

**RYE TOWNSHIP  
SUPERVISORS' MEETING  
November 12, 2024**

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**PRESENT:** Chairman James Sabo, Vice-Chairman Sean Fedder, Supervisor Brad Sloop, Secretary/Treasurer, Daisy Lightner, and Elected Auditor, Cathy Sabo, Clerk, Nancy Sunday, Laura Fedder, Bob and Carole Bishard, Rodney Page, Bill and Barbara Holley, Jackie Green, Chief Assessor, Randy Waggoner and Deputy Assessor, Darla McNaughton of the Perry County Assessment Office, and R. Bruce Crelin, Solicitor.

**FORMER SUPERVISORS PRESENT:** Charlie Kunkle and John Schulze

The meeting was held at the municipal building. Chairman Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. The meeting was recorded to aid with a more accurate preparation of minutes.

**MOMENT OF SILENCE:** Chairman Sabo observed a moment of silence.

**CITIZEN PARTICIPATION:** Chairman Sabo welcomed everyone and asked if there was any citizen participation for items on the agenda at this time.

John Schulze of Lee Drive commented on the trash fee increase proposed in the 2025 Solid Waste budget.

Carole Bishard of Stiles Drive commented and expressed appreciation to the Board for the great paving job completed on Stiles Drive this past summer.

**APPROVAL OF THE MINUTES:** Chairman Sabo made a motion to approve the minutes of the October 22, 2024 meeting as submitted. Vice-Chairman Fedder seconded. Motion carried unanimously.

Supervisor Sloop made a motion with a second from Vice-Chairman Fedder to approve the minutes of the October 24, 2024 Budget Workshop as submitted. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to approve the minutes of the October 31, 2024 Budget Workshop as submitted. Motion carried unanimously.

**PERSONS TO BE HEARD:** Chief Assessor, Randy Waggoner and Deputy Assessor Darla McNaughton were in attendance to provide a brief overview of the County-wide Reassessment Project. Chief Assessor Randy Waggoner addressed the Board and citizens in attendance explaining that the purpose of the Reassessment is to create an equitable distribution of the tax load. Reassessments are required under the Consolidated County Assessment Law 53 Pa C.S. § 8823.

The Board was provided copies of a sample data verification form that was sent to all owners of real estate. Waggoner encouraged residents to review the data verification forms for accuracy and return them if information is incorrect. Waggoner noted appeals informal and formal may be filed in 2025 with the Assessment office when the new market values are received. Final assessments will be in place for the 2026 tax year. In his experience with past assessments, Waggoner offered that one third of the property owners will see a decrease in taxes, one-third will stay the same, and one-third will see an increase. He fielded a few questions from residents.

With no further questions or discussion, Randy and Darla thanked the Board for providing time during their Township meeting to explain the reassessment and departed the meeting.

**MONTHLY MUNICIPAL REPORTS:** Vice-Chairman Fedder made a motion with a second from Chairman Sabo to approve the Zoning/Code Enforcement Report submitted by Zoning/Code Enforcement Officer, Max Stoner, PE listing activities from September through November 8, 2024, as follows: two (2) courtesy notices, six (6) Certificates of Use, four (4) zoning permits and two (2) salvage yard inspections for a total due of \$5,268.81. Motion carried unanimously.

Chairman Sabo made a motion with a second from Supervisor Sloop to approve the Sewage Enforcement Report submitted by SEO Lenny Sizer, which lists three (3) activities for a total due in fees of \$880.00. Motion carried unanimously.

Road Foreman Brad Sloop provided and read the November Road Report as follows: Set up/cleaned up for Election Day and for the library, finished the second mowing along Township roadways; mowed the grass at the Township; cleaned up downed trees on Deans Gap and Pine Hill Roads; machined and fabricated hydraulic cylinder for #10 tractor/mower; cleaned up front flower bed. Weed, plant shrub/flowers, spread mulch; repaired wiring on old backhoe; met with contractor on placement of shale on Millers Gap Road; trimmed trees on Sites Circle; and pressure washed tractor/mower.

No Recreation Board Report was presented because a meeting was not held in November. All events are completed for the year 2024.

No Emergency Management Report was presented.

The October Treasurer's Report was read by the Secretary/Treasurer. With no discussion, the report was accepted as read pending the independent auditor's approval.

**RESOLUTIONS:** Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to approve **Resolution 24-29**, which authorizes the Secretary/Treasurer to withdraw and transfer a General Investment Cd at the Bank of Landisburg, Shermans Dale branch currently at 4.75% interest, divide it and transfer as follows: \$100,000 to a six month short term Certificate of Deposit at Mid Penn Bank currently at 4.20% to be transferred to the General Fund per the 2025 Budget and the remaining portion of the Certificate transferred at the Bank of Landisburg to a five (5) year certificate of deposit at the rate of 3.50%. Motion carried unanimously.

Due to the current dry conditions and at the advice of the local Fire Chief and Emergency Management Coordinators, Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 24-30**, which implements a temporary open burning ban for thirty (30) days unless sooner terminated by the Board of Supervisors. Motion carried unanimously.

**NEW BUSINESS:** On behalf of the Board, Chairman Sabo presented the preliminary 2025 Budget and the Secretary/Treasurer provided a brief summary for the General Fund, the Solid Waste Fund and the Liquid Fuels Fund budgets. Chairman Sabo made a motion with a second from Vice-Chairman Fedder to **approve the 2025 preliminary budget** and make it available for public review and comment for the next twenty (20) days with consideration of final adoption at the December 17, 2024 supervisors' meeting; motion carried unanimously.

The record notes the proposed 2025 budget is balanced with no tax increase. The General Fund Budget at \$1,048,260.00; Solid Waste Fund at \$266,900; Liquid Fuels Fund at \$167,384 with the General Fund supplementing the payment of proposed road projects in the amount of \$40,000. The Solid Waste Fund includes a \$3.00 per quarter increase in residential trash fees; graduated increases of \$10-\$25 in Commercial trash fees with the budget balanced with the use of Capital Reserve funds. A community email communication will be sent tomorrow to residents with a pdf file attachment of the draft of the 2025 Budget along with a link to the budget posted on the Township's website.

Chairman Sabo made a motion with a second from Supervisor Sloop to adopt **Resolution 24-31**, which extends the on-call cardboard recycling hauls per the 2018 contract with Penn Waste of York for a period of two additional years at the following rates: 2025- \$370.00 per haul; 2026 - \$390.00 per haul. All other terms of the contract remain unchanged and in effect. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to renew the Temporary permit # T-24-01 for 1860 Valley Road granting permission for the owners to live in their existing dwelling while constructing a new home on the same lot. Motion carried unanimously.

Vice-Chairman Fedder made a motion with a second from Supervisor Sloop to table any action on adopting the newly revised Employee Handbook to allow more time for the Board to review the proposed revisions. Motion carried unanimously.

**ANNOUNCEMENTS:** Chairman Sabo announced the following upcoming events:

- The Township office will be closed on November 28, 29, & December 2 for the Thanksgiving Holiday/Deer Season; No change in trash collection schedule.
- December 3 – 7:30 p.m. - Planning Commission meeting.
- December 17 is the date of the December Supervisors’ Meeting at 7:00 p.m., rescheduled due to the Christmas Holiday
- December 25, 2024 & January 1, 2025– Township closed for Christmas and New Year’s. No change in trash collection.
- January 6, 2025 – Annual Organization Meeting at 7:00 p.m.at the Township building.

**APPROVAL AND PAYMENT OF THE BILLS:** The Secretary/Treasurer provided a November check register and submitted the following checks for approval and payment.

General Fund checks #s 18103-18129 in the amount of \$54,200.18. No checks void.  
Payroll checks #s 8420-8424 in the amount of \$4,831.82. No checks void.  
Payroll checks #s 8425-8430 in the amount of \$4,725.97. No checks void.

With no discussion on the bills presented, Supervisor Sloop made a motion and Vice-Chairman Fedder seconded to approve the checks presented and pay the bills. Motion carried unanimously. The Board signed the checks immediately following the meeting.

**CITIZEN PARTICIPATION:** Chairman Sabo checked the Public Participation sheet for any additional citizen participation.

John Schulze of Lee Drive asked about the check issued to Glenvale Church of God for the air purification system and commented on the Township’s brush chipping program.

*Chairman Jim Sabo offered that the Glenvale Church of God is the Township’s Emergency Disaster Center or temporary massive care center. The air purification system was installed as a result of COVID-19.*

**EXECUTIVE SESSION:** Chairman Sabo announced that the Board would hold an Executive Session immediately following the meeting to discuss personnel issues.

**ADJOURNMENT OF THE MEETING:** With no further business or discussion before the Board, Chairman Sabo made a motion with a second from Vice-Chairman Fedder to adjourn the meeting at approximately 8:05 p.m. Motion carried unanimously.

Respectfully submitted,

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Daisy Lightner, Secretary/Treasurer