

**RYE TOWNSHIP
SUPERVISORS' MEETING
June 23, 2026**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Charlie Kunkle, Secretary/Treasurer, Tanuya Matter, EMC, Curt Whitmer, Debra Littleton, Jackie Green, Ed Lingle, and Township Solicitor R. Bruce Crelin.

FORMER SUPERVISOR PRESENT: John Schulze

The meeting was held at the municipal building. Chairman Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. The meeting was recorded to aid with a more accurate preparation of the minutes.

MOMENT OF SILENCE: Chairman Sabo observed a moment of silence.

Chairman Sabo stated that an Executive Session was held on May 28, 2026 for Personnel regarding the Secretary/Treasurer position.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was anyone who would like to offer comments at this time on any items listed on the agenda. There were no comments at this time.

APPROVAL OF THE MINUTES: Supervisor Kunkle made a motion with a second from Vice-Chairman Fedder to approve the minutes of the May 26, 2026 supervisors' meeting as submitted. Motion carried unanimously.

PERSONS TO BE HEARD: None

MONTHLY MUNICIPAL REPORTS:

The **Zoning Report** was submitted. There were 4 action items including a Demolition permit, a Zoning Permit application for an accessory structure, a Zoning Permit for a deck and one for a storage shed. Chairman Sabo made a motion with a second from Supervisor Kunkle to pay an invoice in the amount of \$1,042.50 for Heisley Road Culvert engineering work. Motion carried unanimously. Supervisor Kunkle made a motion with a second from Vice-Chairman Fedder to approve payment of the JHA invoice in the amount of \$2,945.43 for Zoning matters. Motion carried unanimously.

The **Sewage Enforcement Report** – there were 6 action items to report. Chairman Sabo made a motion with a second from Vice-Chairman Fedder to pay 6 invoices to FSA totaling \$3,201.38. Motion carried unanimously.

The **Road Report** was provided by Road Foreman, John Ritter and read by Supervisor Kunkle. Activities included: mowing along the roadways, replacing a leaking hydraulic line on the old boom, mowing and trimming at the Township building, reworking mower blades and sharpening both boom mowers, multiple truck inspections, cleaned up multiple trees down from high winds, put a new hydraulic cylinder on the old boom mower and working with New Enterprise & Russel Standard on the paving and tar & chip.

Emergency Management Report – EMC, Curt Whitmer provided the completed applications to the Game Commission for the Right-of-Way to the tower. Supervisor Kunkle

provided an update regarding the potential “swap” of some abandoned roadway on Cove Hill Road in exchange for a free the Right-of-Way to the tower on the State Game Lands. A representative from the State Game Lands will be in touch with the Township once a decision is made. EMC Whitmer thanked Marysville and Shermans Dale Fire Companies along with the township road crew for the great work in the clean up of the downed trees from the storm earlier this month.

The May Treasurer’s Report was submitted for review and read by the Secretary/Treasurer, Tanuya Matter. The report is submitted and approved pending the 2026 Financial Audit.

The Secretary’s Report – Reported over \$13,000 in trash delinquencies collected so far. There are some new delinquencies that will need to be addressed. The Secretary would like to discuss the next steps to collecting the delinquencies from residents who now have liens on their properties but are still not paying their trash bills. The Secretary will put together a file and send to the Supervisors and the Solicitor for their review and discussion.

The Secretary reported that the PCard program is now complete. The cards have arrived and are activated.

The Secretary reported that the utility billing software has been ordered and she will be having a meeting on the implementation on Thursday of this week. The plan is to use the new software to bill the Commercial customers in the next quarter.

The exterior building painting is now complete.

The draft applications and letter for Senior and Low-Income trash billing were sent to the Solicitor for review as directed by the Supervisors. Solicitor Crelin noted one typo to be corrected. A motion was made by Vice-Chairman Fedder with a second by Chairman Sabo to approve the Senior and Low-Income trash applications. Motion carried unanimously.

The Secretary is still working on the direct deposit for payroll.

The dumpster for the Township has been delivered. Instead of a cost of \$116.75 per month with a monthly dump (total cost \$1,401 per year), it will be billed at \$40 per month and \$150 per dump. It is estimated that we will need 3 dumps per year ($\$40 \times 12 \text{ months} = \480 , approx. 3 dumps $\$150 \times 3 = \450 totaling \$930 per year).

The Secretary met with a Penn Waste representative regarding the sale of the recycling roll off containers. Also sent photos.

The Secretary contacted Veolia Water to request a list of Rye Township residents that are on public water. Veolia Water stated that they cannot provide that information. The Secretary has compiled a list from the Perry County GIS website and that information will be added into the Utility Billing software for future reference.

The Secretary prepared the paperwork for the title transfer and the sale of the trailer is complete.

RESOLUTIONS: A motion was made by Chairman Sabo with a second by Supervisor Kunkle to adopt **Resolution 26-22** moving the matured Underground Storage Tank CD from Mid Penn Bank to PLGIT with an interest rate of approx. 3.73%. Motion carried unanimously.

NEW BUSINESS: Chairman Sabo stated that Tanuya Matter has agreed to remain at Rye Township as Secretary/Treasurer at a salary of \$82,000 per year.

A discussion was held regarding the verbal request from the Planning Commission for the Solicitor to draft a “Hold Harmless” document for those trying avoid the requirements of the Ordinances. The Secretary has requested that any requests for action from the Planning Commission to the Supervisors be provided in written form. Vice-Chairman Fedder, who serves on both boards will provide more information or direction if needed, after the next Planning Commission meeting.

The DEP permit for the Heisley Road Culvert replacement has been approved. The grant from Senator Rothman for the project has also been approved and is pending a signature. A motion was made by Chairman Sabo with a second by Vice-Chairman Fedder to advertise the bid package for the replacement of the Heisley Road Culvert. Motion carried unanimously.

Several residents have reported issues with semi-trucks driving on New Valley Road and almost running them off of the road. After a discussion of the issue, the Supervisor's have requested that anyone who sees the truck(s), try to get any identifying information so that contact can be made with the driver or company.

The Secretary reported that when Road Foreman Ritter met with Rick Levan regarding the tar and chip work on roads at Leewood Village, Mr. Ritter requested that Maranatha be included in the work and not Cherry Road. That change was not made in the bids. Mr. Ritter directed Russel Standard to complete work on Maranatha instead of Cherry Drive.

ANNOUNCEMENTS:

Chairman Sabo announced the following upcoming events:

- July 3, 2026 – Office closed for 4th of July, trash collection will not change
- July 28, 2026 – Supervisor's Meeting at 7:00 pm
- August 4, 2026 – Planning Commission Meeting at 7:30 pm

OLD BUSINESS: The IT proposal tabled from the May meeting was discussed. The Secretary reported that Nick Melnick stopped in the office and stated that he would like to put together a report of the various options for IT support and cost for the board. After a discussion of the options, a motion was made by Chairman Sabo with a second from Supervisor Kunkle to approve the Tier 1 contract for Albert Forlizzi, III to be the Rye Township Independent IT Consultant. Motion carried unanimously. Chairman Sabo signed the contract for the Tier 1 Support and the IT Modernization and Managed Support.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided the June expense check register and submitted the following checks for approval and payment:

General Fund Check's #s 18671-18685 in the amount of \$30,625.23. No checks void.
Payroll check #s 8686-8689 in the amount of \$5,162.20. No payroll checks void.
Payroll check #s 8690-8694 in the amount of \$5,620.55. No payroll checks void.
Payroll check #s 8695-8700 in the amount of \$5,893.42. No payroll checks void.

With no further discussion on the bills presented, Chairman Sabo made a motion with a second from Supervisor Kunkle to approve and pay the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION:

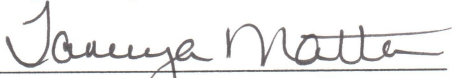
Former Supervisor John Schulze spoke regarding the DCED Grant for Heisley Road, suggested a Road Construction inspection during paving projects and supplied Supervisor Kunkle with a copy of the PennDOT specs, asked about the status of the brush chipping program that was suspended for 6 months in July of 2025 and stated that any signage or restrictions on New Valley Road due to the large truck issue, would require an Engineering study and justification to PennDOT for any restrictions to be lawful.

Jackie Green complimented the Township regarding the cleanup and mowing in the area. A discussion was also held regarding the trees on the Cumberland County side of Lamb's Gap.

Debra Littleton provided input on the trucks on New Valley Road, the IT proposal and the grant for the Heisley Road project.

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo thanked everyone for coming and made a motion with a second from Supervisor Kunkel to adjourn the meeting at approximately 8:02 PM. Motion carried unanimously.

Respectfully submitted,



Tanuya Matter, Secretary/Treasurer