

**RYE TOWNSHIP  
SUPERVISORS' MEETING  
January 23, 2024**

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**PRESENT:** Chairman Jim Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer, Daisy Lightner, Clerk and Recreation Board Secretary, Nancy Sunday, Elected Auditor, Cathy Sabo, Kim Sloop, Natasha Richards of the Marysville Fire Company, and Solicitor Michael Pykosh.

**FORMER SUPERVISORS PRESENT:** Robert Lightner and John Schulze

Chairman Sabo called the meeting to order at 7:00 PM with the pledge of allegiance to the United States flag. The meeting was recorded to aid with the more accurate preparation of the minutes.

**MOMENT OF SILENCE:** Chairman Sabo observed a moment of silence.

**CITIZEN PARTICIPATION:** Chairman Sabo asked if there was any citizen participation at this time. John Schulze of Lee Drive commented on the location of the polling place for Rye Township.

**APPROVAL OF THE MINUTES:** Chairman Sabo made a motion and Supervisor Sloop seconded to approve the minutes of the December 12, 2023 supervisors' meeting with a minor clarification on a detail in the road report. Motion carried unanimously.

Supervisor Sloop made a motion and Vice-Chairman Fedder seconded to approve the minutes of the January 2, 2024 Organization meeting as submitted; motion carried unanimously.

**MONTHLY MUNICIPAL REPORTS:** A Zoning Report was submitted by Zoning Officer, Max Stoner, PE of Glace Associates for activities from December 27, 2023 through January 18, 2024: Two (2) demolition permits and two zoning permits issued; follow-up correspondence sent to close out a zoning permit. No invoice was provided with the report.

No Sewage Enforcement Report was received for January from SEO, Lenny Sizer of FSA Engineering.

The Road Report was provided and read by Road Foreman and Supervisor Brad Sloop. Most of the work completed involved either winter maintenance with snow plowing or repair and service of equipment, call out for downed trees, pick up supplies and rebuilt chains on #2 truck; clean up roads and drains following high water from rain storm; call for repair of backhoe #7; clean ditches of debris, deliver trash cans to numerous residents; and repair reflector posts throughout the Township.

The Recreation Board Report was presented by Nancy Sunday. The Board met in January to reorganize. Preliminary discussions were held to begin planning for upcoming community events. Dates for the events were discussed and members to chair each event were selected. She announced the next events:

- An "Evening of History" with Brian Hummel on Thursday, April 11<sup>th</sup> at 7:00 PM at the Township building. Brian is requesting that residents bring along photographs or post cards to share.
- Annual Fishing Derby, May 18<sup>th</sup> at the Marysville Sportsmen's Association in Marysville Borough. 9 AM to 10:30 AM. Please arrive a little early around 8:30 AM to register the children.

No Emergency Management Report was presented.

The December Treasurer's Report was submitted and read by the Secretary/Treasurer and placed on the front table for review. The report is on file in the Township office and approved pending the 2024 Financial Audit. The Secretary/Treasurer noted that auditors from Smith Elliott Kearns & Co will be on-site to conduct the 2023 Financial Audit from February 6 through February 9.

**RESOLUTIONS:** Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 24-06**, which authorizes the Secretary/Treasurer to transfer a matured General Investment certificate of deposit at Pennian Bank to a 10 month Cd at Bank of Landisburg at 4.80% for a better rate of investment return. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to adopt **Resolution 24-07**, which amends the established Schedule of Fees for the Township of Rye, Perry County Pennsylvania, effective February 1, 2024 and each calendar year thereafter until amended by resolution. Motion carried unanimously. The record notes there were no changes to zoning permit fees. The updated schedule will be posted on the Township's website.

**NEW BUSINESS:** Chairman Sabo made a motion with a second from Supervisor Brad Sloop to agree to permit the polling place for voting in Rye Township to be held at the Township municipal building. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Brad Sloop to accept and sign a two year Lease Agreement with Perry County Board of Elections to rent the municipal building to hold elections for the voters in Rye Township at the rate of \$175.00 per event. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to reschedule the April 23 board meeting due to a conflict with the primary election day to Tuesday, April 16, 2024 at 7:00 PM at the Township building. Motion carried unanimously. The secretary indicated she would advertise the meeting change and also update the website meeting calendar accordingly.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to accept the resignation of Mike Rugh as Assistant Emergency Management Coordinator with regrets. Motion carried unanimously. On behalf of the Board Chairman Sabo expressed appreciation to Mike Rugh for his service to the Township.

The Township received two proposals for trash billing for Rye Township: J. P. Harris Associates and Pennsylvania Municipal Service, PAMS.

Upon due consideration and discussion Chairman Sabo made a motion with a second from Vice-Chairman Fedder to accept the garbage billing and collection proposal from the Pennsylvania Municipal Service, PAMS for three years with billing effective for April 1, 2024, the second quarter billing. Motion carried unanimously. The Secretary indicated she would work out the details of the Agreement with PAMS and present it to the Board for their approval at the February meeting.

Three proposals for replacement of the oil-fired heater in the far bay garage were received from ARCS, LLC, KG Heating & Cooling, and Fuller's Handyman Service. Upon due consideration Chairman Sabo made a motion with a second from Vice-Chairman Fedder to accept the proposal from Fuller's Handyman Service to remove and dispose of the existing Modine oil-fired heater in the garage and install a new Reznor Propane Heater unit with a powered vertical vent kit at the total price due under contract of \$5,800.00. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to authorize the Secretary/Treasurer to prepare an interim expense check for payment in full to Fuller's Handyman Service in the amount of \$5,800.00 upon satisfactory completion of the installation of a new propane heater unit in the far bay garage. Motion carried unanimously.

Chairman Sabo made a motion with a second from Vice-Chairman Fedder to authorize the Secretary/Treasurer to prepare and send requests for proposal, (RFP) for the Bulk Spring Clean-up in May. Motion carried unanimously. Dates and times for the Spring Clean-up were clarified: Friday, May 3 from 6 AM to 1:45 PM and Saturday, May 4, from 8 AM to 12 noon.

Upon consultation with the solicitor and discussion with the employees, Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adopt the Employee Agreement effective for one year from January 1, 2024 through and including December 31, 2024. Motion carried. Supervisor Sloop abstained from signing as a Supervisor on the Agreement due to a conflict of interest since he is a full-time employee of the Township.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to accept the following certification of Real Estate and Per Capita Taxes for the 2024 tax duplicate received from Tax Collector, Rebecca Schulze:

<u>Real Estate</u>	<u>Per Capita</u>
\$172,756.62	\$9,200.00

Motion carried unanimously.

The record reflects that in compliance with the Second Class Township Code, the Elected Auditors met and voted to establish compensation for the year 2024 for a supervisor who works as an employee of the Township. The rate was increased to \$14.50 per hour for all part-time positions. Compensation for full-time employees was established within the range of \$22.00 - \$27.00 per hour.

Chairman Sabo announced the following:

- ◆ Presidents' Day - February 19, 2024 –Office is closed with no change in trash collection.
- ◆ Spring Clean Up is scheduled for Friday, May 3 from 6 AM to 1:45 PM, and Saturday, May 4, 2024 from 8 AM to 11:45 AM.

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided the following expense check registers and submitted the following checks for approval and payment:

2023 General Fund checks #s 17858-17866 in the amount of \$46,317.70. No checks void.

2024 General Fund checks #s 17867-17880 in the amount of \$9,999.58. No checks void.

Payroll checks #s 8304-8309 in the amount of \$4,498.31. No payroll checks void.

Payroll checks #s 8310-8314 in the amount of \$5,060.04. No payroll checks void

With no further discussion on the bills presented, Chairman Sabo made a motion and Supervisor Sloop seconded to approve and sign all checks presented for payment. Motion carried unanimously.

**CITIZEN PARTICIPATION:** Chairman Sabo acknowledged John Schulze of Lee Drive, who signed the public participation sheet to provide comments.

John Schulze had questions and comments about viewing the Employee Agreement, Employee Reviews, and the salary range projected by the Elected Auditors for elected supervisors working as full-time employees.

*The Solicitor advised Mr. Schulze to submit a Right to Know Request to view the Employee Agreement. As soon as the Agreement is signed by everyone, it may be released as a public document.*

*The Solicitor further advised that employee reviews are confidential and are completed at the discretion of the Board. The decision to provide a salary range for supervisors working as full-time employees was discussed with Solicitor Pykosh. Solicitor Dethlefs was not involved in the discussion and therefore could not provide the details surrounding that decision.*

**ADJOURNMENT OF THE MEETING:** There being no further discussion or business before the Board, Chairman Sabo thanked everyone for attending. The meeting adjourned at 7:55 pm on a Sabo/Sloop motion. Motion carried unanimously.

Respectfully submitted,

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Daisy Lightner, Secretary/Treasurer