

**RYE TOWNSHIP
SUPERVISORS' MEETING
October 23, 2017**

PAGE 1 OF 3

PRESENT: Chairman Ken Quigley, Vice-Chairman Jim Sabo, Supervisor John Stahl, Daisy Lightner, Secretary/Treasurer, John Schulze, Driveway Permit Officer, Dave and Emily Johnson, Tony Trost of Third Mountain Surveying, Edward and Dawn Thomas, Peggy and Sean Fedder, John M. Fitzsimmons, Luke Roman of the Duncannon Record and Solicitor Dan Altland.

FORMER SUPERVISORS PRESENT: Charlie Kunkle and Robert Lightner

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Ken Quigley convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of minutes.

CITIZEN PARTICIPATION: Chairman Quigley welcomed everyone and asked if there was any citizen participation at this time. None was offered.

APPROVAL OF THE MINUTES: Supervisor Stahl made a motion to approve the minutes of the September 25, 2017 supervisors' meeting. Supervisor Sabo seconded; Motion carried.

Chairman Quigley made a motion to approve the minutes of the October 5, 2017 budget workshop. Supervisor Stahl seconded; Motion carried unanimously.

Supervisor Sabo made a motion to approve the minutes of the October 19, 2017 budget workshop. Chairman Quigley seconded; Motion carried. Supervisor Stahl abstained since he was not present due to illness.

SUBDIVISION LAND DEVELOPMENT PLANS: Tony Trost of Third Mountain Surveying approached the Board seeking approval for the **Final Subdivision Plan for Edward M. Thomas**. The property is located at 2302 Valley Road. The purpose of the plan is to revise the driveway location and storm water facilities from the previously recorded Joel and Patti Heisley Final Subdivision Plan. This lot is located on the former Sally Eichelberger farm. The total acreage of the lot is 10.03 acres. The applicant has applied to Penn Dot for an individual driveway accessing SR850. Perry County Planning comments were received and addressed. A \$50 security deposit was received. All fees are currently paid in full. The Planning Commission conditionally approved the plan at their October 3, 2017 meeting. The Board of Supervisors reviewed and discussed the outstanding conditions listed in the October 3, 2017 Planning Commission minutes with Tony Trost as follows:

- Apply for a waiver of the distance requirement between driveway and R-O-W line of 40 feet (SALDO Figure 320-44G.2) and add the actual distance between the driveway and right-of-way line on the plan and the waiver
- Submit the maintenance agreement to the Township's Solicitor for review and approval
- Add a note to the plan indicating the approved HOP number
- Add a note stating that the driveway slopes must be maintained
- Include the on-lot disposal and stormwater reports with the plan submission and add the perc test results to the plan
- Tie the perc and probe sites to the nearest property corner on the plan
- Add the separation zone of 100' around the well to the plan
- Add the elevation numbers to the plan

- Add the adjoining property owners to the plan and indicate the GPS coordinates for the monuments
- Verify that the plan title is consistent on all plan sheets
- Verify the width of the drainage easement on the plan
- Surveyor must certify and seal the plan
- Owner's must certify the plan with their signatures and have those signatures notarized.

The Board reviewed the October 16, 2017 request for three alterations or waivers.

Upon due consideration, Supervisor Sabo made a motion with a second from Supervisor Stahl to approve the October 16, 2017 alteration of requirements from the Code of Rye Township for the **Edward M. Thomas Final Land Development** Plan as follows:

- SALDO, Article V, Section 320-21 Preliminary Plan Submission
The plan is revising a previously approved subdivision and land development plan.
- SALDO, Article VII, Section 320-43.B.3 Water supply. Feasibility report submission.
The plan is proposing a single dwelling on one existing lot.
- SALDO, Article VII, Individual and/or common driveways. Figure 320-44G.2 (40' minimum distance between the driveway and right-of-way line)

Motion carried unanimously.

Upon due consideration, Chairman Quigley made a motion with a second from Supervisor Stahl to approve the **Edward M. Thomas Final Land Development Plan** conditional upon acquiring and certifying all signatures on the plan and on the Maintenance Agreement. Motion carried unanimously. The Board instructed Mr. Trost to record the signed Maintenance Agreement along with the plan. Tony Trost understood and agreed to the outstanding conditions for the plan. He took the plan with him to acquire signatures. Tony thanked the Board and left the meeting at this time along with Edward and Dawn Thomas.

David and Lindsey Bair of New Valley Road were not in attendance to discuss their land development plan for the expansion of the salvage yard.

RESOLUTIONS: The Secretary noted that Rye Township previously adopted NIMS, but the Perry Co EMC Richard Fultz requested all municipalities adopt a consistent resolution. Chairman Quigley made a motion and Supervisor Sabo seconded to approve and adopt **Resolution 17-18**, which adopts the NIMS system as directed by the Secretary of the Department of Homeland Security to develop and administer a consistent nationwide approach for Federal, State, Local and tribal governments to work together more effectively and efficiently to prevent, prepare for, and respond to, and recover from domestic incidents. Motion carried unanimously.

NEW BUSINESS: Zoning Officer Hart conducted an inspection and provided a written report for Highline Auto Parts, the Salvage Yard, located on New Valley Road, in conjunction with the annual renewal of the salvage yard license. The results were satisfactory. Upon due consideration, Supervisor Stahl made a motion with a second from Supervisor Sabo to approve the renewal application with the modifications requested and grant **the annual junkyard license to David Bair of Highline Auto Parts**. Motion carried unanimously.

Upon due consideration and discussion, Supervisor Stahl made a motion with a second from Chairman Quigley to tentatively approve the **2018 budget** and authorize the advertisement of the proposed 2018 budget for public review for the next twenty (20) days with tentative adoption at the November 20, 2017 supervisors' meeting; motion carried unanimously. The record notes the budget is balanced with no tax increases. The General Fund Budget is 19.3%

less than the 2017 Budget and proposes no major capital purchases. The 2018 proposed budget was placed on the front table and made available for public review.

Supervisor Sabo made a motion to approve **Resolution 17-19**, the 2018 Schedule of Wages, which establishes the salaries for all full, part time & part time temporary employees effective for the first payroll in January 2018. Supervisor Stahl seconded; motion carried.

Chairman Quigley announced the following upcoming events:

- October 31- Trick or Treat Night; 6-8:00 PM
- November Planning Commission meeting rescheduled to Nov. 14 due to Election Day.
- November 10 – Veterans’ Day Observed; Township closed; no change in trash collection
- Rye History Books are still available for sale at \$25.00 each.

MONTHLY MUNICIPAL REPORTS: Zoning Officer, **Robert Hart** provided an October report as follows: 20.8 hours worked and 101.64 miles driven for a total of \$496.44 due in fees.

The Sewage Enforcement Report was submitted by SEO Lenny Sizer of Frederick, Seibert & Associates, Inc. Chairman Quigley read the report: Two (2) activities: Pressure inspection for a new home at 75 Rattling Rock Road and a chisel inspection for 3217 Valley Road- the Shenk property for a total due in fees of \$150.00.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Chip brush and mow grass at Township building; Work with Fulkroad with paving on Cove Hill Road, weld and repair tractor mower #10, clean drains on Millers Gap Road, install no parking sign on Rattling Rock Road; Haul anti-skid to stock pile, add plate steel on drain box on Cove Hill Road; and install delineator posts along Cove Hill Road.

Robert Lightner of the Recreation Board reported a successful Halloween in the Park with nice weather and over thirty-five (35) children plus parents participating. He expressed appreciation to the local boy scouts, who once again did a great job with the haunted trail. Lightner said the Rec Board is planning to introduce a new event in 2018 - possibly a weenie roast and s’mores over a camp fire. All events for this year are complete. The Rec Board plans to meet once more on Monday, November 13.

No Emergency Management Report was offered.

The September Treasurer's Report was submitted and read by the Secretary/Treasurer and with no discussion was accepted as read pending final approval of the independent auditors.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an October check register and submitted the following checks for approval, signature and payment: General Fund Check #s 15739-15768 in the amount of \$14,526.24. Void check #15746 due to a duplexing printer error.

Payroll checks #s 7288-7294 in the amount of \$ 3,918.50. No payroll checks void.

Payroll checks #s 7295-7301 in the amount of \$ 3,787.40. No payroll checks void.

With no further discussion on the bills presented, Chairman Quigley made a motion. Supervisor Stahl seconded to approve and sign the checks presented and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: No citizen participation was offered at this time.

ADJOURNMENT: With no further business before the Board, Chairman Quigley made a motion with a second from Supervisor Sabo to adjourn the meeting at 7:38 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer