300.00

Upon due consideration, Chairman Quigley made a motion to accept the bid submitted by Wilson Paving for \$6,550.00. Second from Supervisor Stahl. Motion carried unanimously.

Two sealed bids for the 1996 Ford Dump Truck were opened by the Secretary/Treasurer and read by Chairman Quigley as follows:

<u>BIDDER</u>	<u>TOTAL BID</u>
Route 850 Recycling	\$3,650.00
Pavemasters	\$2,553.00

After discussion on the low bids received, the consensus of the Board was to reject all bids received. The Road Crew currently uses this truck, which is inspected for one year. The Board may choose to advertise the truck for sale later this year.

APPROVAL OF THE MINUTES: Chairman Quigley made a motion and Supervisor Stahl seconded to approve the minutes of the June 26, 2017, supervisors' meeting as submitted. Motion carried.

MONTHLY MUNICIPAL REPORTS: Zoning Officer, Bob Hart did not have his report for this meeting, however, he noted that he worked 4.2 hours and had driven 76 miles during June. It was noted that the Zoning Hearing Board had a hearing this past Wednesday concerning peafowl and chickens being kept by the residents at 960 Valley Road. The township regulations were upheld and the residents were not given permission to have the peafowl and chickens.

Lenny Sizer of Madden Engineering provided the Sewage Enforcement Report. Chairman Quigley read the report that included chisel inspections, perc testing, and permit issuance for a total due in fees of \$525.00.

The Road Report was provided by Road Foreman, Brad Sloop and read by Road Superintendent Ken Quigley. The Road Crew cleaned up a lot of downed trees after the recent storm, installed drain pipes on Cove Hill Road, mowed grass at Township building, cleaned ditches on Idle Road, cold patched on Dutch Cemetery Road, chipped brush, cleaned drain along New Valley Road and the Township Park, formed and poured concrete for headwall at Cove Hill, and fixed office toilet seat.

Emergency Management: EMC Jim Cassidy introduced himself to the Board. Jim noted that he has been in the Emergency Management field since 1973 and started with PEMA. He is looking for an assistant and will be contacting the Shermans Dale Fire Department to see if they can recommend anyone. There was also discussion on the recent storm. The Zoning Board had a hearing that night and had to use the generator for lighting. Chairman Quigley noted that the generator did not provide electricity to the area of the meeting room that was formerly the police garage and to the first bay of the road department garage. X-10 Electrical was contacted and will provide us an estimate on this additional work. There was additional discussion on the recent storm and all the damage that was incurred by township residents, especially in the Lee Wood Village Development.

Bob Lightner of the Recreation Board was present and announced the next event is Sundaes in the Park on Sunday, August 6, 2017, from 6:30 p.m. – 7:30 p.m. Mr. Lightner also reported that the park has some drainage issues. Chairman Quigley will talk with the road crew about this situation.

The June Treasurer's Report was submitted for review by the Secretary/Treasurer and placed on the front table for review. The general checking account had a balance on June 1, 2017, of \$368,816.25. We had receipts of \$54,726.32 and expenditures of \$87,962.62 leaving a balance on July 1, 2017, of \$335,579.95. The General Savings Account began on June 1, 2017, with a balance of \$67,647.88 and earned \$13.90 in interest leaving a balance on July 1, 2017, of \$67,661.78. Liquid Fuels accounts are dormant until we complete our paving projects. The Liquid Fuels checking account balance on July 1, 2017, was \$500.79 and the balance of the Liquid Fuels savings account was \$2,622.59.

The Secretary/Treasurer announced that the new computer & printer was purchased and installed. However, due to delays with the receipt of the computer and conflicts with vacation, the new accounting software will not be in place until the end of August.

Chairman Quigley announced that he had attended a meeting with Hampden Township regarding the Lamb's Gap Road project. This road will be closed from Monday, July 31 – Friday, August 11, 2017. The road closed sign will be moved from the top of Lamb's Gap Road to the Route 850 intersection. Rye Township will be doing work on Lamb's Gap Road at the same time. Idle Road will also be closed to through traffic during this time. Chairman Quigley and John Ritter also attended a dirt and gravel road seminar. There was discussion on County gravel roads and the grants available.

NEW BUSINESS: Municipal Awareness Letters. Daisy presented two (2) letters from individuals who are submitting an application for State Highway Occupancy permits from Penn Dot. The first is lot #2 addressed as 3124 Valley Road. Apparently these people do not want to share the common drive with the existing residence. The Real Estate agent was supposed to send a copy of the Penn Dot application to present to the Board for review. Ken asked what exactly a municipal awareness letter is. Daisy explained that this a letter sent to Penn Dot notifying them that the Township is aware of the submission and location to provide a new driveway. The letter does not necessarily mean the Township approves. Chairman Quigley stated that there should be a cover letter and a sketch of where they want to place a new driveway for the Township to review. Discussion on lack of information provided. The Board does not have enough of information to address this request and directed the Planning Commission review it with the applicant and or his agent.

There is a second request for a Municipal Awareness Letter for Edward Thomas for a vacant lot located on the former Eichelberger farm, currently owned by Joel and Patti Heisley, and addressed as 2302 Valley Road. Currently the owner is going through the Planning Commission with a land development plan. Daisy has not received a copy of the Penn Dot driveway application for this request either. Discussion on location of the proposed driveway and possible issues that Penn Dot may have with this request. Chairman Quigley stated that Mr. Thomas also needs a cover letter and drawing of proposed location. The Planning Commission should review both issues and report back to the Board if they recommend sending the requested letter.

Madden Engineering Merger: John Madden wants the Board to be aware that they have merged with Frederick, Seibert and Associates, Inc., who have offices in Carlisle, Greencastle and Hagerstown, MD. FSA & Associates will continue to maintain the office in Shermans Dale along with Lenny Sizer to handle our existing municipal clients. The current fee schedule for Sewage Enforcement will not change and remain in effect through December 31, 2017.

Area Code: The 717 area has been assigned an additional area code (223) beginning on August 26, 2017. At this time you will need to dial 717 in addition to the other seven (7) digits of the phone number when calling a local number.

Announcements: Lambs Gap Road will be closed from July 31 through August 11 for resurfacing and repairs in Rye and Hampden Townships. Hampden Twp. will be doing preliminary work the week of July 24, so delays can be expected.

Sundaes in the Park will be held on August 6, 2017, from 6:30 p.m. to 7:30 p.m. at the Township Park on New Valley Road.

APPROVAL AND PAYMENT OF BILLS: The Secretary/Treasurer provided a June 30 through July 24, 2017 expense check register and submitted the following checks for approval and payment: General Fund Check's #s 15648-15676 in the amount of \$12,522.92. No expense check void.

Payroll checks #7246-7252 in the amount of \$3,782.52. No checks void.

Payroll checks #7253-7258 in the amount of \$3,672.06. No checks void.

With no further discussion on the bills presented, Supervisor Stahl made a motion and Supervisor Sabo seconded to approve all the expense checks and payroll checks presented for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Joe Burget of Burget and Associates was in attendance on behalf of Mary Kocher to discuss the shared driveway access agreement for 1350 Valley Road. Ms. Kocher, who plans to build a new home on this existing lot, has approached her neighbors about a maintenance agreement for the shared R-O-W. Her neighbors refuse to sign any agreement. Chairman Quigley suggested that in this one instance the Board consider waiving the maintenance agreement requirement. The neighbors will have to work out any issues or damage done to this private drive among themselves. Chairman Quigley explained details of the original deed and R-O-W which shows that Ms. Kocher and the other owners of the lots along this private drive actually do not own the R-O-W, but all parties have the right to use it to access their properties.

Upon due consideration, Chairman Quigley made a motion with a second from Supervisor Stahl to waive the Township requirements for a driveway maintenance agreement solely for 1350 Valley Road, Marysville. Quigley stressed that the Board is granting the waiver, but this waiver is solely for this situation. The Board believes the Agreement is very important and was requested to be completed and recorded in the best interests of all parties involved. Motion carried unanimously.

Former supervisor Robert Lightner noted that mattresses and other debris have not been removed at a residence off Lamb's Gap Road. The CEO notified the owner of this property of the violation. The CEO will follow up with the property owner after the thirty (30) day time frame is up. If the owner hasn't complied and began to clean up the premises as requested, a citation will be filed and the matter will be turned over to the District Justice. The CEO will make the District Justice aware of situation where it appears the owner does not retrieve his mail and ask that any notices be hand delivered possibly by a constable.

CEO noted that he had also received a complaint about vineyards on the Barlup property in the 2700 Block of Valley Road, which is SR 850. When the CEO visited the site, everything looked okay. Following his on-site inspection, the CEO had visit from State Police as he was reported as trespassing on this property. PSP understood the reason for his visit and all is well.

John Schulze, Driveway Permit Officer, brought up a storm water issue on Dutch Cemetery Road – he asked who is responsible for inspecting this concern in this area. Neighbors have complained about water not draining and pooling on lot next door with a concern for mosquitoes. Chairman Quigley recommended that property owners contact County Soil Conservation.

John Schulze, Driveway Permit Officer reported a similar problem on Ridge Road. C&C Construction is still working in this area and made him aware of the storm water issue. Chairman Quigley recommended that we send a letter notifying them that the retention basins are not working and the owners need to address this concern with their design engineer. If this situation is not corrected in a certain time frame, our engineer will inspect the retention pond.

Storms: Leewood Village had a large amount of trees down. Chairman Stahl noted that residents can't always bring branches and limbs to the Township before 2 p.m. Chairman Quigley said that if residents have a problem, they could give him a call and he would come out if he was not busy and open gate at Township Building and show residents where to place branches. In the future if we have major storms, we could possibly authorize the Road Crew to take chipper to residents' location and chip limbs and branches on-site. Additional discussion on the recent storm and what could be done in the future. Emergency Coordinator Jim Cassidy recommended that a small article be placed in the Township Newsletter telling people what to do in case of an emergency. Chairman Quigley stated that during our most recent emergency, our Road Crew was called out and cleared the roads of downed trees. The next day they further assisted with clean up on various roads.

ADJOURNMENT OF THE MEETING: With no further discussion or business before the Board, Chairman Quigley made a motion with a second from Supervisor Sabo to adjourn the meeting at 8:45 p.m. Motion carried unanimously.

Respectfully submitted,

Nancy Sunday, Clerk