

**RYE TOWNSHIP  
SUPERVISORS' MEETING  
January 28, 2019**

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**PRESENT:** Chairman Jim Sabo, Vice-Chairman John Stahl, Daisy Lightner, Secretary/  
Treasurer, Eric Simmons, Driveway Permit Officer, Michael R. Rugh, Sean Fedder, Jean Snyder,  
Corinna Van Hine, John M. Fitzsimmons, Gary Roth, and Jim Ryan of the Duncannon Record  
and P. Daniel Altland, Solicitor.

**FORMER SUPERVISORS PRESENT:** Charles Kunkle and Robert Lightner

The meeting was held at the municipal building and called to order at 7:00 PM.  
Chairman Sabo convened the meeting with the pledge of allegiance to the flag. A vacancy  
currently exists on the three member board. A quorum of the Board was established.

**CITIZEN PARTICIPATION:** Chairman Sabo asked if there was any citizen participation at  
this time. None was offered so the floor was closed for citizen participation.

**APPROVAL OF THE MINUTES:** Vice Chairman Stahl made a motion and Chairman Sabo  
seconded to approve the minutes of the December 17, 2018 supervisors' meeting as submitted.  
Motion carried.

Vice Chairman Stahl made a motion and Chairman Sabo seconded to approve the  
minutes of the January 7, 2019 Organization meeting as submitted; motion carried.

**MONTHLY MUNICIPAL REPORTS:** The December Zoning Report was submitted by  
Zoning Officer, Lenny Sizer, three (3) activities listed, involving site visits and review of the  
proposed new zoning permit application for a total due in fees of \$438.75.

No Sewage Enforcement Activities were reported due to inactivity during the winter season.

The Road Report was provided by Road Foreman Brad Sloop and read by Road Superintendent  
John Stahl. Most of the work completed involved either winter maintenance with snow plowing or  
repair and service of equipment, washing of equipment to clean off salt, inventory of signs along SR  
850, rearrange recycling dumpsters in the rear lot, clean various drains, and chipping of brush.

Robert Lightner of the Recreation Board Report was present and announced that the time  
capsule will be purchased in the near future and that no Easter Egg Hunt is scheduled for this year. The  
reason being that there are already too many local egg hunts. Lightner reported that the recently  
appointed Recreation Board member, Debra Miller, indicated to another Board member that she was no  
longer interested in serving on the Board.

No Emergency Management report was presented. It was noted that the annual reports  
for 2018 Fire and EMS activities were received from the Perry County EMA.

Michael Rugh, a resident of Rye Township, was in attendance at the recommendation of  
Eric Simmons to discuss the possibility of filling the position of Assistant Emergency  
Management Coordinator. Eric Simmons introduced Mr. Rugh, who discussed his experience  
and qualifications in the field of emergency response. He currently is a paid employee of Union  
Fire Company in Carlisle and a volunteer with Marysville Fire Company. He provided his  
contact information and a very impressive resume. Mr. Rugh is very qualified and has his NIMS  
certification and is also a certified fire investigator. He would like to speak with EMC Jim  
Cassidy before accepting this position. The Secretary indicated she would contact EMC Cassidy.

The December Treasurer's Report was submitted and read by the Secretary/Treasurer  
and placed on the front table for review. The Secretary/Treasurer noted that the 2018  
Financial Audit is scheduled for next week, February 5 through February 7.

**RESOLUTIONS:** Chairman Sabo made a motion with a second from Vice Chairman Stahl to adopt **Resolution 19-02**, which adopts the Sewage Fee Schedule Resolution with minimal increases presented by Frederick Seibert Associates for 2019. Motion carried.

Vice Chairman Stahl made a motion with a second from Chairman Sabo to adopt **Resolution 19-03**, which authorizes the Secretary/Treasurer to transfer \$158.57 from Members First Credit Union, which represents the monies earned annually with the 1% cash back program from the VISA credit card from payments made throughout the year 2018 mainly to Advanced Disposal for recycling services, to the commingled general checking account at Marysville Bank. Motion carried.

Vice Chairman Stahl made a motion with a second from Chairman Sabo to adopt **Resolution 19-04**, which authorizes the Secretary/Treasurer to transfer a matured Solid Waste CD at the Bank of Landisburg to a different term of 33 months at 3.03% for a better rate of interest return. Motion carried.

**NEW BUSINESS:** The Board discussed snow plowing policies for Lambs Gap Road, Millers Gap Road, and Idle Road. Discussion ensued. Currently, the Road Department does not plow the dirt portions of Idle Road and Millers Gap Road. Currently, Lambs Gap Road is maintained to the boundary with Hampden Township, which is the Game Commission parking lot at the top of the mountain. Rye has been maintaining our side of the mountain for several years. Hampden Township began regularly maintaining their side of the mountain a few years ago. Even though Rye has performed winter maintenance routinely on this road, the “No Winter Maintenance” signs were never removed.

Upon due consideration and discussion, Vice Chairman Stahl made a motion with a second from Chairman Sabo to reiterate and clarify the snow plowing policy for the following:

1. **Lambs Gap Road** – provide winter maintenance the entire length  
The signage indicating no winter maintenance needs to be removed as soon as weather permits.
2. **Idle Road** – provide winter maintenance from the intersection of Idle Road south to the cul de sac and ending there, after which the road becomes dirt. The remainder of the road is steep and treacherous and has no homes located along it.
3. **Millers Gap Road** – provide winter maintenance from the intersection of SR 850 south to immediately past the driveway of the last house, where the road then becomes dirt and is steep and treacherous and has no homes located along it.

Motion carried.

Vice-Chairman Stahl indicated he would speak with the Road Department personnel and directed the Secretary to also provide them a copy of this section of the minutes.

Chairman Sabo made a motion with a second from Vice Chairman Stahl to approve a time extension for approval of the **Revised Final Minor Subdivision Plan for Dr. Robert P. Matsko, Sr.** to **May 20, 2019** to allow for additional time to complete an hydraulic study to establish the 100 year flood elevation on the subject lot owned by Mr. Craig Raisner, and the coordination involved with this project. The Planning Commission recommended approval of this time extension at their January 8, 2019 meeting. Motion carried.

Vice Chairman Stahl made a motion with a second from Chairman Sabo to authorize the Secretary/Treasurer to prepare requests for proposal, (RFP) for the Spring Clean-up in May. Motion carried.

Vice-Chairman Stahl made a motion with a second from Chairman Sabo to accept the Request for Proposal, (RFP) received from Wilson Consulting Group, PC of Mechanicsburg and appoint Wilson Consulting Group as the Township’s engineering firm and in particular, Mark

Wilson, PE, CBSI as the Township's engineer to provide general municipal engineering services to the Township in the rates set forth in the RFP for the calendar year 2019. Motion carried.

Vice Chairman Stahl discussed the need to require consistent follow up and enforcement of Zoning Notice of Violation letters. He offered that in the past numerous letters were sent, but are not heeded and the violations continue. Enforcement and follow up takes determination and costs additional funds, but is necessary if the Township's regulations are going to be upheld.

Discussion ensued with several residents voicing their concerns with ongoing violators. Solicitor Altland offered that the key is consistent follow up. He offered that it only takes a few cases of enforcement at the District Justice level and word will get around that the Township is serious about enforcing its ordinances. Solicitor Altland said to follow the enforcement sections of the Ordinances and be consistent.

The Board directed the Secretary to communicate this information to the Zoning Officer and stress that the Board wants timely follow up of all zoning violations. Solicitor Altland offered to assist the Zoning Officer with any aspect of the violations and enforcement procedures. The Board directed the Secretary/Treasurer to set up a spreadsheet to keep track of each case, noting dates requested for compliance and actions taken and share it with Zoning Officer Lenny Sizer.

Chairman Sabo noted that in compliance with the Second Class Township Code, the Elected Auditors met and voted to establish compensation for 2019 for a supervisor who works as an employee of the Township. The rate will remain at \$12.00 per hour for all positions. Currently, no supervisor is a regular employee of the Township.

Vice-Chairman Stahl made a motion with a second from Chairman Sabo to approve the 2018 Annual Planning Commission Report as submitted. Motion carried.

Chairman Sabo announced the following:

- ◆ **Tomorrow-** Due to impending winter weather, Penn Waste will begin trash collection one (1) hour earlier.
- ◆ Presidents' Day - February 18, 2019 –Office is closed with no change in trash collection.
- ◆ Spring Clean Up is scheduled for Friday, May 3 and Saturday, May 4, 2019.

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided a January 28, 2019 expense check register and submitted the following checks for approval and payment:

General Fund Check #s 16193-16204 in the amount of \$9,520.96. No checks void.

Payroll check #s 7512-7517 in the amount of \$4,929.27. No payroll checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion and Vice Chairman Stahl seconded to approve and sign all checks presented for payment. Motion carried.

**CITIZEN PARTICIPATION:** Michael Rugh asked for clarification on the winter maintenance of Lambs Gap Road. It was clarified that Lambs Gap Road has been plowed and maintained for several years. The Board simply reaffirmed the winter maintenance policy earlier in the meeting.

**ADJOURNMENT OF THE MEETING:** There being no further discussion or business before the Board, Chairman Sabo made a motion with a second from Vice Chairman Stahl to adjourn the meeting at 8:08 pm. Motion carried.

Respectfully submitted,

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Daisy Lightner, Secretary/Treasurer