

**RYE TOWNSHIP
SUPERVISORS' MEETING
December 18, 2017**

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PRESENT: Chairman Ken Quigley, Vice-Chairman James Sabo, Supervisor John Stahl, Daisy Lightner, Secretary/Treasurer, Sean Fedder, and Luke Roman of the Duncannon Record.

FORMER SUPERVISORS PRESENT: Charles Kunkle and Robert Lightner

The meeting was held at the municipal building and called to order at 7:02 p.m. Chairman Quigley convened the meeting with the pledge of allegiance to the flag.

CITIZEN PARTICIPATION: Chairman Quigley asked if there was any citizen participation at this time. None was offered.

APPROVAL OF THE MINUTES: Supervisor Sabo made a motion to approve the minutes of the November 20, 2017 supervisor's meeting. Supervisor Stahl seconded. Motion carried.

PERSONS TO BE HEARD: Ashley Fleisher of 2003 Elm Street was not in attendance.

SUBDIVISION LAND DEVELOPMENT: The Board reviewed and discussed the recommendation from the Planning Commission to disapprove the Preliminary/Final Highline Auto Parts Land Development Plan. They reviewed the outstanding comments. The Secretary/Treasurer noted that no review fees have been paid. Upon due consideration Chairman Quigley made a motion with a second from Vice-Chairman Sabo to disapprove the Preliminary/Final Highline Auto Parts Land Development Plan as recommended by the Planning Commission. The following deficiencies were noted:

1. A revised Alteration of Requirements was not received reflecting the appropriate section citation. (*Rye Township Code of Ordinances, SALDO, Chapter 320-21.*)
2. The Storm water Plan was not reviewed and approved by the Township engineer. (*Rye Township Code of Ordinances, SALDO, Chapter 320-37.*)
3. No Perry County Conservation approval was received for the Erosion and Sedimentation Control Plan. (*Rye Township Code of Ordinances, SALDO, Chapter 320-37.*)
4. No maintenance agreement was prepared and submitted to the Township Solicitor for review. (*Rye Township Code of Ordinances, SALDO, 320-27.E (2))*)
5. All non-conforming use conditions were not documented on the plan. (*Rye Township Code of Ordinances, SALDO, Chapter 360-146.*)
6. The impervious coverage was not revised and the plan did not adequately provide documentation & calculations that the impervious coverage was not above the allowable amount. (*Rye Township Code of Ordinances, SALDO, Chapter 360-146.*)
7. No inspection was conducted and no documentation was received from the Township Sewage Enforcement Officer, Leonard Sizer, to assure that the existing septic system at the single family dwelling is sufficient and not undersized for the number of employees utilizing it. (*Rye Township Code of Ordinances, SALDO, Chapter 320-27A. (2).*)
8. No PNDI report was submitted with the plan. (*Rye Township Code of Ordinances, SALDO, Chapter 320-32.*)
9. No note was added to the plan stating that a Phase II environmental screening test must be completed prior to the construction of the berm at location IB. (*Rye Township Code of Ordinances, SALDO, Chapter 320-32.*)

10. The following simple revisions or supporting documentation to the proposed improvements or land development plan noted in the October 3, 2017 Planning Commission meeting minutes were either not updated or not adequately provided for on the plan for the following:
 - a. The FIRM Map number and effective date were not added to note #8
 - b. The slope shading was not added to the plan
 - c. The plan title was not revised to read Preliminary/Final Land Development Plan for Highline Auto Parts
 - d. The plan was not updated to include all required preliminary plan information
 - e. Note #1 was not updated to read two new storage buildings and the salvage yard was not noted as existing
 - f. No truck delivery area was added to the plan
11. The Engineer and Surveyor did not certify the plan. (*Rye Township Code of Ordinances, SALDO, Chapter 320-26.L.*)
12. The Owners did not certify the plan. (*Rye Township Code of Ordinances, SALDO, Chapter 320-26.M.*)
13. The Township Zoning Officer did not review the plan to assure compliance with the Rye Township Zoning Ordinance and the previous Variance(s) granted for Highline Auto Parts on July 2, 2014. The Planning Commission is a recommending body and cannot provide official zoning determinations. The review for zoning compliance by the Zoning Officer was recommended by the Township engineer and is required before a plan is approved by the Board of Supervisors and before any applications for permits are submitted in case revisions are necessary. The Zoning Officer's review and involvement at this juncture also assures that the applicant will not encounter any unnecessary delays in acquiring permits for proposed improvements when the plan is approved and recorded.
14. No payment has been received for any engineering review fees incurred to review the proposed Highline Auto Parts Preliminary/Final Land Development Plan. Total fees due from the Bairs are \$ 921.50. (*A summary of the fees due is enclosed herein.*)

Motion carried unanimously. The Secretary indicated she would send written notice of the disapproval to the Bairs in compliance with the SALDO and MPC regulations.

RESOLUTIONS: Chairman Quigley made a motion with a second from Supervisor Stahl to adopt **Resolution 17-26**, which authorizes the Secretary/Treasurer to transfer 2017 tax monies, which were levied and received for Road Equipment from the General Fund Checking at the Marysville Bank in the amount of \$21,807.51 to a short term 35 month Certificate of Deposit at the Bank of Landisburg for a better rate of interest return at 2.02%. Motion carried unanimously.

Chairman Quigley made a motion with a second from Supervisor Stahl to adopt **Resolution 17-27**, which authorizes the Secretary/treasurer to transfer \$60,021.57 from a Highway Aid CD at Pennian Bank in Shermans Dale to the Highway Aid Checking Account at Marysville Bank to pay for the paving project on Cove Hill Road. Motion carried unanimously.

Supervisor Stahl made a motion with a second from Chairman Quigley to adopt **Resolution 17-28**, which amends the established Schedule of Fees for 2018 Rye Township effective January 3, 2018 and each calendar year thereafter until amended by resolution. Motion carried unanimously.

NEW BUSINESS: The plowing agreement with adjacent Carroll Township is up for its annual renewal. Chairman Quigley made a motion with a second from Supervisor Stahl to approve the renewal of this agreement with Carroll Township with the same terms and the same rate as last year - \$65.00 per round trip. Motion carried unanimously. The secretary indicated she would send a letter to Carroll Township notifying them of the renewal.

Supervisor Sabo made a motion with a second from Supervisor Stahl to appoint Vickie L. Broughton to the partial two year term as an elected Township auditor. Motion carried unanimously.

Upon due consideration, Chairman Quigley made a motion to approve the renewal of the park mowing contract for 2018 with Kumler Lawn Care at the same rate as 2017 - \$110 for mowing of the park and \$55.00 extra for the mowing of the ball field and the area immediately outside the ballfield for a total of \$165.00. Motion carried. The Secretary indicated she would send the contract renewal paperwork to Roger Kumler.

MONTHLY MUNICIPAL REPORTS: Zoning Officer, Robert Hart submitted a final report. Building activity has slowed greatly and only two items were noted.

A Sewage Enforcement Report was presented by SEO Lenny Sizer showing a total of \$275.00 due in fees for December.

Supervisor Quigley read the December Road report submitted by Road Foreman, Brad Sloop. Chip brush, clean out ditches at New Valley Road park, repair oil leak on #15 chipper and #16 backhoe, trim limbs on Dicken Drive and Pierce Road; ready all plows and trucks for winter; plow and cinder road and assist with lifting the Christmas tree in place.

No Recreation Board Report was submitted because they do not meet in December.

No Emergency Management Report was presented.

The December Treasurer's Report was submitted for public review and read by the Secretary/Treasurer. With no discussion the reports were accepted as read pending the independent auditor's approval. The Secretary/Treasurer noted that the checks for the 4th quarter tax distributions are listed on the check register for approval.

ANNOUNCEMENTS: Chairman Quigley announced the following upcoming events:

- * December 25 & January 1 – Township closed for Christmas and New Year's. Trash will be collected on Wednesday, December 27 and Wednesday, January 3, 2018.
- * January 2, 2018 – Organization Meeting at 7:00 p.m.
- * January 9, 2018- Planning Commission Meeting to reorganize at 7:30 PM.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a November check register and submitted the following checks for approval, signature and payment. General Fund checks #s 15805-15840 in the amount of \$59,852.15. Void ck. Number 15836 due to printing error.

Payroll checks #s 7317-7322 in the amount of \$3,714.91. No checks void.

Payroll checks #s 7323-7324 in the amount of \$4,265.63. No checks void.

Payroll checks #s 7325-7329 in the amount of \$3,892.93. No checks void.

Highway Aid Check #735 in the amount of \$60,021.57. No checks void.

With no further discussion on the bills presented, Chairman Quigley made a motion and Supervisor Stahl seconded to approve and sign all the checks presented and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: None was offered.

ADJOURNMENT OF THE MEETING: With no further business or discussion before the Board, Chairman Quigley wished everyone a Merry Christmas and a Happy and Healthy New Year 2018 and adjourned the meeting at 7: 24 p.m.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer