

**RYE TOWNSHIP
SUPERVISORS' BUDGET WORKSHOP MEETING
October 24, 2024**

PRESENT: Chairman Jim Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer Daisy Lightner, and Elected Auditor, Cathy Sabo

FORMER SUPERVISOR PRESENT: John Schulze

The second budget workshop meeting was held at the municipal building and called to order at 6:30 PM by Chairman Jim Sabo. The meeting was recorded to aid with a more accurate preparation of the minutes.

CITIZEN PARTICIPATION: Chairman Sabo asked if there was any citizen participation at this time. None was offered.

BUDGET WORKSHOP:

The Secretary/Treasurer provided the Board with hard copies of the second draft of a balanced 2025 budget worksheet for the General Fund, Solid Waste Fund and for the Liquid Fuels Fund as follows:

The Budget proposes no increase in the tax levy for 2025. The millage remains at .900 mills. The total budget proposed tentatively for each fund at this point in the process is as follows:

<u>2024 Budget</u>	<u>Fund</u>	<u>2025 Budget</u>
\$954,300	General Fund	\$ 1,023,000
\$259,685	Solid Waste Fund	\$ 264,977
<u>\$167,000</u>	Liquid Fuels Fund	<u>\$ 167,384</u>
\$ 1,380,985 T		\$1,455,361 T

The Secretary/Treasurer began the discussion with the Highway Aid or Liquid Fuels Fund revenues and expenditures:

Liquid Fuels Fund

- Revenue for the Fund includes a small amount of interest and the annual State Allocation of Liquid Fuel's money.
- 2025 State allocation revenues are estimated by PennDOT at approximately \$121,600.00.
- Rough estimates were provided by PennDOT Rep Rick Levan for the following projects:
 - Heisley Road – entire Road with the culvert repair.
 - Spruce Road - from Willow Street north including cul-de-sac;
 - Weaver Drive- the entire length including the cul-de-sac;
 - Weaver Drive- base repair on entire road as needed; and
 - Lambs Gap Road – from a point to a point
- The General Fund will supplement the Liquid Fuels Fund to assist with payment of the paving projects in the amount of \$40,000, dependent on bids received and accepted.
- Estimates were based on this year's price per ton with an estimated increase. The Board will continue to stipulate in the bid packet that acceptance of the bid items will be limited due to budgetary restraints.

The discussion moved to the Solid Waste Fund revenues and expenditures:

Solid Waste Fund

- The trash collection contract from Penn Waste increased as follows:

2021- 24.1%	Annual Cost: \$178,752.00	Monthly: \$14,896.00
2022- 4.0%	Annual Cost: \$186,013.80	Monthly: \$15,501.15
2023- 4.0%	Annual Cost: \$193,275.60	Monthly: \$16,106.30
2024- 10.0%	Annual Cost: \$212,160.00	Monthly: \$17,680.00
2025- 2.0%	Annual Cost: \$216,372.00	Monthly: \$18,031.00
- The consensus of the Board was to increase the quarterly amounts minimally as follows:

Residential – Billed by PAMS – Add additional \$3.00 per quarter or \$12.00 per year.

Regular rate:	\$56 to \$59.00	(1) 96 gallon can
2 Cans rate: (New Category)	\$118.00	(2) 96 gallon cans

This category is for the resident who finds they need and requests an additional 96 gallon size can. Not for commercial use. Billed in-house.

Senior rate:	\$45 to \$48.00	(1) 32 gallon can
Low Income:	\$32 to \$34.00	(1) 32 or 96 gallon can

This category is for a resident approved for low income. Billed in-house.

Commercial- Billed in-house

Low rate	\$145 to \$155.00	Additional \$10.00
Medium Dumpster rate	\$210 to \$225.00	Additional \$15.00
Large Dumpster rate	\$275 to \$295.00	Additional \$20.00
- The Secretary/Treasurer will recalculate the budget with the proposed increases in quarterly rates.
- 09.427.317- \$85,000. The Fund budgets for the annual Spring Clean-up.
- 09.426.368- Penn Waste agreed to extend the cardboard recycling an additional two years. After negotiating to reduce the first offer proposed, the price per haul will increase \$25 per haul in 2025 to \$360 and an additional \$20 in 2026 to \$390. The contract extension will be on the November 12, 2024 agenda for consideration by the Board.
- Solid Waste Capital Reserves will again be budgeted to assist with expenses and balance the 2025 budget. The actual amount transferred will be calculated in the later part of December 2024 when final expenses are paid.

The discussion moved to the General Fund revenues and expenditures.

General Fund

- The Board reviewed the Tax line item accounts from 01.301.100 - 01.310.200 – Tax Schedule. Real Estate tax was increased slightly with interim assessments received including a new home. Per capita taxes remain stable. Real Estate transfer tax was decreased from last year with the higher interest rates for mortgages.
- 01.310.200 - The Earned Income tax, (EIT) line item was increased based on current and last year's receipts. It was noted the amount in the revenue account is the gross amount. The expense account 01.403.310 EIT collection commission reflects the 2% paid to Capital Tax Collection Bureau for collection of the EIT.

- The health insurance was estimated at a 6% increase of the current monthly cost as insurance rates continue to rise.
- The main expenditures increasing the annual General Fund budget are the purchase of the tractor/mower and the additional costs involved to acquire permits, design a culvert, and repair the Heisley Road culvert.
- Awaiting the estimate for culvert replacement from engineering firm of JHA & Company. Engineering and road accounts will be adjusted when the estimate is received.
- General Investment CDs are maturing in November and December 2024 and will be transferred to Capital Reserve before year end 2024 to assist with payment of the culvert replacement repair in 2025.
- 01.411.541 – The donation to the volunteer fire companies was increased \$10,000 or \$5,000 for each company.

Following discussion and review of the documents, it was the consensus of the Board to hold an additional brief budget workshop on Thursday, October 31, 2024 at 6:30 PM to review and finalize the budget for tentative approval and the required 20 day public review at the November 12, 2024 Board meeting with final adoption of the 2025 Budget at the December 17, 2024 meeting.

ADJOURNMENT OF THE MEETING: With no further discussion before the Board, Chairman Sabo made a motion with a second from Supervisor Sloop to adjourn the budget workshop meeting at approximately 7:19 pm. Motion carried unanimously.

Respectfully submitted,

Daisy Lightner, Secretary/Treasurer