



**RYE TOWNSHIP SUPERVISORS’
ORGANIZATION MEETING AGENDA**

January 6, 2025

**CALL THE MEETING TO ORDER:
MOMENT OF SILENCE**

Pledge of Allegiance

Appointment temporary chairman & temporary secretary:

Jim Sabo
Daisy Lightner

CITIZEN PARTICIPATION: *(Items listed on the agenda)*

Election of Chairman of the Board:

Election of Vice-Chairman:

Administrative Superintendent:

Public Safety Superintendent:

Co-Road Superintendent:

Co-Road Superintendent:

Equipment Maintenance Superintendent:

Solid Waste Superintendent:

Building & Grounds Superintendent:

Vacancy Board Chairman:

Appoint Independent Auditor:

Resolution 25-01
Smith, Elliot, Kearns &
Company, LLC
Craig Whitmer, CPA

Recognition of Elected Auditors:

Catherine Sabo
Deborah Lucas
Vickie Broughton

Direction to Auditors: Re-Organize and Establish pay rate of supervisors working as employees of the Township at their Organization meeting to be held on Wednesday, January 7, 2025 at 9:00 AM, and to review the tax duplicate and establish dates to conduct an audit of the local elected tax collector’s books.

Recognition of Time Capsule Custodians: Levi Lingle, Ethan Lingle, Emma Lingle, Bradley Derek Sloop, Luke Fisher, Jovi Frey, Tenley Frey, Addison Graupensperger, Colin Graupensperger, and Rowen Graupensperger. *(To be opened in 2066 - 300th Anniversary)*

APPOINTMENT/REAPPOINTMENT/REAFFIRM THE FOLLOWING:

SECRETARY/TREASURER:	<u>Daisy Lightner</u>
APPROVE Treasurer's Bond Limit Set for 2025:	<u>\$275,000</u>
SEWAGE ENFORCEMENT OFFICER:	Frederick, Seibert Assoc. <u>Leonard Sizer</u>
ALTERNATE SEWAGE ENFORCEMENT OFFICER:	<u>Matt Eck of FSA</u>
SEO Fee Schedule	<u>Resolution 25-02</u>
ZONING OFFICER/CODE ENFORCEMENT OFFICER:	JHA Companies <u>Max Stoner, PE</u>
ZONING ADMINISTRATIVE SECRETARY:	<u>Daisy Lightner</u>
FLOODPLAIN ADMINISTRATOR:	<u>Gordon Warren</u>
ALTERNATE FLOODPLAIN ADMINISTRATOR	<u>Daisy Lightner</u>
DRIVEWAY PERMIT OFFICER:	<u>Eric Simmons</u>
PERRY COUNTY COUNCIL OF GOVERNMENTS REP	<u>Daisy Lightner</u>
ALTERNATE PERRY COUNTY COG Rep	<u>Sean Fedder</u>
COLLECTOR OF 511 TAXES/PER CAPITA:	Rebecca Schulze, tax collector 4% of amount collected.
COLLECTOR OF 511 TAXES/EARNED INCOME:	Capital Area Tax Collection Bureau, 2.0% of amount collected
COLLECTOR OF RESIDENTIAL SOLID WASTE INCOME:	PAMS, <u>Pennsylvania Municipal Services Group</u>
2025 TRASH RATE SCHEDULE	<u>Resolution 25-03</u>
REPRESENTATIVE TO COLLECTOR OF EARNED INCOME:	<u>Daisy Lightner</u>
ALTERNATE	<u>Sean Fedder</u>
REPRESENTATIVE TO TAX COLLECTION COMMISSION:	<u>Daisy Lightner</u>
ALTERNATE TO TCC	<u>Sean Fedder</u>
EMERGENCY MANAGEMENT COORDINATOR (EMC):	<u>James Cassidy</u>
ASSISTANT (DEPUTY) EMERGENCY MANAGEMENT COORDINATOR:	<u>Curt Whitmer</u>

LEGAL COUNSEL: Michael Pykosh, Esq.

ENGINEER FOR PLAN REVIEWS: JHA Companies
Max Stoner, PE

PLANNING COMMISSION MEMBERS: 12/31/28
(4 year term) Sue Crist
Tom Graupensperger

PLANNING COMMISSION SECRETARY Kimberlee Charles
ASSISTANT PLANNING COMMISSION SECRETARY Daisy Lightner

ZONING HEARING BOARD MEMBER: 12/31/29 Jerry Oberdorf
(5 year term)

PARK AND RECREATION BOARD: 12/31/29 Natasha Frey
(5 year term)

CHIEF ADMINISTRATIVE OFFICER OF PENSION PLANS: Daisy Lightner

Selection of Main Depository (ies): Mid Penn Bank, Marysville
Resolution 25-04
Bank of Landisburg, Shermans Dale Branch
Resolution 25-05
Pennian Bank, New Bloomfield Branch
Resolution 25-06

CERTIFICATION OF DELEGATES - HERSHEY CONVENTION – May 4-7, 2025

State Association Convention Delegate (s): James Sabo, Sean Fedder, Brad Sloop

State Association Convention Voting Delegate: _____

County Association Convention: **Saturday, September 2025** (Date TBA)
James Sabo, Brad Sloop, Sean Fedder,
Rebecca Schulze, if available

ESTABLISHING OF MEETING DATES - 2025:

- A. Fourth Tuesday of each month at 7:00 P.M, except for the following:
May 26 – Memorial Day, rescheduled to Tuesday, **May 20**
November 25 –Thanksgiving; meeting rescheduled to Tuesday, **November 18**
December 25 – Christmas- rescheduled to third Tuesday, **December 16**
- B. Additional Supervisors’ workshop meetings to be scheduled on the second Tuesday morning of the month at 7:30 AM, as deemed necessary by the Board of Supervisors, except for legal holidays.

- C. 2026 Budget Meetings to be held on **October 9, October 23**, and if deemed necessary, **October 30, 2025** at **6:30 P.M.**
- D. Annual Spring Clean-up dates: Friday, 05/02/25 and Saturday, 05/03/25

ESTABLISHMENT OF PAYDAY SCHEDULING: Approve/Authorize the Secretary/Treasurer to prepare and disburse payroll checks on Wednesday at 1:45 PM following the end of each two-week, (bi-weekly) pay period.

APPROVE/AUTHORIZE PAYMENT OF INTERIM EXPENSES: Approve/Authorize the Secretary/Treasurer to prepare and pay interim invoices received up to a maximum of \$2,500, especially those with time sensitive payment dates or those that will receive discounts if paid early. At least two board member's signatures, plus the treasurer, are required on all expense checks.

ESTABLISH THE RATE OF REIMBURSEMENT FOR PRIVATE VEHICLE USE WHEN ON TOWNSHIP BUSINESS:

	2024 IRS rate --	\$.670 cents per mile
	2025 IRS rate --	\$.700 cents per mile

RESOLUTIONS:

- A. **Resolution 25-07** – Road Project Cd and Swaste Cd
- B. **Resolution 25-08** – Pierson Memorial Cd
- C. **Resolution 25-09** – 2025 Salary Schedule

APPROVAL AND PAYMENT OF THE BILLS:

- A. **2024 General Fund** Final expense checks #s 18178-18193 in the amount of \$30,965.66.
- B. **2025 General Fund** expense check #s 18194-18xxx
- C. **2024 Payroll** checks #s 8445-8451 in the amount of \$5,873.10. No payroll checks void.

ANNOUNCEMENTS:

- **Planning Organization and Business meeting, January 7, 2025 at 7:30 PM.**
- **Elected Auditors' Organization Meeting, January 7, 2025 at 9:00 AM.**
- **Recreation Board Organization Meeting, January 13, 2025 at 7:00 PM.**
- **Zoning Hearing Board Organization Meeting, January 14, 2025 at 7:00 PM.**
- **Next regular Board business meeting is Tuesday, January 28, 2025 at 7:00 PM.**

ADJOURNMENT: