

**SUPERVISORS' ORGANIZATION MEETING MINUTES
JANUARY 3, 2023**

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PRESENT: Chairman James Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer, Daisy Lightner, Elected Auditor Cathy Sabo, Dana Cotton and Solicitor Michael O'Connor.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

Proof of publication is on file for this meeting, which was held at the municipal building and called to order by Supervisor Sabo. Supervisor Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of the minutes.

MOMENT OF SILENCE: Chairman Sabo observed a moment of silence requesting prayers for former Supervisor John Stahl.

Supervisor Sabo explained that a temporary chairman and secretary as a formality are needed to begin the meeting.

APPOINTMENT OF TEMPORARY CHAIRMAN AND SECRETARY:

Supervisor Fedder made a motion with a second from Supervisor Sloop to appoint Supervisor Jim Sabo as the temporary Chairman. Motion carried unanimously.

Supervisor Fedder made a motion with a second from Supervisor Sloop to appoint Daisy Lightner as the temporary Secretary; Motion carried unanimously.

CITIZEN PARTICIPATION: Temporary Chairman Sabo asked if there was any citizen participation for items on the agenda. John Schulze asked about attendance at the County and State Conventions, the Board's direction to the elected auditors, and approval date of payroll checks that include payment of unused sick, personal and payment in lieu of benefits.

Elected Auditor Cathy Sabo clarified that the Second Class Township Code states that when an accountant or independent auditing firm is appointed by the Board to perform the annual financial audit the (elected) board of auditors shall not settle or adjust the accounts audited by the independent firm. However, the elected auditors still perform their other duties such as setting the wages for supervisors working as employees of the Township. Smith, Elliott, Kearns and Co. suggested the elected auditors audit the local tax collector's books. The Board of Supervisors authorizes the elected auditors to conduct the audit of the local elected tax collector.

ORGANIZATION OF THE BOARD:

Supervisor Fedder made a motion to appoint **Supervisor Jim Sabo** as the **Chairman** of the Board. Supervisor Sloop seconded the motion. Motion carried unanimously.

Chairman Sabo made a motion to appoint **Supervisor Sean Fedder** as the **Vice-Chairman** of the Board. Supervisor Sloop seconded the motion. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to reappoint **Jim Sabo** as the Administrative Superintendent. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to reappoint **Jim Sabo** as the Public Safety Superintendent. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to reappoint **Brad Sloop** as the **Co-Road Superintendent**. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to appoint **Sean Fedder** as the **Co-Road Superintendent**. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to appoint **Brad Sloop** as the **Road Equipment Superintendent**. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint **Sean Fedder** as the **Solid Waste Superintendent**. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to reappoint **Jim Sabo** as the **Building & Grounds Superintendent**. Motion carried unanimously.

Chairman Sabo made a motion to reappoint **Robert Lightner** as **Vacancy Board Chairman**; Supervisor Sloop seconded the motion. Motion carried unanimously.

APPOINTMENT INDEPENDENT AUDITORS: Proof of publication is on file to appoint an independent auditing firm for the fiscal year 2022. Chairman Sabo made a motion to adopt **Resolution 23-01**, which appoints the firm of **Smith, Elliott, Kearns and Company, LLC with Craig Witmer, CPA** to perform an annual audit for the fiscal year beginning in January 1, 2022 and ending December 31, 2022. Vice-Chairman Fedder seconded. Motion carried unanimously.

APPOINTMENT TO ELECTED AUDITOR BOARD: Chairman Sabo recognized the elected auditors as: Catherine Sabo, Debra Lucas and Vickie Broughton. Chairman Sabo made a motion with a second from Supervisor Sloop to authorize the elected auditors to conduct an audit of the local elected tax collector, Rebecca Schulze, for the fiscal year 2022; and, as regulated by the Second Class Township Code, to establish the pay rate of supervisors working as employees of the Township for 2023. Motion carried unanimously.

THE FOLLOWING APPOINTMENTS OR REAPPOINTMENTS WERE MADE:

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint **Daisy Lightner** as **Secretary/ Treasurer to the Board**. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to retain the **bond for the Treasurer at \$265,000**. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint **Leonard Sizer of Frederick Seibert Associates, FSA**, as the **Township Sewage Enforcement Officer**. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to appoint **Matt Eck of FSA as Alternate Sewage Enforcement Officer**. Motion carried unanimously.

Upon due consideration, Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to adopt **Resolution 23-02**, the Sewage Enforcement Fee Schedule. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint **Brian Gilbert** as the **Zoning/Code Enforcement Officer** for Rye Township. Motion carried unanimously.

Note: Supervisor Sloop suggested the Board review the new fees for zoning services and consider requesting proposals with the increasing costs charged for the Zoning Officer to travel from Solenco Engineering in Quarryville.

Chairman Sabo made a motion with a second from Supervisor Sloop to appoint **Daisy Lightner** as the **Zoning Administrative Secretary**. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to reappoint **Gordon Warren** as the **Floodplain Administrator**. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to reappoint **Daisy Lightner** as the **Alternate Floodplain Administrator**. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint **Eric Simmons** as the **Driveway Permit/Enforcement Officer** for Rye Township. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint Daisy Lightner as the **representative to the Perry County Council of Governments, (Perry Co COG)** and **Vice-Chairman Sean Fedder** as the alternate. Motion carried unanimously.

Chairman Sabo made a motion and Vice-Chairman Fedder seconded to reappoint Rebecca Schulze as the **Collector of Act 511 and Per Capita taxes paid** at the rate of **4%** of the amount of tax collected. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to reappoint **Capital Tax Collection Bureau** as the **Collector of Earned Income tax** at **2.00%** of the amount collected. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to re-appoint Keystone Collections Group as the **Collector of residential solid waste income** for the year 2023. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint Daisy Lightner as the **Representative** and Nancy Sunday as the **Alternate to the Capital Area Tax Collection Bureau Board, the collector of Earned Income Tax** and to reappoint Daisy Lightner as the **Representative** and Nancy Sunday as the **Alternate to the Perry County Tax Collection Commission**. Motion carried unanimously.

Vice-Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint **James Cassidy as the Emergency Management Coordinator**. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to reappoint **Michael Rugh as the Assistant Emergency Management Coordinator** for Rye Township. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to retain Michael O'Connor, Esquire and Michael Pykosh, Esquire of the firm of Dethlefs, Pykosh and Murphy as **Co-Legal Counsel** for the Township. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to approve **Glace Associates, Inc. with Max Stoner, PE as the Township engineer** for plan reviews. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint **Gordon Warren** to the **Planning Commission** for an additional four (4) year term through 12/31/2026. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint the following **administrative staff for the Planning Commission** as follows:

- Kimberlee Charles as the **Planning Commission Recording Secretary**.
 - Daisy Lightner as the **Assistant Planning Commission Recording Secretary**.
- Motions carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reappoint the following:

- **James Baker** to the **Zoning Hearing Board for a five year term** until 12/31/27.
- **Dana Graupensperger and Nancy Sunday** to the **Park and Recreation Board** for a five (5) year term expiring on 12/31/27.

Motions carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to reappoint **Daisy Lightner as Chief Administrative Officer of the Pension Plans**. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to adopt the following Resolutions to select the following as main depositories for Rye Township:

- **Resolution 23-03- Mid Penn Bank, Marysville Branch**
- **Resolution 23-04- Bank of Landisburg, Shermans Dale Branch**
- **Resolution 23-05- Pennian Bank, New Bloomfield Branch**

Motion carried unanimously.

CERTIFICATION OF DELEGATES TO CONVENTIONS:

Chairman Sabo made a motion with a second from Supervisor Sloop to certify Chairman Jim Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, and Secretary/Treasurer Daisy Lightner as **delegates** to attend the **2023 PSATS Annual Convention** to be held in Hershey on April 23-26, 2023. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to table the selection and certification of the **Voting Delegate** until the January 24, 2023 regular board meeting. Motion carried unanimously.

The record notes there was no action taken on certification of delegates to the annual Perry County Association of Township Officials Convention which is held on a date to be determined in September of 2023. This item will be added to a future agenda for action closer to the date of the Convention.

ESTABLISHING OF 2023 MEETING DATES AND TIMES:

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to establish the following monthly meeting dates and times:

- A.** The regular **meeting dates for supervisors' monthly meeting** will be on the **fourth Tuesday of each month at 7:00 PM**, except for the following when the meeting will be moved to the date established as follows:

November 23 – Thanksgiving - rescheduled to Tuesday, **November 14, 2023**

December 25 -- Christmas - rescheduled to Tuesday, **December 12, 2023**.

- B.** Additional Supervisors' **special workshop meetings** on the second Tuesday morning of the month at **7:30 AM**, as deemed necessary by the Board of Supervisors, except for legal holidays.

- C.** **2024 Budget workshops** on the following Thursdays, October 5 and October 19 and November 2, 2023, at **6:30 PM** at the Township building.

(The third workshop on Nov 2nd is only held if deemed necessary).

- D.** **Bulk Spring Clean-up dates are:** Friday, May 5 and Saturday, May 6, 2023

Motion carried unanimously.

ESTABLISHING PAYROLL POLICIES:

Supervisor Sloop made a motion to continue the same policy to authorize the Secretary/Treasurer to **prepare and disburse payroll** at 1:45 PM on Wednesday following the end of each two-week pay period. Vice-Chairman Fedder seconded; motion carried unanimously.

AUTHORIZING INTERIM BILL PAYMENTS:

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to approve/authorize the Secretary/Treasurer to prepare and pay interim invoices received at the beginning of the month, especially those with time sensitive pay dates or those that will receive discounts if paid

early, with the amount of any interim check payment not to exceed \$2,500.00. Each check requires three signatures as is the policy on all expense checks to include two board member's signatures plus the Treasurer's signature. Motion carried unanimously.

SET APPROVED RATE FOR REIMBURSEMENT OF PRIVATE VEHICLE

Chairman Sabo made a motion and Supervisor Sloop seconded to **reimburse an employee for private vehicle use** when on Township business in 2023 at the IRS approved rate of **\$.655** cents per mile. Motion carried unanimously.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided two separate General Fund check registers: one for the final December expense checks for 2022 and one for January 2023 checks as follows:

2022 General Fund checks #s 17552 -17564 in the amount of \$ 23,506.74.

2023 General Fund checks #s 17565-17571 in the amount of \$ 4,420.92. No expense checks were voided during processing.

2022 Payroll checks #s 8148-8150 in the amount of \$5,445.67 and check #s 8151-8158 in the amount of \$4,630.01. No payroll checks void.

Upon due consideration and discussion, Supervisor Sloop made a motion and Vice-Chairman Fedder seconded to approve the 2022 and 2023 expense and payroll checks presented and pay the bills. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to adopt **Resolution 23-06**, which authorizes the use of the VISA credit card for annual payment of underground tank capacity fees on-line in the amount of \$125.40. Motion carried unanimously.

ANNOUNCEMENTS: Chairman Sabo announced the following:

- Recreation Board Organization meeting, **January 9, 2023** at 7:00 PM.
- Planning Commission Organization and regular business meeting is scheduled for **January 10, 2023** at 7:30 PM.
- ZHB Organization meeting, **January 12, 2023** at 7:00 PM.
- The next regular business meeting of the Board is scheduled for Monday, **January 24, 2023** at 7:00 PM.

All meetings are held at the Township building, 1775 New Valley Road, Marysville.

ADJOURNMENT: There being no further discussion before the Board, Chairman Sabo thanked everyone for coming. The 2023 Organization meeting adjourned on a Sabo/Sloop motion at approximately 7:50 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner
Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
January 24, 2023**

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PRESENT: Chairman Jim Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer, Daisy Lightner, Driveway Officer Eric Simmons, Emergency Management Coordinator, Jim Cassidy, Assistant Emergency Management Coordinator, Mike Rugh, Elected Auditor, Cathy Sabo, Dana Cotton, Luke Roman, reporter from the Duncannon Record, and Solicitor Michael O'Connor.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

Chairman Sabo called the meeting to order at 7:01 PM with the pledge of allegiance to the United States flag. The meeting was recorded to aid with the accurate preparation of the minutes.

MOMENT OF SILENCE: Chairman Sabo observed a moment of silence.

LEGAL BUSINESS: Solicitor O'Connor provided updates to two issues 1) the Mountain Road culvert pipe and 2) centerline road markings. The water volume is being monitored to better evaluate the flow of water in the Mountain Road culvert pipe to determine if any additional recommendations are needed. 2) The other issue was the centerline road markings. In consultation with the Township engineer, the Solicitor confirmed that no centerline markings are required on Township roads. However, if a centerline is utilized, it must be either a double yellow line or no lines going forward. Single lines are commonly seen within local townships and boroughs. The Engineer agreed there is no need to fix the existing centerlines on the roads.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time.

Robert Lightner offered his opinion regarding the double centerlines on the narrower Township roadways.

John Schulze asked about check #017573 issued to Chemung Supply in the amount of \$6,245.50. The Secretary/Treasurer replied that the check was issued to Chemung Supply for the final payment of guiderail installation along Lambs Gap Road.

APPROVAL OF THE MINUTES: Supervisor Sloop made a motion and Vice-Chairman Fedder seconded to approve the minutes of the December 13, 2022 supervisors' meeting as submitted. Motion carried unanimously.

Chairman Sabo made a motion and Vice-Chairman Fedder seconded to approve the minutes of the January 3, 2023 Organization meeting; motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Vice-Chairman Sean Fedder made a motion with a second from Supervisor Sloop to approve a Zoning Report submitted by Zoning Officer, Brian Gilbert: from November 28, 2022 through December 28, 2022 for a total due of \$1,001.25 for nine (9) activities listed plus mileage. Motion carried unanimously. The reports were placed on the front table for review and are on file in the Township office.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve the Sewage Enforcement Report provided by SEO, Lenny Sizer listing (4) activities for a total due in fees of \$412.50. Motion carried unanimously.

The Road Report was provided and read by Road Foreman and Supervisor Brad Sloop. Most of the work completed involved either winter maintenance with snow plowing or repair and service of

equipment, clean up and pressure wash the trucks after the storms, a call out for a downed tree at 4 AM on New Valley Road, cleaned drains throughout the Township; repaired the backhoe bucket; repaired the chipper; replaced the bearing on the auger for the cinder spreader on truck #3; delivered and picked up dump truck #1 to Hoover Bros. for repairs; and planted new shrubs in the front flower beds.

The Recreation Board Report was presented by Robert Lightner. The Board met in January to re-organize. Preliminary discussions were held to begin planning for upcoming community events. Dates for the events were discussed and members to chair each event were selected.

Jim Cassidy, Emergency Management Coordinator, (EMC), and Mike Rugh, Assistant Emergency Management Coordinator were present. Jim Cassidy, EMC, provided an update to a concern expressed at a previous meeting relating to PPL's electric services within Rye Township during extended loss of electricity. He contacted PPL's reliability engineer, Tom Gross, who offered that there are no infrastructure upgrades proposed in this area, except for tree removal and pole replacements, as it is not cost effective.

The December Treasurer's Report was submitted and read by the Secretary/Treasurer and placed on the front table for review. The Secretary/Treasurer noted that the 2022 Financial Audit is scheduled with Smith, Elliot, Kearns & Co. for February 8 through February 10.

RESOLUTIONS: Chairman Sabo made a motion with a second from Supervisor Sloop to adopt Resolution 23-07, which authorizes the Secretary/Treasurer to transfer an easy access Road Equipment certificate of deposit at 1.00% to a sixteen (16) month Cd designated for Road Equipment at Pennian Bank at 4.30% for a better rate of investment return. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to adopt Resolution 23-08, which authorizes the Secretary/Treasurer to transfer an easy access Road Project certificate of deposit at 1.00% to an easy access municipal Certificate at 1.5% for a better rate of investment return. Motion carried unanimously. The record notes the funds from this certificate are budgeted for use to assist with payment of 2023 road projects.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adopt Resolution 23-09, which documents and authorizes the Secretary/Treasurer to use an electronic transaction online through an ACH transfer from the General Checking account at Mid Penn Bank to make an interim deposit to the pension plan at Pennsylvania Municipal Retirement System, (PMRS) within thirty (30) days of receipt of an additional payment from the PA Department of the Auditor General for the 2022 Commonwealth allocation of the PA State Aid in the amount of \$4,195.42. Motion carried unanimously.

NEW BUSINESS: Chairman Sabo made a motion with a second from Supervisor Sloop to approve and sign the 2023 Shermans Dale Fire Company annual contract. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to authorize the Secretary/Treasurer to prepare requests for proposal, (RFP) for the position of zoning/code enforcement officer listing the date of response to the RFP for the March 28, 2023 board meeting. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to authorize the Secretary/Treasurer to prepare requests for proposal, (RFP) for the spring bulk clean-up in May. Motion carried unanimously. Dates and times for the Spring Clean-up were clarified: Friday, May 5 from 6 AM to 1:45 PM and Saturday, May 6, from 8 AM to 11:45 AM.

Chairman Sabo made a motion with a second from Supervisor Sloop to have the record reflect that in compliance with the Second Class Township Code, the Elected Auditors met and voted to establish compensation for the year 2023 for a supervisor who works as an employee of the

Township. The rate was increased to \$14.00 per hour for all part-time positions. Compensation for full-time employees will be paid according to the existing approved employee agreement. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to accept the following certification of Real Estate and Per Capita Taxes for the 2023 tax duplicate received from Tax Collector, Rebecca Schulze:

<u>Real Estate</u>	<u>Per Capita</u>
\$171,008.58	\$9,150.00

Motion carried unanimously.

Chairman Sabo announced the following:

- ◆ Presidents' Day - February 20, 2023 –Office is closed with no change in trash collection.
- ◆ Spring Clean Up is scheduled for Friday, May 5 from 6 AM to 1:45 PM, and Saturday, May 6, 2023 from 8 AM to 11:45 AM. The Secretary/Treasurer indicated she would update the website with the dates & times of the bulk clean-up.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a January expense check register and submitted the following checks for approval and payment:

General Fund checks #s 17572-17585 in the amount of \$11,533.39. No checks void.

Payroll checks #s 8159-8163 in the amount of \$4,269.34. No payroll checks void.

Payroll checks #s 8164-8168 in the amount of \$4,359.15. No payroll checks void

With no further discussion on the bills presented, Chairman Sabo made a motion and Supervisor Sloop seconded to approve and sign all checks presented for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo checked the Participation Sheet for those asking to address the Board on a specific subject other than what is on the agenda. Chairman Sabo recognized the following:

1. John Schulze of Lee Drive asked about details on several checks approved at the January 3, 2023 Organization meeting, road department work scheduled during early morning hours, 45 Cove Hill Road property, guiderail installation on Lambs Gap Road; faded street signs; Mountain Road culvert, purchase policies, and executive sessions.
2. Dana Cotton of Valley Road expressed concern with an area on State Route 850 near the Game Commission parking area that frequently becomes icy suggesting possibly a drainage concern creating this condition on this State road, and she asked about the Township's lack of participation in the County's Picture Perry Comprehensive Plan.

John Schulze commented that he did not have opportunity to ask questions at the Organization meeting regarding checks submitted for approval. However, the record notes that a Citizen Participation period was provided as required for anything listed on the agenda at the beginning of the Organization meeting, which included all checks listed for approval.

Chairman Sabo requested John Schulze email the Township with a listing of street signs referred to in his concern expressed above.

ADJOURNMENT OF THE MEETING: There being no further business before the Board, Chairman Sabo thanked everyone for coming and adjourned the meeting at 7:57 pm.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
February 28, 2023**

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PRESENT: Chairman Jim Sabo, Vice-Chairman Sean M. Fedder, Supervisor Brad L. Sloop, Secretary/Treasurer, Daisy Lightner, Driveway Officer Eric Simmons, Nancy Sunday, Cathy Sabo, Lauren Eichelberger, Tara Davis, John Melham of Melham Associates, Dana Cotton, Lieutenant Kenneth Tallman, Trooper Miller, and Solicitor Michael O Connor.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

Supervisor Sabo convened the meeting at 7:01 PM with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of the minutes.

MOMENT OF SILENCE: Chairman Sabo observed a moment of silence requesting prayers for Terry Engdahl and family with the recent passing of Sharon Cole Engdahl, who was a former Township Supervisor.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was any citizen participation at this time for items on the agenda. None was offered.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion with a second from Vice-Chairman Fedder to rescind the previous motion made to approve the December 13, 2022 supervisors' minutes. Motion carried with Supervisor Sloop abstaining.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve the minutes of the December 13, 2022 supervisor's meeting as submitted. Motion carried. Supervisor Sloop abstained since he was not in attendance.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to approve the minutes of the January 24, 2023 supervisors' meeting as submitted. Motion carried unanimously.

PERSONS TO BE HEARD: District Attorney Lauren Eichelberger introduced herself and announced that she is a candidate for Perry County's District Attorney for the upcoming 2024-2028 term. Lauren grew up in Perry County and, following graduation from Villanova Law, she began her legal career in 2013 when she became the Assistant District Attorney in 2015 and was appointed as the first woman to hold the office of Perry County's District Attorney in 2021 following her predecessor's appointment to another office. Lauren is seeking your vote to keep her role as District Attorney as the Republican Candidate during this year's Primary Election on May 16.

Lieutenant Kenneth Tallman, was in attendance to provide a seven month summary report since his last visit to Rye Township in May of 2022. He reported that the troopers at Newport Barracks are extremely busy with approximately 25 troopers to cover all of Perry County. In 2022 Countywide there were 13,100 calls handled including anything from a domestic to DUI crashes. Lieutenant Tallman provided a summary of the 2022 statistics for Rye Township: 289 total calls for service, 53 were criminal offenses, burglary, theft, crime related; 27 crashes with 9 unreportable; 17 of those crashes occurred on SR 850, Valley Road. The Lieutenant responded by increasing traffic control along SR 850. Generally, Rye Township is one of the quieter communities with not a lot of criminal activity.

He fielded a few questions from those in attendance. The Lieutenant thanked the Board for their time. The Board thanked the Lieutenant for coming and Newport PSP for their service to the Community. Lieutenant Tallman and Trooper Miller left the meeting at this time.

Tara Davis and John Melham of Melham Associates approached the Board, introduced themselves, and discussed their idea of development of more affordable housing communities within Perry County. Recently Tara Davis and her business partner Josh Clelan looked at a property addressed as 1121 Valley Road, Marysville, which is within Rye Township.

Vice-Chairman Fedder offered that the Planning Commission reviewed their preliminary sketch plans and recommended they approach the Board of Supervisors to gain feedback.

The Board recommended that they meet with the Sewage Enforcement Officer, Zoning Officer, and the Township engineer, with the main concern being providing septic. Tara Davis indicated she understood that there may be costs involved to inquire and/or meet with these individuals and agencies. They thanked the Board and left the meeting at this time.

MONTHLY MUNICIPAL REPORTS: Chairman Sabo read a summary of the Zoning Report as follows: 2 activities including issuance of a permit and an enforcement activity for a total due in fees of \$280.00. Vice Chairman Sean Fedder made a motion with a second from Supervisor Sloop to approve the **Zoning Report** provided by Zoning Officer Brian Gilbert for activities from December 26, 2022 to January 20, 2023 and pay the fees due of \$280.00. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to approve the **Sewage Enforcement Report** submitted by **SEO Lenny Sizer** of Frederick Seibert Associates for two (2) activities: a site visit and permit for replacement of a sewer and for calls regarding questions on sewage at the 1121 Valley Road property for a total due in fees of \$192.50. Motion carried unanimously.

The **Road Report** was provided and read by Road Foreman Brad Sloop as follows: plowed snow, salt and cindered roads; mixed salt and cinders; pressure washed and cleaned up all trucks and backhoes; chipped brush; repaired auger and spinner oil leak on #2 truck; installed stop sign and school bus sign at Mountain Road and Valley Road intersection; installed a new sign at the Idle Road/Lambs Gap Road intersection; welded plate steel to repair bucket in #16 backhoe; picked up new meeting room chairs for the meeting room, and picked up and cleaned up trash thrown on Lambs Gap and Idle Roads.

Supervisor Sloop reported that the one 2011 Ford 550 dump truck is at L B. Smiths in need of a new engine with repairs estimated at approximately \$17-18,000. The dealer said he has 12 trucks with the same or very similar issues. The Ford dealership has been contacted by the dealer and the Township in hopes to receive some assistance with the costs associated with the replacement of the engine. Supervisor Sloop commented that neighboring Wheatfield Township has also experienced issues with this same engine.

Nancy Sunday was in attendance to provide the **Recreation Board Report**. She announced the following upcoming events: a new event-- an "Evening of History" with local historian, Brian Hummel on April 13th at 7:00 PM, and the annual Fishing Derby on Saturday, May 20, 2023 from 9 AM to 10:30 AM at the Sportsmen's Association in Marysville Borough. Ages 3 to 14 years old. Snacks, beverages, prizes and a fun time of fishing for all. More details will be provided later.

No **Emergency Management Report** was presented.

The January Treasurer's Report was submitted for review and read by the Secretary/Treasurer. The report is submitted and approved pending the 2023 Financial Audit. She noted that auditors from SEK & Co. completed the on-site portion of the 2022 audit on February 8 and 9. They plan to attend and provide a summary report at the April board meeting.

RESOLUTIONS: Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 23-10**, which authorizes the Secretary/Treasurer to make a transfer from Members First Credit Union General Fund monies, which were earned annually as 1% cash back from the VISA credit card to transfer these monies to Mid Penn Bank General Checking account. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to adopt **Resolution 23-11**, which authorizes the Secretary/Treasurer to transfer the 2023 Liquid Fuels Allocation when received electronically in March at the Bank of Landisburg Highway Aid Money Market account into an 11 month easy access Highway Aid CD at Pennian Bank at 1.50% for a better rate of investment return until utilized for payment of 2023 road projects. The amount of funds to be received and deposited into the CD is \$124,409.92. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to adopt **Resolution 23-12**, which authorizes the Secretary/Treasurer to withdraw without penalty three (3) certificates of deposit held at Pennian Bank, Future Guiderail Cd, ARP Rescue Plan Cd, and General Solid Waste Cd, re-deposit into special rate CDs for a better rates of investment return at 4.30%. Motion carried unanimously.

NEW BUSINESS: Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 23-13**, which amends the Fee Schedule for the Township involving the section on Zoning Hearing Board fees to be consistent with the adopted 2023 Budget, effective March 1, 2023 and each calendar year thereafter until amended by resolution. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to participate in the State Costars', (Piggyback) Bulk Salt contract and to authorize the Secretary/Treasurer to complete the application online for 140 tons of salt, (the same amount as 2022), which obligates the Township to purchase at least 60% of the contract, or 105 tons. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Brad Sloop to retain Ed Lingle to mow Oak Grove Cemetery at the rate of \$120 per mowing up to 11 mowings. Motion carried unanimously. The secretary indicated she would prepare the simple contract agreement paperwork.

Chairman Sabo made a motion with a second from Supervisor Sloop to accept the 2022 Planning Commission Annual Report as submitted by Recording Secretary Kimberlee Charles and recommended for approval by Dan Vodzak, Chairman and the Rye Township Planning Commission. Motion carried. Vice-Chairman Fedder abstained from the vote since he is also a member of the Rye Township Planning Commission.

The Township sent out eight (8) requests for proposal to various vendors for the Spring Clean-Up. Two proposals for the Spring Bulk Clean-up in May were received: one from Tiger Trash of Manchester and one from Penn Waste of York. Total haul cost per roll-off quoted from Tiger Trash is \$230.00 plus a \$25 fuel surcharge per haul with the rising costs of diesel fuel. Dumpsters for scrap metal would be provided free of charge. Penn Waste provided a proposal for \$380.00 with no fuel charge imposed at this time. However, a \$100 per can fee is charged for the scrap metal containers.

Discussion ensued. Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Sloop to remain with Tiger Trash and accept the Bulk Clean-Up proposal received from them conditional upon the receipt of proof of compliance with CDL testing. Motion carried unanimously.

Chairman Sabo announced the following upcoming events:

- ◆ March 12 Daylight savings time; spring forward and turn your clocks ahead
- ◆ April 7 Good Friday, Office Closed with no change in weekly trash collection
- ◆ May 5 & May 6 - Annual Spring Bulk Clean-up; Friday from 6 AM to 1:45 PM; Saturday, 8 AM to 11:45 AM. Gates are locked promptly at 12 noon.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a February expense check register and submitted the following checks for approval and payment:

General Fund Check's #s 17586-17613 in the amount of \$14,998.61. No checks void.

Payroll checks #s 8169-8174 in the amount of \$4,547.62. No payroll checks void.

Payroll checks #s 8175-8179 in the amount of \$4,320.92. No payroll checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Fedder seconded to approve all the expense and payroll checks submitted for payment and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo reviewed the public participation comment sheet and opened the floor for those who signed up to participate as follows:

John Schulze of Lee Drive commented about the following:

- approval of items at a public meeting
- quotes for the Lambs Gap Road guiderail installation
- response to a right-to-know request

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the meeting at 8:15 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
March 28, 2023**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Brad L. Sloop, Secretary/Treasurer, Daisy Lightner, Driveway Officer, Eric Simmons, Clerk, Nancy Sunday, Boy Scout, Finn Zimmerman, Kimberly Sloop, Elected Auditor, Catherine Sabo, Jackie Green, Luke Roman of the Duncannon Record, Attorney Steven Held and Solicitor Michael O'Connor.

FORMER SUPERVISORS PRESENT: Charles Kunkle, Robert Lightner, and John Schulze

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

MOMENT OF SILENCE/PRAYER: Chairman Sabo invited all to observe a moment of silent prayer.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was any citizen participation at this time for items listed on the agenda. None was offered.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion with a second from Supervisor Sloop to approve the minutes of the February 28, 2023 supervisors' meeting as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Chairman Sabo made a motion with a second from Supervisor Sloop to approve the Zoning Report was presented by Brian Gilbert, Zoning Officer, listing nine (9) activities and 135 miles charged for a total due in fees of \$568.43. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve the Sewage Enforcement Report presented by **SEO Lenny Sizer** of Frederick Seibert Associates listing one activity for a total due in fees of \$100.00. Motion carried unanimously.

The Road Report was provided and read by Road Foreman Brad Sloop, as follows: cinder roadways on March 10; clean up trees from high wind storms on several occasions; clean drains on various roadways from heavy rains; repair oil leak on #4 dump truck; service #10 tractor/mower; pick up tires on dirt portion of Idle Road; install school bus sign on SR 850; pick up cardboard boxes dropped along the side of Lambs Gap Road and recycle; assist with moving file cabinets in office; deliver trash cans to residents whose cans were damaged.

Supervisor Sloop offered that he received good news that Ford is offering to pay \$10,683 to assist with the new engine that has been ordered to repair the 2011 Ford F550 dump truck. Apparently, there is a manufacturer's flaw with the engine. L. B. Smith in Camp Hill has at least six other customers with very similar issues on Ford trucks with the same engine.

Recreation Board member Nancy Sunday requested permission from the Board for the following: One (1) a request from the RTCA to complete and submit an application to apply for assistance from the Department of Corrections to complete community service at the New Valley Road Park. The consensus of the Board was that the application could be completed. Two (2) for approval to purchase bird spikes for the rafters in the pavilion to help deter the swallows from nesting

which creates a mess on the floor and tables below. The Board indicated they would consider this request and respond back to her.

Nancy announced the next event scheduled is an “Evening of History” with local historian, Brian Hummel on April 13, 2023 7:00 PM to be held at the Bethel Church social hall, which was formerly a one-room school house. Light refreshments will be served. The next event is the Annual Fishing Derby:

May 20 - Fishing Derby; 9-10:30 AM; Marysville Sportsmen’s Association

For all children ages 3 to 15 years old. Prizes, snacks and beverages

May 21 – Rain Date; 1-2:30 PM; same location, Marysville Sportsmen’s Association

No **Emergency Management Report** was presented.

The **February Treasurer’s Report** was submitted for review and read by the Secretary/Treasurer. The report is submitted and approved pending the 2023 Financial Audit. The checks for the 1st quarter tax distribution to the fire companies, the ambulance associations, and the Marysville/Rye library are on the agenda for approval.

NEW BUSINESS: Chairman Sabo disclosed and explained that the Board provided **payment in lieu of health insurance** in the past for an employee that waived health insurance coverage for a spouse. Solicitor Mike O’Connor explained that the payment as he understood it was an annual request and further advised that the Board make a motion to ratify all previous payments made. Upon due consideration and discussion and in consultation with the Solicitor, Chairman Sabo made a motion with a second from Vice-Chairman Fedder to ratify all payments provided for **in lieu of health insurance coverage for a spouse from the year 2016 through the year 2022**. Motion carried unanimously. The record notes the payment was \$250.00 per month or \$3,000 per year.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to advertise an **Ordinance to close Grier Point Road** to safely permit the Bethel Independent Church to hold an event on Saturday, June 10, 2023. Motion carried unanimously.

A resignation letter was received from Zoning Officer, Brian Gilbert of Solanco Engineering effective on Friday, March 31, 2023. Chairman Sabo made a motion with a second from Supervisor Sloop to accept **the resignation of Zoning Officer, Brian Gilbert** as of March 31, 2023. Motion carried unanimously. The main reason for the resignation was the amount of time involved to travel from Solanco Engineering located in Quarryville.

Chairman Sabo noted that only one (1) proposal was received in response to the requests mailed to various engineering firms for the position of Zoning/Code Enforcement Officer. Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Sloop to **appoint Max Stoner, PE of Glace Associates, Inc.** headquartered in Camp Hill, as the Township Zoning/Code Enforcement Officer effective Monday, April 3, 2023. Motion carried unanimously.

A renewal mowing proposal was received from William Shorter, Jr. of BJ Shorter & Sons with an increase of \$20.00 for the mowing of the New Valley Road Community Park & ballfield.

The Board reviewed and discussed the mowing contract agreement. Upon due consideration and discussion, Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve the simple contract for mowing of **New Valley Road Park** with BJ Shorter & Sons Lawn Care at the cost of \$220.00 per mowing to begin May 1 to October 31, 2023 with the revision to the specific terms in item No. 1 that mowing would be scheduled “at the discretion of a supervisor”. Motion carried unanimously. The Secretary indicated she would revise and prepare the contract for signatures.

Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Sloop to **authorize the advertisement of the 2023 road bids** for tentative award at the May 23,

supervisors' meeting. Motion carried unanimously. The roads under consideration for overlay this year are Millers Gap Road, Chestnut Street, and Orchard Drive.

Chairman Sabo announced the following upcoming events:

- ◆ April 7 - Good Friday, Office Closed with no change in weekly trash collection
- ◆ April 13 – 7:00 PM - An Evening of History with Brian Hummel at Bethel Independent Church with a focus on one-room school houses and early business and industry.
- ◆ April 17 – 7:00 PM – Perry Co. Commissioners meeting at the Rye Township municipal building. Chairman Sabo encouraged everyone to stop by and attend the meeting.
- ◆ May 5 & May 6 - Annual Spring Bulk Clean-up
- ◆ May 20 – Fishing Derby, 9:00 AM to 10:30 AM Marysville Sportsmen's Association
May 21 – Rain Date, 1-2:30 PM; same location; Marysville Sportsmen's Association

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a March expense check register and submitted the following checks for approval and payment:

General Fund Check #s 17614-17636 in the amount of \$24,836.48. No checks void.

Payroll checks #s 8180-8185 in the amount of \$5,121.88. No payroll checks void.

Payroll checks #s 8186-8191 in the amount of \$4,840.63. No payroll checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion and Supervisor Sloop seconded to approve the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for public participation.

Boy Scout, Finn Zimmerman introduced himself and explained that he is a member of Scout Troop 56 and is working toward achieving the highest rank of Eagle Scout. As part of attaining this rank, the scout must complete a comprehensive community project. Finn asked the Board if there might be an idea for a project within the Township that the Board could recommend. A few ideas were suggested. Supervisor Sloop agreed to follow up with Finn to further discuss the projects.

Former Supervisor Charlie Kunkle commented about the additional charge on his Blue Ridge Communications bill resulting from the annual cable franchise fee charged by the Township. The record notes that the Blue Ridge Communications annual fee paid to the Township is \$2,000.

Former Supervisor Robert Lightner commended the dedicated volunteers in Rye Township and expressed disappointment with a few who work to cause division and strife resulting in additional costs to taxpayers.

Former Supervisor John Schulze commented and questioned the payment in lieu of health insurance benefit and the transition and training of the new zoning officer.

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo thanked everyone for coming and the meeting adjourned on a Sabo/Sloop motion at 7:41 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
April 25, 2023**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Brad L. Sloop, Secretary/Treasurer, Daisy Lightner, Elected Auditor, Cathy Sabo, Clerk Nancy Sunday, Bill and Vickie Broughton, Alex Kolivaris, Carrie Lingle, Roger C. Watson of NavTech, Inc. CPA Teena R. Curnow, from the independent auditing firm of Smith Elliott Kearns & Co., and Solicitor Michael O'Connor.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

The meeting was held at the municipal building. Chairman Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of the minutes.

MOMENT OF SILENCE: Chairman Sabo asked for prayer for former Supervisor John Stahl and his wife Wanda as John is not doing well and was taken to the West Shore Hospital yesterday and transferred today to Carolyn's House in Linglestown, which provides Hospice care to all of its residents. The Board observed a moment of silent prayer.

EXECUTIVE SESSION: Chairman Sabo announced that an Executive Session was held following the March 28, 2023 meeting to discuss personnel issues.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was anyone who would like to offer comments at this time for any items listed on the agenda.

John Schulze commented on the public distribution of the audit report.

APPROVAL OF THE MINUTES: Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to approve the minutes of the March 28, 2023 supervisors' meeting as submitted. Motion carried unanimously.

PERSONS TO BE HEARD: Auditor and CPA, Teena Curnow of Smith, Elliott, Kearns & Co., (SEK) was in attendance to present a summary to the Board of the 2022 Financial Audit Report for Rye Township. Ms. Curnow reported that in summary Rye Township once again received an unmodified, clean audit opinion, which is the best opinion that may be received indicating that SEK is confident that the financial statements are materially correct. There were no internal control findings or suggestions or recommendations for improvement. A small surplus resulted overall in the governmental funds, which includes the General Fund, Capital Reserve Fund, and Highway Aid Fund. The General Fund had a decrease in the Fund Balance mainly due to transfers of the American Rescue Plan, ARPA monies to Capital Reserve for allocation in the 2024 Budget.

Ms. Curnow explained that the Management Discussion and Analysis, MD & A, included with the report was prepared by Township management. She explained that the MD & A provides useful information in simple terms that most can understand including a summary of activities and trends throughout the year 2022 along with comparisons to other previous years and 2023 budget projections.

Ms. Curnow explained the analysis of all the funds, notes to financial statements, the management letter, and a general communication letter. She finished her presentation by explaining

the five-year graphical analysis of cash and investment trends, revenue versus expenses; revenue trends; expense trends; revenue allocation and expense allocation. She noted highlights such as the increase in the revenues in intergovernmental funds again in 2022 with the receipt of the second tranche of the American Rescue Plan Funds. The highest revenue for the Township at 53% is derived from taxes, and the highest expense at approximately 49% is Highways. The record notes that the audit report is on file as a permanent public record in the Township office.

Ms. Curnow fielded a few questions on the presentation. John Schulze asked several questions regarding transfer of monies allocated to the Solid Waste Fund and availability of the Department of Community and Economic Development, DCED, report referenced in the published notice of audit.

The Board thanked Ms. Curnow and Secretary/Treasurer Lightner for jobs well done. They in turn thanked the Board. Ms. Curnow offered to answer any additional questions from the Board that may arise following their review of the audit. The final 2022 audit report is pending signatures and has not been printed and distributed to the Board. She anticipated the report could be sent electronically to the Township possibly by Friday afternoon as long as all reports are received and finalized. Ms. Curnow gathered her reports and departed the meeting.

SUBDIVISION/LAND DEVELOPMENT PLANS: Roger Watson of NavTech, Inc. approached the Board to request final approval of the **Final Subdivision/Lot Addition Plan for the Lands of Burkett and Broughton**. The purpose of the plan is to subdivide 17.00 acres (proposed Lot 19A) from existing Lot 18, Burkett Parcel # 220, 166.00-018.000, and add the 17.00 acres to existing Lot 19., Broughton Parcel # 220,166.00-017.000 containing currently 24.52 acres. The proposed lot addition would increase Lot 19 with the new Lot area to 41.52 acres. The subject lots are located along a private drive extension, which begins at the cul-de-sac of Stiles Drive and continues south. All filing fees for submission are paid in full. A fifty-dollar (\$50) security deposit was received. The subject plan was submitted to the Perry County Planning Commission, (PCPC), and comments were received and addressed. A March 6, 2023 Modification of Requirements or Waiver Request letter was provided.

Upon due consideration, Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve the following waivers or modifications to the requirements of the Subdivision Land Development Ordinance Chapter 320 for the **Final Subdivision/Lot Addition for the Lands of Burkett and Broughton** as follows:

1. (S&LDO § 320-22.I) The Plan shall be prepared on ANSI D size (34-inch x 22inch) paper and drawn to a scale not smaller than one-inch equals 100 feet. ***The plan is drawn at a scale of 1" = 100' for better clarity.***
2. (S&LDO § 320-27.B (2)) The final stormwater and erosion and sedimentation plan is required. ***No earth disturbance is proposed by the subdivision.***
3. (S&LDO § 320-27.A.(3)) A copy of the Pennsylvania Department of Environmental Protection Planning Module is required. ***The 17 acres subdivided from Burkett is a non-buildable lot and has no suitable site for a back-up system due to the steep slopes.***
4. (S&LDO § 320-44.G.(12)) A deed of access and maintenance agreement shall be defined to the satisfaction of the Board of Supervisors and included on the plan and deed of record. ***All property owners have been made aware of this requirement for a maintenance agreement in the future.***

Motion carried unanimously.

Upon due consideration and review, Vice-Chairman Fedder made a motion with a second from Chairman Sabo to approve the **Final Subdivision/Lot Addition for the Lands of Burkett and Broughton** contingent upon the following:

1. Provide a digital file of the Plan (S&LDO § 320-25 B.(5)).
The Applicant indicated a digital pdf file will be provided to the Township when the plan is approved and finalized.

Motion to approve the Burkett/Broughton plan with the above-listed condition carried unanimously.

Roger Watson indicated NavTech would provide final copies of the plan to the Township office to acquire all signatures along with an electronic copy of the final plan. He left the meeting at this time along with Bill and Vickie Broughton.

MONTHLY MUNICIPAL REPORTS: A brief **Zoning Report** was presented by Max Stoner of Glace Associates representing activities from April 3 through April 21, 2023. Three activities were listed involving a permit for ground-mounted solar panels and demolition of a mobile home with two sheds; plus, issuance of several certificates of use. No invoice was generated for services at this time.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to approve the **Sewage Enforcement Report** submitted by SEO Lenny Sizer of Frederick Seibert Associates for three (3) activities: a site visit to check sewage on a lot and the need for a second or back-up site on Stiles Drive; an enforcement action, and a cover inspection for a total due in fees of \$ 352.50. Motion carried unanimously.

The **Road Report** was provided and read by Road Foreman Brad Sloop. Activities included: remove snow equipment from #3 truck and replaced all couplers on the plow; pressure washed truck #2; clean cinders from all bridge decks; clean ditches on Idle Road; deliver #1 truck to Turners for repair of snow plow control; patch pot holes throughout the Township; clean up downed trees on Millers Gap Road; mow grass at the Township building; install reflector strips on signs and install new delineator posts; maintenance and tune ups on chain saws.

Recreation Board member Nancy Sunday reported that the Board met in April to continue to make plans for upcoming events. She reported that the Evening of History was well attended with 32 people in attendance. Nancy announced the next events as follows:

May 20 - Annual Fishing Derby; 9-10:30 AM; Marysville Sportsmen's Association

May 21 – Rain date; 1- 2:30 PM- Annual Fishing Derby;

Ages 3 to 15 years old. Please come early to register the children.

June 11- 6:00 – 7:00 PM, Strawberries in the Park; Free event.

The Recreation Board also made application to the Department of Corrections to request assistance with maintenance at the Park on New Valley Road. No response has been received to date.

No **Emergency Management Report** was presented. Alex Kolivas of the Marysville Fire Company offered that wildfires have been a concern with the dry, windy conditions and urged residents to exercise caution with any outdoor/open burning. Fortunately, rain is in the forecast.

The **March Treasurer's Report** was submitted for review and read by the Secretary/Treasurer. The report is submitted and approved pending the 2023 Financial Audit.

RESOLUTIONS: Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 23-14**, which authorizes the use of the VISA card for payment online in the amount of \$100.00 for registration of two underground fuel storage tanks. Motion carried unanimously.

NEW BUSINESS: Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to approve an interim payment in early May representing the second billing for payment of fees due to Smith Elliott Kearns & Co in the amount of \$4,500.00. Motion carried unanimously.

Upon due consideration Chairman Sabo made a motion with a second from Vice-Chairman Fedder to renew the same coverage for health insurance with Highmark Blue Shield through the Pennsylvania Chamber Insurance, PCI, at an annual cost of \$60,269.52, which is a 7.58% increase. Motion carried. The record notes Supervisor Brad Sloop abstained due to a conflict of interest. He is also a full-time employee and is enrolled in the Township's health insurance coverage.

Chairman Sabo announced the following upcoming events:

- ◆ May 2 Planning Commission meeting is cancelled.
- ◆ May 5 & May 6 - Annual Spring Bulk Clean-up
- ◆ May 16 – Primary Election Day, 7 AM to 8:00 PM; Come out to exercise your right to vote.
- ◆ May 20 – Fishing Derby, 9:00 AM to 10:30 AM, Marysville Sportsmen's Association
- ◆ May 21 – Rain Date for Fishing Derby, 1:00 PM to 2:30 PM, Marysville Sportsmen's Association; Come early to register your child.
- ◆ May 29 –Office closed - Memorial Day; trash collection rescheduled to Wednesday, May 31.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an April expense check register and submitted the following checks for approval and payment:

General Fund Check's #s 17637-17656 in the amount of \$27,528.37. No checks void.

Payroll checks #s 8192-8198 in the amount of \$5,043.08. No payroll checks void.

Payroll checks #s 8199-8203 in the amount of \$7,360.14. No payroll checks void.

With no further discussion on the bills presented, Vice-Chairman Fedder made a motion and Supervisor Sloop seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo checked the comment participation sheet and asked if there were any additional comments.

Cathy Sabo asked about bagged trash sitting along the shoulder of Lambs Gap Road. The record notes the trash was collected by Hampden Township and removed.

John Schulze asked about distribution of the 2022 audit report and research of prior minutes. The record notes the Township is not in possession of the 2022 Audit Report in any format. However, SEK anticipated sending the report electronically possibly by Friday afternoon.

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the meeting at approximately 7:50 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
May 23, 2023**

PAGE 1 OF 3

PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Brad L. Sloop, Secretary/Treasurer, Daisy Lightner, Elected Auditor, Cathy Sabo, Jim Johnson of New Enterprise, Darrell Dethlefs, Esq. and Steve Held, Esq. of Dethlefs, Pykosh, and Murphy.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

The meeting was held at the municipal building. Chairman Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of the minutes.

MOMENT OF SILENCE: Chairman Sabo announced the passing of former supervisor John Stahl and requested prayer for John's wife Wanda and the family. A moment of silence was observed.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was anyone who would like to offer comments at this time for any items listed on the agenda. No comments were offered.

RECOGNITION & APPRECIATION OF PLANNING COMMISSION: Chairman Sabo expressed appreciation and commended all members of the Planning Commission and administrative staff for their professionalism during a presentation at a recent meeting: Chairman Dan Vodzak, Vice-Chair Camille Otto, Sue Crist, Ken Quigley, Gordon Warren, Tom Graupensperger, Sean Fedder, Recording Secretary, Kimberlee Charles and Assistant Recording Secretary, Daisy Lightner.

APPROVAL OF THE MINUTES: Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to approve the minutes of the April 25, 2023 supervisors' meeting as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Chairman Sabo read a **Zoning Report** presented by Zoning Officer, Max Stoner listing activities from April 26 through and including May 18, 2023. The report was placed on the front table for public review. No fees were listed as due at this time.

Chairman Sabo made a motion with a second from Vice Chairman Fedder to approve the **Sewage Enforcement Report** submitted by SEO Lenny Sizer of Frederick Seibert Associates listing five (5) activities: a tank replacement permit; percs and probes for 198 Stiles Drive; and a site inspection at 2035 Valley Road for a total due in fees of \$ 882.50. Motion carried unanimously.

The **Road Report** was provided and read by Road Foreman Brad Sloop. Activities included: Spring Bulk Clean-up, mowed along various roads, worked on repairs for tractor/Mower #10; cleaned ditches on Millers Gap Road, took #3 dump truck for State inspection; cleaned up downed tree on Idle Road; set up and take down tables/chairs for Election Day; and met with prospective bidders on 2023 road projects. Brad provided an update on the repair of the F550 Ford dump truck. The engine is finally on its way from the Ford factory to L.B. Smith Ford in Lemoyne.

Recreation Board member Robert Lightner reported a successful Fishing Derby with approximately forty (40) children in attendance. He announced the next event as follows:

June 11- 6:00-7:00 PM, Strawberries in the Park; Free event. Come and join us!

No **Emergency Management Report** was presented.

The **April Treasurer's Report** was submitted for review and read by the Secretary/Treasurer. The report is submitted and approved pending the 2023 Financial Audit.

ORDINANCE: With proof of publication on file for this Ordinance, Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to adopt **Ordinance 23-01**, which authorizes the closing of a section of Grier Point Road to through traffic to permit the Bethel Church to safely hold a Community Day on June 10, 2023 from 7 AM to approximately 4 PM. Motion carried unanimously.

RESOLUTIONS: Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 23-15**, which authorizes the Secretary/Treasurer to withdraw without penalty easy access municipal CDs at Pennian Bank to reinvest them at Pennian Bank to double the rate of investment. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adopt **Resolution 23-16**, which authorizes the withdrawal of a Future Land Purchase Cd at the Bank of Landisburg accepting the early withdrawal penalty and the withdrawal of an easy access no penalty Cd at Pennian Bank designated for Future Land Purchase, and combining them into a much better investment rate Cd at 4.50% at the Bank of Landisburg keeping the same designation for Future Land Purchase. Motion carried unanimously. The Secretary/Treasurer noted that the CDs were only earning .85% and 1.00% respectively. The early withdrawal penalty will be recouped within the first few months at the new interest rate of 4.55% APY.

NEW BUSINESS: The bid request for **road resurfacing** was advertised in the Duncannon Record on April 27 and May 4, 2023. Proof of publication is on file in the Township office for resurfacing of the paved portion of Millers Gap Road, Chestnut Street, and Orchard Drive. Five bids were read and announced by Chairman Sabo as follows:

Bidder	Bid Amount
Glenn Hawbaker, Inc.	\$161,700.00
Pennsy Supply Inc.	\$192,877.90
New Enterprise Stone & Lime Co.	\$153,110.00
EK Services, Inc.	\$164,701.06
Fulkroad & Sons, Inc.	\$168,276.41

Upon due consideration of the bids received and with all bid bonds in place, Chairman Sabo made a motion with a second from Supervisor Sloop to award the **2023 Road Project bid** to the lowest responsible bidder: New Enterprise Stone and Lime Co. for \$153,110.00 conditional upon the receipt of required contract paperwork: CDL testing confirmation and a 100% performance bond. Motion carried unanimously. The secretary indicated she would prepare the contract documents and provide them to New Enterprise Stone and Lime Co.

Jim Johnson, of New Enterprise Stone and Lime Co., left the meeting at this time.

Chairman Sabo made a motion with a second from Supervisor Sloop to **release the escrow** held as security in the amount of \$271.00 for any fees associated with the **Matsko/Raisner Land Development Plan** and the property addressed as 80 Lambs Gap Road, Marysville. Motion carried unanimously.

Chairman Sabo announced the following upcoming events:

- May 29 –Office closed - Memorial Day; weekly trash collection rescheduled to Wednesday, May 31
- June 11 – Strawberries in the Park, 6-7:00 PM. Rain or Shine. Free Event! Come out and join us for fresh local berries, shortcakes, ice cream and whipped topping.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an April expense check register and submitted the following checks for approval and payment:

General Fund Check's #s 17657-17677 in the amount of \$12,780.77. No checks void.

Payroll checks #s 8204-8208 in the amount of \$4,274.61 No payroll checks void.

Payroll checks #s 8209-8216 in the amount of \$5,019.08. No payroll checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Fedder seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo checked the comment participation sheet. Former supervisors John Schulze and Robert Lightner signed the participation sheet.

John Schulze asked questions about the update on the Mountain Road culvert; the March meeting minutes relating to the Recreation Board report referencing the Rye Township Community Association, (RTCA); the mowing and property maintenance at the New Valley Road Park; and the RTCA's request about several alleged hazards at the park property. He further noted that a letter from the Township was hand delivered to the residence of RTCA president, Dana Cotton. He directed that all correspondence to the RTCA be delivered by mail or email and not in person.

Chairman Sabo noted that the Board was aware of initiating a letter. However, the Board has not seen the letter and no copy is on file in the office. No one was aware of the delivery of any letter by a representative from the Solicitor's office to a personal residence.

Chairman Sabo provided the following comments to the above questions and comments from John Schulze:

- 1) Chairman Sabo requested the Solicitors in attendance check with Solicitor O'Connor and provide the Township an update on the Mountain Road culvert situation
- 2) The Board will review the March meeting minutes and the section in question
- 3) The Township leases the Park land and will maintain the property as deemed necessary by the leasing party. The Township tried to work with the RTCA to maintain the Park in the best interest of the citizens, but the RTCA chose not to work with the Township.
- 4) The Township does not consider the areas of concern as hazardous.

Robert Lightner commented on his experience with ordering and purchasing equipment and offered an option for the method and timing of payment should the Board decide to purchase another tractor/mower.

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo thanked everyone for coming and made a motion with a second from Supervisor Sloop to adjourn the meeting at approximately 7:34 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
June 27, 2023**

PAGE 1 OF 3

PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Brad L. Sloop, Secretary/Treasurer Daisy Lightner, Nancy Sunday, Cathy Sabo, Jaclyn Green, and Attorney Darrell Dethlefs.

FORMER SUPERVISOR PRESENT: John Schulze.

The meeting was held at the municipal building and called to order at 7:00 p.m. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

MOMENT OF SILENCE: Chairman Jim Sabo called for and observed a moment of silence.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was anyone who would like to offer comments at this time for any items listed on the agenda. No comments were offered at this time.

APPROVAL OF THE MINUTES: Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to approve the minutes of the meeting held on May 23, 2023 as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: A **Zoning Report** was presented by Zoning Officer Max Stoner of Glace Associates. Chairman Sabo noted the report listed seven (7) activities for June: six permits and one enforcement notice. Several invoices were presented for approval for payment for the months of April, May and June for a total due in fees of \$ 2,620.49. Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to approve the report and payment of fees in the amount of \$2,620.49 to Glace Associates, Inc. Motion carried unanimously. Chairman Sabo placed the report on the front table for public review.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve the **Sewage Enforcement Report** submitted by SEO Lenny Sizer of Frederick Seibert Associates listing six (6) activities: cover inspection; percs and probes for a new system; percs for a backup site; and annual Small Flow Treatment System inspections for a total due in fees of \$ 2,140.00. Motion carried unanimously. Chairman Sabo placed the report on the front table for public review.

The **Road Report** for June was provided and read by Road Foreman Brad Sloop as follows: mowed along various Township roads; deliver tires from the bulk clean-up to Mahantagos in Liverpool for proper disposal; attend hearing at the local District Justice for illegal trash dumping; call out to clean up downed tree on New Valley Road; clean up downed trees on Mountain and Pine Hill Roads; pressure wash #3 dump truck and remove snow equipment; take #1 and #2 dump trucks for inspection; collect trash at the Park; deliver mobile trash containers to several residents; and clean drains on New Valley Road. Supervisor Sloop also announced that the new engine has finally been installed in #3 dump truck. The final invoice has not yet been received.

Recreation Board member Nancy Sunday was present and reported a successful “Strawberries in the Park” event with approximately 75-80 people in attendance. She announced and invited all to attend the following upcoming event:

July 16 – Sundaes in the Park, 6:30-7:30 PM, rain or shine. Ice Cream, all sorts of toppings and beverages will be provided.

No **Emergency Management Report** was provided.

The **May Treasurer's Report** was read by the Secretary/Treasurer. The report is on file in the Township office and approved pending the 2023 Financial Audit. She noted that the 2nd Quarter tax distribution payments are on the check register for approval this evening for the Marysville Fire Company, Shermans Dale Fire Company, Shermans Dale Ambulance, East Pennsboro Ambulance, and the Marysville/Rye Library.

RESOLUTIONS: Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 23-17**, which authorizes the Secretary/Treasurer to withdraw without penalty an easy access Solid Waste Cd at Pennian Bank to re-deposit the same into a better rate easy access municipal Cd at Pennian Bank, New Bloomfield branch for a better rate of investment return. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adopt **Resolution 23-18**, which authorizes the Secretary/Treasurer to withdraw without penalty an easy access Cd designated as American Rescue Plan, (ARP) Cd #2 to re-deposit the same into a better rate easy access municipal Cd at Pennian Bank, New Bloomfield branch for a better rate of investment return. Motion carried unanimously.

NEW BUSINESS: Chairman Sabo made a motion and Vice-Chairman Fedder seconded to authorize Chairman Sabo, Vice-Chairman Fedder, Secretary/Treasurer, Daisy Lightner, and Tax Collector Rebecca Schulze to attend the annual **Perry County Association of Township Officials Convention to be held on Saturday, September 9, 2023** at the Newport Fairgrounds. Motion carried unanimously.

Upon due consideration and discussion and with working papers on file, Chairman Sabo made a motion with a second from Vice-Chairman Fedder to **hire Finn Zimmerman as part-time** summer help effective immediately for approximately 50 hours at \$9.00 per hour. Motion carried unanimously. Solicitor Dethlefs advised checking coverage with the Township's insurance carrier for this position. Chairman Sabo requested Recreation Board member Nancy Sunday relay to Finn Zimmerman to contact him regarding scheduling the work. Contact information was shared following the meeting.

Discussion ensued on the culvert located on New Valley Road near the intersection of Tower Road. Upon due consideration and discussion, Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to contact Township engineer, Max Stoner, PE of Glace Associates to authorize him to assess the New Valley Road culvert pipe and begin the process to acquire required permits from PA DEP this year with tentative culvert replacement next year. Motion carried unanimously. American Rescue Plan Funds could possibly assist with funding for this project in 2024.

Chairman Sabo announced the following upcoming events:

- ◆ 4th of July Holiday, Office Closed, Tuesday, July 4. Trash collection will be delayed one day until Wednesday, July 5.
- ◆ July 16 – Sundaes in the Park, 6:30-7:30 PM, held rain or shine.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a June expense check register and submitted the following checks for approval and payment:

General Fund Check #s 17678-17717 in the amount of \$44,177.37. No expense checks were voided during processing.

Payroll checks #s 8217-8221 in the amount of \$4,226.90. No payroll checks void.

Payroll checks #s 8222-8226 in the amount of \$4,408.61. No payroll checks void.

Payroll checks #s 8227-8230 in the amount of \$4,170.07. No payroll checks void.

With no discussion on the bills presented, Chairman Sabo made a motion and Supervisor Sloop seconded to approve all the expense and payroll checks submitted for payment except for check number 17695 issued to Laura Fedder. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to approve check number 17695 issued to Laura Fedder in the amount of \$104.70 for payment of the purchase of strawberries for the recent park event. Motion carried. The record notes that Vice-Chairman Sean Fedder abstained from the vote due to a conflict of interest. Laura Fedder is his sister-in-law.

CITIZEN PARTICIPATION: Chairman Sabo checked the participation list for any additional citizen participation.

John Schulze of Lee Drive asked about updates on the Mountain Road culvert; commented on the mowing and maintenance at the New Valley Road Park; the sign on the tractor/mower; and the New Valley Road culvert replacement project.

Jaclyn Green of Lone Oak Drive asked for clarification on who is responsible for maintenance of the New Valley Road Park.

In response to John Schulze's comments Chairman Sabo offered that there are no updates on the Mountain Road culvert replacement. However, it is the Board's understanding that the engineer and solicitor are currently working together to determine the next step.

In regards to the question on the sign, Chairman Sabo indicated that he plans to purchase the camera for the tractor/mower in the near future. The sign was approved for installation for obvious safety reasons.

Chairman Sabo explained the arrangement with maintenance at the Park with the Township as the lessee and the Rye Township Community Association, RTCA, as the owner. The record notes the Township Board of Supervisors in 2002 agreed to a 25 year lease so the Neal Graham Stager Playground would be eligible to receive State grant funding.

ADJOURNMENT: With no further business before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the meeting at approximately 7:45 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
July 25, 2023**

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PRESENT: Chairman James M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Brad L. Sloop, Secretary/Treasurer Daisy Lightner, Elected Auditor Cathy Sabo, Ed Lingle, and Solicitor Paul Murphy.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze.

The meeting was held at the municipal building and called to order at 7:00 p.m. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

MOMENT OF SILENCE: Chairman Jim Sabo observed a moment of silence.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for any public comment. Cathy Sabo asked for and received clarification of the best time for the public to participate if questions arise during the reassessment presentation.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion and Supervisor Sloop seconded to approve the minutes of the June 27, 2023 supervisors' meeting as submitted. Motion carried unanimously.

PERSON TO BE HEARD: Randy Waggoner, Chief Assessor with Perry County, was in attendance to discuss the upcoming County-wide Reassessment Project. Waggoner explained that the purpose of a reassessment is not to raise taxes. It is to create an equitable distribution of the tax burden. Real estate taxes are calculated for each property based on the Fair Market Value at a given point in time (base year). This base year value is used for assessments each year until a new base year is established by a countywide reassessment. The current base year for Perry County assessments is 2010. This is when the last county-wide reassessment was completed.

Reassessments are required under the Consolidated County Assessment Law 53 Pa C.S. § 8823 to be revenue neutral. This means that the total taxes levied by a taxing district cannot automatically increase the year after a reassessment, and the tax rates are required to be adjusted so that the total taxes levied do not exceed the total taxes levied in the preceding tax year.

Assessor Wagner anticipates the data collectors from Vision Government Solutions to be visiting parcels in Rye Township around this time next year 2024. All personnel will have official badges with magnetic signs on their vehicles indicating they are working with Vision Government Solutions for the County-wide Property Reassessment. He explained the process when the data collectors are finished and the right of appeals available to all property owners.

Assessor Waggoner fielded a few questions from residents in attendance. He thanked the Board for the opportunity to attend and present information regarding the upcoming reassessment project. He offered to be available to answer any questions or concerns that may arise in the future about the project. Mr. Waggoner left the meeting at this time.

MONTHLY MUNICIPAL REPORTS: Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to accept the **Zoning Report** submitted by Zoning Officer Max Stoner of Glace Engineering and approve the total due in fees of \$273.34. Motion carried unanimously.

A **July Sewage Enforcement Report** was submitted by SEO Lenny Sizer of FSA Engineering and approved on a Chairman Sabo/Supervisor Sloop motion as follows: One (1) activity: Issued a permit for a tank replacement and finish paperwork for small flow tank facility (SFTF) inspections following receipt of lab results for a total due in fees of \$150.00. Motion carried unanimously.

The **Road Report** for July was provided and read by Road Foreman Brad Sloop as follows: swept cinders at the intersection of SR850 at both Bellview and Spruce Roads; cleaned ditches and pipes throughout the Township from heavy rains; service #4 truck; cut overhanging limbs along Reed Drive, Idle Road, and Cove Road; took #3 truck back to L.B. Smith for repairs; cut up downed trees on Lambs Gap, Pine Hill, and Mountain Roads; replaced a street sign post in Bellview Acres Development.

Recreation Board member Robert Lightner was present and reported a successful "Sundaes in the Park" event with more than 75 people in attendance. He announced the following upcoming event: Sunday, August 20, 2023 "Music in the Park" from 6:00 PM to 8:00 PM with entertainment provided by "Broken Silence", a group led by local resident Martin Henry. Light refreshments and snacks will be provided, including ice cream. Bring along your lawn chairs.

No **Emergency Management Report** was provided.

The **June Treasurer's Report** was read by the Secretary/Treasurer. The report is on file in the Township office and approved pending the 2023 Financial Audit.

RESOLUTION: Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adopt **Resolution 23-19**, which authorizes the Secretary/Treasurer to transfer at maturity a certificate of deposit from Pennian Bank designated for Bridges into a 21 month Certificate of deposit at the Bank of Landisburg for a better rate of investment return at 4.55%. Motion carried unanimously.

NEW BUSINESS: Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Sloop to appoint Sean Fedder as the representative from Rye Township to the Perry County Solid Waste Advisory Board. Motion carried unanimously.

Chairman Sabo offered that two proposals to extend the weekly trash collection contract, which expires December 31, 2023 were received from Penn Waste, Inc. Solid Waste Superintendent. Vice-Chairman Sean Fedder offered that the second pricing proposal received includes a rate increase of almost 10% (9.8%) for 2024 and a pricing rate increase of 2.2% for 2025 for a total pricing increase of 12% over a two-year period in comparison to the first proposal received which included a total pricing increase of 20%.

Upon due consideration and discussion, Vice-Chairman Fedder made a motion with a second from Chairman Sabo to adopt **Resolution 23-20** accepting the July 24, 2023 proposal for a two-year contract extension of the weekly trash collection with Penn Waste at the proposed pricing rate as follows:

2024: \$17,680.00 per month

2025: \$18,031.00 per month

All other terms and conditions of the Original 2020 Contract remain unchanged.
Motion carried unanimously.

Chairman Sabo announced the following upcoming events:

- ◆ August 1, 2023 Planning Commission meeting; 7:30 PM at the Township building.
- ◆ August 20, 2023 "Music in the Park" 6:00 PM to 8:00 PM. Entertainment provided by "Broken Silence", a group led by local resident Martin Henry. Bring along your lawn chairs. Light refreshments will be served.
- ◆ September 4, 2023, "Labor Day Holiday", office closed; Trash will be collected Wednesday, September 6, 2023.
- ◆ September 10, 2023 "Bon Fire/Hot Dog Roast in the Park; 6:00 PM to 8:00 PM. Join us for a fun evening.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a July expense check register and submitted the following checks for approval and payment:

General Fund Check #s 17718-17739 in the amount of \$10,547.31. No expense checks were voided during processing.

Payroll checks #s 8231-8236 in the amount of \$4,279.03. No payroll checks void.

Payroll checks #s 8237-8240 in the amount of \$4,126.49. No payroll checks void.

Upon due consideration of the bills presented for approval, Chairman Sabo made a motion and Supervisor Brad Sloop seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo checked the Participation Sheet for those asking to address the Board on a specific subject other than what is on the agenda. Chairman Sabo recognized the following:

John Schulze asked about an infrastructure maintenance and improvement schedule.

ADJOURNMENT: With no further business before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the meeting at approximately 7:57 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
August 22, 2023**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Brad L. Sloop, Secretary/Treasurer Daisy Lightner, Clerk Nancy Sunday, Elected Auditor Cathy Sabo, Natasha Richards, Alex Kolivras of the Marysville Fire Company, Dan Heacock and Margo Morris of the Rye Township Community Association, (RTCA), Jaclyn Greene, and Solicitor Michael Pykosh.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

The meeting was held at the municipal building and called to order at 7:00 PM. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

MOMENT OF SILENCE: Chairman Sabo invited everyone to observe a moment of silence.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for citizen participation on any items on the agenda. None was offered at this time.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion with a second from Supervisor Sloop to approve the minutes of the July 25, 2023 supervisors' meeting as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Zoning Officer Max Stoner of Glace Associates submitted a **Zoning Report** listing no permit activities from July 21, 2023 to August 22, 2023.

Chairman Sabo made a motion with a second from Supervisor Sloop to approve the **August Sewage Enforcement Report** submitted by SEO Lenny Sizer of FSA Engineering and payment due in fees in the amount of \$175.00. Motion carried unanimously.

The **Road Report** for August was provided and read by Road Foreman Brad Sloop as follows: Mowed along various Township roads, picked up cold patch at Wilsons and patched pot holes on Millers Gap and Idle Roads; mowed Marysville Lions Park for Marysville Borough; met with John Deere and U S Municipal regarding an estimate for a tractor/mower; cleaned up drains of debris after heavy wind and rains; replaced stop sign and post on Idle Road and other reflective posts throughout the Township; mowed and trimmed grass at building; replaced stop sign and post on Pine Hill Road damaged by truck; worked with Turner on repair of valve on mower; sharpen blades on mower; cleaned up shop area; delivered trash can to resident to replace broken one; repaired broken light switch in office file room; and replaced tooth on Backhoe bucket.

Recreation Board member Nancy Sunday was present and reported that the "Music in the Park" event with the group "Broken Silence" on August 20, 2023 was a success with approximately 50-55 people in attendance. She announced the following upcoming event:

Sunday, September 10 – Bon Fire/Hot Dog Roast; 6-8:00 PM; hot dogs, s'mores and beverages. Bring your lawn chairs and come and join us!

No **Emergency Management Report** was presented.

The **July Treasurer's Report** was read by the Secretary/Treasurer. The report is on file in the Township office and approved pending the 2023 Financial Audit.

RESOLUTIONS: Upon due consideration and discussion, Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to adopt **Resolution 23-21**, which authorizes the Secretary/Treasurer to make \$26,000 in budgetary transfers to various line items in the 2023 General Fund Budget. Motion carried unanimously.

Upon due consideration Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adopt **Resolution 23-22**, which authorizes the Secretary/Treasurer to transfer approximately \$125,425.00 from an easy access Highway Aid Cd account at Pennian Bank into the Highway Aid Checking account at Mid Penn Bank in Marysville to assist with payment of the 2023 road paving projects. Motion carried unanimously.

Upon due consideration Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adopt **Resolution 23-23**, which authorizes the Secretary/Treasurer to transfer at maturity three 12 month Cds at Pennian Bank in the Capital Reserve Fund designated for Solid Waste, Underground Storage Tanks, and Road Projects to Mid Penn Bank in Marysville as follows: two (2) separate 6 month Cd specials at to 5.15% for the SWaste and Road Project Cds and a one (1) 12 month Cd for the Underground Storage Tanks at 5.10%. Motion carried unanimously. The Secretary/Treasurer noted that an additional deposit of \$5,000.00, (Check number 17760), will be added and deposited into the Road Project Cd at the time of transfer to Mid Penn Bank per the 2023 Budget. Motion carried unanimously.

NEW BUSINESS: Chairman Sabo explained that the Planning Commission is proposing minor revisions to Rye Township's zoning and subdivision land development ordinances. The proposed revisions were sent to the Zoning Officer and Perry County Planning Commission for comment and review. Comments were received. The Planning Commission reviewed and addressed all comments received and recommended the Township Solicitor review the proposed revisions for legal form.

Solicitor Mike Pykosh offered that the proposed revisions were reviewed and one comment provided on the item relating to the proposed change under the Nonconformities section regarding the use of the term "zoning review". The use of this term was explained, clarified, and the comment addressed.

With all reviews completed and comments addressed and in consultation with legal counsel, Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to authorize the Secretary/Treasurer to advertise for a public hearing to be held at 6:30 PM immediately before the September 26, 2023 meeting to receive public comment and consider the minor proposed revisions to sections of the Zoning and Subdivision Land Development Ordinances. Motion carried unanimously.

Chairman Sabo announced the following upcoming events:

- ◆ September 4, Office Closed for Labor Day Holiday. Trash collection Wednesday, September 6.
- ◆ September 10, Bon Fire Night, 6-8:00 PM; Hot dog roast and s'mores. Come and join us for this end of summer event!
- ◆ October 5, 6:30 PM, First 2024 Budget Workshop meeting

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an August expense check register and submitted the following checks for approval and payment:

August General Fund Checks #s 17740-17760 in the amount of \$30,207.35. No checks void.
Payroll checks #s 8241-8247 in the amount of \$4,358.93. No payroll checks void.
Payroll checks #s 8248-8252 in the amount of \$4,320.51. No payroll checks void.

Chairman Sabo asked the Secretary/Treasurer if she could add a brief description line to the Check Register Report. The Secretary/Treasurer indicated she would check with the accounting software support to see if they could revise the report to include a brief description line along with the name, check number and amount.

With no further discussion on the bills presented, Vice-Chairman Fedder made a motion and Chairman Sabo seconded to approve all the expense and payroll checks submitted for payment and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo checked the Participation Sheet for those asking to address the Board on a specific subject other than what is on the agenda. Chairman Sabo recognized the following:

Robert Lightner of Valley Road commented on the extensive repairs completed on the existing tractor/mower and the status of the future purchase of a newer tractor/mower.

Discussion ensued on the condition of the 2001 tractor/mower. Chairman Sabo made a motion with a second Vice-Chairman Fedder to contact Land Pro to schedule them to come on-site to assess the condition of the current John Deere tractor. Motion carried unanimously.

Alex Kolivras, Deputy Fire Chief with Marysville Fire Company, asked about the timing of payment to the fire companies of the budgeted line item for fire company contributions of \$20,000.

The Secretary/Treasurer assured him that the contribution is in the budget and anticipated for payment in September or October. She noted that the Marysville/Rye Library contribution is on the agenda for approval this evening. (The record notes that timing for payment of contributions fluctuates and is generally determined by the number of expenditures for the month and the resulting reduction in overall operating revenues. The recent unexpected engine replacement is an example of a large, unexpected expense that resulted in reduction of operating revenues for the month of August.)

Dan Heacock of New Valley Road representing the Rye Township Community Association, (RTCA), commented on maintenance at the New Valley Road Park.

Chairman Sabo offered that he met recently with Dan Heacock and Dana Cotton of the RTCA to discuss a mowing arrangement for shared maintenance at the New Valley Road Park. Chairman Sabo said that certain residents and tax payers are prohibited from joining the RTCA. Therefore, he could not justify using taxpayer monies to maintain a park and support a private organization that does not allow all Township tax payers and residents the right to join and participate.

John Schulze of Lee Drive commented on the road paving schedule, the posting and distribution of the draft of the proposed minor amendments to the SALDO and Zoning ordinances, and specifications of the mower head in conjunction with the anticipated future purchase of a new tractor/mower.

Jaclyn Green of Lone Oak Drive signed the participation sheet, but had no further comments.

ADJOURNMENT: With no further discussion or business before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the meeting at approximately 7:43 PM. Chairman Sabo thanked everyone for attending.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

Rye Township
PUBLIC HEARING
Amendments to Chapter 320 - Subdivision and Land Development
And Chapter 360 - Zoning
September 26, 2023
6:30 PM

PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Brad L. Sloop, Secretary/Treasurer Daisy Lightner, Natasha Richards, Kevin Fleck, Alex Kolivaris, Cathy Sabo, and Solicitor Michael Pykosh.

FORMER SUPERVISORS PRESENT: Charles Kunkle, Robert Lightner, and John Schulze

The Public Hearing to receive comments for the proposed minor textual amendments to the Subdivision Land Development and Zoning Chapters of the Code of Rye Township was held at the Township municipal building, 1775 New Valley Road, Marysville. The meeting was recorded to aid with the accurate preparation of minutes by the Secretary/Treasurer.

The Hearing was called to order at 6:30 PM by Chairman Jim Sabo, who convened the Hearing with the pledge of allegiance to the flag. He thanked everyone for coming and then read the **PURPOSE** of the Hearing as follows: The Purpose of this public hearing is to receive public comments and answer any questions regarding the proposed amendments to Chapters 320-Subdivision Land Development Ordinance and 360 – Zoning Ordinance in accordance with the State Municipalities Planning Code, (MPC), and pursuant to Public Notice in the September 7 and September 14, 2023 editions of the Duncannon Record. Proof of publication is on file. At the same time electronic pdf copies of the drafts of the Ordinances in their entirety were posted on the Township’s website for anyone interested.

In accordance with the MPC, a public hearing must be held prior to enactment of a proposed SALDO or Zoning Ordinance. The Board of Supervisors will be considering possible enactment and take a vote upon enactment of the amended Chapters 320 and Chapter 360 at the board meeting immediately following this public hearing.

The proposed amendments were submitted to the Rye Township Planning Commission and the Perry County Planning Commission, the Perry County Planning Commission, the Rye Township Zoning Officer and the Rye Township Solicitor for review and recommendations. Comments were received and addressed.

PRESENTATION OF EXHIBITS: Secretary/Treasurer presented the following exhibits and placed them on the front table for review:

- (1) Proof of Publication Affidavit
- (b) Certificate of Service of Public Notice from Attorney Michael Pykosh,
- (2) Draft copies of the revised Chapter 320 SALDO and Chapter 360 Zoning

The agenda noted that no changes are proposed to the Official Zoning Map or to any Zoning Districts.

PUBLIC COMMENTS AND QUESTIONS: Chairman Sabo directed that all comments be directed to the Board and/or the Solicitor and that each participant state their name and address for the record. Chairman Sabo opened the floor for any comments or questions.

- John Schulze, 150 Lee Drive asked for clarification of the definition for Setback and the definition of Building Setback Line.

Noting their similarity, Vice-Chairman Fedder offered that the definition of Building Setback Line also refers to setbacks within the side and rear yards.

- John Schulze, 150 Lee Drive discussed further the change proposed to the definition of Building Setback Line (Setback) questioning the addition of the words “road, utility, stream or stormwater easements/rights-of-way as well as the property boundary line,....” He commented that the addition of this proposed wording was restricting the use of the property.

Chairman Sabo offered that this wording was proposed to cause less restrictions. The current Ordinance does not allow any building in front of the primary structure. There are currently no limits established for the front yard. The intent of the Planning Commission with this proposed revision was to lessen the current restrictions.

The record notes that this revision was under consideration by the Planning Commission from comments made by several residents who were restricted by the current regulations when they came to inquire about a zoning permit for construction in their front yards, and from comments received previously by John Schulze and Dana Cotton at the September 26, 2021 public hearing where they disagreed with the current ordinance and requested a maximum distance be determined.

Solicitor Pykosh offered that owners of property have the right to appeal for a variance to the Zoning Hearing Board if their grievance involves the Zoning Ordinance. If their grievance involves the Subdivision Land Development Ordinance they have the right to request a waiver or alteration of requirements for relief of the regulations from the Board of Supervisors.

Solicitor Pykosh discussed different types of easements. He offered that most residents are generally aware of where the easements and right-of-ways are located on their property when they purchase the property.

Chairman Sabo offered that unfortunately no Ordinance can take into account all possible situations on every lot, which is why there are ways provided by law to gain relief.

- John Schulze of 150 Lee Drive commented on Article V, Section 360-29 F. “temporary seasonal buildings explicitly used for the sale of produce or similar agricultural products.” He asked for clarification of what the definition is for “temporary seasonal building” since it is not defined within the Ordinance.

Solicitor Pykosh offered that if words are not defined specifically in the regulations, case law dictates that the common definition is defined by Webster's dictionary.

- Charlie Kunkle of 3404 Valley Road offered comments on Article V, Section 360-29F. He asked if the definition would apply to include farm equipment or hoop-type structures.

Vice-Chairman Fedder offered that farm equipment such as a bailer is not an agricultural product. He offered produce and Christmas trees, or hay or straw as examples of agricultural products, but not farm equipment. Chairman Sabo agreed.

Solicitor Pykosh offered that many communities want to encourage farmers to sell their produce. A hoop-type structure is more like an accessory storage structure and not a structure to sell agricultural products such as honey or corn.

The record notes the Planning Commission added this exemption for agricultural from recommendations received in the comment letter from the Perry County Planning Commission.

- John Schulze of 150 Lee Drive referred back to his comment about the definition for temporary seasonal buildings and commented on Article VII, R-1, Residential District Section 360-48.N., which also mentions regulations in the R-1 district for a temporary roadside stand for the sale of garden products & the removal of the stand when not in use.

Solicitor Pykosh offered that this is something that the Planning Commission can amend in the future or have the Zoning Officer handle the situations on a case-by-case basis.

- Charlie Kunkle of 3404 Valley Road offered that some of the regulations are getting out of hand and adding more requirements.

Solicitor Pykosh offered that this particular section allows an exemption for temporary seasonal stands for sale of agricultural products and allows less restrictions for the farming community.

- Eric Simmons of 17 Dicken Drive offered that he was hoping this discussion did not involve the produce stand at the Sloop farm in the western end of the Township.

Vice-Chairman Fedder offered that the produce stand at the Sloop farm is grandfathered and not affected by the proposed ordinance changes.

Chairman Sabo expressed appreciation for the comments and to the Planning Commission for the services they provide to the Township, which included many hours of reviewing and proposing these amendments to the Township's Subdivision Land Development and Zoning Ordinances. He noted that members of the Planning Commission are very well qualified professionals and volunteer their time for their Community.

ADJOURNMENT: With no further comments or questions, Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adjourn the public hearing at 7:10 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
September 26, 2023**

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PRESENT: Chairman Jim Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer, Daisy Lightner, Driveway officer, Eric Simmons, Elected Auditor, Cathy Sabo, Alex Kolivras, Kevin Fleck, Natasha Richards of the Marysville Fire Company, Jaclyn Green, and Solicitor Michael Pykosh.

FORMER SUPERVISORS PRESENT: Charlie Kunkle, Robert Lightner and John Schulze

The meeting was held at the municipal building and called to order at 7:17 PM. Chairman Jim Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes. The record notes the start time of the meeting was delayed due to the public hearing held immediately prior to this meeting to receive public comment for the proposed minor amendments to the Zoning and Saldo Ordinance.

MOMENT OF SILENCE: Chairman Sabo observed a moment of silent prayer.

AMEND THE AGENDA: Solicitor Pykosh noted that he received correspondence from Township Engineer Max Stoner regarding approval and a signature required on the MS4 Waiver Renewal application that is due to the Department of Environmental Protection within 180 days before the expiration date. Rye's expiration date is April 30, 2024. Therefore, Solicitor Pykosh recommended the Board amend the agenda to address this approval at tonight's meeting.

Chairman Sabo made a motion with a second from Supervisor Sloop to amend the agenda for the purposes of adding the MS4 Waiver Application as an item to address under "New Business" since the deadline for submission of this application to the PA Department of Environmental Protection would be before the October meeting. Motion carried unanimously. As required, the amended agenda will be posted on the premises and on the Township's website tomorrow.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for citizen participation on items on the agenda. None was offered at this time.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion to approve the minutes of the August 22, 2023 supervisors' meeting as submitted. Supervisor Sloop seconded; Motion carried unanimously.

ORDINANCE: The record notes that a duly advertised public hearing as required by the Pennsylvania Municipalities Planning Code (MPC), was held immediately prior to this regular meeting at 6:30 PM to accept comments and answer questions on the proposed minor textual amendments to Chapter 320 - the Subdivision Land Development Ordinance and Chapter 360 Zoning of the Rye Township Code of Ordinances. Public comments were received. Proof of Publication of the intent to adopt and enact the amendments to the SALDO and Zoning is also on file in the Township office.

Upon due consideration and discussion and with the recommendation of the Rye Township Planning Commission and public comments received, Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to adopt the amendments to the Subdivision Land Development Ordinance and the Zoning Ordinance Chapters of the Code of Rye Township as

proposed with the new regulations effective beginning Monday, October 1, 2023. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: Chairman Sabo made a motion with a second from Supervisor Sloop to approve the Zoning Report for September submitted by Zoning Officer, Max Stoner listing eight (8) activities and to approve payment of fees in the amount of \$90.76. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to approve the Sewage Enforcement Report submitted by SEO Lenny Sizer of FSA listing one, (1) activity for August through September 2, 2023 and to approve payment of fees in the amount of \$175.00. Motion carried unanimously.

The September Road Report was presented and read by Supervisor Brad Sloop as follows: mowed throughout the Township and at the building, worked with the paving crew on Millers Gap Road, Chestnut Street, and Orchard Drive; cleaned up downed trees throughout the Township; researched and requested estimates for the budget for anticipated purchase of the tractor and boom mower; cleaned various drains throughout the Township; trimmed limbs on Dicken Drive; installed reflective sheet on newly replaced stop sign on Pine Hill Road; returned recently purchased defective sprayer to Tractor Supply; sprayed weeds along the roadways and signs.

Recreation Board member, Robert Lightner presented the Recreation Board report for September. The recent rain dampened the hot dog roast event held on September 10 but there were still approximately 35 people in attendance. He announced the final event for the year, Halloween in the Park, which is scheduled for Saturday, October 14 from 6 PM to 8 PM, with a rain date of Sunday, October 15 from 5 PM to 7 PM.

No Emergency Management Report was presented.

The August Treasurer's Report was submitted and read by the Secretary/Treasurer. With no further discussion, the reports were accepted as read pending final approval of the independent auditors. She further reported that the 3rd quarter tax distributions were paid to the fire companies, the ambulance, and the library. Checks are also on the register for approval tonight of the payment of the Foreign Fire Relief monies to Marysville and Shermans Dale Fire Companies and an additional contribution to both companies of \$10,000 each per the approved 2023 Budget.

NEW BUSINESS: Chairman Sabo made a motion with a second from Supervisor Sloop to approve and authorize Chairman Sabo to sign the MS4 Waiver Renewal Application and timely submit the application to the Pennsylvania Department of Environmental Protection. Motion carried unanimously. The record notes the fee for renewal is \$500.00.

Vice-Chairman Fedder made a motion and Chairman Sabo seconded to accept the **2024 Non-Uniform Pension Minimum Municipal Obligation, (MMO) at \$19,061.00 and the 2024 Cash Balance, (CB) Plan 2 and the 2024 Uniform, (Police) Pension Plan Minimum Municipal Obligation, MMO both at \$0.00.** Motion carried. The record notes Supervisor Sloop abstained because of a possible conflict of interest as he is a full-time employee enrolled in the Non-Uniform Pension Plan. The record notes there are no active employees in the CB Plan 2 or the Police Pension Plan. The record notes the MMO or the Minimum Municipal Obligation is the annual pension invoice.

Supervisor Sloop made a motion with a second from Supervisor Fedder to approve the **Ryan Michael Salvage Yard License** and **Highline Auto Parts, David Bair, Salvage Yard License** for the year beginning October 1, 2023 to September 30, 2024 contingent upon a satisfactory on-site inspection revealing no outstanding violations, and a satisfactory report and recommendation from the Zoning Officer. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to designate Tuesday, October 31 from 6-8 PM as **Trick or Treat Night** in the Township, rain or shine. Motion carried unanimously.

Chairman Sabo announced the following upcoming events:

- October 3, Planning Commission meeting cancelled. November PC meeting rescheduled to Wednesday, November 8, 2023 due to Election Day.
- October 5, Budget Workshop, 6:30 PM
- October 9, Columbus Day Holiday; Office Closed; No change in trash collection schedule.
- October 14, Halloween in the Park, 6 PM; Rain Date of Sunday, October 15 at 5 PM
- October 19, Budget Workshop, 6:30 PM
- October 31, Trick or Treat, 6-8 PM; rain or shine.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a September 2023 expense check register and submitted the following checks for approval, signature and payment:

General Fund Check #s 17761-17791 in the amount of \$40,746.02. No checks void.

Payroll checks #s 8253-8257 in the amount of \$ 4,250.16. No payroll checks void.

Payroll checks #s 8258-8263 in the amount of \$ 4,299.50. No payroll checks void.

With no further discussion on the bills, Chairman Sabo made a motion with a second from Supervisor Sloop to approve all the checks and pay the bills. Motion carried unanimously. The Board signed the checks following the adjournment of the meeting.

CITIZEN PARTICIPATION: Chairman Sabo checked the Participation Sheet for those asking to address the Board on a specific subject other than what is on the agenda. Chairman Sabo recognized the following:

John Schulze of Lee Drive commented on inspection of the Township's paving projects, approval for the Lambs Gap Road repair; explanation of the MMO for pensions; a capital infrastructure plan; salvage yard inspections and annual licensing; and concern with junk accumulating at a property in Lee Wood Village.

Alex Kolivras, one of the Assistant Fire Chiefs for Marysville Fire Company, read a two page summary explaining recent expensive major equipment purchases and expressed concern with the resulting financial burden on this volunteer company. He asked if Rye Township might consider providing additional financial assistance. Kolivras stated that the current amount received of \$14,000-\$15,000 is not sufficient. Kolivras offered that Marysville Borough levies a fire tax and perhaps this was an option for consideration by the Board.

The record notes the Township provided \$24,000-\$25,000 to Marysville Fire Company last year not including the Foreign Fire Relief monies of approximately \$15,000. Currently, Rye Township levies .16 of the .90 millage for two volunteer fire companies - Marysville and Shermans Dale.

Chairman Sabo requested copies of the two page presentation to have time to read and digest the many details. The Secretary/Treasurer offered that grant monies are available to provide debt reduction especially for fire companies and other EMS agencies. Community Aid currently has a grant application open for which the fire company is eligible. She requested copies of the Fire Company's financial statements for the last two years.

Kolivras acknowledged and offered to email the documents to the Township. He also mentioned that the fire company does have a grant writer who is currently in the process of completing the Community Aid application. He further announced that a Community Aid box for

donations of slightly used clothing was recently placed at the fire station, which will also provide the fire company with additional monthly income.

Jaclyn Green signed the Participation Sheet but had no further comment.

Robert Lightner commented and expressed concern with the line of communication and the dissemination of information involving the recent notice received from the Sheriff's Department relating to the sexually violent predator that is at large in or near the Marysville/Duncannon area.

ADJOURNMENT OF THE MEETING: There being no further business before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the meeting at approximately 8:14 pm.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

RYE TOWNSHIP
SUPERVISORS' BUDGET WORKSHOP
October 5, 2023

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PRESENT: Chairman Jim Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, and Secretary/Treasurer Daisy Lightner, Elected Auditor, Cathy Sabo, and Charles Wentzel of Marysville Borough.

FORMER SUPERVISOR PRESENT: John Schulze

The budget workshop of the Board of Supervisors was held at the municipal building and called to order by Chairman Jim Sabo at 6:33 PM. The meeting was recorded to aid with the accurate preparation of minutes.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time.

Charles Wentzel of Marysville Borough approached the Board thanking them for the opportunity to come before them as he is not a citizen or a tax payer. Mr. Wentzel introduced himself and offered that he is the Chairman of the Finance Committee and Vice-Chairman of the Marysville Borough Council. His understanding was that members of the Marysville Fire Company would be in attendance tonight. The following items were gleaned from the discussion:

- Contribution to fund the Marysville Pool, which the Borough would then provide a discounted membership to residents of Rye Township.
- Marysville Borough levies a .25 mill Fire tax for the Marysville Fire Company.
- Marysville Borough is the only designated urban area within Perry County.
- Rye Township levies .16 mill designated for fire service. The amount is divided between the Marysville Fire Company and the Shermans Dale Fire Company and distributed quarterly.
- Rye Township has a higher median income than Marysville Borough. This may change as construction continues with the Rockville Estates Development.
- Rye Township's population decreased 4.3% according to the 2020 census.
- Marysville Borough anticipates an increase in population with the construction of the various phases of the Rockville Estate development.
- Marysville Borough's trash fees doubled with their new contract to \$120.00 per quarter. They only received one bid. It does include a bulk item pick up and recycling.
- Marysville Borough is not exempt from MS4 permitting, which is another unfunded mandate. The Borough has been discussing instituting a stormwater impact fee to cover expenses to comply with the regulations. Rye Township currently is exempt and is in the process of filing for a renewal of the exemption. Rye meets the eligibility requirements.
- The monthly earned income tax reports from Capital Tax Collection Bureau can assist municipalities with keeping the per capita roles current.

Charles Wentzel thanked the Board and left the meeting at this time.

John Schulze commented on the following items relating to budgeting strategies:

- Earned income tax; Solid Waste Fund reserves, use of other reserves; and explanations for amounts budgeted.

BUDGET WORKSHOP: The Secretary/Treasurer provided the Board with a budget worksheet listing the corresponding line item accounts for the General and Solid Waste Funds. She noted that there are several blanks in the General Fund line items where additional information is needed.

General Fund

The Secretary/Treasurer began the discussion asking for direction from the Board with estimating and calculating the tax revenues. The current millage is .900 mills, which tax levy has not changed for approximately 30 years. Discussion ensued. The consensus of the Board with the required usage of the American Rescue Plan Act, ARPA, monies next year was to keep the Tax Levy set at .900 mills for the fiscal year 2024.

Tax revenue line items are located in the **Revenues, Section 300 Taxes, account #s 01.301.100 to 01.310.200**. Per Capita tax values are estimated to remain the same as last year. Real Estate Transfer taxes will be reduced slightly with mortgage interest rates on the rise. A decrease in real estate transfer taxes is currently realized to date in 2023 compared to the year 2022.

Taxes are the main revenue for municipalities. In addition, the Township has the **ARPA monies** to incorporate into the revenue portion of the Budget to expend the funds by December 31, 2024 or at least obligate them. The Secretary/Treasurer estimated the total ARPA funds available by June of 2024 at approximately \$263,000. She provided a schedule of possible options for consideration.

Discussion ensued on the payment of the following from the ARPA monies:

- New John Deere tractor/mower. Mower is a Diamond. Quote received - \$172,000. Purchased through Co-Stars. 01.430.740
- Assistance with New Valley Road culvert replacement
- Assistance with additional road resurfacing projects. Estimates will be forthcoming from the District 8 PennDOT rep. Roads under consideration for overlay paving are: Stiles Drive including the cul-de-sac, Hickory Road, a portion of Lambs Gap Road with base repair, and a portion of the western end of Reed Drive. An additional area may be considered depending on the cost estimates.
- 01.411.540 - Contribution of \$10,000 additional to both Marysville and Shermans Dale Fire Companies for the total of a one time donation of \$20,000 to each fire company.
- Upgrade of 1999 Underground Storage Tank monitor. Quote received - \$21,000.
- 01.391.100 – Sale of Fixed Assets- Sale of 2001 Tractor/mower – Estimated at \$25,000
- 01.439.010 – Road Construction/Overlay - awaiting better estimates from PennDOT

Solid Waste Fund

Discussion was moved to the **Solid Waste Fund**. The following items were discussed:

- The source of the **Revenue** accounts: (2) two primary sources of revenue generated by the Fund are from a small amount of interest and the collection charges paid by residents for residential and commercial trash collection fees and a small amount of State Recycling Grant monies for the cardboard recycling program.
- Keystone Collection Group plans to terminate the trash billing contract with Rye Township as of March 31, 2024.
- The Board directed the Secretary/Treasurer to follow up with the companies recommended by Keystone to possibly assist with Rye's trash billing.
- The contract with Penn Waste sets the annual cost of trash collection at \$212,160.00. This is the first year of a two year renewal extension to the original contract that expires the end of the year 2025.

- Costs for haul expenses for cardboard recycling will increase beginning in January 2023 from \$345.00 a pull to \$360.00 per pull. The two year extension for cardboard recycling expires December 31, 2024.
- The Solid Waste Budget will be balanced with the use of reserves. The amount for budgetary purposes will be determined when all the budget calculations are complete. However, the actual amount transferred, not the budgetary estimate, is determined in December when the final bills are paid for the year.
- The consensus of the Board was to raise the trash billing by \$2.00 a quarter or \$8 per year and balance the fund with the use of reserves.

The following additional expense items were discussed:

- The price of salt through Costars increased from \$88 per ton to \$93.42 a Ton.
- Replacement of the heater in the garage this year because of safety concerns is estimated at approximately \$6,000.00.
- Purchase of new tires for the F550 dump truck before plowing season estimated at approximately \$3,000.00.

The Secretary/Treasurer indicated she would follow up with the information discussed and the input received. The next budget meeting is scheduled for Thursday, October 19, 2023 at 6:30 pm.

ADJOURNMENT OF THE MEETING: Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adjourn the budget workshop at 8:11 pm. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' BUDGET WORKSHOP MEETING
October 19, 2023**

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PRESENT: Chairman Jim Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer Daisy Lightner, Elected Auditor, Cathy Sabo, and Kevin Fleck and John Bingaman of the Marysville Fire Company.

FORMER SUPERVISOR PRESENT: John Schulze

The meeting was held at the municipal building and called to order at 6:30 PM by Chairman Jim Sabo. The meeting was recorded to aid with the accurate preparation of the minutes.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time. None was offered.

BUDGET WORKSHOP:

The Secretary/Treasurer provided the Board with hard copies of an updated draft of a balanced budget worksheet for the General Fund, Solid Waste Fund and for the Liquid Fuels Fund along with an ARPA Fund Distribution Schedule with revisions incorporated from the discussion at the October 5, 2023 workshop.

ARPA Fund revenues and expenditures are incorporated into the General Fund. The ARPA Funds are currently held in investment accounts and will be available for distribution/use in July 2024. Discussion ensued on the proposed 2024 Budget.

The Budget proposes no increase in the tax levy for 2024. The millage remains at .900 mills. The total budget proposed tentatively for each fund at this point in the process is as follows:

<u>2023 Budget</u>	<u>Fund</u>	<u>2024 Budget</u>
\$670,000	General Fund	\$ 954,300.00
\$239,000	Solid Waste Fund	\$ 259,685.00
<u>\$140,000</u>	Liquid Fuels Fund	<u>\$ 167,000.00</u>
\$ 1,049,000		\$1,380,985.00 T

Discussion ensued on the proposed General Fund revenues and expenditures:

General Fund

- The Board reviewed the current Fee Schedule. No major increases in fees are proposed. A \$5.00 increase is proposed for the annual Salvage Yard License bringing the fee to \$250.00 a year. The Fee Schedule will be adopted by resolution at the 2024 Organization Meeting establishing the fees for 2024.
- The ARPA Distribution Schedule provided details listing the specific expense line item account that incorporates the usage of the monies into the Budget.
- The Board reviewed the Tax line item accounts from 01.301.100 - 01.310.200 – Tax Schedule. Real Estate tax was increased slightly with interim assessments received. Per capita taxes remain stable. Real Estate transfer tax was decreased approximately \$10,000 with the higher interest rates and the declining housing market.
- The health insurance was estimated at a 5% increase of the current monthly cost.

- The consensus of the Board was to transfer a portion of the Capital Reserve Funds designated for the Comprehensive, (Comp) Plan when the CD matures in April of 2024 into the General Fund for the Planning Commission to begin the process of updating the Comp Plan over the next 2-3 years.
- The Township has an approved Fund Balance Policy. The Secretary/treasurer indicated she would search the files and provide a copy of the Policy to the Board so they have it for future reference.

Discussion ensued on the Highway Aid or Liquid Fuels Fund:

Liquid Fuels Fund

- Revenue for the Fund includes a small amount of interest and the State Allocation of Liquid Fuels monies.
- 2024 State allocation revenues are estimated by PennDOT at approximately \$122,347.79.
- Rough estimates were provided by PennDOT Rep for the following projects:
 - Stiles Drive - from Grier's Point Road south to and including the cul-de-sac.
 - Hickory Road - the entire length including the cul-de-sac;
 - Oak Grove Road - the entire length;
 - Reed Drive- the western portion from Cherry Drive to the dead end; and
 - Lambs Gap Road – a small portion from a point to a point towards the southern endProjects include any needed base repair.

The Secretary indicated she would provide the Board a revised budget page listing the rough estimates.

- The General Fund will supplement the Liquid Fuels Fund to assist with payment of the paving projects along with the ARPA funds in the amount of \$40,000, dependent on bids received and accepted.
- Concerns were once again expressed with increasing costs of oil and gasoline, the unstable costs, which may affect the price for paving materials in 2024. The Board will continue to stipulate in the bid packet that they may limit acceptance of the bid items due to budgetary restraints.

Before moving on to the Solid Waste Fund, Chairman Sabo recognized the representatives in attendance from the Marysville Fire Company, Chief Kevin Fleck and John Bingaman. Chairman Sabo asked the Secretary/Treasurer to explain the amount of financial support proposed in the 2024 Budget for the two Fire Companies and the source of the funds as estimated and detailed below:

\$ 15,000	RE Tax levied - .16 of a mill; paid quarterly
\$ 20,000	Additional donation supplemented by ARPA funds
<u>\$ 7,500</u>	PA State Fireman's Relief Funds
\$ 42,500	Total provided per each Fire Company

For budgeting purposes, she noted that the ARPA funds will not be available for distribution until at least the meeting of July of 2024.

Kevin Fleck, Chief of Marysville Fire Company, expressed appreciation to the Board for the financial support for the fire company. He offered that he plans to attend more meetings, better communicate with the Township going forward, and work towards a common goal together.

Chairman Sabo expressed appreciation on behalf of the Board for the Fire Company and all they do to serve their communities. The contributions and support provided are well-deserved.

John Bingaman offered that a bill in the Senate is proposing to double the in lieu of taxes fee paid to municipalities that have Game Commission lands within their boundaries. The Secretary/Treasurer noted that Rye Township has approximately 6,500+ acres of Game Lands. The current fee is \$1.20 per acre proposed to increase to \$2.40 per acre.

The Secretary/Treasurer commented that this increase in lieu of taxes fee was brought to officials' attention at the Perry County Association of Township Officials in September. The fee per acre has not been raised for many, many years.

Kevin Fleck thanked the Board and left the meeting at this time.

Discussion ensued on the Solid Waste Fund:

Solid Waste Fund

- The trash collection contract from Penn Waste increased as follows:

2021- 24.1%	Annual Cost: \$178,752.00	Monthly: \$14,896.00
2022- 4.0%	Annual Cost: \$186,013.80	Monthly: \$15,501.15
2023- 4.0%	Annual Cost: \$193,275.60	Monthly: \$16,106.30
2024 -10.0%	Annual Cost: \$212,160.00	Monthly: \$17,680.00
2025 - 2.0%	Annual Cost: \$216,372.00	Monthly: \$18,031.00
- The consensus of the Board was to increase the amount of reserves proposed to balance the budget with no trash fee increase for 2024.
- Solid Waste Capital Reserves of approximately \$51,000 will be budgeted to assist with expenses and balance the 2024 budget. The actual amount transferred will be calculated in the later part of December 2024 when final expenses are paid.
- The consensus of the Board with the increase in collection costs for Penn Waste again in 2025 was to discuss and consider a minimal increase in trash fees at next year's Budget workshop.

Following discussion and review of the documents, it was the consensus of the Board to hold an additional budget workshop on Thursday, November 2, 2023 at 6:30 PM to review and finalize the budget for tentative approval and public review at the November 14, 2023 Board meeting with final adoption of the 2024 Budget at the December 12, 2023 meeting.

ADJOURNMENT OF THE MEETING: With no further discussion before the Board, Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to adjourn the budget workshop meeting at approximately 7:47 pm. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
October 24, 2023**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Brad L. Sloop, Secretary/Treasurer, Daisy Lightner, Clerk, Nancy Sunday, Cathy Sabo, Representatives from the Marysville Fire Company: John Bingaman, Kevin Fleck, Mike Rugh; Luke A. Roman, reporter from the Duncannon Record, and Solicitor Darrell Dethleps.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

The meeting was held at the municipal building on New Valley Road and called to order at 7:00 PM. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

A MOMENT OF SILENCE was observed.

CITIZEN PARTICIPATION: Chairman Sabo opened the floor for any public comments on the items listed for business on the agenda. None was offered.

APPROVAL OF THE MINUTES: Vice-Chairman Fedder made a motion to approve the minutes of the September 26, 2023 supervisors' public hearing. Supervisor Sloop seconded; Motion carried unanimously.

Chairman Sabo made a motion to approve the minutes of the September 26, 2023 supervisors' meeting. Supervisor Sloop seconded; Motion carried unanimously.

Vice-Chairman Fedder made a motion to approve the minutes of the October 5, 2023 budget workshop meeting. Supervisor Sloop seconded; Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: A Zoning Report was presented by Zoning Officer Max Stoner of Glace Associates dated October 20, 2023. Chairman Sabo noted there were seven (7) activities. The report was placed on the front table for public review.

No Sewage Enforcement Report was submitted by SEO Lenny Sizer of Frederick, Seibert & Associates, Inc. because there was no activity to report. The report was made available for public review.

The Road Report for September was provided and read by Supervisor Brad Sloop as follows: continue with second mowing along various roads before winter, mow grass at the building; clean inlet side of cross pipes and ditches on Idle and Lambs Gap Roads; clean up and cut up several downed trees on Millers Gap Road; sharpen chain saw chains; empty trash at New Valley Road Park and Weaver Park; trim limbs at Dicken Drive and Heisley Road per a complaint; pick up the parts at SEI and repair hydraulic valve and reworked blades on tractor/mower; haul millings to Tower Road; repaired several signs; and re-install "No Hunting" sign at Weaver Park in Lee Wood Village.

Recreation Board member Nancy Sunday was present and reported a successful "Halloween in the Park" with approximately 40 children and their parents, grandparents, guests in attendance. Due to the rainy, wet conditions, the hayride and the haunted trail were cancelled.

Assistant Emergency Management Coordinator, Mike Rugh cautioned residents to use safety with fall clean up with the dry conditions, especially when burning leaves.

The **September Treasurer's Report** was submitted for review and read by the Secretary/Treasurer. The report is submitted and approved pending the 2023 Financial Audit.

RESOLUTIONS: Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 23-24**, which authorizes the Secretary/Treasurer to use an electronic transaction through ACH transfer from the General Checking at Mid Penn Bank to deposit \$10,000.00, a portion of the PA State Aid allocation received, to the Non-Uniform Pension Plan at PMRS within thirty (30) days of receipt. Motion carried unanimously. The record notes that the 2023 MMO in the amount of \$ 18,574.00 was paid in April 2023.

Chairman Sabo made a motion with a second from Vice- Chairman Fedder to adopt **Resolution 23-25**, which authorizes the Secretary/Treasurer to withdraw \$121,746.10 from an easy access Highway Aid Cd at Pennian Bank and deposit the check into the Highway Aid checking account at Mid Penn Bank for payment of the 2023 road paving project, depositing the remaining funds back into an easy access Highway Aid Cd at Pennian Bank. Motion carried unanimously.

NEW BUSINESS: Upon due consideration, Chairman Sabo made a motion with a second from Supervisor Sloop to approve and sign a snow plowing agreement with Henry Lehman, Jr. for snow removal services on Cove Road, (T-460) at \$80.00 for each call out for a storm. No plowing will be completed until the snow measures at least three (3") since the road is dirt and gravel. A current driver's license and certificate of insurance is required listing Rye Township as an additional insured as a condition of the Agreement. Motion carried unanimously.

Upon due discussion and consideration, Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to renew the Intermunicipal Agreement between Carroll and Rye Townships for winter maintenance for the 2023-2024 season with the charge for Rye Township to provide winter maintenance as needed on Pine Hill Road and Dutch Cemetery Road increasing from \$85.00 to \$90.00 per round trip. Motion carried unanimously. The Secretary indicated she would send a letter to notify the Carroll Township Board of Supervisors of the renewal approval.

Chairman Sabo announced the following:

- October 26 – Budget Workshop; 6-30 PM
- October 31 - Trick or Treat Night; 6-8:00 PM;
- November 7- Planning Commission meeting cancelled. Rescheduled to November 8, 2023 due to Election Day.
- Election Day is Tuesday, November 7 – 7 AM to 8 PM. *Plan to vote!*
- November 10 – Veterans' Day Observed; Township closed; no change in trash collection
- November 13 – Recreation Board meeting is cancelled. Next meeting is January 8, 2024, weather permitting, to reorganize.
- November 14 – 7:00 PM - November Supervisors' meeting rescheduled due to the upcoming Thanksgiving Holiday
- 2024 Marysville/Rye Historical Society calendars are available for sale for \$10 at the Township office.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided an October expense check register and submitted the following checks for approval and payment:

General Fund Check's #s 17792-17809 in the amount of \$ 8,882.77. No checks void.

Payroll checks #s 8264-8268 in the amount of \$4,309.96. No payroll checks void.

Payroll checks #s 8269-8274 in the amount of \$4,560.40. No payroll checks void.

Highway Aid check # 742 in the amount of \$121,746.10. No Highway Aid checks void.

With no discussion on the bills presented, Chairman Sabo made a motion and Vice-Chairman Fedder seconded to approve all the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any other citizen participation.

John Schulze of Lee Drive asked for an update of the New Valley Road culvert replacement project near Tower Road.

The Board understands that a survey of the area was completed by Burget Associates. They anticipate an update from the engineer by the November meeting so a more informed decision can be made by the Board regarding this culvert project.

John Bingaman of Lambs Gap Road requested a replacement trash can for Ben Smith on Lambs Gap Road because his can disappeared.

Supervisor Sloop offered to drop off a can tomorrow.

Jaclyn Green of Lone Oak Drive signed the public participation sheet but had no further comments.

ADJOURNMENT: With no further discussion or business before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the meeting at approximately 7:27 PM. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' BUDGET WORKSHOP MEETING
October 26, 2023**

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PRESENT: Chairman Jim Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer Daisy Lightner, and Elected Auditor, Cathy Sabo.

FORMER SUPERVISOR PRESENT: John Schulze

The meeting was held at the municipal building and called to order at 6:30 PM by Chairman Jim Sabo. The meeting was recorded to aid with the accurate preparation of the minutes.

Chairman Sabo asked if there was any citizen participation at this time.

CITIZEN PARTICIPATION: John Schulze asked for confirmation on the trash fee rates for 2024.

Chairman Sabo confirmed no trash fee increase is proposed for 2024.

BUDGET WORKSHOP:

The Secretary/Treasurer provided the Board with hard copies of an updated draft of the balanced budget worksheet for the General Fund, Solid Waste Fund and the Liquid Fuels Fund. The Budget proposes no increase in the tax levy for 2024. The millage remains at .900 mills. The total budget proposed for each fund follows:

<u>2023 Budget</u>	<u>Fund</u>	<u>2024 Budget</u>
\$ 670,000.00	General Fund	\$ 961,325.00
\$ 239,000.00	Solid Waste Fund	\$ 259,975.00
\$ 140,000.00	Liquid Fuels Fund	\$ 167,000.00
\$1,049,000.00 T		\$1,388,300.00 T

All suggestions and revisions discussed at the October 19, 2023 Budget workshop were incorporated into the proposed 2024 Budget. It was noted that the American Rescue Plan Act Funds are incorporated into the General Fund Budget for 2024, which is the main reason for the > 40% increase in the amount of the General Fund Budget. ARPA Fund monies must be used or obligated by December 31, 2024.

Discussion ensued on the proposed 2024 Budget with highlights noted below.

Highlights from Discussion on the proposed Budgets

- The Township has a Fund Balance Policy adopted in 2012 in compliance and accordance with GASB Statement # 54. Cathy Sabo offered that the GASB #54 statement does not apply to proprietary funds.
- \$10,000 was added to the General Fund from the Capital Reserves CD designated for the Comprehensive Plan to assist with payment to begin the update of the Comprehensive Plan next year.
- The General Fund will supplement the Liquid Fuels Fund to assist with payment of the paving projects in the amount of \$40,000, which includes the usage of ARPA monies.

- YTD figures for 2023 for some of the expenses in the General Fund were lower than anticipated such as the road paving. The final invoice of the 2023 road paving projects was much lower than estimated during the budget workshops in 2023. Therefore, the General Fund does not need to supplement the payment as anticipated and budgeted in 2023.
- \$50,000 is budgeted to transfer from the General Fund to the Capital Reserve Fund with \$48,000 anticipated for designation for Road Projects and \$2,000 designated to add to the funds remaining in the Comp Plan Cd when it comes due in April of 2024.

With no further discussion, Chairman Sabo made a motion with a second from Vice-Chairman Fedder to authorize the Secretary/Treasurer to advertise in the November 9, 2023 edition of the Duncannon Record the tentative adoption of the 2024 Budget at the November 14, 2023 meeting. The budget will then be available for the required twenty (20) day public review period with final adoption at the December 12, 2023 board meeting. Motion carried unanimously.

The Secretary/Treasurer indicated she would also add the tentative approval of the 2024 Budget to the November Board agenda and prepare the advertisement for publication in the November 9, 2023 edition of the Duncannon Record.

ADJOURNMENT OF THE MEETING: With no further business or discussion before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the budget workshop meeting at approximately 7:03 pm. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
November 14, 2023**

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PRESENT: Chairman James Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer, Daisy Lightner, and Elected Auditor, Cathy Sabo.

FORMER SUPERVISOR PRESENT: John Schulze

The meeting was held at the municipal building. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the accurate preparation of minutes.

Chairman Sabo congratulated Supervisor Sean Fedder on his successful election last week to a six year term for the office of Township supervisor.

MOMENT OF SILENCE: Chairman Sabo observed a moment of silence.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was any citizen participation for items on the agenda at this time.

John Schulze commented on several expense line items in the proposed 2024 budget.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve the minutes of the October 19, 2023 Budget Workshop as submitted. Motion carried unanimously.

Chairman Sabo made a motion to approve the minutes of the October 24, 2023 meeting as submitted. Supervisor Sloop seconded. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to approve the minutes of the October 26, 2023 Budget Workshop as submitted. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS: No Zoning Report was submitted by Zoning/Code Enforcement Officer, Max Stoner.

Chairman Sabo made a motion with a second from Supervisor Sloop to approve the Sewage Enforcement Report submitted by SEO Lenny Sizer, which lists three (3) activities for a total due in fees of \$400.00. Motion carried unanimously.

Road Foreman Brad Sloop provided and read the November Road Report as follows: Set up/cleaned up for Election Day and for the library, finished mowing along Township roadways; installed new street signs at Brook Lane, Orchard Drive and Chestnut Street; service newer Backhoe #7 and repair bucket pin, install snow equipment on trucks #1, #2, and #3; repair auger on #3 dump truck cinder spreader; and service #1 dump truck.

No Recreation Board Report was presented because a meeting was not held in November. All events are completed for the year 2023.

No Emergency Management Report was presented.

The October Treasurer's Report was submitted for public review and read by the Secretary/Treasurer. With no discussion, the report was accepted as read pending the independent auditor's approval.

NEW BUSINESS: Chairman Sabo presented the preliminary 2024 Budget and the Secretary/Treasurer provided a brief summary for the General Fund, the Solid Waste Fund and the

Liquid Fuels Fund budgets. Chairman Sabo made a motion with a second from Vice-Chairman Fedder to **approve the 2024 preliminary budget** and make it available for public review and comment for the next twenty (20) days with contemplation of final adoption at the December 12, 2023 supervisors' meeting; motion carried unanimously.

The record notes the proposed 2024 budget is balanced with no tax or rate increases. The General Fund Budget at \$961,325; Solid Waste Fund at \$259,975; Liquid Fuels Fund at \$167,000 with the General Fund supplementing the payment of proposed road projects in the amount of \$40,000. The Solid Waste Fund includes no increase in trash fees with the budget balanced with the use of Capital Reserve funds. It was noted that the General Fund does include as required the expenditure of the American Rescue Plan Act Fund, ARPA, monies. These additional monies enhance the revenue source for 2024 providing for the potential funding of a Capital Equipment purchase of a new tractor/mower in the estimated amount of \$172,000. The ARPA monies are currently held in investment accounts until they mature and are available for use in June/July of 2024.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to authorize the Secretary/treasurer to advertise the Board's intent to appoint Smith, Elliott, Kearns & Co., (SEK) as an independent auditor to conduct the Township's audit for the fiscal year 2023. Motion carried unanimously. The record notes that this is the second year of a three year contract with SEK.

Discussion ensued on placement of shale on a portion of the dirt section of Millers Gap Road. Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve the maximum expenditure of \$9,000 for placement of shale on the southern portion of the dirt section of Millers Gap Road. Motion carried unanimously.

Solicitor Pykosh provided a recap of the incident that occurred on Lambs Gap Road with the vehicle fire and resulting damage to the pavement and base of the roadway. He explained that the office filed a claim with the insurance company, which was denied. The insurance company claims the garage is responsible for a faulty repair that caused the vehicle fire and not the driver.

Upon due consideration and at the advice of legal counsel, Chairman Sabo made a motion with a second from Supervisor Sloop to authorize the Solicitor to file suit to recover funds from the repairs made to Lambs Gap Road from a truck fire that melted a section of the pavement including the base. Motion carried unanimously. The record notes the cost to repair the damage to a section of Lambs Gap Road caused by the vehicle fire was \$10,000.00.

ANNOUNCEMENTS: Chairman Sabo announced the following upcoming events:

- The Township office will be closed on November 23, 24, & November 27, 2023 for the Thanksgiving Holiday/Deer Season; no change in trash collection schedule.
- December 5 – 7:30 p.m. - Planning Commission meeting
- December 12 is the date of the December Supervisors' Meeting at 7:00 p.m., rescheduled due to the Christmas Holiday
- December 25, 2023 & January 1, 2024– Township closed for Christmas and New Year's. Trash collection will be rescheduled to Wednesday, December 27, 2023 and Wednesday, January 3, 2024.
- January 2, 2024 – Annual Organization Meeting at 7:00 p.m.at the Township building.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a November check register and submitted the following checks for approval and payment. General Fund checks #s 17810-17829 in the amount of \$15,761.23. No checks void.

Payroll checks #s 8275-8279 in the amount of \$4,497.91. No checks void.

Payroll checks #s 8280-8284 in the amount of \$4,198.36. No checks void.

With no discussion on the bills presented, Supervisor Sloop made a motion and Vice-Chairman Fedder seconded to approve the checks presented and pay the bills. Motion carried unanimously. The Board signed the checks immediately following the meeting.

CITIZEN PARTICIPATION: Chairman Sabo checked the Public Participation sheet for any additional citizen participation.

John Schulze of Lee Drive asked for an update on the New Valley Road culvert replacement project and the costs for the evaluation of the anticipated replacement; commented on the Millers Gap Road shale project; and asked if an executive session was held with the solicitor following the October Supervisors' meeting.

Chairman Sabo provided an update on the New Valley Road culvert project evaluation. To date an invoice for \$259.80 was received for the evaluation conducted by Township engineer Max Stoner, PE of Glace Associates. Additional fees are anticipated.

Chairman Sabo offered that no executive session was held following the October meeting.

ADJOURNMENT OF THE MEETING: With no further business or discussion before the Board, Chairman Sabo made a motion with a second from Vice Chairman Fedder to adjourn the meeting at approximately 7:44 p.m. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer

**RYE TOWNSHIP
SUPERVISORS' MEETING
December 12, 2023**

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PRESENT: Chairman James Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer, Daisy Lightner, Kim Sloop, Jaclyn Green, Lieutenant Kenneth Tallman of Newport PSP, and Solicitor Michael Pykosh.

FORMER SUPERVISORS PRESENT: Robert Lightner and John Schulze

The meeting was held at the municipal building and called to order at 7:01 p.m. Chairman Sabo convened the meeting with the pledge of allegiance to the flag. The meeting was recorded to aid with the more accurate preparation of the minutes.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time on items on the agenda. John Schulze offered comments on the Employee Agreement.

APPROVAL OF THE MINUTES: Vice-Chairman Fedder made a motion to approve the minutes of the November 14, 2023 supervisors' meeting with minor amendments. Supervisor Sloop seconded. Motion carried unanimously.

PERSON TO BE HEARD: Lieutenant Kenneth Tallman, the Commander of the Newport station of the Pennsylvania State Police was in attendance to provide a summary statistical report from January 2023 to the end of November 2023. Lieutenant Tallman provided statistics for the County and for Rye Township. He noted that to date the DUI arrests in the County are down from 2022, although the numbers may increase in December with the Holidays. In Rye Township he reported 219 total calls for service, which included: 48 crimes- some for property; 30 crashes- most non-reportable with no injuries; 7 DUI's; 65 citations including the 7 DUI's. He noted that most of the crashes in Rye were on SR 850 and Pine Hill Road.

Chairman Sabo asked if the Lieutenant might email the statistics to the Township. Lieutenant Tallman offered to provide a website link address to the Township, which provides the public with access to statistics. He offered that the statistics are sometimes a few months behind depending on when the numbers are posted. But the site provides the public with access to what is going on around the County.

The Board and several in attendance thanked Lieutenant Tallman, the troopers & staff at Newport for their service. Lieutenant Tallman thanked the Board & left the meeting at this time.

The Board discussed a concern with winter snow maintenance and a resident repeatedly parking a motorcycle along the roadway. The Solicitor advised the Board to send a courtesy letter notifying the resident of the concern with conducting winter maintenance safely.

MONTHLY MUNICIPAL REPORTS: A brief Zoning Report was presented by Zoning Officer Max Stoner of Glace Associates listing two items. The report was placed on the front table for review. No invoice was provided for the services listed on this report.

The Sewage Enforcement Report was submitted by SEO Lenny Sizer of FSA Engineering. Chairman Sabo made a motion with a second from Supervisor Sloop to approve the payment due in fees to FSA in the amount of \$100.00. Motion carried unanimously.

Supervisor and Road Foreman Brad Sloop submitted and read the December Road Report as follows: repair tractor/mower; mow Deans Gap Road and Millers Gap Road; clean ditches on Miller Gap and Idle Road, the dirt portion; cinder roads; mix salt and cinders; install

new curve sign and 15 mph sign on “S” curve on Lambs Gap Road; install #4 stone along Fleisher Road; call out to clean up downed tree on Pine Hill Road, repair pipe in Lee Wood Village on Reed Drive, and assist with setting up the Christmas tree.

No **Recreation Board Report** was submitted because they do not meet in December. Their first meeting of the New Year is scheduled for January 8, 2024 at 7:00 PM at the Township building, weather permitting, to reorganize and begin planning for events.

No **Emergency Management Report** was offered.

The **November Treasurer’s Report** was submitted for public review and read by the Secretary/Treasurer. With no further discussion, the reports were accepted as read pending the independent auditor’s approval. The Secretary/Treasurer noted that the checks for payment of the 4th quarter tax distributions for the Fire companies, the Ambulance Associations, and the Marysville/Rye Library are listed on the check register for approval.

RESOLUTIONS: Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to adopt **Resolution 23-26**, which authorizes the Secretary/Treasurer to transfer 2023 tax monies, which were levied and received for Road Equipment, from the General Fund Checking at Mid Penn Bank in the amount of \$22,864.87 combine it with a check for \$10,000 per the 2023 Budget and deposit them together into an 21 month Certificate of Deposit at 4.30% at Bank of Landisburg. Motion carried unanimously.

Upon due consideration and discussion, Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 23-27**, which authorizes the Secretary/Treasurer to make final budgetary transfers to the 2023 Budget in the General Fund in the amount of \$7,440.00. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to approve **Resolution 23-28**, which authorizes the Secretary/Treasurer to withdraw a portion of the 2023 Road Project Cd at Pennian Bank and deposit it into the General Checking at Mid Penn Bank as proposed in the 2023 Budget with the remaining funds deposited into a 12 month Cd at 5.15% at Pennian Bank. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to approve **Resolution 23-29**, which authorizes the Secretary/Treasurer to transfer reserves from the Solid Waste Easy Access CD into the Solid Waste Fund per the 2023 Budget with the amount to be determined following the final payment in December of all Solid Waste expenses. Motion carried unanimously.

The Board asked the status of finding a new refuse utility billing company. The secretary indicated there are at least (2) companies that are interested in providing proposals to the Board for consideration tentatively at the January business meeting. A third company has been contacted. Keystone Collections Group will handle the first quarter billing collections through March 31, 2024.

NEW BUSINESS: Proof of publication is on file for the **2024 proposed budget**, which was advertised available for public inspection for more than the required twenty (20) days. The Secretary/treasurer noted that the 2024 budget is balanced without a tax increase. Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adopt **Resolution 23-30**, which sets the **tax levy for 2024** without a change in the millage as follows:

General Township.....	.59 mills
Fire companies.....	.16 mills
Ambulance.....	.02 mills
Library.....	.01 mills
Road Equipment.....	.12 mills
TOTAL	.90 mills

Motion carried unanimously.

Chairman Sabo made a motion to adopt **Resolution 23-31** adopting the **2024 Budget**. Supervisor Sloop seconded the motion. Motion carried unanimously.

The record notes that the combined total budget for the General and Solid Waste Funds is \$1,221,300. The General Fund Budget increased over 40% due to the required allocation of ARPA, American Rescue Plan Act funds that are required to be spent or obligated by December 31, 2024. The Highway Aid or Liquid Fuels Fund has a deficit budget with expenses projected at \$167,000. The deficit will be covered with supplemental funds available from the General Fund with the use of the ARPA monies.

Solicitor Pykosh explained that the Board received a letter dated December 2, 2023 from the Rye Township Community Association, RTCA, signed by President Rebecca Schulze relating the history of the park lease with the Township. The letter indicates that the RTCA considers the lease, which began in September 2002, to be null and void, and therefore presented two options for consideration by the Board of Supervisors. They requested a response by December 15, 2023. The Solicitor summarized an Agreement he prepared choosing Option number 2. The Solicitor explained that the Agreement basically terminates the park lease. The Township would arrange to schedule a time to retrieve Township property that remains on the Park premises.

Upon due consideration and in consultation with legal counsel, Chairman Jim Sabo made a motion with a second from Supervisor Brad Sloop to approve the Agreement prepared in response to a December 2, 2023 letter from the RTCA, and to authorize the Chairman of the Board to sign on behalf of the Board of Supervisors, and to approve the selection offered by the RTCA of Option number 2 which reads: *Rye Township no longer wants to hold Recreation Board events at the park and as such requests the refund of the \$1,100 less the outstanding amount due for two mowing invoices. The amount of the refund will be \$308. Any future events to be held at the park will require a fee to be paid in advance to the RTCA. The 2024 per event fee is \$220.00.* This Agreement when signed thereby terminates the park lease with the Rye Township Community Association, RTCA. Motion carried unanimously.

Chairman Sabo explained that the Township over the years has provided an in lieu of benefits payment for waiver of spousal or dependent health insurance benefits. Upon due consideration and in consultation with the Solicitor, Vice-Chairman Fedder made a motion with a second from Chairman Sabo to approve payment in lieu of spousal health benefits for this year 2023. Motion carried. Supervisor Sloop abstained to avoid any potential conflict of interest since he is also a full-time employee of the Township. The record notes the amount of the payment in lieu of is \$250.00 per month or \$3,000.00 annually.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to not provide the payment in lieu of benefit option to employees for waiver of spousal or dependent benefits beginning in 2024 and going forward. Motion carried. Supervisor Sloop abstained to avoid any potential conflict of interest since he is also a full-time employee of the Township.

Solicitor Pykosh explained that he recently received a copy of the proposed Employee Agreement for review and anticipates having it reviewed and ready for consideration by the January supervisors' meeting. Chairman Sabo explained that he and Vice-Chairman Fedder did not schedule a meeting to discuss the draft Agreement before year end. He further explained that any wage increases or other benefit granted by the Agreement will be retroactive to January 1, 2024.

ANNOUNCEMENTS: Chairman Sabo announced the following upcoming events:

- * December 25, 2023 & January 1, 2024 – Township closed for Christmas and New Year's. Trash will be collected Wednesday, December 27, 2023 and Wednesday, January 3, 2024.
- * January 2, 2024 – Annual Organization Meeting at 7:00 PM.
- * January 3, 2024 – Elected Auditors Mtg. at 8:30 AM
- * January 3, 2024 - Planning Commission Meeting at 7:30 PM

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a December check register and submitted the following checks for approval, signature and payment. General Fund checks #s 17830-17857 in the amount of \$48,150.20. No checks void. Payroll checks #s 8285-8289 in the amount of \$4,280.32. No checks void. Payroll checks #s 8290-8294 in the amount of \$4,258.80. No checks void.

With no further discussion on the checks presented, Chairman Sabo made a motion and Supervisor Sloop seconded to approve and sign all the checks presented and pay the bills. Motion carried unanimously.

CITIZEN PARTICIPATION: Chairman Sabo checked the Public Comment Participation sheet and recognized the following individuals:

With the approval of the Agreement earlier in the meeting to accept the option presented by the Rye Township Community Association to terminate the RTCA park lease, Robert Lightner of Valley Road commented that the Recreation Board will need direction from the Board of Supervisors early in the New Year so they can plan accordingly for upcoming community events.

Jaclyn Green of Lone Oak Drive signed the public participation sheet but had no comment.

John Schulze of Lee Drive commented on the payment in lieu of health insurance benefit, the availability of a draft Employee Agreement for public comment, and the necessity for an Employee Agreement.

ADJOURNMENT OF THE MEETING: With no further business or discussion before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the meeting at 7:54 PM wishing all a very "*Merry Christmas*". Motion carried unanimously

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer