

**RYE TOWNSHIP
SUPERVISORS' MEETING
January 22, 2018**

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PRESENT: Chairman Ken Quigley, Vice-Chairman Jim Sabo, Daisy Lightner, Secretary/Treasurer, Corporal May of the Newport Pennsylvania State Police, Sean Fedder, Corinna Van Hine, Gary Roth, and Luke Roman of the Duncannon Record.

EXCUSED: Supervisor John Stahl due to health issues.

FORMER SUPERVISOR PRESENT: Charles Kunkle

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Quigley convened the meeting with the pledge of allegiance to the flag. A quorum of the Board was established.

CITIZEN PARTICIPATION: Chairman Quigley asked if there was any citizen participation at this time. None was offered.

APPROVAL OF THE MINUTES: Chairman Quigley made a motion and Supervisor Sabo seconded to approve the minutes of the December 18, 2017 supervisors' meeting as submitted. Motion carried unanimously.

Chairman Quigley made a motion and Supervisor Sabo seconded to approve the minutes of the January 2, 2018 Organization meeting as submitted; motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: No Zoning Report was submitted. Chairman Quigley announced that Leonard Sizer of Frederick, Seibert Associates was appointed as the new Zoning Officer for Rye Township effective January 3, 2018.

No Sewage Enforcement Report was submitted.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent Ken Quigley. Most of the work completed involved either winter maintenance with snow plowing or repair and service of equipment, washed equipment, thaw out furnace and oil line, install new tires on #4, dump truck and chipping of brush.

No Recreation Board Report was presented. They did not meet in January due to bad weather.

No Emergency Management report was presented. Chairman Quigley read excerpts from a January 10, 2018 letter from Phillip Beck, Chief of Operations of East Pennsboro Ambulance Service, Inc., (EPAS). He reported that in 2017 EPAS responded to 42 incidents, which contributed to 1.27% of their annual emergency call volume. The average response time from the station in Enola to a call in Rye is 16 minutes. Dues for 2018 will remain at \$80.00 per household.

The December Treasurer's Report were submitted for review by the Secretary/Treasurer & placed on the front table for anyone to review. The Secretary/Treasurer noted that the 2017 Financial Audit is scheduled for February 6 through February 8.

RESOLUTION: Supervisor Sabo made a motion with a second from Chairman Quigley to adopt **Resolution 18-06**, which amends Fee Schedule Resolution 2017-28, to cover costs associated with additional fees to hire an engineering firm as zoning officer. Motion carried.

Chairman Quigley made a motion with a second from Supervisor Sabo to adopt **Resolution 18-07**, which authorized the Secretary/Treasurer to combine two Highway Aid Certificates of Deposit at Pennian Bank, Shermans Dale into a single short term investment CD for 11 months at 1% interest in the amount of \$45,681.23. Motion carried.

Supervisor Sabo made a motion with a second from Chairman Quigley to adopt **Resolution 18-08**, which authorizes the Secretary/Treasurer to transfer \$176.22 from Members First Credit Union, which represent the monies earned annually with the 1% cash back program from the VISA credit card from payments made throughout the year 2017 to Advanced Disposal for recycling services, to the commingled general checking account at Marysville Bank designated for the Solid Waste Fund. Motion carried.

NEW BUSINESS: Chairman Quigley made a motion seconded by Supervisor Sabo to approve the renewal of the 2018 contract for fire protection services with Shermans Dale Fire Company. Motion carried. The agreement was signed by the Board.

Chairman Quigley made a motion with a second from Supervisor Sabo to hire Ian Beal of Shermans Dale as a part-time temporary snow plow driver on an “as needed” basis at the current rate set by resolution for part-time road employees. Motion carried.

Chairman Quigley made a motion with a second from Supervisor Sabo to authorize the Secretary/treasurer to pay part-time seasonal employee Steve Keys compensation for two (2) hours of work completed on the tractor/mower repair in the fall of 2017 on the next scheduled pay period in 2018 at the rate set by resolution for part-time road employees in 2017. Motion carried. The independent auditors advised the Board that going forward all employees are required to complete and sign their own time sheets on the day the work is completed.

Chairman Quigley made a motion with a second from Supervisor Sabo to approve the **Land Development agreement with Richard S. Albright, II and Marcia A. Albright** and authorize the Supervisors to execute the Agreement, conditional upon the review and approval by the Solicitor. Motion carried.

Chairman Quigley made a motion with a second from Supervisor Sabo to adopt **Resolution 18-09**, which authorizes the release of the Richard S. Albright, II and Marcia A. **Albright Letter of Credit** issued by Fulton Bank in the amount of \$62,117.00 to guarantee the improvements shown on the Final minor Subdivision Plan for Richard S. Albright, II and Marcia A. Albright, conditional upon the execution of the Land Development Agreement. Motion carried.

Chairman Quigley made a motion with a second from Supervisor Sabo to authorize the Secretary/Treasurer to prepare requests for proposal, (RFP) for the Spring Clean-up in May. Motion carried unanimously.

Supervisor Sabo made a motion with a second from Chairman Quigley to appoint Daisy Lightner as an Assistant Administrative Zoning Officer to handle administrative work when permit applications are received, to coordinate, work with, and be under the direction of Zoning Officer, Leonard Sizer, with no additional compensation for this position. Motion carried.

Chairman Quigley noted that in compliance with the Second Class Township Code, the Elected Auditors met and voted to establish compensation for 2018 for a supervisor who works as an employee of the Township. The rate will remain at \$12.00 per hour for all positions. Currently, no supervisor is a regular employee of the Township.

Chairman Quigley made a motion with a second from Supervisor Sabo to approve the 2017 Annual Planning Commission Report as submitted. Motion carried.

Chairman Quigley gave the floor to Corporal May of PSP Newport.

Corporal May introduced himself and explained that Newport PSP is the main police department for a very large area in Perry County. He is from the Lebanon area and is still learning the various areas in Perry County. Corporal May opened the floor for questions and comments. Chairman Quigley offered that he has heard complaints regarding the response time.

Corporal May offered that he is considering establishing secured substations throughout Perry County at different locations in various municipalities to assist with response and improve community good will. He offered that this has been a good experience because residents learn that the troopers are available at certain times at a more convenient location.

Chairman Quigley offered that Rye Township does have space available for the troopers to have a desk and computer area with a separate entrance area and a bathroom.

Corporal May appreciated the offer and will keep it in mind during discussions. He estimated these substations would not be established for approximately six or seven months.

Corporal May fielded several other questions relating to speeding, damage to guiderails, and mailboxes and halogen or LED headlights.

Chairman Quigley announced the following:

- ◆ The office will be closed for Presidents' Day on February 19, 2018 with no change in trash collection.
- ◆ Due to budgetary restraints, there will be only ONE bulk clean up scheduled this year for Friday, May 4 and Saturday, May 5, 2018.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a January expense check register and submitted the following checks for approval and payment:

General Fund Check #s 15847-15867 in the amount of \$21,429.87. No checks void.

Payroll check #s 7337-7345 in the amount of \$4,490.13. No payroll checks void.

With no further discussion on the bills presented, Supervisor Sabo made a motion and Chairman Quigley seconded to approve and sign all checks presented for payment. Motion carried.

CITIZEN PARTICIPATION: Corinna Van Hine of New Valley Road offered that she attended recent Planning Commission meetings where a draft of a backyard chicken ordinance was completed. She inquired as to when this would be reviewed and ready for adoption by the Board.

Chairman Quigley offered that the Board members just received a copy of the recommendation last week. He further noted that the Solicitor would also complete a review along with the Board. Chairman Quigley explained this amendment would not be adopted alone, but combined with other updates to the Zoning Ordinance that are being proposed, as this is more cost effective. He estimated three to six months before the Board would be ready to advertise and adopt all of the amendments.

Former Supervisor Charles Kunkle asked what was purchased at Hartlaub's Used Cars. Chairman Quigley offered tire rims and a used door and mirror for the smaller dump truck.

ADJOURNMENT OF THE MEETING: There being no further discussion or business before the Board, Chairman Quigley made a motion and Supervisor Sabo seconded to adjourn the meeting at 7:47 pm. Motion carried.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer