

**RYE TOWNSHIP
SUPERVISORS' BUDGET WORKSHOP MEETING
October 19, 2017**

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PRESENT: Chairman Ken Quigley, Vice Chairman Jim Sabo, Daisy Lightner, Secretary/
Treasurer.

EXCUSED: Supervisor John Stahl due to illness.

The meeting was held at the municipal building and called to order at 6:35 PM.
Chairman Quigley convened the meeting.

CITIZEN PARTICIPATION: No citizens were in attendance to offer citizen participation.

OTHER BUSINESS: The Secretary/Treasurer noted that the Township received State Aid for its non-uniform pension in the amount of \$7,181.78. The 2017 MMO was paid on January 3, 2017 in the amount of \$6,374.00. Anything received above the amount of the MMO must be deposited in the pension plan within 30 days of receipt. Chairman Quigley made a motion with a second from Supervisor Sabo to deposit \$1,000.00 of the Pension State Aid in the Non-Uniform Pension Plan at Pennsylvania Municipal Retirement System, (PMRS) and keep the remainder to reimburse the Township for funds already expended for the 2017 MMO. Motion carried. The Secretary/Treasurer will prepare a check for approval at the October 23, 2017 meeting.

Discussion ensued regarding the replacement of shingles on the storage shed located behind the bay garage. One quote has been acquired and the Board is awaiting an additional quote for comparison. The Board is considering a shingled roof and a metal roof. Chairman Quigley suggested telling the contractor that we will take care of disposal of all of the shingles to possibly save on costs.

Discussion ensued on installation of additional snow guards on the municipal building. Contractor Jeremy Fuller recommended adding additional snow guards per the manufacturer's recommendation for this size roof. The Board directed the Secretary to check with the insurance carrier for their recommendation. The cost for the additional snow guard installation is \$400.00.

BUDGET WORKSHOP:

The Secretary/Treasurer provided the Board with an updated, balanced budget worksheet and a draft of the Fee Schedule Resolutions and Salary Schedule Resolution for their review and discussion.

The Board reviewed the proposed General Fund and Solid Waste Budgets and the following items were noted and discussed:

1. Upon review of YTD 2018 budget figures the Board recommended the purchase of some of the pipe for Mountain Road in this year. Supervisor Quigley said to check with Brad Sloop for current pipe inventory. He also discussed acquiring a stream permit from DEP for Cove Hill Road.
2. The Board reviewed and discussed the engineering expense account 01.408.310 and the amount proposed at \$12,000. The Secretary/Treasurer explained that this includes fees to complete permits for DEP for Cove Hill Road and possibly Grier Point Road. Chairman Quigley discussed beginning the permitting procedure this fall to assure the permits are acquired by June of 2018. By doing this, it would also spread the cost over two years instead of all falling into next year's budget.

3. The Board discussed the CEO contracted expense account 01.413.210.
4. The Board reviewed the proposed Recreation Board account 01.457.540, which remains the same as last year's budget.
5. The Board reviewed a draft of the proposed 2018 Salary Resolution and the Fee schedule Resolutions and directed the Secretary/Treasurer to add it to the October 23, 2017 meeting agenda with anticipated approval following review by the Solicitor.
6. The Secretary/Treasurer noted a slight decrease in the unemployment compensation rate from 2% to 3.60% for 2018. The Secretary said she did appeal the higher rate in hopes of gaining a slight reduction for next year. Costs will also increase with the increase of the maximum amount from \$9,500 per employee to \$9,750 per employee.
7. No increases are proposed for the commercial or residential trash fees in 2018. The Solid Waste Budget is balanced by only proposing one bulk clean up in the spring of 2018. Collection of delinquent accounts was discussed. Keystone Collections is notified as soon as the amount goes beyond a certain amount. Several accounts have already been sent to the District Justice for collection.
8. The Secretary/Treasurer explained the 2018 General Fund Budget is balanced and provides for \$22,000 to be transferred to Capital Reserve: \$12,000 to the Bridge Fund, since this fund was depleted when Pine Hill Road Bridge was completed and \$10,000 towards future Storm water management expenses.
9. The 2018 Budget includes monies to upgrade the Township's website.
10. Chairman Quigley reviewed the proposed Liquid Fuels budget. Anticipated revenues are \$131,400.00. Anticipated expenses are \$130,000.00. Roads under consideration for repaving are:
 1. Remainder of Cove Hill Road to intersection of SR 850.
 2. Portion of Mountain Road; involves pipe replacement
 3. Remainder of Pine Hill Road to the intersection of SR 850
 4. Portion of Dutch Cemetery Road; involves base repair and widening of shoulders and cartway

It was the consensus of the Board to tentatively approve the proposed 2018 Budget and authorize advertisement for public review at the upcoming October 23rd meeting. No tax increases are proposed. The Secretary/Treasurer indicated she would add this item to the Board agenda and prepare an advertisement for publication for the twenty (20) day review period...

ADJOURNMENT OF THE MEETING: Chairman Quigley adjourned the budget meeting at approximately 7:15 pm. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer