

**SUPERVISORS' ORGANIZATION MEETING MINUTES
JANUARY 4, 2021**

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PRESENT: Chairman James Sabo, Vice-Chairman John Stahl, Supervisor John Schulze, Daisy Lightner, Sec/Treasurer, Eric Simmons, Ed and Carrie Lingle, Brad Sloop, Tina Lingle, Sean Fedder, David Pace, Mike Kuhn, and Ashley Fleisher.

FORMER SUPERVISORS PRESENT: Charles Kunkle and Robert Lightner

OTHERS PRESENT VIA DIAL IN AUDIO ACCESS: Dana Cotton, Rebecca Schulze, Camille Otto, and Dan Richcreek.

Proof of publication is on file for this meeting, which was held at the municipal building and called to order by Supervisor Sabo. Supervisor Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. Masks were worn by all in attendance and social distancing was practiced. Dial in audio access was provided through a GoToMeeting subscription. The meeting was recorded to aid with the accurate preparation of the minutes. Chairman Sabo explained that a temporary chairman and secretary are needed to begin the meeting.

APPOINTMENT OF TEMPORARY CHAIRMAN AND SECRETARY:

Supervisor Schulze made a motion with a second from Supervisor Stahl to appoint Supervisor Jim Sabo as the temporary Chairman and to appoint Daisy Lightner as the temporary Secretary; motion carried unanimously.

CITIZEN PARTICIPATION: Temporary Chairman Sabo asked if there was any citizen participation at this time on any items listed on the agenda. He clarified that if deemed necessary an additional public comment period would be offered at the end of the meeting following the organization of the Board.

Dana Cotton of Valley Road and Ashley Fleisher of Elm Street asked about the position of Vacancy Board Chairman.

ORGANIZATION OF THE BOARD:

Supervisor Stahl made a motion to appoint **Supervisor Jim Sabo** as the **Chairman** of the Board. Supervisor Schulze seconded the motion. Motion carried unanimously.

Chairman Sabo made a motion to appoint **Supervisor John Stahl** as the **Vice-Chairman** of the Board. Supervisor Schulze seconded the motion. Motion carried unanimously.

Supervisor Schulze made a motion with a second from Vice-Chairman Stahl to appoint **Jim Sabo** as the Administrative Superintendent. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to appoint **Jim Sabo** as the Public Safety Superintendent. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to appoint **John Stahl** as the Co-Road Superintendent. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice- Chair appoint **Jim Sabo** as the Co-Road Superintendent. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to appoint **John Stahl** as the **Solid Waste Superintendent**. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to reappoint **Jim Sabo** as the **Building & Grounds Superintendent**. Motion carried unanimously.

Chairman Sabo made a motion to reappoint **Robert Lightner** as **Vacancy Board Chairman**; Vice-Chairman Stahl seconded the motion. Motion carried. Supervisor Schulze opposed.

APPOINTMENT INDEPENDENT AUDITORS: Proof of publication is on file to appoint an independent auditing firm for the fiscal year 2020. Vice-Chairman Stahl made a motion to adopt **Resolution 21-01**, which appoints the firm of **Smith, Elliott, Kearns and Company, LLC with Craig Witmer, CPA** to perform an annual audit for the fiscal year beginning in January 2020 and ending in December 2020. Supervisor Schulze seconded. Motion carried unanimously.

APPOINTMENT TO ELECTED AUDITOR BOARD: Chairman Sabo made a motion with a second from Vice-Chairman Stahl to appoint **Vickie Broughton** to fill the vacancy on the Board of Elected Auditors. Motion carried unanimously.

Chairman Sabo recognized the **elected auditors** as follows: **Catherine Sabo, Deborah Lucas, and Vickie Lee Broughton**. Chairman Sabo made a motion with a second from Supervisor Schulze to authorize the elected auditors to conduct an audit of the local elected tax collector, Rebecca Schulze, for the fiscal year 2020; and, as regulated by the Second Class Township Code, to establish the pay rate of supervisors working as employees of the Township for 2021. Motion carried unanimously.

Tax Collector Rebecca Schulze asked the Board of Supervisors to consider an increase in the fees she charges for tax certifications from \$10.00 per parcel to \$25.00 per parcel, which would be effective January 1, 2022. Chairman Sabo thanked Rebecca for bringing this to their attention and offered to address this request for an increase in fees at the January 25, 2021 regular board business meeting. The Chairman requested the Secretary add this item to the January 25th meeting agenda.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to reappoint **Daisy Lightner** as **Secretary/ Treasurer to the Board and** to retain the **bond for the Treasurer at \$265,000**. Motion carried unanimously.

THE FOLLOWING APPOINTMENTS OR REAPPOINTMENTS WERE MADE:

Supervisor Schulze made a motion and Vice-Chairman Stahl seconded to re-appoint **Leonard Sizer** of Frederick Seibert Associates, (FSA) as **Sewage Enforcement Officer** and **John Madden, PE** of FSA as the alternate SEO. Motion carried unanimously.

Upon due consideration, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 21-02**, the Sewage Enforcement Fee Schedule. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to reappoint **Brian Gilbert** as the **Zoning/Code Enforcement Officer** for Rye Township. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to appoint **Daisy Lightner** as the **Zoning Administrative Secretary**. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to reappoint **Gordon Warren** as the **Floodplain Administrator** and **Daisy Lightner** as the **Alternate Floodplain Administrator**. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to reappoint **Eric Simmons** as the **Driveway Permit/Enforcement Officer** for Rye Township. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to reappoint Daisy Lightner as the **representative to the Perry County Council of Governments, (Perry Co COG)** and **Vice-Chairman John Stahl** as the alternate. Motion carried unanimously.

Chairman Sabo made a motion and Vice-Chairman Stahl seconded to reappoint Rebecca Schulze as the **Collector of Act 511 and Per Capita taxes at 4%** of the amount collected. Motion carried. The record notes Supervisor Schulze abstained due to a potential conflict of interest stating Rebecca Schulze is his spouse.

Chairman Sabo made a motion with a second from Supervisor Schulze to appoint **Capital Tax Collection Bureau** as the **Collector of Earned Income tax at 2.00%** of the amount collected and to re-appoint Keystone Collections Group as the **Collector of residential solid waste income** for the year 2021. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to reappoint Daisy Lightner as the **Representative** and Nancy Sunday as the **Alternate to the Capital Area Tax Collection Bureau Board, the collector of Earned Income Tax**. Motion carried unanimously.

Vice-Chairman Stahl made a motion with a second from Supervisor Schulze to reappoint Daisy Lightner as the **Representative** and Nancy Sunday as the **Alternate to the Perry County Tax Collection Commission**. Motion carried unanimously.

Supervisor Schulze made a motion with a second from Vice-Chairman Stahl to reappoint **James Cassidy as the Emergency Management Coordinator, EMC**, and **Michael Rugh as the Assistant Emergency Management Coordinator** for Rye Township. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to retain P. Daniel Altland, Esquire as main **Legal Counsel**. Motion carried unanimously.

Supervisor Schulze made a motion with a second from Vice-Chairman Stahl to reappoint Wilson Consulting Group as the **Township engineer** for plan reviews. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to reappoint the following:

- Tom Graupensperger and Sue Crist to the **Planning Commission** for an additional four (4) year term through 12/31/2024;
- Daisy Lightner as the **Assistant Planning Commission Recording Secretary**;
- John Fitzsimmons to the **Zoning Hearing Board for a five year term** until 12/31/25;
- **Glen Campbell** to the Park and Recreation Board for a five (5) year term expiring on 12/31/25.
- Daisy Lightner as **Chief Administrative Officer of the Pension Plans**.

Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt the following Resolutions to select the following as main depositories for Rye Township:

- **Resolution 21-03- Marysville Bank a Division of Riverview Bank**, formerly the First National Bank of Marysville
- **Resolution 21-04- Bank of Landisburg, Shermans Dale Branch**
- **Resolution 21-05- Pennian Bank, New Bloomfield Branch**

Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to accept the resignation of Elwood Barrick and to cancel the **Cove Road Snow Removal Agreement** made with him to plow Cove Road this winter season. Motion carried unanimously.

Upon due consideration, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to approve and sign a new **Cove Road Snow Removal Agreement** with Henry Lehman, Jr. for like terms for the remainder of the 2021 winter season conditional upon the receipt of a valid PA Driver's license, proof of insurance, and signature of the Agreement. Motion carried unanimously.

CERTIFICATION OF DELEGATES TO CONVENTIONS:

Chairman Sabo made a motion to certify Chairman Jim Sabo, Vice-Chairman John Stahl, Supervisor John Schulze, and Secretary/Treasurer Daisy Lightner as **delegates** to attend the 2021 PSATS Annual Convention to be held in Hershey on April 18-22, 2021. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to certify **John Schulze** as the **Voting Delegate**. Motion carried unanimously.

Chairman Sabo made a motion and Vice-Chairman Stahl seconded to authorize Chairman Sabo, Supervisor Schulze, Secretary/Treasurer, Daisy Lightner, and Tax Collector Rebecca Schulze, if available, to attend the annual **Perry County Association of Township Officials Convention on Saturday, September 11, 2021**. Motion carried unanimously.

ESTABLISHING OF 2021 MEETING DATES AND TIMES:

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to establish the following monthly meeting dates and times:

- A. The regular meeting dates for supervisors' monthly meeting will be on the fourth Monday of each month at 7:00 PM, except for the following when the meeting will be moved to the date established as follows:**
 - November 22 – Thanksgiving - rescheduled to Monday, **November 15, 2021**
 - December 25 -- Christmas - rescheduled to Monday, **December 13, 2021**
- B. Additional Supervisors' special workshop meetings on the second Tuesday morning of the month at 7:30 AM, as deemed necessary by the Board of Supervisors, except for legal holidays.**
- C. 2022 Budget workshops on the following Thursdays, October 7 and October 21 and November 4, 2021, at 6:30 PM at the Township building.**
(Nov 4th workshop is only held if deemed necessary).
- D. Bulk Spring Clean-up dates are: Friday, May 1 and Saturday, May 2, 2021**
Motion carried unanimously. The record notes the correct dates for Spring Clean-up are **May 7 and May 8, 2021.**

ESTABLISHING PAYROLL POLICIES:

Vice-Chairman Stahl made a motion to continue the same policy to authorize the Secretary/Treasurer to **prepare and disburse payroll** at 1:45 PM on Wednesday following the end of each two-week pay period. Supervisor Schulze seconded; motion carried unanimously.

AUTHORIZING INTERIM BILL PAYMENTS:

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to approve/authorize the Secretary/Treasurer to prepare and pay interim invoices received, the beginning of the month, especially those with time sensitive pay dates or those that will receive discounts if paid early with three signatures required as is the policy on all checks to include two board member's signatures plus the Treasurer's signature. Motion carried unanimously.

SET APPROVED RATE FOR REIMBURSEMENT OF PRIVATE VEHICLE

Chairman Sabo made a motion and Supervisor Schulze seconded to **reimburse an employee for private vehicle use** when on Township business in 2021 at the IRS approved rate of \$.560 cents per mile. Motion carried unanimously.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided two separate General Fund check registers: one for the final December expense checks for 2020 and one for January 2021 checks as follows:

2020 General fund checks #s 16871 -16892 in the amount of \$ 19,415.19.

2021 General Fund checks #s 16893 in the amount of \$ 676.00.

No Expense checks were voided during processing.

2020 Payroll checks #s 7833-7841 in the amount of \$4,909.04. No payroll checks void.

Upon due consideration and discussion, Chairman Sabo made a motion and Supervisor Schulze seconded to approve the 2020 and 2021 expense and payroll checks presented and pay the bills. Motion carried unanimously.

ANNOUNCEMENTS: Chairman Sabo announced the following:

- The next regular business meeting of the Board is scheduled for Monday, **January 25, 2021** at 7:00 PM.
- Cancellation of the January 11, 2021 Recreation Board meeting due to the COVID pandemic. Next meeting is planned, weather permitting, for Monday, **February 8, 2021**.

CITIZEN PARTICIPATION:

Before Chairman Sabo opened the floor for Citizen Participation, he offered that the Board was not discussing or taking any action on the proposed Employee Contract Agreement tonight. Chairman Sabo understood there was information distributed to several residents via email showing an issue between budgeted revenue and the projected contract expenses. He noted there is a serious discrepancy between the numbers in the information distributed and the Township's actual numbers. A vote could not be taken with insufficient information and disagreement within the Board. The Board of Supervisors will be meeting in the near future with the Tax Collector, Rebecca Schulze, who is Supervisor Schulze's wife, and Elected Auditor, Cathy Sabo, who is also an accountant and Chairman Sabo's wife, and Secretary/Treasurer, Daisy Lightner to discuss these concerns and discrepancies.

Chairman Sabo opened the floor for any additional public comments or participation.

Ashley Fleisher asked about contact information for the Board of Supervisors.

Public comments and/or questions were posed by the following residents on the proposed Employee Contract Agreement:

- Ashley Fleisher

- Mike Kuhn
- Camille Otto
- Eric Simmons
- Carrie Lingle
- Robert Lightner
- Brad Sloop

ADJOURNMENT: There being no further discussion before the Board, Chairman Sabo thanked everyone for coming and adjourned the 2021 Organizational meeting at 8:09 PM.

Respectfully submitted,

Daisy Lightner
Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
January 25, 2021**

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PRESENT: Chairman Jim Sabo, Supervisor John Schulze, Daisy Lightner, Secretary/Treasurer, Eric Simmons, Driveway Permit Officer, Sean Fedder, Ashley Fleisher, Ed and Carrie Lingle, Emma Lingle, John Fitzsimmons, Corinna Van Hine and Solicitor, Dan Altland.

FORMER SUPERVISORS PRESENT: Charles Kunkle and Robert Lightner

OTHERS PRESENT VIA DIAL IN AUDIO ACCESS: Vice-Chairman John Stahl, Dana Cotton, Camille Otto, Dave and Suzi Hammaker and Luke Roman of the Duncannon Record.

Proof of publication is on file for this meeting, which was held at the municipal building and called to order by Supervisor Sabo. Supervisor Sabo convened the meeting at 7:01 PM with the pledge of allegiance to the flag. Masks were worn by all in attendance and social distancing was practiced. Dial in audio access was provided as an option through a GoToMeeting subscription with the access information posted on the Township's website. The meeting was recorded to aid with the accurate preparation of the minutes.

EXECUTIVE SESSION: Chairman Sabo announced that the Board held an Executive Session on Friday, January 15, 2021 to discuss personnel issues, and to clarify, compare information, and discuss the actual audited financial information to revise wrong assumptions that were included in a recently distributed analysis. The session was attended by the Board of Supervisors, the Secretary/Treasurer, Supervisor Schulze's wife, Tax Collector, Rebecca Schulze, CPA, and Cathy Sabo, Supervisor Sabo's wife, who has a degree in accounting.

Chairman Sabo provided a brief synopsis of the analysis discussed at the Executive Session. He understood the analysis that was distributed caused a lot of concern, which is why the Board prepared an analysis with audited figures and actual historical financial data. This analysis showed better, more accurate results. Chairman Sabo also noted that neither analysis accounted for factors such as change in future pension benefits for new hires and retirement of employees, which is likely to take place before 2033. The Board is not going to discuss or take any action on the Employee Agreement tonight. The Board plans to sit down to discuss the details of the Agreement with the employees in the near future before proceeding any further.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time.

Ashley Fleisher of Elm Street asked about the costs to the Township in the years following retirement of a full time employee.

The Secretary/Treasurer, who is also the Pension Plan Administrator, explained that when a full time employee retires, they complete a form and submit it to Pennsylvania Municipal Retirement System, PMRS. Current full time employees are covered under at Defined Benefit Plan. Future hires will be enrolled in a Cash Balance Plan or Defined Contribution Plan similar to a 401K plan. For the Defined Benefit Plan, PMRS calculates a monthly pension benefit according to a formula, involving age at retirement, years of service, and mortality tables. The retiree receives a monthly benefit generally as a single life annuity until death. There is no further cost to the Township when that employee retires, except for a small annual administrative fee of \$20.00. Currently, the non-uniform pension plan with PMRS is overfunded. So there are enough funds in the plan to pay for all future projected benefits. The record notes that the Township receives State Aid annually to assist with any annual pension obligations.

APPROVAL OF THE MINUTES: Supervisor Schulze made a motion and Vice-Chairman Stahl seconded to approve the minutes of the December 14, 2020 supervisors' meeting as submitted. Motion carried unanimously.

Supervisor Schulze made a motion and Vice-Chairman Stahl seconded to approve the minutes of the January 4, 2021 Organization meeting as amended; motion carried unanimously.

SUBDIVISION/LAND DEVELOPMENT: Joe Burget of Burget and Associates approached the Board to request final approval of the Final Land Development Plan for White Tail Lodge - David and Suzanne Hammaker. He explained the plan and the purpose of the plan, which is to develop an existing 59 acre plus or minus lot containing an existing event facility, White Tail Lodge, to create an approved building lot for a single family dwelling on the same parcel # 220,151.00-003.000 addressed as 30 Brubeck Circle. A driveway profile was included with the drawings and a storm water plan was provided, reviewed, and approved by the Township engineer. The E & S plan was approved by Perry County Conservation District. All filing fees and a \$50 security deposit were paid in full. The required escrow deposit was replenished recently. The subject plan was submitted to the Perry County Planning Commission, (PCPC), and comments were received and addressed. The plan was recommended for approval with contingencies at the January 5, 2021 Planning Commission. The Board of Supervisors reviewed the following contingencies:

1. Add a steep slopes plan to the set to clearly show the steep slope areas. *S&LDO 320-21.M. (8). Completed.*
2. Remove Note #6 and Note #10 from the General Notes on Sheet 1 and renumber the list. *Completed.*
3. Add an easement for the alternate septic area along with the addition of a note that the area should not be disturbed. *S&LDO 320-35.G. Completed*
4. Add the clean out stake detail and a demarcation of the elevation when maintenance is required. *Completed.*
5. Relocate the spillway to the north for a more natural grade discharge. *Completed.*
6. Add a rock level spreader at the outfall pipe and the detail to the plan. *Completed.*
7. Provide an Operation and Maintenance, (O & M) Agreement, approved by the Township Solicitor, and incorporate the Agreement as part of the deed to the property. *S&LDO 320-37.G. Approved by the Solicitor and completed.*
8. Relabel the drainage easement with access/drainage easement. *Completed.*
9. Add the following note to the General Notes per the Solicitor:
The existing lot may be utilized for one single family residential dwelling along with the existing White Tail Lodge together with customary accessory buildings incidental to the two primary buildings. Any future development will require an approved Land Development Plan. Outstanding.
10. Sign the ownership statement. *S&LDO 320-26. Outstanding.*

Supervisor Schulze mentioned that the private driveway when complete will need to be paved since the driveway is located in the Residential 1, (R-1) District.

Upon due consideration and discussion, Supervisor Schulze made a motion with a second from - Chairman Sabo to approve the following alteration of requirements from the Subdivision Land Development Ordinance for the Final Land Development Plan for White Tail Lodge:

1. Section 320-21 (Preliminary Plan Submission)
2. Section 320-21.1. (Property Outline Scale)

Motion carried unanimously.

Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Schulze to approve the **Final Land Development Plan for White Tail Lodge** conditional upon the following:

- Relocate the stake at the clean out to the bottom of the pond.
- Add detail to the rock level spreader
- Clarify what bearing and distances were in question following the Planning Commission meeting and if missing, add them accordingly to the plan.
- Add the following note to the General Notes per the Solicitor:
The existing lot may be utilized for one single family residential dwelling along with the existing White Tail Lodge together with customary accessory buildings incidental to the two primary buildings. Any future development will require an approved Land Development Plan.
- Add a separate note to the General Notes calling out the details of the recorded private drive maintenance agreement.
- Submit and gain approval from DEP for the sewage module. (S&LDO 320-27.A.3)
- Add Andrew Hammaker to the signature block on the plan.
- Certify the signatures of the owners and Surveyor on the plan. (S&LDO 320-26)
- Payment in full of all review fees

Motion carried unanimously.

Joe Burget indicated he understood and accepted the outstanding conditions for approval of the above-referenced White Tail Lodge Plan. He thanked the Board, took the plan with him to complete revisions, and left the meeting at this time.

MONTHLY MUNICIPAL REPORTS: A December 11, 2020 through January 19, 2021 Zoning Report was submitted by Zoning Officer, Brian Gilbert, with nine (9) activities listed involving issuance of permits and certificates of use and enforcement follow-up.

SEO, Lenny Sizer provided a December report showing (1) activity for a repair at 1 Brubeck Circle for a total due in fees of \$125.00.

The Road Report was provided by Road Foreman Brad Sloop and read by Co-Road Superintendent Jim Sabo. Most of the work completed involved either winter maintenance with snow plowing or repair and service of equipment, pressure washing of equipment to clean off salt, chipping of brush, cutting up a downed tree on Tower Road, cleaning of ditches in Lee Wood, repairing the air tailgate latch on the 1996 dump truck, and coordinating with Five Star to repair the 2018 dump truck that broke down during the last snow event.

No Recreation Board Report was presented. Their January meeting was cancelled due to COVID. Their next meeting is scheduled for Monday, February 8, 2021, weather permitting.

No Emergency Management Report was presented.

The December Treasurer's Report was submitted and read by the Secretary/Treasurer and placed on the front table for review. The Secretary/Treasurer noted that the 2020 Financial Audit is scheduled for next week, February 4 through February 8. Additionally, the Auditor General's office conducted a 2019 Liquid Fuels audit last week and a report will follow. There were no findings or adjustments.

RESOLUTIONS: Chairman Sabo made a motion with a second from Supervisor Schulze to adopt **Resolution 21-06**, which authorizes the Secretary/Treasurer to transfer \$53,515.65 from a matured CD designated for Road Projects to an 18 month CD designated for Road Projects at .35% at the Bank of Landisburg. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to adopt **Resolution 21-07**, which authorizes the Secretary/Treasurer to amend and transfer \$11,464.00 from a matured CD designated for the Elaine Pierson Memorial to a 24 month CD at .45% at the Bank of Landisburg. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to adopt **Resolution 21-08**, the “Tax Collector Fee Schedule”, which amends Resolution 98-4, paragraph 1 to increase the amount of fees charged for certification of tax payments and restates Resolution 98-4, combining it with Resolution 14-07 to create one fee schedule authorizing the Elected Tax Collector to charge certain fees effective for January 1, 2022. Motion carried. Supervisor Stahl opposed.

NEW BUSINESS: Chairman Sabo made a motion with a second from Supervisor Schulze to authorize the Secretary/Treasurer to prepare requests for proposal, (RFP) for the Spring Clean-up in May. Motion carried unanimously. Dates for the Spring Clean-up were clarified: Friday, May 7 from 6 AM to 1:45 PM and Saturday, May 8, from 8 AM to 12 noon.

Chairman Sabo asked that the record reflect that in compliance with the Second Class Township Code, the Elected Auditors met and voted to establish compensation for 2021 for a supervisor who works as an employee of the Township. The rate was increased from \$12.00 per hour to \$12.50 per hour for all positions. Currently, no supervisor is a regular employee of the Township.

Supervisor Schulze made a motion with a second from Chairman Sabo to accept the following certification of Real Estate and Per Capita Taxes for the 2021 tax duplicate received from Tax Collector, Rebecca Schulze:

<u>Real Estate</u>	<u>Per Capita</u>
\$169,802.73	\$9,200.00

Motion carried unanimously.

No action was taken on the Employee Agreement.

Marysville Manager Zachary Border sent an email asking if Rye Township might consider making a donation of \$500 to \$1,000 to the Marysville Pool. In turn, a discount would be provided to Rye Township residents who purchase passes for admission to the pool. The Board noted the donation requested was not in the 2021 budget and the amount of reduction in costs to Township residents was not known. Last year 42 residents purchased some type of season pass. The Board discussed this request and the consensus was to not participate at this time with the limited information received.

Chairman Sabo announced the following:

- ◆ Trash collection will be delayed (1) hour tomorrow due to impending bad weather.
- ◆ Presidents’ Day - February 15, 2021 –Office is closed with no change in trash collection.
- ◆ Spring Clean Up is scheduled for Friday, May 7 and Saturday, May 8, 2021.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a January expense check register and submitted the following checks for approval and payment:

General Fund checks #s 16893-16904 in the amount of \$7,888.55. No checks void.

Payroll checks #s 7842-7848 in the amount of \$4,283.89. No payroll checks void.

Payroll checks #s 7849-7853 in the amount of \$4,081.16. No payroll checks void

Supervisor Schulze explained that check number 16901 in the amount of \$357.50 issued to his wife, Rebecca Schulze, was for reimbursement of expenses to purchase stamps to mail tax bills.

With no further discussion on the bills presented, Vice-Chairman Stahl made a motion and Chairman Sabo seconded to approve and sign all checks presented for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time.

Frank Boyer approached the Board for a second time to inquire about the maintenance of the dirt portion of Tower Road. Mr. Boyer owns a large, vacant, wooded parcel of property at the southernmost portion of Tower Road. Mr. Boyer contracted with a logging company to harvest the timber on his property. He said he never received a definite response from the Board of their plans for the dirt portion of Tower Road.

Chairman Sabo offered at this time there are no plans to improve the dirt portion of Tower Road. This is a low priority road. Maintenance was completed this year on the dirt portion when the Road Department cleaned drains in the spring and assisted the logging company with stoning of the road before they began logging. However, Chairman Sabo and Vice-Chairman Stahl offered to go on-site with the road crew to inspect the roadway as weather permits before the next board meeting.

It was once again noted that the southernmost portion of Tower Road does not connect to a public road in Cumberland County.

Mr. Boyer disputed a section recorded in the October 26, 2020 Supervisors' minutes relating to his discussion of maintenance on Tower Road.

Chairman Sabo offered that the October minutes were unanimously approved by the Board in November 2020. However, he offered to review the section in question before the next meeting.

Dana Cotton of Valley Road thanked the Board for providing a dial in audio access option. She suggested placing supporting documents on-line and include information prohibiting the burning of garbage in the Spring Newsletter.

Luke Roman of the Duncannon Record asked about details relating to earlier discussion involving the financial analysis for projected expenses and revenue relative to the Employee Agreement.

Chairman Sabo offered that the information is only preliminary at this time and is not for general publication.

ADJOURNMENT OF THE MEETING: There being no further discussion or business before the Board, Chairman Sabo thanked everyone for coming and adjourned the meeting at 8:23 pm.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
February 22, 2021**

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PRESENT: Chairman Jim Sabo, Vice-Chairman John F. Stahl, Supervisor John C. Schulze, Daisy Lightner, Secretary/Treasurer, Sean Fedder, Clark Steele, Rick Gibney, Solicitor Dan Altland, and Luke Roman, reporter from the Duncannon Record.

FORMER SUPERVISOR PRESENT: Robert Lightner

NO VOICES WERE HEARD DURING ROLL CALL FOR DIAL IN AUDIO.

Supervisor Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. Masks were worn by all in attendance and social distancing was practiced. Dial in audio access was provided as an option through a GoToMeeting subscription with the access information posted on the Township's website. The meeting was recorded to aid with the accurate preparation of the minutes.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was any citizen participation at this time.

Former Supervisor Robert Lightner expressed appreciation to Brad Sloop, John Ritter, Jr. and Steve Keys for the excellent work they are doing keeping the roadways clear and safe with all of the numerous winter storm events. He also expressed appreciation to resident Henry Lehman, Jr. for plowing of Cove Road.

Clark Steele stood and introduced himself as a candidate running for the position of Magisterial District Judge position 41-3-03, which covers Marysville, Duncannon and New Buffalo areas. The position is currently open due to the resignation of Daniel Maguire. Mr. Steel said for many generations his family has lived in Perry County, where he currently resides. He serves as the Pennsylvania State Constable and is familiar with the local area and residents. His current position as Constable provides him experience with working within the court and judicial systems. Mr. Steele ran for the position four years ago and is thankful for the opportunity to run again.

Rick Gibney stood and introduced himself as a candidate also running for the position of Magisterial District Judge position 41-3-03. Mr. Gibney and his family are lifelong residents of Rye Township. He currently is employed as a Detective with the Harrisburg Bureau of Police recently completing twenty (20) years of service. He has experience in criminal and civil procedure and testified in the various levels of courts working with other district attorneys and United States attorneys during his career. Mr. Gibney is looking forward to serving his local community by making impartial decisions, treating everyone with dignity, following the law and using common sense.

Chairman Sabo thanked both candidates for attending and wished them well. Clark Steele and Rick Gibney left the meeting at this time.

EXECUTIVE SESSION: Chairman Sabo announced that he and Vice-Chairman Stahl held an Executive Session on January 29, 2021 at 1:00 PM to discuss the proposed Employee Agreement with the three full-time employees. One minor textual revision per the Solicitor was made to the document.

APPROVAL OF THE MINUTES: Supervisor Schulze made a motion and Chairman Sabo seconded to approve the minutes of the January 25, 2021 supervisors' meeting as submitted with two minor clarifications from Supervisor Schulze. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Brian Gilbert provided a **Zoning Report** for the month of activities from January 20 to February 17, 2021. Chairman Sabo provided a summary report as follows: 12 activities including permits issued, enforcement follow-up, and assisting residents with questions on projects.

The **Sewage Enforcement Report** was submitted by **SEO Lenny Sizer** of Frederick Seibert Associates. Five (5) activities: pipe repairs; new lot testing for Speck along New Valley Road for a total due in fees of \$ 1,380.00.

The **Road Report** was provided by Road Foreman Brad Sloop and read by Co-Road Superintendent John Stahl as follows: plowed snow, salt and cindered roads; mixed salt and cinders; washed and cleaned up all trucks and backhoes; serviced #4 dump truck; repaired tire chains on #2 dump truck, and repaired tires on #1 dump truck.

The **Recreation Board Report** was presented by member Robert Lightner, who reported that the Board met in February and elected officers for 2021: Glen Campbell, Chairman, Dana Graupensperger, Vice-chair and Nancy Sunday, Secretary. They established dates for some of the events for the year. He announced the first event as follows:

May 15 Fishing Derby; 9-10:30 AM; Marysville Sportsmen's Association

On behalf of the Board, Chairman Sabo expressed appreciation to all the volunteer members serving on the Recreation Board.

No Emergency Management Report was presented.

The January Treasurer's Report was submitted for review and read by the Secretary/Treasurer. The report is submitted and approved pending the 2021 Financial Audit. The Secretary/Treasurer reported that auditors from SEK & Co. completed the on-site portion of the 2020 audit on February 5 and 8. They plan to attend and provide a summary report at the April board meeting.

RESOLUTIONS: Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 21-09**, which authorizes the Secretary/Treasurer to make a transfer from Members First Credit Union General Fund monies, which were earned annually as 1% cash back from the VISA credit card to transfer these monies to Marysville Bank General Checking account in the amount of \$2.74. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to adopt **Resolution 21-10**, which authorizes the Secretary/Treasurer to transfer the 2021 Liquid Fuels Allocation when received electronically in March at the Bank of Landisburg Highway Aid Money Market account and transfer the funds into an 18 month Highway Aid CD at the Bank of Landisburg at .45% for a better rate of investment return until utilized for payment of future road projects. The estimated amount of funds to be received and deposited into the CD is \$119,072.00. Motion carried unanimously.

NEW BUSINESS: Chairman Sabo made a motion with a second from Vice-Chairman Stahl to participate in the State CoStars (Piggyback) Bulk Salt contract and to authorize the Secretary/Treasurer to complete the application online for 125 tons of salt, which obligates the Township to purchase at least 60% of the contract, or 75 tons. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to accept the 2020 Planning Commission Annual Report as submitted. Motion carried unanimously.

The Township sent out eight (8) requests for proposal to various vendors for the Spring Clean-Up. Only one proposal for the Spring Bulk Clean-up in May was received from Tiger Trash of York. Total haul cost per roll-off quoted from Tiger Trash is \$225.00. Dumpsters for scrap metal will be provided free of charge.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to accept the Bulk Clean-Up proposal received from Tiger Trash conditional upon the receipt of proof of compliance with CDL testing. Motion carried unanimously.

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to accept the three year Employee Agreement from 2021 to December 31, 2023. The Agreement proposes a 3% wage increase for each of the next three years. Motion carried. Supervisor Schulze opposed and read a typed statement providing the reasons for his opposition.

Two quotes were received to change out the office and meeting room fluorescent lighting into more energy efficient LED lighting as follows:

1. Wirrick Associates of Halifax	\$1,695.00	New light fixtures/bulbs
	\$1,432.00	Retrofit LED bulbs only
2. Kelley Electrical Service	\$1,575.70	New light fixtures/bulbs
Of Carlisle	\$1,070.63	Retrofit LED bulbs only

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Supervisor Schulze to accept the lowest quote received to retrofit the existing light fixtures and replace the fluorescent bulbs with LED bulbs from Kelley Electrical Service in the amount of \$1,070.63, conditional upon the cost including removal and proper disposal of the fluorescent bulbs. Motion carried unanimously.

Chairman Sabo announced the following upcoming events:

- ◆ March 14 Daylight savings time; turn your clocks ahead
- ◆ April 2 Good Friday, Office Closed with no change in weekly trash collection
- ◆ May 7 & May 8 - Annual Spring Bulk Clean-up

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a February expense check register and submitted the following checks for approval and payment:

General Fund Check's #s 16906-16926 in the amount of \$17,688.86. No checks void.

Payroll checks #s 7854-7860 in the amount of \$5,016.10. No payroll checks void.

Payroll checks #s 7861-7866 in the amount of \$5,427.72. No payroll checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation. None was offered.

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo adjourned the meeting at 7:45 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
March 22, 2021**

PAGE 1 OF 3

PRESENT: Chairman Jim M. Sabo, Vice-Chairman John F. Stahl, Supervisor John C. Schulze, Daisy Lightner, Secretary/Treasurer, Eric Simmons, Driveway Officer, Nancy Sunday, Brad Sloop, John Fitzsimmons, Sean Fedder, and Solicitor Dan Altland.

FORMER SUPERVISORS PRESENT: Charles Kunkle, (*arrived at 7:10 pm*) & Robert Lightner

NO VOICES WERE HEARD DURING ROLL CALL FOR DIAL-IN AUDIO. (*Technical difficulties were encountered.*)

The meeting was held at the municipal building. Supervisor Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. Masks were worn by all in attendance and social distancing was practiced. Dial in audio access was provided as an option through a GoToMeeting subscription with the access information posted on the Township's website. The meeting was recorded to aid with the accurate preparation of the minutes.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was any citizen participation at this time.

Former Supervisor Robert Lightner provided comment on an article in the March 4, 2021 Duncannon Record by Luke Roman. The article discussed the recently approved three year agreement for employees. Supervisor Schulze provided the reporter with his findings and conclusions for his opposition to the agreement. Former Supervisor Lightner disagreed and countered Schulze's conclusions from the article when it came to Rye's tax millage and his estimation of costs for future infrastructure projects. Lightner expressed support for the Board and appreciation for their management of Township funds that have allowed them to hold the line on taxes for the past 25 years. Chairman Sabo thanked Robert Lightner for his comments.

APPROVAL OF THE MINUTES: Vice-Chairman Stahl made a motion with a second from Supervisor Schulze to approve the minutes of the February 22, 2021 supervisors' meeting as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Brian Gilbert provided a **Zoning Report** from February 18 to March 18, 2021 with seven activities including permit activity, phone inquiries, site visits and enforcement follow-up.

The Sewage Enforcement Report was submitted by **SEO Lenny Sizer** of Frederick Seibert Associates. Two (2) activities: percs and probes for an alternate septic site for 2785 Pierce Road with a total due in fees of \$ 450.00.

The **Road Report** was provided by Road Foreman Brad Sloop and read by Co-Road Superintendent John Stahl. Chipped brush, repaired stop sign at Lambs Gap Road and children at play sign on Brubeck Circle; repaired school bus sign on New Valley Road; installed new brakes and rotors on #4 dump truck; pressure washed trucks and equipment; cold patch pot holes on Lambs Gap Road; Pine Hill Road, Lee Wood Village, and Grier Point Road; picked up limbs from gusting winds; and repaired starter connection on 1996 #1 dump truck.

Recreation Board member Nancy Sunday reported that the Board met in March to continue to plan and schedule dates for events for the year. She announced the next event scheduled is:

May 15 - Fishing Derby; 9-10:30 AM; Marysville Sportsmen's Association

May 16 – Rain date; 1- 2:30 PM- Annual Fishing Derby

Natasha Frey set up a private Facebook page for the Parks and Recreation events. The page is limited to residents only. Members must request to join. At the last meeting the group had 24 members. An announcement for the Facebook page is included in the Spring Newsletter. More members are anticipated to join when the Spring Newsletter is mailed the end of this week.

No **Emergency Management Report** was presented.

The **February Treasurer's Report** was submitted for review and read by the Secretary/Treasurer. The report is submitted and approved pending the 2021 Financial Audit. The Secretary/Treasurer reported that auditors from SEK & Co. completed the audit. The numbers for the year look good with surpluses in all funds. They plan to attend and provide a report at the April board meeting.

The Secretary/Treasurer attended a virtual webinar presented by PSATS on the American Rescue Plan. She reported that Rye Township is due to receive \$235,405 from this Plan with 50% to be received in 2021 and the remainder 50% to be received in 2022. Allocations are based on population, which is why participation in the census is so important. The first round of funding will be sent to the State on May 10, 2021. The State has an additional 30 days to distribute the funds to local governments or approximately June 10, 2021. Once received the Township has a 4 year window to spend the funds, or until December 31, 2024. The funds are restricted and more detailed information will be forthcoming. However, the monies cannot be used for pension or to offset revenue from a State tax cut. Strict accounting of the monies will be required. PSATS recommended to do it right and take it slow. They plan to provide more details in the form of a fact sheet in the near future.

RESOLUTIONS: Vice-Chairman Stahl made a motion with a second from Supervisor Schulze to adopt **Resolution 21-11**, which authorizes the renewal to like term of 12 months at maturity of the General Savings Cd at the Bank of Landisburg. Motion carried unanimously.

NEW BUSINESS: Two proposals from local vendors were received for **mowing of the New Valley Road Park** and ballfield as follows:

- 1) Roger Kumler of Kumler Lawn Associates at \$180.00
- 2) Michael Bornman of Bornman's Lawn Care at \$360.00

Upon due consideration, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to approve a simple contract for mowing of **New Valley Road Park** with Roger Kumler of Kumler Lawn Associates at the cost of \$180.00 per mowing to begin May 1 to October 15, 2021. Motion carried unanimously. The contract was signed.

Upon due consideration, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to approve a simple contract for mowing of **Oak Grove Cemetery** with Gregory Sloop of Rye Township at the cost of \$120.00 per mowing with the maximum of 12 mowings. Motion carried. Supervisor Schulze opposed. The contract was signed.

Vice-Chairman Stahl offered that a portion of New Valley Road and a portion of Lambs Gap Road are scheduled for resurfacing including necessary base work. Penn Dot District 8 Representative Rick Levan provided bidding information last fall during the 2021 budget process. Supervisor Schulze discussed the replacement of the intersection warning sign on New Valley Road, shoulder drop off along New Valley Road, drainage and guiderail along Lambs Gap Road, and final inspection of the project. The Secretary will contact Rick Levan to schedule a second visit to confirm the details of the project with Road Foreman Brad Sloop before proceeding.

A discussion ensued regarding the options for bidding and the use of Penn Bid for the upcoming road project bids. Penn Bid provides this service “free” to the Township with no costs upfront. However, it was noted that the contractor awarded the bid pays a percentage of 1/3% to 1/6% of the total award, which may increase the overall cost of the project for the Township. Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to authorize the advertisement of the 2021 road bids through Penn Bid for opening and tentative award at the April 26, 2021 supervisors’ meeting. Motion carried unanimously.

Chairman Sabo announced the following upcoming events:

- ◆ April 2 Good Friday, Office Closed with no change in weekly trash collection
- ◆ May 7 & May 8 - Annual Spring Bulk Clean-up
- ◆ May 15 – Fishing Derby, 9:00 AM to 10:30 AM, Marysville Sportsmen’s Association
- ◆ May 16 – Rain Date for Fishing Derby, 1:00 PM to 2:30 PM, Marysville Sportsmen’s Association

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a March expense check register and submitted the following checks for approval and payment:

- General Fund Check’s #s 16927-16953 in the amount of \$23,019.13. No checks void.
- Payroll checks #s 7867-7874 in the amount of \$4,393.68. No payroll checks void.
- Payroll checks #s 7875-7879 in the amount of \$4,219.42. No payroll checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation. None was offered.

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo adjourned the meeting at 7:44 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
April 26, 2021**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman John F. Stahl, Supervisor John C. Schulze, Daisy Lightner, Secretary/Treasurer, Wanda Stahl, Nancy Sunday, Brad Sloop, Jean Snyder, John Fitzsimmons, Sean Fedder, Michael Rugh, Assistant EMC, Michael DeHart, Craig Witmer, CPA and Teena Curnow, Auditor from Smith Elliott Kearns & Co., and Solicitor Dan Altland.

FORMER SUPERVISORS PRESENT: Charles Kunkle, (*left half way through the meeting*) & Robert Lightner

The meeting was held at the municipal building. Supervisor Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. Masks were worn by all in attendance and social distancing was practiced. The meeting was recorded to aid with the accurate preparation of the minutes.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was any citizen participation at this time. None was offered at this time.

APPROVAL OF THE MINUTES: Vice-Chairman Stahl made a motion with a second from Supervisor Schulze to approve the minutes of the March 22, 2021 supervisors' meeting with minor amendments. Motion carried unanimously.

PERSONS TO BE HEARD: Craig Witmer, CPA in charge of the audit, and Auditor, Teena Curnow of Smith, Elliott, Kearns & Co., (SEK) were present to provide a condensed version of the 2020 Financial Audit report for Rye Township. Craig Witmer said Rye Township received an unqualified, clean audit opinion, which is the best opinion that may be given indicating that SEK is confident that the financial statements are materially correct. There were no internal control findings. A surplus resulted in all funds: the General Fund, Solid Waste Fund, Capital Reserve Fund, and Highway Aid Fund. Overall the Township had a good year.

Teena presented a power point program to explain the 2020 audit report. The Management Discussion and Analysis was prepared by Township management. Curnow noted that no major road projects were completed in 2020 resulting in less expenditures especially within the Highway Aid Fund. The Solid Waste Fund had a small increase in 2020 in the fund balance. Revenue received from refuse fees was expensed to pay to provide services to residents for trash collection and recycling, along with the annual bulk clean-up.

Tena Curnow finished her presentation by explaining the analysis of all the funds, notes to financial statements, the Management letter, and a general communication letter.

CPA Craig Witmer provided and explained the five year graphical analysis of cash and investment trends, revenue versus expenses; revenue trends; expense trends; revenue allocation and expense allocation. He noted that the highest revenue for the Township at 56% is derived from taxes and the highest expense this year is Public Works-Sanitation. Typically the highest expense is Highways. However, no major highway projects were completed in 2020. The record notes that the audit report is on file as a permanent public record in the Township office.

Teena and Craig fielded a few questions on the presentation. The Board thanked them and the Secretary/Treasurer for a job well done. They in turn thanked the Board, gathered their equipment and reports, and departed the meeting at this time.

Ryan Iskric of Mountain Road was not present to discuss his concern. The Solicitor noted briefly that this access easement would be a private drive. Zoning and driveway permits are required.

MONTHLY MUNICIPAL REPORTS: Brian Gilbert provided a **Zoning Report** from February 18 to March 18, 2021 with seven activities including permit activity, phone inquiries, site visits and enforcement follow-up.

The **Sewage Enforcement Report** was submitted by SEO Lenny Sizer of Frederick Seibert Associates. Eight (8) activities: percs and probes for an alternate septic site for 3345 Valley Road, tank replacement, repair probes for a New Valley Road residence, new probes for 601 Pine Hill Road, a pressure inspection for 499 Mountain Road, an application and permit issuance for 30 Brubeck Circle for a total due in fees of \$ 1,135.00.

The **Road Report** was provided by Road Foreman Brad Sloop and read by Co-Road Superintendent John Stahl. Chipped brush, removed all snow equipment from the trucks; took all trucks for State inspection, cleaned drains and ditches on Millers Gap, Idle Road and Dutch Cemetery Road, mowed grass at the Township building, cleaned cinders from the intersections in the developments and installed a new 4 X 4 wheel bearing hub and tie rod end on #4 dump truck in preparation for State inspection.

Recreation Board member Nancy Sunday reported that the Board met in April to continue to plan for upcoming events. She announced the next event scheduled in May is:

May 15 - Fishing Derby; 9-10:30 AM; Marysville Sportsmen's Association

May 16 – Rain date; 1- 2:30 PM- Annual Fishing Derby

Please come early to register the children.

She further reported that a quote is forthcoming from a company that sells, delivers, and blows in the wood carpeting for the Park playground areas.

Assistant Mike Rugh presented a brief **Emergency Management Report**. He reported that Marysville Fire Company provides routine maintenance on the two dry hydrants located in Rye Township. They flushed the dry hydrant at Heisley Road in the eastern end of the Township and the one located at Bucher's pond in the western end of the Township. Rugh explained that the Fire Company conducts training sessions at the hydrants so firefighters are familiar with accessing them. The dry hydrant at Sites Circle was also discussed. Currently, it is out of service. Mike indicated he would be checking to see if it could be altered and repaired or possibly should be removed.

The **March Treasurer's Report** was submitted for review and read by the Secretary/Treasurer. The report is submitted and approved pending the 2021 Financial Audit.

The Secretary/Treasurer reported that no additional details relating to the American Rescue Plan monies were received. Rye Township is due to receive \$235,405 from this Plan with 50% to be received in 2021 and the remainder 50% to be received in 2022. The first round of funding will be sent to the State on May 10, 2021. The State has an additional 30 days to distribute the funds to local governments or approximately June 10, 2021. Once received the Township has a 4 year window to spend the funds, or until December 31, 2024.

The Glenvale Church of God contacted the Township to ask if they might consider funding an air purification system for the church since the Glenvale Church is a non-profit facility and the Township's local disaster center. The estimate provided was approximately \$3,600. The system would filter the air and kill the SARS virus, COVID virus, MRSA, and other viruses to provide a safe environment within the church building. The consensus of the Board was they would be in favor of providing funds for the air purification system. A suggestion was made that possibly the Township should also consider the installation of a similar system. Purchase of these types of systems should be eligible expenses through the American Rescue Plan monies. The Secretary indicated she would acquire additional information including the costs for the system from the Church.

RESOLUTIONS: Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 21-12**, which authorizes and documents the transfer at the Bank of Landisburg of a matured Certificate of Deposit designated for Future Land Purchase #3 to a 60 month term at .85%. Motion carried. Supervisor Schulze opposed.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 21-13**, which authorizes the renewal of three maturing easy access municipal CDs at Pennian Bank into like terms of 11 months - Road Project Cd, Park/Rec Cd, and Short Term Checking Cd with no penalty for early withdraw should interest rates improve. Motion carried unanimously.

The Secretary/Treasurer reported that Marysville Bank is changing the Township's checking account effective June 1, 2021. They are discontinuing the current account and converting Rye Township's account to a municipal checking account paying .03%. The Secretary/Treasurer recommended the Board explore other checking account options at the Bank of Landisburg and Pennian Bank. It was the consensus of the Board to approve the Secretary/Treasurer to explore other checking account options with the nearby local banks.

NEW BUSINESS: Chairman Sabo made a motion with a second from Supervisor Schulze to approve the **Shermans Dale Fire Company annual contract** for the year 2021. Motion carried unanimously. The Board signed the contract.

The bid request for **road resurfacing** was advertised in the Duncannon Record on April 8 and April 15, 2021. Proof of publication is on file for resurfacing of a portion of New Valley Road and two sections of Lambs Gap Road. Five electronically sealed bids were opened by the Secretary/Treasurer at approximately 4 PM this afternoon. Board members were provided a spread sheet listing the bid responses received from the lowest to the highest. She read the bid results aloud as follows:

Bidder	Bid Amount
Glen Hawbaker & Sons, Inc.	\$ 80,940.00*
Pennsy Supply, Inc.	\$ 90,421.75
New Enterprise Stone & Lime Co.	\$ 94,683.00
Jay Fulkroad and Sons, Inc.	\$ 97,833.77
JVI Group, Inc.	\$106,324.75

*Awarded

Upon due consideration and discussion and with all bid bonds in place, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to accept the lowest bid and award the contract to Glen Hawbaker in the amount of \$80,940.00* conditional upon receipt of a 100% performance bond and any other additional contract documents requested, but not included with the initial bid submission; Motion carried unanimously. The Secretary/Treasurer indicated she would post the award on Penn Bid and acquire necessary contract paperwork.

Chairman Sabo announced the following upcoming events:

- ◆ May 7 & May 8 - Annual Spring Bulk Clean-up
- ◆ May 1 - Gardening Day, 1:00 PM at the Park; sponsored by the RTCA
- ◆ May 15 – Fishing Derby, 9:00 AM to 10:30 AM, Marysville Sportsmen's Association
- ◆ May 16 – Rain Date for Fishing Derby, 1:00 PM to 2:30 PM, Marysville Sportsmen's Association
- ◆ May 18 – Primary Election Day, 7 AM to 8:00 PM; Chairman Sabo expressed appreciation for everyone who takes care of the polls and to the library for the food stand.
- ◆ May 31 – Office closed for Memorial Day; trash collection on June Wednesday, June 2.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an April expense check register and submitted the following checks for approval and payment:

- General Fund Check's #s 16954-16979 in the amount of \$14,261.64. No checks void.
- Payroll checks #s 7880-7886 in the amount of \$7,230.70. No payroll checks void.
- Payroll checks #s 7887-7892 in the amount of \$10,272.07. No payroll checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation.

Former Supervisor Robert Lightner offered his comments on information received from Supervisor Schulze following the March meeting. Supervisor Lightner offered that no matter how taxes are levied, they are funds out of taxpayer's pockets. In his opinion, Rye Township does well managing the taxes levied considering the population and the lack of commercial businesses within this rural Township.

Supervisor Schulze asked the status of the website migration. The Secretary/Treasurer reported that Scott Kramer of SEDA COG provided a tentative schedule. The timeframe for upgrade is tentatively the end of May/June. All updates to Ordinances will be uploaded to the site when the new website is ready.

The Secretary/Treasurer noted that the Planning Commission has completed their final review of the S&LDO and Zoning Ordinances. The Board of Supervisors directed that the Secretary send the final revised documents to the Perry County Planning Commission for review.

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo adjourned the meeting at approximately 8: 22 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
May 24, 2021**

PAGE 1 OF 4

PRESENT: Chairman James M. Sabo, Vice-Chairman John F. Stahl, Supervisor John C. Schulze, Daisy Lightner, Secretary/ Treasurer, Eric Simmons, Driveway Officer, Sean Fedder, Nancy Sunday, Dana Cotton, Jean Snyder, Brad Sloop, Michael DeHart, and Solicitor Dan Altland.

FORMER SUPERVISOR PRESENT: Robert Lightner

The meeting was held at the municipal building and called to order at 7:07 PM. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the preparation of the minutes.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was any citizen participation at this time. No response was received.

EXECUTIVE SESSION: Chairman Sabo announced that a brief Executive Session was held immediately prior to the meeting to discuss an Ordinance enforcement issue.

APPROVAL OF THE MINUTES: Vice-Chairman Stahl made a motion and Supervisor Schulze seconded to approve the minutes of the April 26, 2021 supervisors' meeting as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Chairman Sabo read the Zoning Report provided by Zoning Officer Brian Gilbert for activities from April 22 to May 20, 2021 as follows: 9 activities; issued permits to 650 Pine Hill Road; 30 Brubeck Circle; and 3445 Valley Road; discussions relating to the various vacant lots located off Mountain Road; and follow-up to an enforcement issue.

A Sewage Enforcement Report was submitted by SEO Lenny Sizer of Frederick Seibert Associates listing five (5) activities for May, which included percs for 1310 New Valley Road, cover inspection for Mountain Road; repair for 15 Our Lane; and percs for 601 Pine Hill Road for a total due of \$975.00.

The Road Report was provided by Road Foreman, Brad Sloop and read by Co-Road Superintendent, John Stahl. The road crew was busy with Spring Bulk Clean-up; delivering tires collected to Mahantango's in Liverpool, marked and cut areas for cross pipe replacement on New Valley Road in preparation for resurfacing; chipped brush, mowed the yards at the Township building, began mowing along Township roads; set up and took down tables for Election Day; cleaned ditches on Cove Hill Road; and cleaned up cinders and patched pot holes on Orchard Drive.

Supervisor Schulze asked about street sweeping of residual cinders in the developments. Wilson Paving was contacted; repeated calls were not returned. The Board directed Road Foreman Brad Sloop to reach out to Marysville Borough to see if they might consider the rental of their sweeper truck and driver to assist with cleaning up the cinders. Brad indicated he would contact Marysville to inquire.

Chairman Sabo offered that recently he travelled on-site with the road crew to the dirt portion of Tower Road and found it in better shape than before. There were some rough areas, but the road is traversable.

Nancy Sunday of the Recreation Board was present and reported a successful Fishing Derby with 30 children plus parents in attendance at the Sportsmen's Association on May 15, 2021. She provided the following update for the next community event:

June 6 - Strawberries in the Park; 6:00 – 7:00 PM; with ice cream, short cakes, angel food cake and whipped topping and beverages. The event is held rain or shine.

No Emergency Management Report was presented.

The April Treasurer's Report was submitted and read by the Secretary/Treasurer and placed on the front table for review. The reports are submitted and approved by the Board pending the 2021 Financial Audit.

RESOLUTIONS: Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 21-14**, which authorizes the use of the VISA card to pay PA DEP for annual registration of the underground storage tanks in the amount of \$100.00. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Schulze to adopt **Resolution 21-15**, which authorizes the establishment of a Municipal Priority Checking Account at Pennian Bank beginning June 1, 2021. Motion carried unanimously. The Board signed the Resolution and the bank paperwork. The Secretary/Treasurer discussed briefly the benefits of the municipal priority checking account at Pennian Bank.

NEW BUSINESS: Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Schulze to **terminate immediately the Emergency Declaration** declared on April 7, 2020 in response to the COVID 19 pandemic. Motion carried unanimously.

The Recreation Board received three applications for the part-time summer position. They recommended Ty Zimmerman for the position since he did such a good job last year.

Chairman Sabo made a motion with a second from Supervisor Schulze to hire Ty Zimmerman as part-time summer help for the Park at \$8.00 per hour for approximately 50 hours. Motion carried unanimously.

The Recreation Board acquired two quotes for wood carpeting for the playground area as follows:

- | | |
|---|------------|
| 1) River Valley Landscapes - 92 CY delivered and blown in | \$4,272.00 |
| 2) Blue Mountain Processors – 100 CY delivered & dumped | \$1,650.00 |

Two other quotes for the following were also discussed for the Park:

- | | |
|-----------------------------------|------------|
| 1) New swings/chains by ballfield | \$ 538.00 |
| 2) Replacement of Park Walkway | \$2,800.00 |

Nancy Sunday offered that the Recreation Board decided to temporarily remove the swings at the ballfield rather than replace them since they are not used very much. Discussion continued on acquiring help to install the wood carpeting. If the Township installs the wood carpeting then there are funds available to also install the park walkway that is in need of replacement. Brad Sloop offered the assistance of the Road Department and the Township backhoe for the wood carpeting installation. Assistance from volunteers will also be needed. Suggestions were to ask local scouts and the Community.

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to approve the purchase of wood carpeting for the Park delivered from Blue Mountain Processors at a cost of \$1,650.00 and \$2,800.00 for materials to replace the Park Walkway; total expenditures approved of \$4,450.00. Motion carried unanimously.

Chairman Sabo announced the following:

- ◆ May 31 - The office will be closed for the Memorial Day Holiday with weekly trash collection rescheduled to Wednesday, June 2.
- ◆ June 6 – Strawberry Festival - Free event; 6:00 PM to 7:00 PM at the New Valley Road Park; held rain or shine.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a May expense check register and submitted the following checks for approval and payment: General Fund Check's #s 16980-17006 in the amount of \$11,400.91.

Payroll checks #s 7893-7899 in the amount of \$4,158.16. No payroll checks void.

Payroll checks #s 7900-7908 in the amount of \$4,848.84. No payroll checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman John Stahl seconded to approve all the expense checks and payroll checks presented for payment and to pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation.

On behalf of the Board, Chairman Sabo expressed appreciation to resident and former supervisor Tom Speck and resident John Fitzsimmons for assisting to take down a very dangerous tree located along Lambs Gap Road. Letters of appreciation were sent.

Dana Cotton asked about the American Rescue Plan funds. The Secretary/Treasurer provided a brief update. An estimated \$235,405 is due to Rye Township with 50% expected in June 2021 and the remainder 50% in 2022. Details are still forthcoming from the State.

Chairman Sabo requested an article in the summer newsletter notifying property owners to cut limbs hanging out into the R-O-W, specifically mentioning concerns in Lee Wood Village.

Chairman Sabo requested a change in a word in the courtesy notice of violation

Former Supervisor Robert Lightner offered that check #16986 issued to him in the amount of \$19.90 was for hotdogs for the Fishing Derby. He noted there were seven (7) pounds of hotdogs left that are frozen and will be used at a future event.

Sean Fedder asked about the road bid awarded to Glenn Hawbaker and the alleged charges. The Solicitor noted the Company was transparent with their situation in the bid package and they are not precluded from bidding on local contracts only State contracts.

Dana Cotton asked about a previous concern discussed with fading of the line painting.

With no further citizen participation or business to address, Supervisor John Schulze read a statement expressing his frustration and explaining the reasons why he was tendering his resignation immediately following the reading of his statement. He provided Chairman Jim Sabo a written letter of resignation and his keys. The record notes Supervisor Schulze was serving a partial term that expires December 31, 2021 and for which he did not choose to seek re-election.

Chairman Jim Sabo made a motion with a second from Vice-Chairman John Stahl to accept the resignation of Supervisor John Schulze. Motion carried.

Upon due consideration, Chairman Jim Sabo made a motion with a second from Vice-Chairman John Stahl to appoint Brad L. Sloop to fulfill the partial term of supervisor to the end of this year 2021 left vacant with the resignation of John Schulze conditional upon his taking the Oath of Office. Motion carried. The Secretary/Treasurer indicated she would acquire new signature cards from the various banks to include newly appointed Supervisor Brad L. Sloop. Brad L. Sloop, who also is a full time employee of the Township, recently won the primary election for the position of Elected Supervisor.

The record notes Brad L. Sloop took his Oath of Office immediately following the adjournment of this meeting.

ADJOURNMENT OF THE MEETING: With no further discussion or business before the Board, Chairman Sabo adjourned the meeting at 8:20 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
June 28, 2021**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman John F. Stahl, Supervisor Brad L. Sloop, Daisy Lightner, Secretary/Treasurer, Brian Gilbert, Zoning Officer, Eric Simmons, Driveway Permit Officer, Emergency Management Coordinator, Jim Cassidy, Elected Auditor, Cathy Sabo, Sean Fedder, Wanda Stahl, Corinna Van Hine, Dana Cotton, Michael DeHart, John Fitzsimmons, PE, Roger Watson of NavTech, Inc., and Solicitor Dan Altland.

FORMER SUPERVISORS PRESENT: Charles Kunkle, Robert Lightner, Ken Quigley, John Schulze, and Tom Speck.

The meeting was held at the municipal building and called to order at 7:00 p.m. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

MOMENT OF SILENCE: Vice-Chairman John Stahl announced that a moment of silence would be held at the beginning of each meeting. He explained that those who wish to pray may do so, or if not, just sit quietly. A moment of silence was observed.

On behalf of the Board, Chairman Sabo read the following statement in response to Supervisor John Schulze's statement read immediately prior to his resignation at end of the May 24, 2021 meeting:

On behalf of the Board of Supervisors I apologize for the derogatory comments about Township employees which were made by Mr. Schulze at the May 24, 2021 public meeting just before he announced his immediate resignation.

The views and opinions expressed by Mr. Schulze were those of Mr. Schulze alone and do not reflect the official policy or position of the Board of Supervisors or of Rye Township.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for any public comment. None was offered at this time.

APPROVAL OF THE MINUTES: Vice-Chairman Stahl made a motion and Supervisor Sabo seconded to approve the minutes of the May 24, 2021 supervisors' meeting as submitted. Motion carried. Supervisor Brad Sloop abstained as he was not appointed as a supervisor until the end of the May meeting following the resignation of Supervisor John Schulze.

PERSONS TO BE HEARD: Former Supervisor John Schulze of Lee Drive approached the Board to discuss a zoning related concern where the Zoning Officer required him to acquire a Certificate of Use, (COU), to replace an existing concrete patio with a failing foundation with a new concrete patio with a foundation constructed to code adequate to hold a future addition. A building permit was submitted to and approved by Building Inspection Underwriters, (BIU), to assure the new foundation is in compliance structurally with the building codes. Schulze disagreed with the interpretation of the local regulations by the Zoning Officer, who determined that the COU was required. He requested a refund of the \$112.50 fee paid to the Township for the Certificate of Use.

Zoning Officer Brian Gilbert responded to Mr. Schulze's concern and explained his determination and reason to require the Certificate of Use. Upon review of the address file in the Township office, the Zoning Officer did not find any drawings or specifications for the existing structure constructed in 1988. He explained that the option for him to come on-site to better inspect the foundation was offered. If the inspection revealed that the existing concrete slab had a foundation that would adequately hold an addition, then the structure would not be substantially changed and no COU would be required. The Zoning Officer has emails to show that the Schulze's decided to pay the \$112.50 to expedite the permitting process and provide a record in the files of the structure going forward.

Chairman Sabo acknowledged and offered to review the concern and request.

SUBDIVISION LAND DEVELOPMENT: Roger Watson of NavTech, Inc. approached the Board to request final approval of the **Final Subdivision Plan over the lands of Zina S. Speck**. The purpose of this plan is to subdivide the existing lands of Zina S. Speck, Parcel # 220,168.06-05.000 containing 106.54 acres into two (2) lots, a residual Lot #1 containing 104.54 acres and a new Lot #2 containing 2.00 acres to be used as an approved building lot for a single family dwelling. All filing fees for submission are paid in full. A \$600 escrow deposit was received along with a \$50 security deposit. The subject plan was submitted to Perry County Planning Commission, (PCPC), and comments were received and addressed. The Plan was conditionally approved by the Rye Township Planning Commission at their June 1, 2021 meeting. The Board and Solicitor reviewed the waivers requested and the outstanding conditions with Roger Watson.

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to approve the alteration of requirements from the Subdivision Land Development Ordinance for the **Final Subdivision Plan for the Lands of Zina S. Speck**:

1. Section 320-21 (Preliminary Plan Submission)
Due to the fact that the plan is proposing to add a single family dwelling to an existing lot.
2. Section 320-22.H (Property Scale)
To aid in creating a clear and legible plan for review
3. Section 320-15 (Master Plan)
Overall acreage is 106 acres. Long term planning is for the lot to remain farmland and woodland and no further subdivisions from the residual lot.

Upon due consideration and discussion, Chairman Sabo and Vice-Chairman Stahl made a motion to approve the **Final Subdivision Plan for the Lands of Zina S. Speck** contingent upon the following conditions:

1. Provide the Stormwater Management Plan and E & S Control Plan and acquire the engineer's review and comments.
2. Provide the proposed maintenance agreement and acquire legal review and approval from the Township solicitor.
3. Trim the front set back lines to the top of the steep slope area conditioned upon Planning Commission review and approval of the revised set back line.
4. Provide a driveway profile and typical cross section for the existing private drive and the private driveway access to the new lot #2 on the plan.
5. Provide an approval letter from PA DEP for the sewage exemption.
6. Certify the accuracy of the survey by signature on the plan prior to approval.
7. Certify the title of the property by signature on the plan prior to approval.

8. Payment of any outstanding review fees

Motion carried unanimously to conditionally approve the Final Subdivision Plan for the Lands of Zina S. Speck.

Roger Watson acknowledged the conditions, thanked the Board and left the meeting along with Tom Speck at this time.

MONTHLY MUNICIPAL REPORTS: A verbal **Zoning Report** was presented by Zoning Officer Brian Gilbert of Wilson Consulting Group. He discussed two zoning enforcement issues: 95 Reed Drive and 285 Mountain Road.

A **June Sewage Enforcement Report** was submitted by SEO Lenny Sizer of FSA Engineering and read by Chairman Sabo as follows: Sixteen (16) activities: percs and probes for a Mountain Road lot and 110 Scenic Drive, module review for Speck on New Valley Road, Small Flow Treatment Systems annual inspections, tank replacement for 2771 Valley Road, system repair for 1310 New Valley Road and system repair at 1769 New Valley Road and permit issuance for 601 Pine Hill Road for a single family dwelling for a total due in fees of \$2,910.00.

The **Road Report** for June was provided by Road Foreman Brad Sloop and read by Co-Road Superintendent John Stahl as follows: busy month with 12 activities: installed four drain pipes on New Valley Road, remove rock dam at Idle Road culvert, clean pipe and ditch on Lone Oak Drive, chipped brush, re-install School Bus sign along SR 850, repair & weld boom mower, cut downed trees on Millers Gap, Mountain Dale Drive, and Pine Hill Road, cleaned up extra cinders accumulated on Spruce Road and the bottom of Bellview Road, assist with moving playground mulch at the Park, and work with Hawbaker on 2021 paving projects.

Recreation Board member Robert Lightner was present and reported a successful "Strawberries in the Park" event with 53 people in attendance, including all three supervisors. He announced the next event is:

July 18 – Sundaes in the Park, 6:30-7:30 PM, rain or shine.

Chairman Sabo thanked the Recreation Board for their volunteer efforts to provide events for the residents of the Township. He encouraged everyone to attend the next event in the Park.

EMC Cassidy provided an **Emergency Management Report** on the alert notification system that would better notify residents with a text and an email during emergency situations and other events such as community events or road closures etc.

EMC Cassidy offered the following:

- Researched Dial My Calls and worked with the Secretary to conduct a trial offer of the system.
- The system was found to be relatively user friendly and provides for text and email alert notifications.
- A quote from Dial My Calls for an annual subscription of \$593.89 was provided. EMC Cassidy thought this to be a more cost effective system for Rye as a smaller municipality.

Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Brad Sloop to approve an annual subscription with Dial My Calls. Motion carried unanimously. The Secretary noted that over 140 residents have already signed up for email alert notifications, which will assist with setting up the subscription with Dial My Calls.

Former Supervisor Ken Quigley noted that during a recent tornado, cell phone service and electrical service was unavailable for several days. So in certain emergency situations, the notification system may not function well.

Chairman Sabo expressed appreciation to EMC Cassidy for taking his time to research the options available.

The **May Treasurer's Report** was read by the Secretary/Treasurer. The report is on file in the Township office and approved pending the 2021 Financial Audit. She noted that the 2nd quarter tax distribution payments to the local fire companies, ambulance, and library are on the agenda tonight for approval.

RESOLUTIONS: Upon due discussion and consideration, Chairman Sabo made a motion with a second from Supervisor Sloop to adopt the following resolutions:

1. **Resolution 21-16**, which authorizes a transfer of \$175,933.36 from the General Checking Easy Access Municipal Cd at Pennian Bank to the General Checking at Pennian Bank, New Bloomfield branch for a slightly better rate of investment return; and
2. **Resolution 21-17**, which authorizes the opening of an account at Pennian Bank strictly for deposit and activity involving the American Rescue Plan Funds received by Rye Township, which were allocated from the Federal Government.

Motion carried unanimously to approve both Resolutions.

The Secretary/Treasurer noted that Rye Township applied as required for the funding through PA Department of Community and Economic Development, (PA DCED). Rye is slated to receive a total of \$249,217.40 from the ARP Act. Fifty (50%) is to be distributed by the State by mid-July 2021 and fifty (50%) is anticipated for distribution next summer 2022.

NEW BUSINESS: The Board discussed the security of the municipal building and re-keying the locks, which have not been changed for many years. Upon due consideration and discussion, Supervisor Brad Sloop made a motion with a second from Vice-Chairman John Stahl for the Secretary/Treasurer to contact a locksmith to arrange to have the locks rekeyed for the building and gate locks. Motion carried unanimously.

Chairman Sabo announced the following upcoming events:

- ◆ 4th of July Holiday Observed, Office Closed, Friday, July 5. No change in trash collection
- ◆ July 18 – Sundaes in the Park, 6:30-7:30 PM, held rain or shine.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a June expense check register and submitted the following checks for approval and payment:

General Fund Check #s 17007-17036 in the amount of \$212,575.60. No checks void.
Payroll checks #s 7909-7914 in the amount of \$4,067.02. No payroll checks void.
Payroll checks #s 7915-7919 in the amount of \$4,151.18. No payroll checks void.
Payroll checks #s 7920-7924 in the amount of \$3,945.62. No payroll checks void.

John Schulze asked if check number 17020 issued to Blue Mt. Processors in the amount of \$1,530.00 was for playground mulch at the Park. The Secretary/Treasurer answered in the affirmative and noted the amount charged was actually less than the estimated quote received of \$1,650.00.

With no discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any other citizen participation.

Dana Cotton of Valley Road discussed a concern with a meeting notice publication and timing of the publication for a special Elected Auditors' meeting. She stated that she read the notice in the Duncannon Record and attended the meeting. However, alleged that the advance notice was inadequate and in violation of the Sunshine Act. She offered that the legal ad was published in the Perry County Times and the News Sun on Tuesday, but she did not consider these newspapers of general circulation.

Discussion ensued. During the conversation Ms. Cotton was told that a second special meeting of the Board of Auditors was held with the notice published in the Patriot News. This made her very angry. She used profanity and accused the Board of trying to trying to hide information from the public.

Chairman Sabo stressed that profanity and that type of language will not be tolerated during the Board's meeting from anyone.

The Solicitor noted that it is a technical violation. However, no official actions were taken at the Auditors' first meeting. No decisions were made as the Board of Auditors continued to gather information to review and clarify wages. They never had to deal with this type of situation before with a supervisor also working as a regular full time employee. The publication in the Patriot News was a matter of timing with newspaper publications. Newspapers are no longer published on a daily basis. The Township was not trying to hide anything.

Ms. Cotton apologized for her outburst of profanity, but continued to discuss her concern.

Chairman Sabo ended the discussion at the advice of the Solicitor. He noted the concern with providing adequate public notice of special meetings and it will be taken under advisement.

The record notes the Elected Auditors met on Thursday, June 24, 2021 at 6 PM at the Township building. No official decisions were made and no action was taken by the Board of Auditors at this meeting in order to gather additional information and to consult with the Township solicitor to make a more informed decision at a future meeting. The Elected Auditors met again at the Township building on Monday, June 28, 2021 at 1:00 PM when the Board of Auditors reviewed and took action to clarify wages for supervisors working as full and part-time employees of the Township.

Notification for the first meeting was published in the News Sun and Perry County Times on May 23 and the Duncannon Record on June 24, 2021. Notification for the second meeting was published in the Patriot News, Sunday edition on June 27, 2021. Proof of publication for both meetings is on file in the Township office.

ADJOURNMENT: With no further business before the Board, Chairman Sabo adjourned the meeting at approximately 8:35 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
July 26, 2021**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman John F. Stahl, Supervisor Brad L. Sloop, Daisy Lightner, Secretary/Treasurer, Eric Simmons, Driveway Permit Officer, Assistant Emergency Management Coordinator, Mike Rugh, Elected Auditor, Cathy Sabo, Don Machusak, Sean Fedder, Bill and Barb Holley, Jean Snyder, Corinna Van Hine, John Fitzsimmons, PE, Luke Roman of the Duncannon Record, and Solicitor Dan Altland.

FORMER SUPERVISORS PRESENT: Charles Kunkle, Robert Lightner, Ken Quigley, and John Schulze.

The meeting was held at the municipal building and called to order at 7:01 p.m. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

MOMENT OF SILENCE: A moment of silence was observed.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for any public comment. Former Supervisor Robert Lightner remarked about a comment at a previous meeting where former Supervisor Schulze noted his credentials as a professional engineer, PE. Former Supervisor Lightner asked Chairman Sabo and Vice-Chairman Stahl if they were also professional engineers, PE. Vice Chairman Stahl said, "Yes", he is. Chairman Sabo offered that he is a mechanical engineer. Former Supervisor Lightner commented that it is not just one member of the previous Board of Supervisors that has a degree in engineering.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion and Supervisor Sloop seconded to approve the minutes of the June 28, 2021 supervisors' meeting as submitted. Motion carried unanimously.

PERSONS TO BE HEARD: Former Supervisor John Schulze of Lee Drive approached the Board for the second time to discuss his zoning related concern where the Zoning Officer required him to acquire and pay for a Certificate of Use, (COU), to replace an existing concrete patio with a failing foundation with a new concrete patio with a foundation constructed to code adequate to hold a future addition. A building permit was submitted and approved by Building Inspection Underwriters, (BIU), to assure the new foundation is in compliance structurally with the building codes. Schulze disagreed with the interpretation of the local regulations by the Zoning Officer, who determined that the COU was required. Schulze offered that he felt extorted because he was asked to either pay the fee for a COU, or for an on-site visit/consultation. He requested the status of the refund requested for the \$112.50 fee paid to the Township for the Certificate of Use, (COU).

Chairman Sabo offered that the Zoning Officer was present at the June meeting and explained his interpretation of the regulations and his reasons why he handled this situation as he did, and the determination he made. The Schulze's understood the options and were in agreement with the Zoning Officer when he explained his determination and paid the fee.

Therefore, Chairman Sabo made a motion for the Board to deny the request for refund of any fees based on the interpretation of the Zoning Officer and the Schulze's agreement to it at that time. Supervisor Brad Sloop seconded the motion. Motion carried unanimously. *The record notes that the Township paid more than the fee paid of \$112.50 to the Zoning Officer for his services involving the above-referenced zoning matter.*

MONTHLY MUNICIPAL REPORTS: A **Zoning Report** was presented by Zoning Officer Brian Gilbert of Wilson Consulting Group for the dates June 29 to July 20, 2021. Eight activities were reported: revise plot plan for Mountain Road culvert; review materials for Speck Plan; checked on a noise complaint; reviewed site to confirm permit conditions; issued new home permit for 110 Scenic Drive and prepared monthly report.

A **June Sewage Enforcement Report** was submitted by SEO Lenny Sizer of FSA Engineering and read by Chairman Sabo as follows: Two (2) activities: permit to replace a distribution box at 1921 Valley Road and a chisel inspection at 1310 New Valley Road for a total due in fees of \$200.00.

The **Road Report** for June was provided by Road Foreman Brad Sloop and read by Co-Road Superintendent John Stahl as follows: once again a busy month with 12 activities: with the recent storms cleaned up downed trees on New Valley and Idle Road; mowed grass at the building; clean pipes and ditches throughout the Township; repaired the top of Millers Gap Road with millings from 2021 Road resurfacing projects; continued mowing along various roads; due to recent torrential cloud burst emergency repairs were made to the Idle Road culvert pipe, headwall at Pine Hill Road culvert bridge; and temporary repair to Mountain and Deans Gap Road culverts; chipped brush, mowed in Marysville Borough as part of a mutual exchange of services; repaired rototiller for the Recreation Board; repaired hydraulic leak on Tractor/Mower; moved additional mulch at the Park with the backhoe to assist with spreading the wood carpet on the playground.

Recreation Board member Robert Lightner was present and reported a successful "Sundaes in the Park" event with 61 people in attendance, including two supervisors. He announced the next event is:

August 15 – Music in the Park, 6:00-8:00 PM; bring your lawn chairs.

Local vocal talent – Mike Foltz; snacks and beverages served.

Robert Lightner reported that the wood carpet is completely installed on the two playgrounds at the New Valley Road Park. Recreation Board members, Melissa Snyder and Dana Graupensperger along with their spouses organized a group of young people to spread the wood carpet on several occasions. The Glenvale Church of God Youth Group finished spreading the wood carpet on the larger playground this past weekend. He requested that the Board send a letter of appreciation to each group.

Chairman Sabo agreed and directed the Secretary to prepare appreciation letters. He thanked the Recreation Board for providing the events for the residents of the Township and encouraged everyone to attend the next event in the Park.

Assistant EMC Michael Rugh provided a brief **Emergency Management Report** on the road closure at the intersection of SR 850 and SR 34 for 42 days involving construction of the roundabout. Mike Rugh contacted Shermans Dale Fire Chief Mike Minich and was assured that fire trucks would have emergency access during the lengthy road closure.

The **June Treasurer's Report** was read by the Secretary/Treasurer. The report is on file in the Township office and approved pending the 2021 Financial Audit. In her report she noted that the first deposit of the American Rescue Fund monies was received by the Township on June 29, 2021 in the amount of \$124,608.70. The Township, along with all municipalities, is awaiting

final determinations from the Federal Government for all eligible and permitted uses of the monies.

RESOLUTIONS: Upon due discussion and consideration, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt the following resolutions:

Resolution 21-18, which authorizes a transfer of approximately \$61,515.00 from the Short term Checking Easy Access Municipal Cd at Pennian Bank to the General Checking at Pennian Bank, New Bloomfield branch for a slightly better rate of investment return.

Resolution 21-19, which authorizes the transfer in the Capital Reserve Fund of a matured Road Equipment CD to a short term four month CD designated for Road Equipment monies at the Bank of Landisburg to later combine at year end with another matured Road Equipment Cd.

Motion carried unanimously to approve the above-referenced Resolutions.

Upon due discussion and consideration, Supervisor Sloop made a motion with a second from Vice-Chairman Stahl to adopt the following resolution:

Resolution 21-20, which authorizes two separate transfers of two matured Cds at the Bank of Landisburg: a matured Stormwater/MS4 Cd for approximately \$32,412.63 and a matured Comp Plan Cd for approximately \$17,432.83. Both Cds will be transferred to 15 month Cds at .20% at the Bank of Landisburg.

Motion carried unanimously.

Upon due discussion and consideration, Vice-Chairman Stahl made a motion with a second from Supervisor Sloop to adopt the following resolution:

Resolution 21-21, which authorizes two separate transfers of two matured Cds at Pennian Bank in New Bloomfield as follows:

- a matured General Cd of approximately \$162,666.39 into the Pennian Checking Account at .50%
- a matured Solid Waste Cd of approximately \$66,441.24 into an easy access municipal Cd at .35%

Motion carried unanimously.

NEW BUSINESS: Notice was received that the Perry County Association of Township Officials, PCATO, have rescheduled their Annual Convention to Saturday, September 11, 2021 at the Newport Fairgrounds. Vice-Chairman John Stahl offered that he is available to attend. The Secretary indicated she would check with the tax collector to see if she is also interested in attending the Convention. After confirming the number of attendance at the Convention, a check for payment of registration will be processed.

The Elected Board of Auditors provided a copy of an approved Resolution clarifying the wages set for a supervisor working full and part time as an employee of the Township. Solicitor Dan Altland provided a brief summary of the Resolution. He explained that whenever a Township has a supervisor that works as an employee, the elected Board of Auditors sets the wages. In the past, the Township did not have anyone working full time and also holding the position of elected supervisor. The Board of Auditors addressed this new situation in the Resolution. The rate set in January 2021 at \$12.50 per hour was clarified. This wage was for a supervisor that works part time, or on an irregular or "as needed" basis for the Township. The full time employee's wage rate will be governed by the existing full time employee contract.

Chairman Sabo thanked the Auditors for the time and effort they spent to clarify the wages set for supervisors working full and part time for the Township.

Two applications were received to fill the position of Planning Commission, (PC) Secretary. It was the consensus of the Board to not make a decision at this Board meeting to allow for additional time to review the applications. The Chairman directed the Secretary to add this item to the August Board meeting agenda. In the meantime, the Township Secretary, who is currently appointed as the assistant PC Secretary, will continue to fill the position until a replacement is hired.

Chairman Sabo announced the following upcoming events:

- ◆ August 2 – SR 850 & SR 34 Road Closure to install roundabout for 42 days
- ◆ August 15 – Music in the Park, 6:00-8:00 PM, Local vocalist Mike Foltz
- ◆ September 12 – Bonfire/Hot dog Roast in the Park, 6:00-7:30 PM; special music by Martin Henry's bluegrass band, "Broken Silence".

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a July expense check register and submitted the following checks for approval and payment:

General Fund Check #s 17037-17061 in the amount of \$15,081.88. No checks void.

Payroll checks #s 7925-7931 in the amount of \$4,072.24. No payroll checks void.

Payroll checks #s 7932-7936 in the amount of \$4,248.02. No payroll checks void.

With no discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any other citizen participation.

Former Supervisor Schulze discussed enforcement measures by the Township to assure zoning permits are acquired in light of a comment he read on a blog stating that it is easier to ask forgiveness than to apply for a permit. He offered that the Board should work with the Zoning Officer to assure permits are acquired.

Chairman Sabo offered that this was one person's comment on social media. The Zoning Officer does enforce the regulations when and where zoning permits are required.

Former Supervisor Lightner commented on the negative remarks he has heard from residents who dealt with John Schulze during his appointment as driveway enforcement officer.

Don Machusak of Woods Drive asked about the Lambs Gap Road closure scheduled for Wednesday, July 28, 2021. Supervisor Sloop will check with Hampden Township's road department for more details. The Secretary indicated she would send out an email notification to residents when more details are received.

ADJOURNMENT: With no further business before the Board, Chairman Sabo adjourned the meeting at approximately 7:40 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
August 23, 2021**

PAGE 1 OF 4

PRESENT: Chairman Jim M. Sabo, Vice-Chairman John F. Stahl, Supervisor Brad L. Sloop, Daisy Lightner, Secretary/Treasurer, Eric Simmons, Driveway Enforcement Officer, Jean Snyder, Bill and Barb Holley, Nancy Sunday, Michael Rugh, Sean Fedder, Alisha Shafer and Chris Magnelli, Luke Roman of the Duncannon Record, and Dan Altland, Solicitor.

FORMER SUPERVISORS PRESENT: Robert Lightner and Charley Kunkle

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

MOMENT OF SILENCE: Chairman Sabo asked that all in attendance observe a moment of silence with a special request to remember those families and loved ones who are suffering with this second round of COVID infections and personal loss.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for any public comment. None was offered at this time.

APPROVAL OF THE MINUTES: Supervisor Brad Sloop made a motion with a second from Vice-Chairman Stahl to approve the minutes of the July 26, 2021 supervisors' meeting as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: A **Zoning Report** was presented by Zoning Officer Brian Gilbert of Wilson Consulting Group listing activities from July 21, 2021 to August 20, 2021. Chairman Sabo read the report with nine (9) activities including permit issuance, COU issuance, and review of revised plans and permit issuance for co-location of antennas on a tower at 3049 Valley Road, (Cove Rd); permit issuance for a poultry operation at 3445 Valley Road, and final review of the Zina Speck subdivision Plan on New Valley Road. The report was placed on the front table for public review.

An **August Sewage Enforcement Report** was submitted by SEO Lenny Sizer of FSA Engineering and read by Chairman Sabo as follows: Six (6) activities: cover inspection for 1769 New Valley Road; percs and probes for 1776 New Valley Road; pressure & cover inspection for 1330 New Valley Road and a consultation visit for 2550 Valley Road for a total due in fees of \$825.00.

The **Road Report** for August was provided by Road Foreman Brad Sloop and read by Co-Road Superintendent John Stahl as follows: chipped brush, mowed along various Township roads and Heisley Road intersection; cleaned ditches on Deans Gap and Millers Gap Roads; repaired wash outs and stormwater damage along shoulders and erosion around various drainage pipes; cut up downed trees per the County; repaired sink hole on Fleisher Road; installed new cross pipe on Cove Road; cleaned up tires dumped on Millers Gap and Deans Gap Roads; repaired tailgate latch on 1996 dump truck; installed millings on Millers Gap Road, and replaced blades and hydraulic line on the Tractor/mower. Supervisor Sloop reported that the street sign was stolen for Cove Road and requested the Secretary place an order for a new one.

Recreation Board member Nancy Sunday was present and reported a successful "Music in the Park" event with 45-50 participants, which was a better attendance than last year. She announced the following upcoming event:

September 12 – Hot Dog Roast and Bon Fire; 6-7:30 PM; hot dogs, s'mores and beverages.

Nancy suggested that anyone who might have extra hot dog forks to bring them along. Special music will be provided by resident Martin Henry and his group of musicians.

Assistant Emergency Management Coordinator, Mike Rugh was in attendance, but had no report or updates to offer.

The **July Treasurer's Report** was read by the Secretary/Treasurer. The report is on file in the Township office and approved pending the 2021 Financial Audit. She noted that she is registered and plans to attend an informational session on Wednesday, August 25 presented by the Perry County Commissioners on the American Rescue Plan Funds. Consultants will be in attendance to explain the rules for the eligible uses of the funds. To date the final rule and determination has not been received from the Federal government. PSATS is still recommending municipalities wait to allocate any funds until the final rule and determinations are received.

RESOLUTIONS: Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt the following resolution:

Resolution 21-22, which authorizes the Secretary/Treasurer to transfer approximately \$134,615.00 from the Highway Aid Cd account at the Bank of Landisburg into the Highway Aid Checking account at the Riverview Bank in Marysville to assist with payment of the 2021 paving project. Motion carried unanimously.

Upon due consideration Vice-Chairman Stahl made a motion with a second from Supervisor Sloop to adopt **Resolution 21-23**, which authorizes the Secretary/Treasurer to transfer a matured Road Equipment CD in the amount of \$22,829.34 at the Bank of Landisburg to a short term Easy Access Municipal CD designated for Road Equipment at Pennian Bank. Motion carried unanimously.

Upon due consideration Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 21-24**, which authorizes the Secretary/Treasurer to transfer a matured Underground Storage Tank CD in the amount of \$16,582.36 at the Bank of Landisburg to a seven (7) month CD at the Bank of Landisburg. Motion carried unanimously.

Upon due consideration Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 21-25**, which authorizes the Secretary/Treasurer to transfer \$10,000 per the 2021 Budget to a matured Bridge CD at Pennian Bank and transfer the combined total of \$57,532.58 into a 24 month CD. Motion carried unanimously.

Upon due consideration Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 21-26**, which authorizes and documents a transfer at the Bank of Landisburg Shermans Dale of a matured Future Land Purchase Cd #2 in the amount of \$50,231.01 into an easy access municipal CD at Pennian Bank, New Bloomfield. Motion carried unanimously.

NEW BUSINESS: Chairman Sabo offered that two applications were received to fill the Planning Commission Recording Secretary position. Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Sloop to hire and appoint Kimberlee Charles to fill the position of **Planning Commission Recording Secretary**. Motion carried unanimously. The Secretary indicated she would notify Kim of her appointment, acquire the necessary paperwork, and meet with her and attend the next planning meeting with the newly appointed recording secretary.

Request for Proposals for culvert replacements for Pierce Road were received as follows:

Contractor	Proposal Amount
Glenn Hawbaker & Sons, Inc.	\$ 82,760.00
John W. Gleim, Jr.	\$ 63,490.00
Weber Trucking and Excavation	\$ 13,700.00

Pipe Supplier	Proposal Amount
Oldcastle Infrastructure	\$ 7,576.00
L. B. Water	\$ 9,798.32
Vianini Pipe, Inc.	\$ 9,885.28

Upon due consideration and discussion, Supervisor Sloop made a motion with a second from Vice-Chairman Stahl to accept the lowest proposal received from Weber Trucking and Excavation in the amount of \$13,700.00 and the lowest proposal received for purchase of the pipe from Oldcastle Infrastructure in the amount of \$7,576.00 for the Pierce Road culvert replacements. Motion carried unanimously. Mr. Weber lives in Rye Township and is a taxpayer, plus he has significantly less expense to move his equipment on-site.

Supervisor and Road Foreman Brad Sloop reported significant damage to the shoulders on Lambs Gap Road with the recent torrential downpours and resulting large volume of stormwater runoff. Lambs Gap Road was temporarily closed due to water overtopping the roadway at the bottom of the mountain during the most recent storm.

Upon due consideration and discussion Chairman Sabo made a motion with a second from Supervisor Sloop to acquire proposals to address the damage to the shoulders on Lambs Gap Road by installing larger rock and topping it with hot patch along the worst areas to prevent future wash out; and when the proposals are received to accept the proposal from the contractor with the lowest price. Motion carried unanimously.

Supervisor Sloop became aware of several possible zoning violations that need addressed. The Board was in agreement and recommended that the Zoning/Code Enforcement Officer be made aware of the concerns and begin to address them.

Vice-Chairman Stahl made a motion and Chairman Sabo seconded to accept the **2021 Non-Uniform Pension Minimum Municipal Obligation, (MMO) at \$4,671.00, the 2021 Cash Balance Plan 2 at \$4,995.00, and the 2021 Uniform, (Police) Pension Plan Minimum Municipal Obligation, (MMO) at zero \$0.00.** Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to schedule a **public hearing at 6:00 PM** before the September 27, 2021 supervisors' regular meeting to accept and hear comments from the public to **updates proposed to the Zoning and the Subdivision Land Development** Chapters of the Rye Township Code of Ordinances and for possible enactment of the amendments at the regular meeting following; and to further authorize the Secretary/Treasurer to advertise the same. Motion carried unanimously.

Chairman Sabo announced the following upcoming events:

- ◆ September 6, Office Closed for Labor Day Holiday. Trash collection Wednesday, September 8.
- ◆ September 12, Bon Fire Night, 6-7:30 PM; Hot dog roast and s'mores. Special music will be presented by Martin Henry and his group of musicians.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an August expense check register and submitted the following checks for approval and payment:

August General Fund Check's #s 17062-17090 in the amount of \$43,699.69. Void Check # 17006 which was accidentally shredded by the vendor.

Payroll checks #s 7937-7941 in the amount of \$4,020.21. No payroll checks void.

Payroll checks #s 7942-7946 in the amount of \$4,243.11. No payroll checks void.

Highway Aid Check #739 issued to Glenn O. Hawbaker, Inc. in the amount of \$93,398.57.

No checks void.

With no discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any additional citizen participation.

Bill and Barbara Holley of Flowers Lane reported a concern with accumulation of junked vehicles to the point that it appears that a junkyard is forming at the bottom of Flowers Lane near the intersection of SR 850. They reported that at one section of Flowers Lane vehicles and rollbacks frequently are parked in the middle of the road blocking traffic. Resident Mike Rugh of Dicken Drive confirmed their concern.

Chairman Sabo offered that this concern will be added to the list for the Zoning Officer to address.

ADJOURNMENT: With no further discussion or business before the Board, Chairman Sabo thanked everyone for coming and adjourned the meeting at approximately 8:36 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**Rye Township
PUBLIC HEARING
Amendments to Chapter 320 - Subdivision and Land Development
And Chapter 360 - Zoning
September 27, 2021
6:00 PM**

PRESENT: Chairman Jim M. Sabo, Vice-Chairman John F. Stahl, (arrived at ~ 6:10 PM), Supervisor Brad L. Sloop, Daisy Lightner, Secretary/Treasurer, Dana Cotton, Cathy Sabo, John-Thomas Graupensperger, Carrie Lingle, and Solicitor Daniel Altland.

PLANNING COMMISSION MEMBERS PRESENT: Sue Crist, Sean Fedder, and Daniel Vodzak, Chairman

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

The Public Hearing to receive comments for the proposed amendments to the Subdivision Land Development and Zoning Chapters of the Code of Rye Township was held at the Township municipal building, 1775 New Valley Road, Marysville. The meeting was recorded to aid with the accurate preparation of minutes by the Secretary/Treasurer.

The Hearing was called to order at 6:01 PM by Chairman Jim Sabo, who convened the Hearing with the pledge of allegiance to the flag. He thanked everyone for coming and then read the **PURPOSE** of the Hearing as follows: The Purpose of this public hearing is to receive public comments and answer any questions regarding the proposed amendments to Chapters 320-Subdivision Land Development Ordinance and 360 – Zoning Ordinance in accordance with the State Municipalities Planning Code and pursuant to Public Notice in the September 9 and September 16, 2021 editions of the Duncannon Record. In accordance with the MPC, a public hearing must be held prior to enactment of a proposed SALDO or Zoning Ordinance. The Board of Supervisors will be considering possible enactment and take a vote upon enactment of the amended Chapters 320 and Chapter 360 at the board meeting immediately following this public hearing. Proof of publication for this hearing is on file.

The proposed amendments were submitted to the Rye Township Planning Commission and the Perry County Planning Commission for review and recommendations. The Township Planning Commission has been working on these updates for over five (5) years. During those five (5) years the revisions were delayed due to updating the Floodplain Ordinance required by the Federal Government, and also with delays due to the COVID pandemic.

PRESENTATION: Chairman Sabo read a summary of the proposed amendments to each Chapter in its entirety. Draft hard copies of the Zoning and the SALDO were provided on the front table for review. The agenda noted that no changes are proposed to the Official Zoning Map or to any Zoning Districts.

PUBLIC COMMENTS AND QUESTIONS: Chairman Sabo directed that all comments be directed to the Board and/or the Solicitor and that each participant state their name for the record. Chairman Sabo opened the floor for any comments or questions.

- Dana Cotton, 3428 Valley Road inquired about the new section establishing regulations for Chickens

Solicitor Altland researched the regulations and explained that the new section regulating “chickens” involves Residential, (R-1) District, Residential 2, (R-2) District, and Residential Village, (RV) District, the residential districts. Pre-existing chickens in residential areas will be subject to the Nuisance and noise ordinance. The record notes the new section prohibits roosters in all residential districts.

- John Schulze, 150 Lee Drive commented about the availability of digital draft copies and Zoning Appendix A and inquired about the front yard definition, specifically involving lots that have a longer front yard.

Digital copies of the draft ordinances were provided to the newspaper for distribution, but were not uploaded to the website.

Planning Commission Chairman Dan Vodzak offered that the proposed front yard diagrams included in Appendix A of Zoning Chapter 360, explain the definition for front yard. Chairman Vodzak further explained that the front yard is the area in front of the primary structure and the set back line parallel to the public right-of-way.

Solicitor Altland offered that no limits to the front yard were established. He also pointed out that former Supervisor Schulze participated in discussions with the Planning Commission and put together and drew the front yard diagrams included in Appendix A that explain the definition.

- Dana Cotton 3428 Valley Road asked for clarification for determining the front yard for existing properties when the subdivision plan denotes the front yard is located at the side of the property. She noted the possibility of the need for a variance for longer lots and the additional expense involved and suggested rewording the definition.

Solicitor Altland offered that the Ordinance would supersede the subdivision plan. The Solicitor did not recommend providing a maximum distance or rewording the definition because recommendations of the Perry County Planning Commission and the Rye Township Planning Commission did not recommend specifying a maximum distance or acreage.

Planning Commission Chairman Vodzak offered that this was debated at length during Planning Commission meetings.

Zoning Hearing Board Chairman, John-Thomas Graupensperger of 2725 Valley Road offered that variances were granted previously in the past for accessory structures located within the front yard under the current definition, which sets a precedent. He offered that this new definition may increase the need for similar variances.

- John Schulze, 150 Lee Drive commented that he disagreed with the new definition and suggested that it be reworded and a maximum distance determined.

Solicitor Altland offered that this section can be amended in the future if concerns arise, because all circumstances cannot be envisioned.

Chairman Sabo expressed appreciation for the comments.

- Dana Cotton of 3428 Valley Road offered comments on the section proposed for permit requirements for driveway upgrades for individuals and asked for clarification.

Chairman Sabo explained that no zoning hearing is required to upgrade a driveway such as from gravel to paved surfaces. Planning Commission Chairman Vodzak agreed and offered that a driveway permit is a separate application issued by the Driveway Permit Officer and not a function of zoning.

The record notes: Section 320-44 excludes permitting for general maintenance of an existing improvement.

- Dana Cotton of 3428 Valley Road asked if the Township was planning on taking over more roads with the update that provides for all private roads to be constructed to PennDot standards.

Planning Commission Chairman Vodzak clarified that the standards of PennDot had to do with the radius and right of ways.

- Dana Cotton of 3428 Valley Road commented that posting of the documents on the Township's website is good so residents are able to search to find answers to their questions.
- Chairman Dan Vodzak commented that if a resident has a rooster currently and it dies, that rooster cannot be replaced since the proposed regulations prohibit roosters.

Solicitor Altland confirmed that the non-conforming use ends with the death of the rooster.

- John Schulze of 150 Lee Drive commented about the proposed new requirement for a Land Disturbance permit and how that would affect someone tilling a small garden.

Planning Commission Chairman Dan Vodzak offered that this requirement was to provide regulations for smaller disturbances that would not require Perry County Conservation approval. He referred to an example where land was cleared near a body of water. Yet the disturbance was not enough to require the County's involvement and approval. The Township previously had no provisions to regulate this larger amount of land disturbance near an environmentally sensitive area.

Chairman Vodzak offered that use of land for home gardening is exempt. Chairman Vodzak referred to the Zoning permit application which differentiates the amount of land disturbance.

Solicitor Dan Altland reviewed the Zoning Permit Application which lists a block to check for earth disturbance of $\leq 5,000$ square feet, $> 5,000$ square feet, but ≤ 1 acre, or > 1 acre. The proposed new Land Disturbance definition covers any earthmoving activities within designated floodplains, wetlands, steep slopes, or in or adjacent to any watercourse *regardless* of the number of square feet involved.

- John Schulze of 150 Lee Drive commented about the proposed Section 360-222 adding the provision that all review fees and charges are non-refundable. He commented that the provision was in the advertised summary, but not in the final digital draft document he reviewed and questioned this provision.

The Secretary offered that this update was in the draft used to prepare the summary for advertisement. The provision was located at the end of §320-222.Fees.B.

Chairman Sabo noted the intent of this provision is to assure the Township covers the costs paid for the Zoning Officer to review, deny, or approve and issue the permit. The Board will address this missing sentence during the discussion at the Board meeting immediately following.

- John Schulze of 150 Lee Drive commented about non-traditional accessory structures such as pods or intermodal containers and questioned whether a provision should be added to clarify that no intermodal containers or pods may be converted to sheds.

Solicitor Altland offered that the current zoning regulations stipulate that this type of structure can only be used for a temporary period. He stated that an intermodal container is not a shed whether painted red, green, or brown. The Solicitor did not anticipate that this recent situation that caused concern would reoccur in the future.

Chairman Sabo expressed sincere appreciation to the volunteers on the Planning Commission for all of their hard work and time, with late night discussions over the last several years, to work on the proposed amendments to the Ordinances.

ADJOURNMENT: With no further comments or questions, Chairman Sabo closed the comment period and adjourned the public hearing at ~ 7:00 PM.

Respectfully submitted,

Daisy Lightner
Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
September 27, 2021**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman John F. Stahl, Supervisor Brad L. Sloop, Daisy Lightner, Secretary/Treasurer, Michael R. Rugh, Assistant Emergency Management Coordinator, Sean Fedder, Cathy Sabo, Carrie Lingle, John-Thomas Graupensperger, Dana Cotton, Luke A. Roman, reporter from the Duncannon Record, Corporal Theirwechter of the Pennsylvania State Police, and Solicitor Dan Altland.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

The meeting was held at the municipal building and called to order at 7:11 PM. This meeting followed the Public Hearing that was held at 6:00 PM to accept public comments for the proposed amendments to the Zoning and Subdivision Land Development Ordinances. Chairman Sabo convened the regular board meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

A MOMENT OF SILENCE was observed with special thoughts for former supervisor Tom Speck and family as his mother recently passed.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for any public comments on the items for business on the agenda. None were received.

PERSONS TO BE HEARD: Corporal Theirwechter of the Pennsylvania State Police, Newport Barracks, introduced himself and was in attendance to provide a report for the year 2020. The State Police handled 223 calls to Rye Township including 16 crashes, 2 DUI arrests, 12 criminal arrests, and 27 property crimes. Property crimes include 6 thefts, 3 residential burglaries and 1 commercial burglary. He explained that burglaries include burglaries also include items stolen from sheds or accessory buildings and not necessarily a home burglary. Overall Rye Township is a relatively low crime area.

Corporal Theirwechter asked if there were any questions or concerns that he could address.

- Dana Cotton expressed concern with the speeding on SR 850 in particular in the western end of the Township and requested increased enforcement. The Corporal advised anyone to contact PSP at 717-567-3110 and report their concern. Providing the times when the speeding is noticed is helpful.
- Vice-Chairman Stahl asked how 2019 statistics compared to the year 2020. The Corporal offered to check and email his findings to Vice-Chairman Stahl and the Township office.
- John Schulze asked if there are four (4) officers covering Perry County. The Corporal offered in the affirmative, there are four (4) officers, plus a supervisor.

Chairman Sabo expressed appreciation to the Corporal for coming to present his report. Corporal Theirwechter thanked the Board and left the meeting at this time.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion with a second from Vice-Chairman Stahl to approve the August 23, 2021 minutes as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: A **Zoning Report** was presented by Zoning Officer Brian Gilbert of Wilson Consulting Group listing activities from August 21, 2021 to September 15, 2021. Chairman Sabo read the report with six (6) activities including issuance of zoning permits and a COU, completion of the monthly report, and discussed a dog complaint with a resident, review of proposed revisions to Morrison stormwater plan at 285 Mountain Road and issued them a temporary COU; investigated four (4) Notice of Violations and issued letters. The report was placed on the front table for public review.

No **Sewage Enforcement Report** was submitted for September by SEO Lenny Sizer of FSA Engineering.

The **Road Report** for September was provided and read by Road Foreman and Supervisor Brad Sloop as follows: chipped brush, mowed along various Township road ways; repaired flood damage on shoulders and drains on Lambs Gap Road; repaired washouts from flooding due to Hurricane Ida throughout the Township; cleaned up down trees from Hurricane and heavy rains; serviced both backhoes, delivered #4 dump truck to LB Smith's for repairs; and coordinated culvert repairs with contractor Mark Weber.

Chairman Sabo thanked the Road crew for responding after hours to the various calls with the recent hurricane and torrential rain storms.

Recreation Board member Bob Lightner was present and reported a successful "Bon Fire and Hot Dog Roast" event with a local band performing called, "Broken Silence" with resident Martin Henry. He announced the final event of the year as follows:

October 23 -- **Halloween in the Park**; 6-7:30 PM. Costume judging for the children 13 years and younger, hayride, and a haunted trail. All ages are welcome. Rain date of October 24; 5-6:30 PM.

Chairman Sabo addressed a question relating to the format of the Recreation Board agenda. He directed the Secretary/Treasurer contact Nancy Sunday, Secretary of the Recreation Board, and discuss this concern with her.

No Emergency Management Report was presented.

The August **Treasurer's Report** was read by the Secretary/Treasurer. The report is on file in the Township office and approved pending the 2021 Financial Audit. The records notes that the third quarter tax distribution checks are on the agenda for approval and payment along with the Foreign Fire Relief Distribution checks.

RESOLUTIONS: Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 21-27**, which authorizes a transfer made by the Secretary/Treasurer to transfer a matured Solid Waste CD from the Bank of Landisburg to Pennian Bank at .35% into an easy access municipal CD. Motion carried unanimously.

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 21-28**, which authorizes the Secretary/Treasurer to transfer \$500.00 from the General Checking account at Marysville Bank and transfer it to the Bank of Landisburg General Savings Account. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 21-29**, which authorizes the Secretary/Treasurer to transfer Highway Aid Funds in the amount of \$41,400.00 from the Highway Aid Checking Account (.05%) at the Marysville Bank to a short-term municipal easy access investment CD (.35%) at Pennian Bank, New Bloomfield branch. Motion carried unanimously.

NEW BUSINESS: The record notes that a duly advertised public hearing as required by the Pennsylvania Municipalities Planning Code (MPC), was held immediately prior to this regular meeting at 6:00 PM to accept comments and answer questions on the proposed textual amendments to Chapter 320 - the Subdivision Land Development Ordinance and Chapter 360 Zoning of the Rye Township Code of Ordinances. Public comments were received. Proof of Publication of the intent to adopt and enact the amendments to the SALDO and Zoning is also on file.

Upon due consideration and discussion and with the recommendation of the Rye Township Planning Commission, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt the amendments to the Subdivision Land Development Ordinance and the Zoning Ordinance Chapters of the Code of Rye Township as proposed with the new regulations effective beginning October 1, 2021, contingent upon the addition of a sentence in the Zoning Chapter 360 regarding the statement that all fees are non-refundable. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to approve the annual Salvage Yard Licenses for the **Ryan Michael Salvage Yard** and the **David Bair - Highline Auto Salvage Yard** for October 1, 2021 to September 30, 2022 contingent upon an on-site inspection revealing no outstanding violations, and a satisfactory report and recommendation from the Zoning Officer. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to designate Trick or Treat for Thursday, October 28, 2021 from 6 to 8:00 PM. Rain or shine. Motion carried unanimously. If severe weather occurs, Rye Township will cancel accordingly.

Supervisor Brad Sloop announced that Mountain Road will be closed to thru traffic tentatively on Thursday, October 14 and Friday, October 15, 2021 to install a new culvert. He is coordinating the installation with Carroll Township, the contractor, the company delivering the end walls, and the property owners.

Chairman Sabo explained that the Township does not own the New Valley Road Park. The property and building are currently owned by the Rye Township Community Association, RTCA. At a recent monthly meeting of the RTCA, the majority voted to donate the property and the building to the Township. The RTCA is a private unincorporated organization with few members. The Township's intention is to guarantee the Park remains a Park and to improve/update the Park by providing better access to grant funding than what a private organization has. Chairman Sabo stressed that the Township is not trying to remove or close the Park or change the nature of it in any way, but only to improve the Park and make it safer by removing brush along the roadway. The record notes that the Township currently pays for all maintenance and insurances for the Park and the playground.

Solicitor Altland reviewed a draft of grant application forms for completion by recipients of the American Rescue Plan, (ARP), funds. The Secretary attended a session sponsored by Perry County Commissioners where examples of grant application forms were received. A grant consultant hired by Perry County Commissioners provided valuable information on the ARP funds.

Chairman Sabo announced the following:

- October 11, Columbus Day Holiday; Office Closed; No change in trash collection.
- October 23, Halloween in the Park, 6 PM; Rain Date of Sunday, October 24 at 5 PM
- October 7, Budget work session, 6:30 PM, at the Township building.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a September expense check register and submitted the following checks for approval and payment:

September General Fund Check's #s 17091-17125 in the amount of \$33,649.66. No checks void.
Payroll checks #s 7947-7951 in the amount of \$4,371.45. No payroll checks void.
Payroll checks #s 7952-7956 in the amount of \$3,965.07. No payroll checks void.
Highway Aid Check #740 in the amount of \$41,400.00 issued to Pennian Bank for a short term investment. No checks void.

With no discussion on the bills presented, Chairman Sabo made a motion and Supervisor Sloop seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any other citizen participation. Former Supervisor John Schulze aired a grievance with the approved July 26, 2021 Supervisors' meeting minutes and played an excerpt of a recording he made of the July meeting. He complained that his name was listed in the minutes during the public comment period when Former Supervisor Robert Lightner made a comment where his name was only inferred in the comment and not stated.

The consensus of the Board was that the minutes were accurate. John Schulze's name was included in the minutes only to provide better clarity so when read by those who were not in attendance at the meeting; they would know who was referred to in the comment given.

A summary of the concern expressed by John Schulze is listed above for the record as advised by Solicitor Altland.

Former Supervisor Lightner asked the policy for persons in the audience recording a meeting and if prior notice was to be given.

Solicitor Dan Altland offered that it is legal to record a public meeting. The Board may have a policy that requires prior notice.

The Secretary/Treasurer noted that there is a resolution from 1997 setting the policy for audio recordings of meetings. As a courtesy, prior notice is to be given.

Luke Roman of the Duncannon Recorder offered that Wheatfield Township places their notice regarding recording devices at the top of their agenda.

Former Supervisor Schulze said he recorded this meeting and intends to record all future meetings of the Board.

ADJOURNMENT: With no further discussion or business before the Board, Chairman Sabo adjourned the meeting at approximately 8:10 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
October 25, 2021**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman John F. Stahl, Supervisor Brad L. Sloop, Daisy Lightner, Secretary/Treasurer, Michael R. Rugh, Assistant Emergency Management Coordinator, Nancy Sunday, Sean Fedder, Kevin and Natalie Fleck, Donald Machusak, Cathy Sabo, Jean Snyder, Dana Cotton, Brian Webster of the Marysville Fire Company, Mike Minich and Jay Kitner of the Shermans Dale Fire Company, Luke A. Roman, reporter from the Duncannon Record, and Solicitor Dan Altland.

FORMER SUPERVISORS PRESENT: Robert Lightner, Charlie Kunkle, and John Schulze

The meeting was held at the municipal building and called to order at 7:04 PM. Chairman Sabo convened the regular board meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

A MOMENT OF SILENCE was observed.

EXECUTIVE SESSION: Chairman Sabo announced that the Board held an Executive Session with the Solicitor immediately prior to this meeting to discuss and educate the Board with details involving the Sunshine Law.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for any public comments on the items for business on the agenda. Former Supervisor John Schulze provided a comment about posting of the proposed budget.

APPROVAL OF THE MINUTES: Vice-Chairman Stahl made a motion to approve the minutes of the September 27, 2021 Public Hearing. Supervisor Sloop seconded; Motion carried unanimously.

Chairman Sabo made a motion to approve the minutes of the September 27, 2021 supervisors' meeting. Vice-Chairman Stahl seconded; Motion carried unanimously.

Supervisor Sloop made a motion to approve the minutes of the October 7, 2021 budget workshop meeting. Supervisor Stahl seconded; Motion carried unanimously.

Vice-Chairman Stahl made a motion to approve the minutes of the October 21, 2021 budget workshop meeting. Supervisor Sloop seconded; Motion carried unanimously.

PERSONS TO BE HEARD: Brian Webster approached the Board on behalf of the Marysville Fire Company to request consideration from the Board to provide additional financial assistance for the next two years from the revenue Rye received from the American Rescue Plan. He provided the Board with a detailed expense sheet for the year ending 2020. He explained that many fundraisers were cancelled due to the pandemic, yet expenses continue. Brian Webster noted the company continues to pay for a 2016 purchase of a tanker for \$618,000 and the purchase of a new engine in 2019 at a cost of \$583,000. Additional costs were incurred with modifying their radios with the County 911 center upgrading their system. Brian Webster fielded a few questions and thanked the Board for their time and consideration.

Chief Mike Minich of the Shermans Dale Fire Company approached the Board to also request consideration from the Board to provide additional financial assistance with the revenue received from the American Rescue Plan. He provided the Board with a letter detailing the substantial financial impact that the COVID-19 pandemic placed upon their Fire Company. Chief Minich offered that they conduct between 35 and 45 fundraising events throughout the year to include bingo that generates approximately \$96,000, meat raffles that generate approximately \$14,000, and a super raffle fundraiser that generates roughly \$100,000. Their fundraising efforts, which were cancelled in 2020 and 2021, provide about 75% of their income. Their company has lost a substantial amount of income and needs financial assistance with paying general operating expenses. Chief Minich thanked the Board and offered that they would be grateful for any assistance they could provide.

On behalf of the Board and residents, Chairman Sabo expressed appreciation to both fire companies for their dedication and the great public service they provide. He offered that the final determination of the ARP monies has not been received from the Federal government. But assured them the Board would definitely consider providing financial assistance so the local companies can continue to operate and serve their various communities.

MONTHLY MUNICIPAL REPORTS: A Zoning Report was presented by Zoning Officer Brian Gilbert of Wilson Consulting Group listing activities from September 16, 2021 to October 22, 2021. Chairman Sabo read the report with eleven (11) activities including issuance of zoning permits and a COU, completion of the monthly report, annual junkyard inspections, and follow-up on several notices of violation. The report was placed on the front table for review.

The Sewage Enforcement Report was submitted by SEO Lenny Sizer of Frederick, Seibert & Associates, Inc. Chairman Sabo read the report: Five (5) activities: probes for JT Graupensperger at 2365 Valley Road; tank permit for 110 Scenic Drive; permit issuance for 1776 New Valley Road and research for 1000 Flowers Lane for a total due in fees of \$485.00.

The Road Report for September was provided and read by Vice-Chairman John Stahl as follows: re-installed Holly Road and Cove Road signs; repaired a washout at a pipe on Rattling Rock Road; chipped brush, mowed along various Township road ways; hauled 2AMod stone and pipes to Mountain Road, and saw cut road pavement in preparation for culvert replacement project; work with Contractor Mark Weber to install 60" and 48" pipes at Mountain Road and Deans Gap Road; pick up parts at John Deere for maintenance of backhoes.

Recreation Board member Nancy Sunday was present and reported a successful "Halloween in the Park" with many children and their parents in attendance. All seemed to enjoy the hayride and the haunted trail while munching on s'mores and hotdogs, fresh popcorn and snacks. She offered that the Recreation Board is always open to sponsoring new programs, if anyone has any ideas for events please share it with a recreation board member.

Chairman Sabo commented that he and his wife enjoyed the haunted trail and complimented the local scouts on the great job they did putting it together.

No Emergency Management Report was presented.

The September Treasurer's Report was read by the Secretary/Treasurer. The report is on file in the Township office and approved pending the 2021 Financial Audit.

RESOLUTIONS: Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt Resolution 21-30, which authorizes the Secretary/Treasurer to make budgetary transfers to the General Fund in the amount of \$9,130.00. Motion carried unanimously. This does not change the 2021 Budget, but only reallocates funds from one line item account to another.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 21-31**, which authorizes the Secretary/Treasurer to transfer a matured Solid Waste Certificate of Deposit from the Bank of Landisburg to Pennian Bank into an Easy Access Municipal Certificate of Deposit. Motion carried unanimously.

NEW BUSINESS: The Secretary/Treasurer presented the proposed 2022 Budget and provided a summary of the General Fund, the Solid Waste Fund and the Liquid Fuels Fund. Chairman Sabo made a motion with a second from Vice-Chairman Stahl to tentatively approve the 2022 budget and authorize the advertisement of the proposed 2022 budget for public review for the next twenty (20) days with tentative adoption at the November 15, 2021 supervisors' meeting; motion carried unanimously. The record notes the budget is balanced with no tax increase.

Highlights from the 2022 Budget:

- The General Fund Budget is \$739,060.
- Solid Waste Fund is \$228,500. Includes annual bulk clean-up. Balanced with reserves.
- Liquid Fuels Fund is balanced with prior year balances at \$335,000.
- There are no major capital equipment purchases proposed for 2022.
- The Solid Waste Fund includes an \$8.00 per year increase in the trash fees with the remainder funded through reserves.
- Commercial fees also increased from \$15 to \$25 per quarter.
- The General Fund includes transfers from the American Rescue Plan Fund, ARP.
- The General Fund proposes transfers of \$20,000 to the Capital Reserve Fund to offset future capital expenditures as follows:
 - \$10,000 Road Equipment
 - \$ 5,000 MS4/Stormwater
 - \$ 5,000 Underground Storage Tanks

The 2022 proposed budget was placed on the front table and made available for public review. Chairman Sabo expressed appreciation to the Secretary/Treasurer for her work on the budget.

Supervisor Sabo made a motion to approve **Resolution 21-32**, the 2022 Schedule of Wages, which certifies the salaries for all full, part-time, and part-time temporary employees and directs the Secretary/Treasurer to adjust salaries effective for the first payroll in January 2022 with all full-time employees receiving a 3% wage increase per a previously approved existing Employee Agreement. Supervisor Stahl seconded; motion carried unanimously.

Rye Township Board of Supervisors received an application from Barry Simmons of 295 Pine Hill Road, Enola requesting to join Rye's Agricultural Security Area, (ASA). Mr. Simmons owns approximately 75 acres of land. This is the last farmland remaining within East Pennsboro Township. East Pennsboro Township does not have an existing Agricultural Security Area within its borders. It appears Mr. Simmons goal is to join an ASA and then include his land within the Cumberland County Agricultural Program to preserve the last active farm within East Pennsboro Township.

With this property not located within Rye Township, Perry County, it was the consensus of the Board to table the request from Barry Simmons to allow time for the Solicitor to review the application and the ASA regulations.

In June Rye Township received its first distribution of American Rescue Plan Funds. The Township is permitted to reimburse funds for any loss revenue realized during the pandemic. Chairman Sabo made a motion with a second from Vice-Chairman Stahl to sign an agreement with SEDA Council of Governments, (SEDA COG) to provide loss revenue calculation assistance to Rye Township for revenue lost with the pandemic at a total cost for four

(4) years of \$1,500, or \$375.00 per year. Motion carried unanimously. The costs to acquire this assistance are eligible for payment from the ARP monies.

The Board received a letter from Zoning Officer Brian Gilbert regarding the recent Zoning Ordinance updates and revisions. The Zoning Officer requested something in writing from the Board stating their intent to revise portions of Zoning Chapter 360 in the near future. If there are no revisions planned, then the Zoning Officer is required to complete a survey to register all the non-conforming structures or lots within the Township, which is quite an extensive, time consuming job. Several sections are under consideration for revision by the Board. Therefore, the Chairman directed the Secretary to compile a letter to the Zoning Officer for him to sign to notify the Zoning Officer that there will be a few minor revisions made to the Zoning regulations in the near future, and not to proceed to complete any surveys of the Township until the revisions are finalized and approved. The Secretary acknowledged.

Chairman Sabo announced the following:

- October 28 - Trick or Treat Night; 6-8:00 PM
- November Planning Commission meeting rescheduled to Nov. 9 due to Election Day.
- Election Day is Tuesday, November 2 – 7 AM to 8 PM. Plan to vote!
- November 11 – Veterans' Day Observed; Township closed; no change in trash collection
- November 15 –November Supervisors' meeting rescheduled due to the Thanksgiving Holiday
- December 13– December Supervisors' meeting rescheduled due to the Christmas Holiday
- Rye History Books are still available for sale at \$25.00 each.
- Marysville/Rye Historical Society calendars are available for sale for \$10.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a September expense check register and submitted the following checks for approval and payment:

September General Fund Check's #s 17126-17155 in the amount of \$26,742.10. No checks void.

Payroll checks #s 7957-7961 in the amount of \$4,082.02. No payroll checks void.

Payroll checks #s 7962-7968 in the amount of \$4,672.92. No payroll checks void.

With no discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve all the expense and payroll checks submitted for payment and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any other citizen participation.

With Election Day on Tuesday, November 2, Natalie Fleck of Flowers Lane approached the Board to introduce herself as a candidate for the office of tax collector. She is on the ballot running against incumbent, Rebecca Schulze.

Former Supervisor John Schulze of Lee Drive commented about the response received to his last three Right to Know requests.

ADJOURNMENT: With no further discussion or business before the Board, Chairman Sabo adjourned the meeting at approximately 8:04 PM.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' BUDGET WORKSHOP
October 7, 2021**

PRESENT: Chairman Jim Sabo, Vice-Chairman John Stahl, Supervisor Brad Sloop, Daisy Lightner, Secretary/ Treasurer, and former Supervisor John Schulze.

This special workshop meeting of the Board of Supervisors was held at the municipal building and proof of publication is on file. Chairman Jim Sabo called the meeting to order at 6:30 PM. The workshop was recorded to aid with the accurate preparation of minutes.

CITIZEN PARTICIPATION: None was offered.

BUDGET WORKSHOP: The Board reviewed the budget preparation schedule prepared by the Secretary/Treasurer to assure the 2022 budget is adopted by the last regular meeting of the year 2021, which is rescheduled for the second Monday, December 13, 2021 due to the Holidays.

The Secretary/Treasurer also provided the Board with a first rough draft of the budget worksheet for the General and Solid Waste Funds including information from the prior year budget for each line item account and anticipated or projected totals to the end of the year.

The worksheet also provides a legend that explains the following:

- 01 General Fund
- 09 Solid Waste Fund
- 35 Highway Aid Fund (Liquid Fuels)
- 300 Accounts are revenues
- 400 Accounts are expenses

The Board began their review and discussion of line items in the **General Fund-Revenues, Section 300 Taxes, account #s 01.301.100 to 01.310.200.** The Secretary Treasurer provided a preliminary budget estimate for the tax revenues totaling \$511,685.00. Upon review of the year to date tax figures and with the unstable economy, high unemployment rates, and COVID, the Secretary/Treasurer recommended a very small increase in the Real Property Tax values for 2022. There is one (1) new home and a replacement home that will be completed by the end of the year with the full value on the property taxed in 2022 along with some larger additions and pole buildings. There are four (4) new homes that have recently begun or will begin construction soon with completion early enough for at least two (2) of the homes to add interim tax revenue mid-year. With that being considered, the real estate tax revenue accounts were increased slightly for 2022. She noted a decrease in delinquent taxes, which is a good thing. People are paying their taxes with fewer tax bills sent for collection.

The Secretary/Treasurer continued to discuss the line items for **General Fund - Revenues.**

1. The Fee Schedule Resolution No. 2020-10 was reviewed and discussed. There were no fee increases in 2021. The following revisions were proposed effective for 2022:
 - A. Ten dollar increase in the annual Salvage Yard License to \$245.00 per year
 - B. Revise the Zoning Permit Fees to round to the nearest dollar and omit the cents as follows:

<u>Description/Size of Improvement</u>	<u>Current</u>	<u>Proposed</u>
1. Structures up to 145 square feet	\$ 75.00	\$ 75.00
2. Structures from 146 sq. feet up to 249 sq. ft.	\$112.50	\$115.00
3. Structures from 250 sq. ft. up to 499 square ft.	\$131.25	\$135.00
4. Structures from 500 sq. ft. up to 999 square ft.	\$150.00	\$150.00

	<u>Description/Size of Improvement</u>	<u>Current</u>	<u>Proposed</u>
	5. Structures 1000 square feet and over	\$187.50	\$195.00
	6. In-home business	\$150.00	\$150.00
	7. Cell Tower zoning inspection & permit	\$225.00	\$225.00
	8. Underground tanks	\$135.00	\$135.00
	9. Certificate of Use	\$112.50	\$115.00
	10. Temporary Certificate of Use	\$ 75.00	\$ 75.00
	11. Temporary Use Permit (issued by Supervisors)	\$ 75.00	\$ 75.00
	12. Zoning Permit Renewal	\$ 75.00	\$ 75.00
	13. Zoning Officer- Inspection/on-site consult	\$112.50	\$115.00
2 .	<u>01.321.610</u> Solicitor's License. No change in the fee. Chairman Sabo recommended we post the extremities of the roads that lead into Rye notifying companies that solicitation permits are required. The Board agreed along with the purchase of an additional Rye Township sign in the western end of the Township. The Secretary/Treasurer indicated she would check on ordering (6) six no solicitation signs.		
3.	<u>01.321.800</u> The franchise contract for Blue Ridge Cable renews in the year 2022. The record notes Comcast Franchise Agreement's term is for seven (7) years and renews in 2025. Following discussion, the consensus of the Board was to increase the franchise fee \$300 per year. The record notes that Blue Ridge Cable does not pay any tax to the Township to operate their business within the rights of way of Rye Township.		
4.	<u>01.355.090</u> PA State Aid for Pensions. The annual allocation was received at \$10,359.46. This is more than anticipated in the 2021 budget. The consensus was to deposit the total into the non-uniform pension at PMRS to continue to provide a cushion of funding, which results in a lower financial obligation for the Township due to the larger percentage of reserves. This change will be seen following the next actuarial.		
5.	<u>01.362.480</u> Zoning Permit fees remain stable. The total number of permits average over the last two years is 39-40 permits per year. The high cost of lumber and building supplies may hinder construction somewhat. That remains to be seen.		
6.	<u>01.341.010-</u> Interest rates are the lowest since 2008-2009, even lower than in beginning of the year 2021. The secretary decreased this account item greatly to \$12,000. This is tentative. Renewal rates for CDs maturing in 2021 unfortunately are rock bottom.		
7.	<u>ARP accounts-</u> (American Rescue Plan) All accounts are open at this time until final determination for eligible funds is received from the Federal government. The Board receives 50% this year 2021, with the final 50% in 2022.		
8.	<u>01.360.400-</u> The budget allows for two (2) zoning hearings at \$750.00 each.		
9.	<u>01.391.100-</u> Sale of Fixed Assets- The Board was not aware of any equipment or other assets that might be sold in 2022.		
10.	The record notes that the Budget will be balanced without recognizing Prior Year Balances as a revenue.		

With no further discussion on the General Fund revenues, the discussion moved to the **General Fund - Expenses**. The following highlights of line items discussed were noted:

1. 01.400.460- Funds are budgeted for one supervisor to attend the Hershey Convention next year and all three supervisors to attend the Perry County Township Convention.
2. 01.402.100- Elected Auditors' Salary was increased slightly. Their hourly rate is set by the Second Class Township Code and has not been changed for years. An increase in the current rate of \$10 was discussed by PSATS and may be revised in the near future.
3. 01.409.383- Building Remodel and Improvements – Supervisor Sloop recommended replacement of the lights in the garage bays to LED. The Secretary noted that since the lights in the office and meeting room areas have been changed to LED, the electric bill has decreased. Changing the garage bay lights should further decrease the electric expense. Mike Kelly of Kelly Electric provided an estimate.
4. 01.409.600- Capital Construction. No major construction is proposed.
5. 01.430.260- Minor Tools & Equipment. The same amount as 2021 appears adequate. Supervisor Brad Sloop noted that the Road Department intends to purchase an additional piece of plate steel yet this year if it is available.
6. 01.430.740- Road Equipment Capital Purchase – No large capital expenditures are anticipated this year. During discussion the purchase of a used tractor/mower was anticipated for purchase in possibly 2023. The Road Crew will continue to maintain the existing tractor/mower to allow for more accumulation of funds to assist with payment of the purchase.
7. 01.432.242 Increase in salt and cinders proposed at \$14,000.00. Supervisor Sloop directed the Secretary to order 2 loads of salt and 2 loads of cinders before year end.
8. 01.436.215- Storm Sewers and Drain Materials increased to \$25,000. Supervisor Brad Sloop offered that due to contractor's schedules the Pierce Road culvert may not be replaced until 2022. Any cross pipe replacements on the roads proposed for paving would be expensed from this account.
9. 01.438.215 –Proposed \$35,000. Guide Rail will need installed on Lambs Gap Road next year with the proposed road paving. This account includes expense for stone or cold patch for road repairs. Supervisor Sloop recommended the purchase of shale to reinforce the dirt section of Idle and Millers Gap Roads.
10. 01.439.010- Road Construction/overlay – PennDot District Representative Rick Levan was on-site today to check the roads proposed for paving and provide estimates. Information came in late this afternoon.
11. 01.457.156- Health insurance expense will be estimated at 105% of the current expense.
12. 01.457.540- Recreation Board expenses. The new wooden walkway to the Park may not be completed in 2022.
12. 01.486.351- Property and liability insurance expense will remain stable for 2022 per an insurance review with the president of H. A. Thomson.
13. 01.492.300 Transfer reserves to Capital Reserve Fund. Proposed - \$10,000 Road Equipment, \$5,000 Underground Storage Tanks, and \$5,000 for MS4/Stormwater.

The Board moved their discussion to review of the **Solid Waste Fund**. The Secretary explained that the main sources of **revenue** generated by the Fund are a small amount of interest and the collection fees paid by residents for residential and commercial trash fees. A fee for the annual clean-up of \$20 per load was suggested. After much consideration and discussion, the consensus was to increase the trash collection fees and not charge any fees for the clean-up.

The Secretary discussed the **expense accounts** and asked the Board if they anticipated an increase in the quarterly trash collection fees for 2022, currently at \$54.00 per quarter, with the additional 4% increase in the trash hauling contract with Penn Waste, Inc.

2020 Annual trash collection fees were \$12,000 per month or \$144,000 per year.

Trash fees per the current three year contract are as follows:

2021	\$14,896.00 per month or \$178,752.00 per year	24.1% increase (\$34,752.00)
2022	\$15,501.15 per month or \$186,013.80 per year	4.0% increase (\$ 7,261.80)
2023	\$16,106.30 per month or \$193,275.60 per year	<u>4.0% increase (\$ 7,261.80)</u>
	Total Increase	32.1% (\$49,275.60)

With the percentage of increase calculated on the increases in year 2022 and 2023, the total percentage of increase from the year 2020 is 34.2% for the three year period of the contract. The costs for collection from any vendor are not anticipated to decrease in the foreseeable future.

Reviewing the fees for two years, the trash collection rates paid to Penn Waste have increased 28.1% from 2020 to 2021 with no increase in the quarterly trash rates paid. With the COVID situation last year, the Board chose not to raise the fee, but balanced the fund entirely with reserves.

Discussion ensued. The Board directed the Secretary/Treasurer to estimate the revenue with a \$2 to \$3 increase per bill per quarter, which increases the quarterly rate to \$56.00 or \$57.00. If necessary, a small amount of reserves could be used to offset the expenses and balance the fund to lessen the burden of the quarterly rate increase for residents. All agreed trash collection is a concern with short staffing and continued substantial contract increases.

The Board reviewed the expense accounts in the Solid Waste Fund beginning with account # 09.403.320 to & including # 09.492.300 as follows:

1. Costs for recycling expenses remain the same in 2022 at \$320.00 per pull for cardboard recycling only. This is an "On Call", "As Needed" service. Ten pulls are budgeted.
2. The Board agreed to budget for one Spring bulk clean- up. The date to be established at the Organization Meeting in January 2022. Following discussion, the consensus was to not propose any additional charges to residents for the annual bulk clean-up or for tire disposal.
3. Overtime expense includes labor worked at the Saturday Clean-Up by full time employees.

The Secretary/Treasurer indicated she would research a few items discussed and finish the calculations on several other items. Drafts of the proposed budget would be provided for review at the next budget meeting scheduled for Thursday, October 21, 2021.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any additional public comment at this time.

Former supervisor John Schulze suggested the Board review the amount of reserves in the Solid Waste Fund.

ADJOURNMENT OF THE MEETING: Chairman Sabo adjourned the budget workshop at approximately 8:49 pm.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' BUDGET WORKSHOP MEETING
October 21, 2021**

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PRESENT: Vice-Chairman John Stahl, Supervisor Brad Sloop, Daisy Lightner, Secretary/Treasurer, (Residents: Melissa Nagengast, John Schulze, and Dana Cotton-entered the meeting approximately 2 minutes after the meeting was convened.)

ABSENT: Chairman Jim Sabo attended the Rye Township Community Association meeting at the Park, which began at the same time.

The meeting was held at the municipal building and called to order at 6:00 PM by Vice-Chairman John Stahl, who convened the meeting with the pledge to the United States Flag. A quorum of the Board was established. The meeting was recorded to aid with the accurate preparation of the minutes.

CITIZEN PARTICIPATION: No citizens or tax payers were in attendance.

BUDGET WORKSHOP:

The Secretary/Treasurer provided the Board with hard copies of an updated draft of a balanced budget worksheet for the General Fund and Solid Waste Fund and for the Liquid Fuels Fund, which is balanced with prior year State Fund monies restricted for roads. The Budget proposes no increase in the tax levy for 2022. The millage remains at .90 mills. The total budget proposed for each fund follows:

<u>2021 Budget</u>	<u>Fund</u>	<u>2022 Budget</u>	<u>Percentage of Increase</u>
\$607,400	General Fund	\$ 739,060	21.7%
\$222,900	Solid Waste Fund	\$ 228,500	2.6%
<u>\$126,000</u>	Liquid Fuels Fund	<u>\$ 335,000</u>	165.0%
\$956,300		\$1,302,560 T	

The Secretary/Treasurer explained that there are ARP monies included as income in the proposed General Fund budget to assist with eligible expenses such as stormwater. She offered that it was difficult to estimate the budget and utilize the ARP monies since the final determination from the Federal government for eligible expenses has not yet been received.

All suggestions and revisions discussed at the October 7, 2021 Budget workshop were researched and incorporated into the proposed 2022 Budget. Discussion ensued.

Highlights from the General Fund- \$739,060

- \$20,000 is proposed for transfer to Capital Reserve for anticipation of future expenses with Road Equipment, MS4/Stormwater, and Underground Storage Tanks.
- The wages are calculated at 3% per the existing Employee Agreement; seasonal part time snow plow rates remain at \$20.00 per hour.
- \$38,500 will be transferred from the General Fund to the Liquid Fuels Fund to assist with Road Projects.
- The Budget includes funds to purchase new LED lights in the garage bays. New LED lights installed this year in the office and meeting area have proven to decrease the electric expense. By further changing over the lighting in the garage to LED bulbs, this too will decrease the costs for electric service.

- The Road crew anticipates the purchase of the materials for the walkway in this budget year and possibly installation, dependent upon weather and road work schedules.

Highlights from the Solid Waste Fund- \$228,500

- A \$2.00 quarterly increase, or \$8.00 annual increase per residential billing is proposed in the budget. The record notes there were no increases in 2019 or 2020 even though the contract Penn Waste increased every year.
- The contract from Penn Waste increased as follows:

2019- Contract	Annual Cost: \$139,200.00	Monthly: \$11,600.00
2020- Current	Annual Cost: \$144,000.00	Monthly: \$12,000.00
2021- 24.1%	Annual Cost: \$178,752.00	Monthly: \$14,896.00
2022- 4%	Annual Cost: \$186,013.80	Monthly: \$15,501.15
2023- 4%	Annual Cost: \$193,275.60	Monthly: \$16,106.30
- Graduated increases of \$25 to \$15 are proposed for the Commercial accounts.
- Cardboard Recycling Pick-up costs \$320.00. 10 Collections are budgeted.
- \$23,000 will be taken from Solid Waste reserves to balance the budget to gradually increase the amount of billing and lessen the burden on residents. However, it is anticipated the costs to provide trash service will unfortunately continue to increase.

Highlights from the Liquid Fuels Fund- \$335,000

- Rick Levan, District 8 Penn DOT Rep provided estimates for the following projects:
 - A portion of New Valley Road from the intersection of SR 850 to a point,
 - Tower Road from the intersection of New Valley Road to the cul-de-sac, and
 - A portion of Lambs Gap Road at the southernmost boundary at the top of the mountain to a point. All projects include base repair. Tower Road was scheduled for paving last year, but due to logging operations, the road could not be completed as anticipated.
- A transfer of \$38,500 from the General Fund will be transferred to the Liquid Fuels Fund to assist with payment of the projects.
- 2022 State allocation is estimated by PennDOT at approximately \$120,796.00.
- Estimates for base repair were calculated at a 5% increase from this year's costs. Concerns were expressed with increasing costs of oil and gasoline, which may affect the costs for paving materials in 2022. The Board always reserves the right to decrease the amount of any project due to budgetary concerns.
- The Fund will be utilizing prior year balances.

Following discussion and review of the documents, it was the consensus of the Board to accept the draft of the 2022 Budget. The Board anticipates tentative approval of the proposed Budget and authorization to advertise for public review at the upcoming October 25th meeting. The Secretary/Treasurer indicated she would double check figures, add this item to the Board agenda, and prepare an advertisement for publication for the twenty (20) day public review period.

CITIZEN PARTICIPATION: Since no one was present at the first opportunity provided for public comment, Vice-Chairman John Stahl opened the floor for citizen participation. Supervisor Sloop notified those in attendance that according to the existing Township resolution, the public comment period is limited to 15 minutes.

Melissa Nagengast of Lee Drive suggested the Board consider a donation to the Marysville Pool, which is now operated and maintained by the Marysville Borough. She stated that Rye residents use the pool, but do not receive discounts like the Borough residents, because Rye does not contribute any funds for the operation of the pool.

Melissa Nagengast asked several questions about a full-time employee being appointed also as a supervisor.

It was noted that this appointment is completely legal. A full time employee can be appointed or elected to the position of Township supervisor. The Elected Board of Auditors establishes the wages and not the Board of Supervisors.

John Schulze of Lee Drive commented about the accumulation of reserves in the Solid Waste Fund in light of the increase in the quarterly tax rate. He disputed the amount of salary expense allocated for administration of the fund.

He further asked the total amount budgeted for Earned Income Tax revenue.

John Schulze suggested any loss of revenue recovered through the ARP funds might be considered to assist with a contribution to Marysville Borough for the pool.

John Schulze further commented about posting of the proposed 2022 budget on the Township website.

ADJOURNMENT OF THE MEETING: Vice-Chairman Stahl adjourned the budget workshop meeting at approximately 6:20 pm.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
November 15, 2021**

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PRESENT: Chairman James Sabo, Vice-Chairman John Stahl, Supervisor Brad Sloop, Secretary/Treasurer, Daisy Lightner, Driveway Officer, Eric Simmons, Clerk, Nancy Sunday, Sean Fedder, JT Graupensperger, Corinna Van Hine, Jean Snyder, Jonathan Cromleigh, Ralph and Jane Alleman, Cathy Sabo, Joel Washock of Penn Waste, Inc., and Daniel Altland, Solicitor.

FORMER SUPERVISORS' PRESENT: Robert Lightner and John Schulze, PE

The meeting was held at the municipal building. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

MOMENT OF SILENCE: Vice-Chairman Stahl opened with a prayer for God's blessing upon the Board and Community.

EXECUTIVE SESSION: Chairman Sabo announced a brief Executive Session was held on November 4, 2021 to discuss personnel issues.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was any citizen participation at this time.

Former Supervisor John Schulze commented about posting of the 2022 budget.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion to approve the minutes of the October 25, 2021 meeting. Vice-Chairman Stahl seconded. Motion carried unanimously.

PERSONS TO BE HEARD: Chairman Sabo directed that each person to be heard limit their comments to approximately ten (10) minutes.

Joel Washock of Penn Waste was in attendance to discuss a proposal to change collection for every household in the Township to a toter. Currently, each resident or occupant provides their own container or bag(s) for weekly collection. Penn Waste is proposing to provide and deliver a toter to each household free of charge. Senior residents would be provided a smaller toter. All trash must still be bagged before it is placed within the toter. Any damage to cans will be Penn Waste's responsibility. Washock explained that Penn Waste is extremely short staffed. A toter could be collected by an arm located on the chassis of the trash truck, which would eliminate the need for a loader on the back of the truck. Washock fielded a question relating to community stops. The Board was willing to consider the new arrangement and will add this item for consideration and action at the December meeting. Joel Washock offered to provide the information in the newsletter that is mailed in mid-December. He estimated if this proposal receives approval that delivery of the cans to each residence would take approximately 4 weeks. Washock thanked the Board and left the meeting at this time.

Former Supervisor John Schulze provided comments and read approximately twenty, (20), questions relating to the proposed 2022 Budget. Chairman Sabo requested that the questions be submitted in writing and the Board would respond if appropriate.

MONTHLY MUNICIPAL REPORTS: No Zoning Report was submitted by Zoning Officer Brian Gilbert. No Sewage Enforcement Report was submitted by SEO Lenny Sizer due to the rescheduling of the November meeting.

Road Foreman Brad Sloop provided and read the November Road Report as follows: Set up/clean up for Election Day, chipped brush, mowed grass at the building, installed larger R6 rocks at Rattling Rock Road culvert, repair hydraulic lines on #16 backhoe, cleaned up tires and TV dumped on Lambs Gap Road, installed drain pipes on Griers Point Road and cleaned up a downed tree on Idle Road.

Nancy Sunday of the Recreation Board was present. She reported that the Rec Board held their final meeting of the year on November 8, 2021. They discussed the upcoming 2022 Fishing Derby to be held at the Marysville Sportsmen’s Association in May of 2022. There is no meeting in the month of December. Nancy encouraged anyone with new ideas for community events to contact a member of the Recreation Board or the Township office.

No Emergency Management Report was presented. Assistant Emergency Management Coordinator Mike Rugh notified the Township that he was unable to attend due to a prior commitment with the Marysville Fire Company.

The October Treasurer’s Report was submitted for public review and read by the Secretary/Treasurer. With no discussion, the reports were accepted as read pending the independent auditor’s approval.

All reports were placed on the front table for public review for anyone interested.

RESOLUTIONS: Vice-Chairman Stahl made a motion with a second from Supervisor Sloop to approve Resolution 21-33, which authorizes the Secretary/Treasurer to transfer a matured Road Equipment Cd at the Bank of Landisburg, Shermans Dale branch to an 11 month easy access CD at Pennian Bank, New Bloomfield. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Stahl to approve and adopt Resolution 21-34, which amends Resolution 97-13 by setting the rules of conduct and providing for rules and regulations for recording devices for regular and special meetings of Rye Township, Perry County. Motion carried unanimously.

NEW BUSINESS: Proof of publication is on file for the 2022 proposed budget, which was advertised available for public inspection for twenty (20) days. Chairman Sabo noted that the 2022 budget is balanced without a tax increase. The Secretary/Treasurer explained the tax levy and how it is allocated. She also explained that the error commented on by former Supervisor Schulze during Persons to be Heard was most likely a typo when the figures were transferred from the Excel spreadsheet to the table format. However, the total of \$739,060.00 for the General Fund is accurate. Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt Resolution 21-35, which sets the tax levy for 2022 without a change in the millage or allocation as follows:

General Township.....	.59 mills
Fire companies.....	.16 mills
Ambulance.....	.02 mills
Library.....	.01 mills
Road Equipment.....	.12 mills
TOTAL	.90 mills

Motion carried unanimously.

Vice-Chairman Stahl made a motion to adopt Resolution 21-36 adopting the **2022 Budget**. Chairman Sabo seconded the motion. Motion carried. The combined total budget for the General and Solid Waste Funds is \$967,560.00. The Highway Aid or Liquid Fuels Fund has a deficit budget with expenses projected at \$335,000. The deficit will be covered with reserves currently located in Certificates of Deposit and a transfer of funds from the General Fund.

Upon due discussion and consideration, Chairman Sabo made a motion with a second from Supervisor Sloop to renew the Intermunicipal Agreement between Carroll and Rye Townships for winter maintenance for the 2021-2022 season with the charge for Rye Township to provide winter maintenance as needed on Pine Hill Road and on Dutch Cemetery Road remaining at \$75.00 per round trip. Motion carried unanimously. The Secretary indicated she would send a letter to notify the Carroll Township Board of Supervisors of the renewal.

Upon due consideration, Supervisor Sloop made a motion with a second from Vice-Chairman Stahl to approve and sign a snow plowing agreement with Henry Lehman, Jr. for snow removal services on Cove Road, (T-460) at \$80.00 for each call out for a storm. No plowing will be completed until the snow measures at least three (3") since the road is dirt and gravel. Motion carried unanimously.

The Request for Proposal for engineering services was tabled by the Board. No action was taken on this item.

Chairman Sabo noted that he received a complaint recently that needs to be forwarded to the Zoning Officer. The Secretary/Treasurer offered that the Zoning Officer would be stopping by some time before Thanksgiving and could be notified at that time to investigate the complaint.

ANNOUNCEMENTS: Chairman Sabo announced the following upcoming events:

- The Township office will be closed on November 25, 26, & November 29, 2021 for the Thanksgiving Holiday/Deer Season; no change in trash collection.
- December 13 is the date of the December Supervisors' Meeting at 7:00 p.m., rescheduled due to the Christmas Holiday
- December 24 & December 31– Township closed for Christmas and New Year's. No change in the trash collection schedule.
- January 3, 2022 – Organization Meeting at 7:00 p.m.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a November check register and submitted the following checks for approval, signature and payment. General Fund checks #s 17156-17192 in the amount of \$74,277.82. No checks void.

Payroll checks #s 7969-7974 in the amount of \$4,309.31. No checks void.

Payroll checks #s 7975-7980 in the amount of \$4,075.01. No checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Stahl seconded to approve and sign the checks presented and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation.

Former Supervisor Schulze commented about public comment conduct and regulations in the recently adopted Resolution 21-34. He further commented that in his opinion drafts of resolutions should be posted on the website for the public to review prior to the meeting.

Solicitor Altland, who drafted the resolution, explained and clarified that public comment will be taken at the beginning of the meeting and addresses are requested to verify the person commenting is a resident of the Township.

The Solicitor explained that an email was sent out to all residents on the email list notifying them that a draft of the resolution was on the front table for review prior to the start of the meeting. No individual is entitled to special treatment. A draft resolution is not appropriate to be distributed to the public prior to it being distributed to a quorum of the Board at an open meeting. It is

incumbent upon anyone interested to come to the meeting to review the document and provide any comments at the same meeting.

Cathy Sabo of Reed Drive provided comments on the previous Budget comments made earlier in the meeting under persons to be heard. Cathy offered that she worked in the accounting field for thirty (30) years. She explained that a comparison with budgets between the years is not the best comparison. Information could have been received that was not known during the year since the budget is merely a guideline or a tool. She recommended looking at the audited financial statements for the year prepared by the independent auditing firm, which represents actual figures for how the Township spent the funds it receives.

Jane Alleman of Valley Road agreed and commented that a budget is not carved in stone. Line items can move all the time.

The Secretary/Treasurer agreed. The Budget is a guideline for spending. The amounts proposed are only estimates.

ADJOURNMENT OF THE MEETING: With no further business or discussion before the Board, Chairman Sabo thanked everyone for coming and adjourned the meeting at approximately 8:05 p.m.

On behalf of the Board, Vice-Chairman Stahl wished everyone a “Happy Thanksgiving.”

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
December 13, 2021**

PAGE 1 OF 4

PRESENT: Chairman James Sabo, Vice-Chairman John Stahl, Supervisor Brad Sloop, Daisy Lightner, Secretary/Treasurer, Sean Fedder, Cathy Sabo, and Wanda Stahl.

FORMER SUPERVISOR PRESENT: John Schulze, PE

The meeting was held at the municipal building and called to order at 7:00 p.m. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of the minutes.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time on items on the agenda. None was offered.

MOMENT OF SILENCE: Vice-Chairman Stahl opened the meeting with prayer.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion to approve the minutes of the November 15, 2021 supervisors' meeting. Vice-Chairman Stahl seconded. Motion carried unanimously.

SUBDIVISION AND LAND DEVELOPMENT: Alex Morrison of Mountain Road approached the Board for approval of the **Alex and Hillary Morrison Final Revised Land Development Plan**. He explained that his engineer had another commitment and could not attend. This plan revises the plan the Township approved on November 20, 2017. The sole purpose of the revised plan is to make a substitution for the stormwater management facility that was approved as a part of the aforesaid previously approved plan. A \$600 escrow deposit was received along with a \$75 filing fee and a \$50 security deposit. The plan was submitted to the Perry County Planning Commission, (PCPC), and comments were received and addressed. The Rye Township Planning Commission recommended conditional approval of the subject plan at their November 9, 2021 meeting. The Board of Supervisors reviewed the November Planning Commission minutes listing the outstanding conditions.

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Supervisor Sloop to approve the alteration of requirements from the Subdivision Land Development Ordinance for the **Revised Final Land Development Plan for Alex and Hillary Lauren Morrison** as follows:

1. Section 320-21 (Preliminary Plan Submission)
Motion carried unanimously.

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Supervisor Sloop to approve the **Revised Final Land Development Plan for Alex and Hillary Lauren Morrison with the following conditions:**

- 1) Provide Opinion of Probable Cost on official letterhead once plans are conditionally approved and before plan recording
- 2) Provide an amended page or letter to change the date of the April 2021 stormwater management plan to update the calculations and inclusions of flows.
- 3) Certify the title of the property by signature of the owners prior to plan signature
- 4) Certify the engineering aspects by signature of the engineer prior to plan signature
- 5) Certify the accuracy of the survey by signature prior to plan signature
- 6) Acquire approval and signatures of Carroll Township Supervisors prior to recording

7) Payment of all fees

Motion carried unanimously.

Alex Morrison acknowledged the conditions. He offered that he would be in contact with Bud Grove, PE of Skelly and Loy to acquire the outstanding items, thanked the Board, and left the meeting at this time.

RESOLUTIONS: Vice-Chairman Stahl made a motion with a second from Chairman Sabo to adopt **Resolution 21-37**, which authorizes the Secretary/Treasurer to transfer 2021 tax monies, which were levied and received for Road Equipment, from the General Fund Checking at the Marysville Bank in the amount of \$22,437.21 combine it with recently matured Road Equipment Cd monies in the Capital Reserve Fund and deposit them all together into an 11 month easy access Certificate of Deposit at .35% at Pennian Bank. Motion carried unanimously.

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Stahl to adopt **Resolution 21-38**, which authorizes the Secretary/Treasurer to make final budgetary transfers to the 2021 Budget in the General Fund in the amount of \$25,200.00. Motion carried unanimously. This does not change the 2021 Budget, but only allocates the amounts from one line item to another.

Chairman Sabo made a motion with a second from Vice-Chairman Stahl to approve **Resolution 21-39**, which authorizes the Secretary/Treasurer to transfer reserves from the Solid Waste Easy Access CD into the Solid Waste Fund per the 2021 Budget with the amount to be determined following the final payment of all expenses. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Stahl to approve **Resolution 21-40**, which authorizes the Secretary/Treasurer to transfer \$2,000.00 to the Capital Reserve Fund for payment of a new computer as proposed in the 2021 Budget, with payment made in the year 2022. Motion carried unanimously.

Chairman Sabo asked about the purchase of a new scanner for the office. The Secretary offered that she has researched a few models and anticipates the purchase before year end

OLD BUSINESS: Upon due consideration and discussion, Supervisor Sloop made a motion with a second from Vice-Chairman Stahl to disapprove the request from Barry Simmons of East Pennsboro Township to join Rye Township's Agricultural Security Area mainly because of the location outside of the Township and County boundaries. Motion carried unanimously. The Board made it clear that they are very much in support of the preservation of farmland. They encouraged the applicant to seek other options within Cumberland County. The Secretary indicated she would draft a letter for signature.

Chairman Sabo made a motion with a second from Supervisor Sloop to approve the current trash collector, Penn Waste, to provide and distribute mobile carts or toters to each residence at no cost and no responsibility to the Township for replacement of the containers. Regular residents would receive a 96 gallon toter and eligible seniors a 35 gallon toter. Motion carried unanimously. The record notes Penn Waste requested this change to assist them with the severe labor shortages they are currently experiencing. An automated arm collects the toter, thereby eliminating the need for a laborer on the rear of the truck.

The change to mobile carts will be explained in the Winter Refuse newsletter. Vice-Chairman Stahl suggested including in the newsletter the need to bag all trash and refuse even when placed within the toters. The Secretary indicated she would make sure to include that information.

NEW BUSINESS: Supervisor Sloop made a motion with a second from Vice-Chairman Stahl to authorize the Secretary to complete requests for proposal for municipal engineering services to be returned for discussion at the January 24, 2022 regularly scheduled board meeting. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: A Zoning Report was presented by Zoning Officer Brian Gilbert encompassing activities from October 23 to and including November 19, 2021. Chairman Sabo read a brief summary listing the numerous activities involving stormwater inspection, review of Land Development Plan; two follow-up junkyard inspections; review of applications and issuance of permits, and enforcement issues.

The Sewage Enforcement Report was submitted by SEO Lenny Sizer of FSA Engineering. Chairman Sabo read the report: One (1) activity for percs: for a total due in fees of \$550.00.

Supervisor and Road Foreman Brad Sloop submitted and read the December Road Report as follows: Chip brush, cut up downed trees from high winds; repair outside lights around municipal building; install snow equipment on all trucks; Service #1 truck; Repair/replace reflective delineator posts along various roadways; acquire a quote from Home Depot and order materials for the park walkway with delivery anticipated this coming week. This allows for payment of the walkway materials as appropriated in the 2021 Budget year.

No Recreation Board Report was submitted because they do not meet in December. Their first meeting of the New Year is scheduled for January 10, 2022 at 7:00 PM at the Township building to begin planning for events.

No Emergency Management Report was presented.

The November Treasurer's Report was submitted for public review and read by the Secretary/Treasurer. With no discussion, the reports were accepted as read pending the independent auditor's approval. The Secretary/Treasurer noted that the checks for payment of the 4th quarter tax distributions for the Fire companies, the Ambulance Associations and the Marysville/Rye Library are listed on the check register for approval.

ANNOUNCEMENTS: Chairman Sabo announced the following upcoming events:

- * December 24 & December 31 – Township closed for Christmas and New Year's. No change in the weekly trash collection schedule.
- * January 3, 2022 – Organization Meeting at 7:00 PM.
- * January 4, 2022 - Planning Commission Meeting at 7:30 PM.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a December check register and submitted the following checks for approval, signature and payment. General Fund checks #s 17193-17221 in the amount of \$38,076.37. No checks void. Payroll checks #s 7981-7985 in the amount of \$4,032.81. No checks void. Payroll checks #s 7986-7990 in the amount of \$4,019.35. No checks void.

With no further discussion on the checks presented, Vice-Chairman Stahl made a motion and Supervisor Sloop seconded to approve and sign all the checks presented and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo noted that the public participation comment sheet indicated the following participant: John Schulze, topic - the Budget.

John Schulze asked about a response to his submission of questions on the 2022 Budget.

The Secretary offered that the Township Solicitor was consulted. A response will be provided if appropriate.

Chairman Sabo indicated he would follow up with the Solicitor and further noted that any response deemed appropriate relating to the 2022 Budget would be provided to all residents via the email notification list.

John Schulze asked about the Pierce Road pipe installation.

Supervisor and Road Foreman Brad Sloop offered that the Pierce Road pipe installation is on the Contractor's schedule. The Township is waiting for the contractor, who like all contractors this year, is extremely busy.

ADJOURNMENT OF THE MEETING: With no further business or discussion before the Board, Chairman Sabo adjourned the meeting at 7:45 PM wishing all a very Merry Christmas!

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

COMMONWEALTH OF PENNSYLVANIA

**ANNUAL BUDGET
REPORT**

COUNTY OF _____ **PERRY** _____

TOWNSHIP OF _____ **RYE** _____

**FOR THE YEAR
2022**





Rye Township
Miscellaneous Statistics
2022 Budget
Information as of December 31, 2021

Date Founded:	1766; 256 th Anniversary in 2022	
Form of Government:	Second Class Township Three Member Board of Elected Supervisors	
Area:	16,275 acres	
Miles of Roadways:	26.25 sq. miles	
Tax Millage	.900 mills	
Fire/Ambulance protection:	Volunteer-Contracted	Tax Distribution
	Marysville Fire Company	50%
	Shermans Dale Fire Company	50%
	East Pennsboro Ambulance Company	50%
	Shermans Dale Ambulance Company	50%
Public Library:	Marysville/Rye Library 198 Overcrest Street, Marysville Borough	
Police Protection:	Pennsylvania State Police – Newport Barracks	
School District:	Susquenita School District	
Parks:	New Valley Road Community Park (owned by Rye Township Community Association; leased by the Twp.) 8 acres; pavilion & playground equipment owned by the Township 1 small playground with exercise area 1 small trail	
	Jim Weaver Nature Park, LeeWood Village 8 acres; owned by Rye Township 1 trail	
Township Employees:	3 - Full time 7 - Part-time, includes temporary seasonal (approximate)	

**RYE TOWNSHIP
2022 BUDGET
GENERAL FUND REVENUE AND EXPENDITURES**

2022 GENERAL FUND REVENUES		
300 TAXES		
01.301.100	REAL ESTATE TAXES -CURRENT	\$106,750.00
01.301.101	RE TAXES/FIRE COS.	\$29,000.00
01.301.102	RE TAXES/AMBULANCE	\$3,650.00
01.301.103	RE TAXES/LIBRARY	\$1,815.00
01.301.104	RE TAXES/ROAD EQUIPMENT	\$23,000.00
01.301.200	REAL ESTATE TAXES-PRIOR	\$1,200.00
01.301.201	RE TAXES PRIOR/FIRE COS	\$ 325.00
01.301.202	RE TAXES PRIOR/AMBULANCE	\$ 42.00
01.301.203	RE TAXES PRIOR/LIBRARY	\$ 22.00
01.301.204	RE TAXES PRIOR/RD EQUIP	\$ 245.00
01.301.400	RE TAXES DELINQUENT/ CO.	\$2,500.00
01.301.401	RE TAXES DELINQ/CO/FIRE COS	\$575.00
01.301.402	RE TAXES DELINQ/CO/AMBUL	\$ 50.00
01.301.403	RE TAXES DELINQ/CO/LIBRARY	\$ 25.00
01.301.404	RE TAXES DELINQ/CO/RD EQUIP	\$ 675.00
01.310.010	PER CAPITA TAXES-CURRENT	\$7,900.00
01.310.020	PER CAPITA TAXES-PRIOR	\$ 711.00
01.310.100	REAL ESTATE TRANSFER TAX	\$38,200.00
01.310.200	EIT (EARNED INCOME TAX)	\$296,000.00
300	SUBTOTAL TAXES	\$512,685.00

01.320.010	JUNK YARD LICENSES	\$ 490.00
01.321.610	SOLICITOR'S LICENSE	\$ 25.00
01.321.800	CABLE FRANCHISE FEES	\$ 2,900.00
320 LICENSES AND PERMITS SUBTOTAL		\$3,415.00
330-331 FINES		
01.330.020	VEHICLE CODE FINES	\$ 1,725.00
01.331.120	CODE VIOLATION FINES	\$ 2,000.00
01.331.130	PSP CODE VIOLATIONS	\$ 1,600.00
330 -331 FINES SUBTOTAL		\$5,325.00
341 INTERESTS, RENTS, AND ROYALTIES		
01.341.010	INTEREST INCOME	\$ 12,000.00
01.342.000	RENT OF BLDG	\$ 350.00
341 INTEREST, RENT, AND ROYALTIES SUBTOTAL		\$12,350.00
351 INTERGOVERNMENTAL REVENUES		
01.351.090	FLOODPLAIN REIMBURSEMENT	\$00.00
01.354.040	SEWAGE REFUND	\$00.00
01.355.070	STATE AID/VOL FIRE RELIEF	\$ 12,800.00
01.355.090	STATE AID/NON-UNIF PENSION	\$10,360.00
01.355.100	STATE AID/POLICE PENSION	\$00.00
01.356.020	GAME COMMISSION IN LIEU OF TAXES	\$ 7,888.00
01.358.000	PUBLIC UTILITY REALTY TAX/PURTA	\$ 530.00
350 INTERGOVERNMENTAL REVENUES SUBTOTAL		\$31,578.00

360 & 370 CHARGES FOR SERVICES (DEPARTMENTAL EARNINGS)		
01.360.400	ZONING HEARING FEES	\$ 1,500.00
01.361.300	ZO/SUB LAND DEV FEES	\$ 305.00
01.361.500	SALE OF PUBLICATIONS	\$ 100.00
01.362.300	UTILITY PERMIT FEES	\$ 285.00
01.362.440	SEWAGE PERMIT FEES	\$ 9,500.00
01.362.450	CERT OF USE FEES	\$2,875.00
01.362.460	DRIVEWAY PMT FEES	\$ 570.00
01.362.470	DEMOLITION PMT FEES	\$150.00
01.362.480	ZONING PERMIT FEES	\$ 5,200.00
01.363.520	PLOWING, CARROLL TWP	\$ 1,500.00
01.367.410	SALE HISTORY BOOKS	\$100.00
01.370.000	OAK GROVE CEMETERY	\$0
360 & 370 CHARGES FOR SERVICES SUBTOTAL		\$22,085.00
380 OTHER FINANCING SOURCES		
01.380.000	MISCELLANEOUS REVENUES	\$ 52.00
01.387.000	DONATIONS	\$ 70.00
01.391.100	SALE OF FIXED ASSETS	\$0
01.392.090	TRANSFER FUNDS SWASTE	\$0
01.392.300	TRANSFER FUNDS/CAP RESERVE	\$00.00
01.392.310	TRANSFER FUNDS/ARP	\$151,500.00
380 OTHER FINANCING SOURCES SUBTOTAL		\$151,622.00
2022 GENERAL FUND REVENUES		<u>\$739,060.00</u>

2022 GENERAL FUND EXPENDITURES

400-409 ADMINISTRATION		
01.400.110	ELECTED OFFICIALS' SALARY	\$ 3,200.00
01.400.200	OFFICIALS' SUPPLIES, CHRGS	\$ 100.00
01.400.420	ASSOC DUES/SUBSCRIPT	\$ 1,000.00
01.400.460	ELECTED OFFICIALS SEMINAR	\$ 350.00
01.400.480	TOWNSHIP RECOGNITION	\$ 850.00
01.402.100	AUDITORS' SALARY	\$ 450.00
01.402.311	CPA FEES	\$9,900.00
01.402.353	TREASURER'S BOND	\$ 550.00
01.403.100	PER CAPITA SALARY	\$ 325.00
01.403.110	RE COLLECTOR SALARY	\$ 6,600.00
01.403.114	TAX COLLECTION COMMISSION EXPENSE	\$ 50.00
01.403.210	TAX COLLECTOR SUPPLIES	\$ 1,200.00
01.403.310	CTCB COMMISSION EIT	\$ 6,000.00
01.404.310	LEGAL SERVICES, RYE TWP	\$ 13,500.00
01.404.314	LEGAL SERVICES, ZHB	\$ 1,250.00
01.405.100	OFFICE STAFF PAY	\$ 64,885.00
01.405.210	OFFICE SUPPLIES	\$ 700.00
01.405.215	DOCUMENT MANAGEMENT	\$2,000.00
01.405.310	ORDINANCE CODIFICATION UPDATE	\$ 1,500.00
01.405.325	POSTAGE	\$1,250.00
01.405.331	OFFICE MILEAGE	\$ 700.00
01.405.341	ADVERTISING	\$ 750.00
01.405.374	OFFICE EQUIP REPAIR	\$ 400.00
01.405.460	OFFICE TRAIN/SEMINARS	\$ 300.00

01.405.740	OFFICE EQUIP/CAP	\$ 750.00
01.407.310	DATA PROCESSING	\$ 950.00
01.408.310	ENGINEERING SERVICES	\$ 12,000.00
01.409.215	BUILDING SUPPLIES	\$ 300.00
01.409.230	BLDG HEAT/AIR FUEL	\$ 5,000.00
01.409.231	BLDG PROPANE	\$ 350.00
01.409.310	CLEANING SERVICES	\$ 1,250.00
01.409.321	OFFICE TELEPHONE	\$ 3,900.00
01.409.322	INTERNET ACCESS	\$ 850.00
01.409.327	RADIO MAINTENANCE	\$ 350.00
01.409.361	BLDG ELECTRIC SRVC	\$ 1,800.00
01.409.373	BLDG MAINTENANCE/REP	\$ 1,125.00
01.409.383	BLDG REMODEL/IMPROV	\$ 2,500.00
01.409.600	CAPITAL CONSTRUCTION	\$ 00.00
400-409 ADMINISTRATION	SUBTOTAL	\$148,935.00

410 – 419 PUBLIC SAFETY		
01.411.000	PAYMENTS TO FIRE COS.	\$ 29,900.00
01.411.540	STATE AID/FOREIGN FIRE	\$ 12,800.00
01.411.541	CONTRIBUTION-FIRE CO	\$ 20,000.00
01.412.000	PAYMENTS TO AMBULANCE	\$ 3,740.00
01.413.100	DRIVEWAY OFF SALARY	\$ 600.00
01.413.210	ZO/CEO CONTRACTED SERVICES	\$12,000.00
01.414.242	ZHB EXPENSES	\$ 350.00
01.415.316	EMERGENCY MNGMNT	\$ 2,000.00
01.419.315	CDL DRUG/ALCOHOL TESTING	\$ 350.00
410-419 PUBLIC SAFETY SUBTOTAL		\$ 81,740.00
420-425 HEALTH AND HUMAN SERVICES		
01.429.100	SEO SALARY	\$ 0.00
01.429.239	SEO CONTRACTED EXPENSES	\$ 11,650.00
01.429.300	ORD UPDATES	\$ 500.00
426-429 PUBLIC WORKS SUBTOTAL		\$ 12,150.00

430-439 PUBLIC WORKS – HIGHWAYS, ROADS AND STREETS		
01.430.100	ROAD CREW SALARY	\$ 108,100.00
01.430.120	ROAD CREW OT	\$ 4,500.00
01.430.231	ROAD DIESEL & OIL	\$10,000.00
01.430.238	RD CREW CLTHNG EXP	\$ 500.00
01.430.260	MINOR TOOLS/EQUIP	\$ 3,000.00
01.430.310	STORAGE /INSPECT FEES	\$ 500.00
01.430.460	ROAD CREW SEMINARS	\$ 300.00
01.430.740	RD EQUIP CAP PURCHASE	\$ 0
01.432.242	SNOW & ICE REMOVAL	\$ 14,000.00
01.432.450	SNOW REMOVAL, CONTRACTOR SERVICES	\$ 1,000.00
01.433.215	RD.ST.SIGNS/MARK,MTR	\$ 12,000.00
01.436.215	STORM SEWERS/DRAINAGE	\$ 30,000.00
01.437.251	RPR.MACH/VEH,IN-HOUSE	\$ 6,000.00
01.437.374	SMALL EQUIP RPRS,SPLS	\$ 1,200.00
01.437.450	RPR MACH/VEHICLE CONTRACTED SRVCS	\$ 6,200.00
01.438.215	RD MAIN/GUIDE RAIL MTLs	\$ 32,000.00
01.438.384	MISC. RENTALS	\$ 1,000.00
01.438.450	RDS, CONTRACT SRVCS	\$ 59,000.00
01.439.010	ROAD CONSTRUCTION	\$ 12,500.00
430-439 PUBLIC WORKS – HIGHWAYS SUBTOTAL		\$301,800.00

440 OTHER		
01.441.316	MOWING OF CEMETERY/ OAK GROVE	\$ 1,440.00
SUBTOTAL OTHER		\$ 1,440.00
450-459 CULTURE - RECREATION		
01.456.010	PAYMENTS TO LIBRARY	\$ 1,870.00
01.456.540	CONTRIBUTIONS LIBRARY	\$ 1,700.00
01.457.540	RECREATION BOARD CONTRIBUTIONS	\$ 9,970.00
01.458.540	SR CITIZENS' CTR CONTRB	\$ 1,200.00
450-459 CULTURE – RECREATION SUBTOTAL		\$ 14,740.00
480-489 MISCELLANEOUS EXPENDITURES		
01.481.342	PRINTING	\$ 1,400.00
01.481.990	MISCELLANEOUS EXP	\$ 504.00
01.483.300	NON-UNIF PENSION CONTRIBUTION	\$ 4,671.00
01.483.310	N-UNIF PENSION MATCH	\$ 4,995.00
01.484.000	WORKERS COMP INS	\$12,500.00
01.486.351	PRO/EQUIP/AUTO INSUR	\$23,150.00
01.487.154	DISABILITY INSURANCE	\$ 525.00
01.487.156	HEALTH INSURANCE	\$55,460.00
01.487.161	PAYROLL TAX EXPENSE	\$16,550.00
480-489 MISCELLANEOUS EXPENDITURES		\$119,755.00
490 OTHER FINANCING USES		
01.492.010	TRANSFER TO SWASTE	\$ 0.00

01.492.300	TRANSFER TO CAPITAL RESERVE	\$ 20,000.00
01.492.350	TRANSFER TO LIQUID FUELS FUND	\$38,500.00
SUBTOTAL OTHER		\$ 58,500.00
2022 GENERAL FUND EXPENDITURES		<u>\$739,060.00</u>

TRANSFER TO CAPITAL RESERVE SCHEDULE 2022 GENERAL FUND BUDGET 01.492.300	
\$10,000	Road Equipment
\$ 5,000	MS4/Stormwater CD
<u>\$ 5,000</u>	Underground Storage Tank CD
\$20,000	TOTAL

**RYE TOWNSHIP
2022 BUDGET
SOLID WASTE REVENUE AND EXPENDITURES**

2022 SOLID WASTE FUND REVENUES		
09.341.010	SW INTEREST INCOME	\$950.00
09.354.150	STATE RECYCLING GRANT	\$ 00.00
09.355.090	STATE AID N/UNIFORM PENSION	\$ 00.00
09.364.000	COLLECTION CHARGES	\$204,500.00
09.364.900	MISC INCOME	\$ 50.00
09.391.100	SALE OF FIXED ASSETS	\$ 00.00
09.392.010	TRANSFER GEN FUND	\$ 00.00
09.392.300	TRANSFER CAP RSRVE	\$23,000.00
2022 SOLID WASTE FUND REVENUES		<u>\$ 228,500.00</u>

2022 SOLID WASTE EXPENDITURES		
09.403.320	KEYSTONE COLLECTIONS COMMISSIONS/COSTS	\$ 6,100.00
09.405.210	SW OFFICE SUPPLIES	\$ 300.00
09.426.239	RECYCLING SUPPLIES	\$ 50.00
09.426.368	RECYCLE HAUL CONTRCT	\$ 3,200.00
09.427.140	SOLID WASTE SALARIES	\$ 15,400.00
09.427.156	SW SHARE OF HEALTH INSURANCE	\$ 5,000.00
09.427.183	SOLID WASTE OVERTIME	\$ 335.00

09.427.316	TIPPING FEES	\$ 395.00
09.427.317	BULK CLEAN-UP (ONLY ONE HELD IN SPRING)	\$ 8,000.00
09.427.318	CONTRACTED SERVICES	\$186,013.80
09.427.341	SW ADS AND PRINTING	\$ 800.00
09.427.484	SWASTE SHARE WORKERS COMP INSURANCE	\$ 700.00
09.427.487	SWASTE SHARE OF PAYROLL TAXES	\$ 1,100.00
09.481.990	MISCELLANEOUS EXPENSE	\$ 56.20
09.483.300	SW SHARE -NON-UNIFORM PENSION PLAN CONTRIBUTION	\$ 1,000.00
09.487.154	SOLID WASTE SHARE OF DISABILITY INSURANCE	\$ 50.00
09.492.010	TRANSFER FUNDS TO GF	\$ 00.00
09.492.300	TRANSFER FUNDS CAPITAL RESERVE	\$ 00.00
2022 SOLID WASTE FUND EXPENDITURES		<u>\$ 228,500.00</u>

**RYE TOWNSHIP
2022 BUDGET
LIQUID FUELS FUND REVENUE AND EXPENDITURES**

2022 LIQUID FUELS REVENUES		
340 INTEREST, RENTS, & ROYALTIES		
35.341.010	INTEREST EARNINGS	\$1,000.00
350 INTERGOVERNMENTAL REVENUES		
35.355.010	LIQUID FUELS TAXES	\$120,825.00
35.392.010	TRANSFER FROM GENERAL FUND	\$ 38,500.00
2022 LIQUID FUELS FUND REVENUES		\$160,325.00

2022 LIQUID FUELS EXPENDITURES		
35.430 - 35.439 PUBLIC WORKS – HIGHWAY, ROADS, AND STREETS		
35.439.010	2022 ROADS PAVING PROJECTS	\$335,000.00
2022 LIQUID FUELS EXPENDITURES		\$ 335,000.00

OVERVIEW OF ACCOUNT

Balance as of 1/1/22		\$ 176,375.00
2022 Revenues		<u>\$ 160,325.00</u>
		\$ 336,700.00
2022 Expenditures		<u>\$ (335,000.00)</u>
USEABLE BALANCE 12/31/22		<u>\$ 1,700.00</u>

The Liquid Fuels Budget will be utilizing prior year balances.

NOTES: 2022 Proposed Projects:
Lambs Gap Road - upper portion of Lambs Gap Road

One small section -New Valley Rd. SR 850 east to a paving notch

Tower Road - New Valley Road south to include the cul-de-sac.