

**RYE TOWNSHIP
SUPERVISORS' MEETING
March 24, 2026**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Charlie Kunkle, Secretary/Treasurer, Tanuya Matter, Pamela Strathmeyer, John Yirogl from Casella Waste, Auditor, Cathy Sabo, Debra Littleton, Bill Kretchman, Rebecca Schulze, County Commissioner, Frank Campbell, Bethany Rohler, Laura Fedder, Jackie Green and Township Solicitor R. Bruce Crelin.

FORMER SUPERVISOR PRESENT: John Schulze

The meeting was held at the municipal building. Chairman Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. The meeting was recorded to aid with a more accurate preparation of the minutes.

MOMENT OF SILENCE: Chairman Sabo observed a moment of silence.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was anyone who would like to offer comments at this time on any items listed on the agenda. There were no comments at this time.

APPROVAL OF THE MINUTES: Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve the minutes of the February 17, 2026 supervisors' meeting as submitted. Motion carried unanimously.

PERSONS TO BE HEARD: Perry County Commissioner, Frank Campbell presented a Resolution regarding the decertification of the County's current designated tourism promotion agency and designating a new tourism promotion agency for the County. A motion was made by Chairman Sabo with a second by Supervisor Kunkle to adopt **Resolution 26-12** confirming the Perry County Commissioners decertification of the County's currently designated Tourism Promotion Agency and the designation of a new Tourism Promotion Agency for the County. Motion carried unanimously.

MONTHLY MUNICIPAL REPORTS:

The Zoning Report was submitted. There was 1 Zoning Permit Application for an agricultural use accessory building. 2 Certificates of Use issued for Roof-Mounted Solar Panels. A Certificate of Use was issued for a Residential Addition and 2 Courtesy Notices, 1 for yard regulations and another for a noise violation. Chairman Sabo made a motion with a second from Vice-Chairman Fedder to pay an invoice in the amount of \$1,323.61 for Zoning matters. Motion carried unanimously. Chairman Sabo made a motion with a second from Supervisor Kunkle to approve payment of the JHA invoice in the amount of \$2,143.75 for the Heisley Road Culvert replacement engineering work. Motion carried unanimously.

The Sewage Enforcement Report – there was no activity to report. Chairman Sabo made a motion with a second from Supervisor Kunkle to pay the invoice to FSA in the amount of \$100.00. Motion carried unanimously.

The Road Report was provided by Road Foreman, John Ritter and read by Supervisor Kunkle. Activities included: plowing and cindering, cleanup of downed trees from snow, finish remodel of the office and bathroom, mix cinders, top off fluids and grease trucks, review roads and road bid with

Rick Levan, install new “turn ahead” sign on Mountain Road, clean up snow on bridge decks, install new transfer pump on 500 gallon fuel tank, met with Fisher’s Roofing for roof replacement, filled pot holes on Miller’s Gap and full service on Truck #3 including new brake pads on the front.

Emergency Management Report – No members were present.

The **February Treasurer’s Report** was submitted for review and read by the Secretary/Treasurer, Tanuya Matter. The report is submitted and approved pending the 2026 Financial Audit.

The **Secretary’s Report** was added to give updates on previous agenda items and upcoming projects. The Secretary gave an update on the delinquent trash account collections. Collection total on delinquent accounts since December is over \$9,400.

The Secretary reported that the building updates are now complete with the exception of file room off of the office. Total cost spent to date is \$2,284.08 including a new mini fridge and vacuum.

The Secretary presented the board with a PCard Policies and Procedures manual at the February meeting and requested a motion to adopt. A motion was made by Vice-Chairman Fedder with a second from Supervisor Kunkle to adopt the PCard Policies and Procedures Manual. Motion carried unanimously.

The Secretary viewed a demo of the Utility Billing portal for AccuFund and reported that it will work for “in-house” trash billing. Mid Penn verified that they will allow ACH transfers at no cost for deposits of trash payments. Mid Penn will also supply a check scanner at no cost to the Township for scanning checks to make deposits. The Secretary requested a motion to approve to move to “in-house” trash billing. A motion was made by Vice-Chairman Fedder with a second from Chairman Sabo to move trash billing from PAMS to “in-house” billing with the AccuFund Utility Billing Software. Motion carried unanimously. The Secretary would like to make the change either the end of 2026 or the 1st quarter of 2027, when the PAMS Agreement ends.

The Secretary requested that the Supervisors either revise or eliminate Resolution 10-13 regarding Purchase Orders. The issue was tabled for the April meeting.

The Secretary stated that the Road Project bids have been advertised for opening at the April 28, 2026 meeting.

The exterior building painting project quotes were presented and the Secretary asked for a motion for approval of Turner and Sons Painting quote in the amount of \$5,720. A motion was made by Vice-Chairman Fedder with a second by Supervisor Kunkle to accept the quote from Turner and Sons Painting in the amount of \$5,720. Motion carried unanimously. The work is projected to be done in May.

The Secretary is requesting quotes for roof work and will report back to the Board when they are gathered.

The Secretary has completed a review of all trash accounts with a comparison to the Real Estate Tax billing and found several addresses that are not being billed for trash. The office staff is working to resolve these issues. The Secretary is also going to do a review of all accounts that are being billed as Senior Accounts and would like to set up a process to do a routine review for confirmation of eligibility.

Additionally, the Secretary is requesting permission to set up Direct Deposit for payroll. She has verified with the employees, AccuFund IT and the Auditor that there is no issue with the change. A motion was made by Chairman Sabo with a second from Vice-Chairman Fedder to move payroll to direct deposit. Motion carried unanimously.

RESOLUTIONS: A motion was made by Chairman Sabo with a second by Supervisor Kunkle to adopt **Resolution 26-13** moving the 2026 Liquid Fuels allocation from the Bank of Landisburg Liquid Fuels Money Market account at .80% interest to a 3 month CD at Mid Penn with a 3.75%

interest rate. Motion carried unanimously. The Secretary requested adoption of Resolution 26-14 pertaining to the destruction of records per the Municipal Records Manual. The records to be destroyed are listed on the Resolution and were read off by the Secretary. A motion was made by Chairman Sabo with a second by Vice-Chairman Fedder to adopt **Resolution 26-14** for the destruction of records per the State Municipal Records Retention Manual. Motion carried unanimously.

OLD BUSINESS: The bids for Spring Cleanup were reviewed the Supervisors. A motion was made by Vice-Chairman Fedder with a second by Chairman Sabo to award the bulk Spring Cleanup Bid to Sylvester's Services. Motion carried unanimously.

A motion was made by Chairman Sabo with a second by Supervisor Kunkle to set the individual PCard spending limit to \$1,000 and the Rye Township PCard limit to \$3,000. Motion carried unanimously. A copy of the proposal for IT Upgrades and Services was provided to the Supervisors. A motion was made by Chairman Sabo with a second by Supervisor Kunkle to table the IT Proposal until the April meeting. Motion carried unanimously.

NEW BUSINESS: A motion was made by Vice-Chairman Fedder with a second by Supervisor Kunkle to approve the 2025 Planning Commission's Annual Report. Motion carried unanimously.

The Campbell water issue at 1961 New Valley Road was discussed. The Supervisor's reviewed the summary letter provided by the Engineer, Max Stoner, PE from JHA Company. A motion was made by Chairman Sabo with a second by Supervisor Kunkle to provide a copy of the letter to the Campbells. Motion carried unanimously.

A bid ad was read by the Secretary for sale of two (2) recycling roll off containers and a 2006 Big Tex Trailer. A motion was made by Vice-Chairman Fedder with a second by Supervisor Kunkle to place the ad for the sale of the roll off containers and trailer in the Duncannon Record with bids to be opened at the April Supervisor's meeting. Motion carried unanimously.

ANNOUNCEMENTS:

Chairman Sabo announced the following upcoming events:

- April 3, 2026 – Good Friday, Office Closed; No change in trash collection
- April 7, 2026 – Planning Commission Meeting at 7:30 pm
- April 28, 2026 – Supervisor's Meeting at 7 pm
- May 1 & 2, 2026 – Spring Clean up

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided a March expense check register and submitted the following checks for approval and payment:

General Fund Check's #s 18603-18620 in the amount of \$23,717.90. Nine (9) checks void due to a printing error.

Payroll check #s 8648-8654 in the amount of \$5,720.06 and Payroll check #8655-8659 in the amount of \$5,285.29. No payroll checks void.

With no further discussion on the bills presented, Vice-Chairman Fedder made a motion with a second from Chairman Sabo to approve and pay the expense and payroll checks submitted for payment with the exception of Check #18608 payable to Laura Fedder. Motion carried unanimously. A motion was made by Chairman Sabo with a second by Supervisor Kunkle to pay check #18608 to Laura Fedder. Vice-Chairman Fedder abstained, motion carried.

CITIZEN PARTICIPATION: Bethany Rohler stated that she has been attending the Carroll Township meetings and asked if Rye Township is working on Zoning regarding Data Centers. Vice-Chairman Fedder who also serves on the Planning Commission stated that they are working on the issue.

Chairman Sabo checked the comment participation sheet for additional citizen participation.

Rebecca Schulze noted that the RTCA had 40 children participate in the Easter Egg Hunt. She then spoke about the lawsuit between Rye Township and the RTCA.

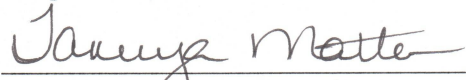
Former Supervisor John Schulze also spoke about the litigation between Rye Township and the RTCA. He provided copies of the Solicitor bills pertaining to the litigation.

Jackie Green spoke regarding the low hanging trees on Lamb's Gap Road. The trees in question are on the Cumberland County side but wanted to know if the Supervisors can do anything to help with the issue. Chairman Sabo directed the Township staff to reach out to the Game Commission and ultimately Hampden Township to see if the Township can spur action on the issue.

Debra Littleton spoke regarding the litigation between Rye Township and the RTCA.

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo thanked everyone for coming and made a motion with a second from Supervisor Kunkle to adjourn the meeting at approximately 8:18 PM. Motion carried unanimously.

Respectfully submitted,



Tanuya Matter, Secretary/Treasurer