



**RYE TOWNSHIP SUPERVISORS’
ORGANIZATION MEETING AGENDA**

January 2, 2024

**CALL THE MEETING TO ORDER:
MOMENT OF SILENCE**

Pledge of Allegiance

Appointment temporary chairman & temporary secretary:

Jim Sabo
Daisy Lightner

CITIZEN PARTICIPATION: *(Items listed on the agenda)*

Election of Chairman of the Board:

Election of Vice-Chairman:

Administrative Superintendent:

Public Safety Superintendent:

Co-Road Superintendent:

Co-Road Superintendent:

Equipment Maintenance Superintendent:

Solid Waste Superintendent:

Building & Grounds Superintendent:

Vacancy Board Chairman:

Appoint Independent Auditor:

Resolution 24-01
Smith, Elliot, Kearns &
Company, LLC
Craig Whitmer, CPA

Recognition of Elected Auditors:

Catherine Sabo
Deborah Lucas
Vickie Broughton

Direction to Auditors: Re-Organize and Establish pay rate of supervisors working as employees of the Township at their Organization meeting to be held on Wednesday, January 3, 2024 at 8:30 AM, and to review the tax duplicate and establish dates to conduct an audit of the local elected tax collector’s books.

Recognition of Time Capsule Custodians: Levi and Ethan Lingle, Emma Wilhide,
(To be opened in 2066-300th Anniversary) Bradley Derek Sloop, Luke Fisher, Jovi and
Tenley Frey, Addison, Colin and Rowen
Graupensperger

APPOINTMENT/REAPPOINTMENT/REAFFIRM THE FOLLOWING:

SECRETARY/TREASURER: Daisy Lightner

APPROVE Treasurer's Bond Limit Set for 2024: \$265,000

SEWAGE ENFORCEMENT OFFICER: Frederick, Seibert Assoc.
Leonard Sizer

ALTERNATE SEWAGE ENFORCEMENT OFFICER: Matt Eck of FSA

SEO Fee Schedule Resolution 24-02

ZONING OFFICER/CODE ENFORCEMENT OFFICER: Glance Associates
Max Stoner, PE

ZONING ADMINISTRATIVE SECRETARY: Daisy Lightner

FLOODPLAIN ADMINISTRATOR: Gordon Warren
ALTERNATE FLOODPLAIN ADMINISTRATOR Daisy Lightner

DRIVEWAY PERMIT OFFICER: Eric Simmons

PERRY COUNTY COUNCIL OF GOVERNMENTS REP Daisy Lightner
ALTERNATE PERRY COUNTY COG Rep Sean Fedder

COLLECTOR OF 511 TAXES/PER CAPITA: Rebecca Schulze, tax collector
4% of amount collected.

COLLECTOR OF 511 TAXES/EARNED INCOME: Capital Area Tax Collection
Bureau, 2.0% of amount collected

COLLECTOR OF RESIDENTIAL SOLID WASTE INCOME: Keystone Collections
Group

REPRESENTATIVE TO COLLECTOR OF EARNED INCOME: Daisy Lightner
ALTERNATE Nancy Sunday

REPRESENTATIVE TO TAX COLLECTION COMMISSION: Daisy Lightner
ALTERNATE TO TCC Nancy Sunday

EMERGENCY MANAGEMENT COORDINATOR (EMC): James Cassidy
ASSISTANT EMERGENCY MANAGEMENT COORDINATOR: Michael Rugh

LEGAL COUNSEL: Michael Pykosh, Esq.

ENGINEER FOR PLAN REVIEWS: Glance Associates
Max Stoner, PE

PLANNING COMMISSION MEMBERS: 12/31/27
(4 year term)

Dan Vodzak
Sean Fedder

PLANNING COMMISSION SECRETARY
ASSISTANT PLANNING COMMISSION SECRETARY

Kimberlee Charles
Daisy Lightner

ZONING HEARING BOARD MEMBER: 12/31/28
(5 year term)

PARK AND RECREATION BOARD: 12/31/28
(5 year term)

Brenda Little
Robert Lightner

CHIEF ADMINISTRATIVE OFFICER OF PENSION PLANS:

Daisy Lightner

Selection of Main Depository (ies):

Mid Penn Bank, Marysville
Resolution 24-03
Bank of Landisburg, Shermans Dale Branch
Resolution 24-04
Pennian Bank, New Bloomfield Branch
Resolution 24-05

CERTIFICATION OF DELEGATES - HERSHEY CONVENTION – April 14-17, 2024

State Association Convention Delegate (s): James Sabo, Sean Fedder, Brad Sloop & Daisy Lightner

State Association Convention Voting Delegate: _____

County Association Convention: **Saturday, September 2024** (Date TBA)
James Sabo, Brad Sloop, Sean Fedder, Daisy Lightner, Rebecca Schulze, if available

ESTABLISHING OF MEETING DATES - 2024:

- A. Fourth Tuesday of each month at 7:00 P.M, except for the following:
May 28 – Memorial Day, rescheduled to Tuesday, **May 21**
November 21 –Thanksgiving; meeting rescheduled to **November 12**
December 25 – Christmas- rescheduled to third Tuesday, **December 17**
- B. Additional Supervisors’ workshop meetings to be scheduled on the second Tuesday morning of the month at 7:30 AM, as deemed necessary by the Board of Supervisors, except for legal holidays.
- C. 2025 Budget Meetings to be held on **October 10, October 24**, and if deemed necessary, **October 31, 2024** at **6:30 P.M.**
- D. Annual Clean-up dates: Spring: Friday, 05/03/24 and Saturday, 5/04/24

ESTABLISHMENT OF PAYDAY SCHEDULING: Approve/Authorize the Secretary/Treasurer to prepare and disburse payroll checks on Wednesday at 1:45 PM following the end of each two-week, (bi-weekly) pay period.

APPROVE/AUTHORIZE PAYMENT OF INTERIM EXPENSES: Approve/Authorize the Secretary/Treasurer to prepare and pay interim invoices received up to a maximum of \$2,500, especially those with time sensitive payment dates or those that will receive discounts if paid early. At least two board member's signatures, plus the treasurer, are required on all expense checks.

ESTABLISH THE RATE OF REIMBURSEMENT FOR PRIVATE VEHICLE USE WHEN ON TOWNSHIP BUSINESS:

	2023 IRS rate	--	\$.655 cents per mile
	2024 IRS rate	--	\$.670 cents per mile

APPROVAL AND PAYMENT OF THE BILLS:

- A. **2023 General Fund** Final checks #s 17858-17866 in the amount of \$46,317.70. No expense checks voided.
- B. **2024 General Fund** check #s 17867-xxxxx in the amount of \$X,xxx.xx.
- C. **2023 Payroll** checks #s 8295-8297 - in the amount of \$5,587.66 and checks #8298-8303 in the amount of \$4,441.27. No payroll checks void.

ANNOUNCEMENTS:

- **Recreation Board Organization Meeting, January 8, 2024 at 7:00 PM.**
- **Planning Organization and Business meeting, January 3, 2024 at 7:30 PM.**
- **Elected Auditors Organization and meeting, January 3, 2024 at 8:30 AM.**
- **Zoning Hearing Board Organization meeting, January 11, 2024 at 7:00 PM.**
- **Next regular Board business meeting is Tuesday, January 23, 2024 at 7:00 PM.**

ADJOURNMENT: