

**RYE TOWNSHIP
SUPERVISORS' MEETING
July 28, 2026**

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PRESENT: Chairman Jim M. Sabo, Vice-Chairman Sean M. Fedder, Supervisor Charlie Kunkle, Secretary/Treasurer, Tanuya Matter, EMC, Curt Whitmer, Deputy EMC, Jim Cassidy, Jackie Green, Jodi & Dave Brown, Nick Melnick, and Township Solicitor Michael Pykosh.

FORMER SUPERVISOR PRESENT: John Schulze

The meeting was held at the municipal building. Chairman Sabo convened the meeting at 7:00 PM with the pledge of allegiance to the flag. The meeting was recorded to aid with a more accurate preparation of the minutes.

MOMENT OF SILENCE: Chairman Sabo observed a moment of silence.

CITIZEN PARTICIPATION: Chairman Sabo welcomed everyone and asked if there was anyone who would like to offer comments at this time on any items listed on the agenda. There were no comments at this time.

APPROVAL OF THE MINUTES: Vice-Chairman Fedder made a motion with a second from Supervisor Kunkle to approve the minutes of the June 23, 2026 supervisors' meeting as submitted. Motion carried unanimously.

PERSONS TO BE HEARD: None

MONTHLY MUNICIPAL REPORTS:

The **Zoning Report** was submitted. There were 10 action items including 3 Certificates of Use, 4 Zoning Permit applications and 3 Driveway Permits. Chairman Sabo made a motion with a second from Supervisor Kunkle to pay an invoice in the amount of \$2,257.50 for Heisley Road Culvert engineering work. Motion carried unanimously. Chairman Sabo made a motion with a second from Vice-Chairman Fedder to approve payment of the JHA invoice in the amount of \$1,361.25 for Zoning matters. Motion carried unanimously.

The **Sewage Enforcement Report** – there were 9 action items to report. Chairman Sabo made a motion with a second from Supervisor Kunkle to pay 4 invoices to FSA totaling \$3,900.00. Motion carried unanimously.

The **Road Report** was provided by Road Foreman, John Ritter and read by Supervisor Kunkle. Activities included: mowing along the roadways, removal of the grates off of the windows from the Police station, painting the front door and outside light, cleaned up multiple trees down from storms, install a new cutting edge on the SJ 310 Backhoe, mowed Marysville Park in exchange for them sweeping our roads, cleaned side ditches and cross pipes on Miller's Gap & Idle Roads, patched pot holes on Fleisher and Rattling Rock Roads, spread 2A modified at places on Miller's Gap Road to smooth out rough areas and divert water to the edge of the road.

Emergency Management Report – EMC, Curt Whitmer noted that he and the Township are still working with the Game Commission on the "swap" of a right-of-way rights. The Game Commission wants to do right-of-way improvements on Cove Hill Road and the Township would like the Game Commission to waive the fee for the right-of-way to the Tower sight for installation of a repeater for our radios.

The **June Treasurer's Report** was submitted for review and read by the Secretary/Treasurer, Tanuya Matter. The report is submitted and approved pending the 2026 Financial Audit.

The **Secretary's Report** – Delinquent trash accounts are being addressed. The Secretary sent out 21 memos to smaller delinquent accounts. The Solicitor filed MDJ notices on July 16 for large delinquent accounts that were previously lienied and have made no effort to pay the delinquency.

The Secretary reported that the utility billing software has been ordered and will be installed in the next month. Solid Waste funds will need to be moved into a new separate checking account for Solid Waste. She will make a recommendation next month and present a Resolution for the account. After the audit for 2026, the Solid Waste monies in the General Fund will be moved into the new Solid Waste checking account and no funds will be intermingled from that point forward.

The Secretary reported that the target date for direct deposit implementation is January 1, 2027.

Paperwork was submitted to the State to make a change in the deposit account for the Highway Aid/Liquid Fuels monies. The account change confirmation was received on 7/27. After the Highway Aid monies are deposited in the spring and it is confirmed that they are deposited into the correct account, a Resolution will be presented to close the 2nd checking account for Highway Aid at Bank of Landisburg. Other "extra" checking accounts will be closed systematically as CD's are closed at the various banks to streamline the banking.

RESOLUTIONS: A motion was made by Chairman Sabo with a second by Supervisor Kunkle to adopt **Resolution 26-23** moving the matured Elaine Pierson CD from Mid Penn Bank to PLGIT with an interest rate of approx. 3.73%. Motion carried unanimously. A discussion was held with regard the Township handling the funds for the Memorial. Supervisor Kunkle asked why the funds couldn't be given to the family to disburse. The Secretary will pull any information retained by the Township and forward it to the Solicitor and Supervisors for review. The monies will be held in PLGIT until disbursed.

A motion was made by Vice-Chairman Fedder with a second by Supervisor Kunkle to adopt **Resolution 26-24** moving the matured Bridges CD from Mid Penn Bank to PLGIT with an interest rate of approx. 3.73%. Motion carried unanimously.

NEW BUSINESS: Mid Penn Bank contacted the office to report that one of the escrow accounts for the Small Flow Treatment Systems in the Township still has a signature card on file with outdated names. A motion was made by Chairman Sabo with a second by Supervisor Kunkle to have a new signature card completed with updated names. Motion carried.

A discussion was held regarding the chipping program in the Township. Maintenance on the chipper has cost the Township about \$200 a year not including inspection. A motion was made by Supervisor Kunkle with a second by Chairman Sabo to advertise the chipper for sale by bid. Motion carried unanimously.

Burget & Associates, Inc. has requested a time extension for the Barlup Subdivision/Land Development Plan. A motion was made by Vice-Chairman Fedder with a second by Supervisor Kunkle to approve the time extension until October 2026 for the Barlup Subdivision/Land Development Plan. Motion carried unanimously.

Supervisor Kunkle has requested that some repairs be made to the Salt Shed. There are 3 support columns that need repaired or replaced. Supervisor Kunkle will get quotes for the repairs for the next meeting.

ANNOUNCEMENTS:

Chairman Sabo announced the following upcoming events:

- August 4, 2026 – Planning Commission Meeting at 7:30 pm
- August 25, 2026 – Supervisor's Meeting at 7:00 pm
- September 7, 2026 – Office closed for Labor Day – Trash pickup will be on Wednesday, September 9

OLD BUSINESS: The trees on the Cumberland side of Lamb's Gap Road were discussed at the last meeting. The Secretary requested that John Ritter speak to his connection with the Game Commission about having some of the trees cut back. The Secretary was directed to draft a letter to Hampden Township requesting the tree issue be addressed.

The Secretary gave an update on the time line for the bids for the Heisley Road Culvert repairs. The bids should go out within the next 2 weeks, a Pre-Bid Conference will be held at the Township building and on-site on September 10th in the evening (time to be determined). Bid opening on the PennBid site on September 18th, JHA will handle the bid opening and a bid presentation to the Board of Supervisors with a recommendation to take action at the September 22nd Supervisor's meeting. The grant is completed and we are awaiting the deposit of funds. Solicitor Pykosh requested the Grant Contract be sent to him for review.

APPROVAL AND PAYMENT OF THE BILLS: The Secretary/Treasurer provided the July expense check register and submitted the following checks for approval and payment:

General Fund Check's #s 18686-18717 in the amount of \$27,343.19. No checks void.
Payroll check #s 8701-8706 in the amount of \$5,856.69. No payroll checks void.
Payroll check #s 8707-8711 in the amount of \$5,569.77. No payroll checks void.

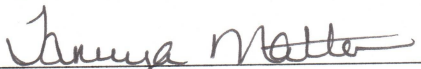
With no further discussion on the bills presented, Vice-Chairman Fedder made a motion with a second from Supervisor Kunkle to approve and pay the expense and payroll checks submitted for payment. Motion carried unanimously.

CITIZEN PARTICIPATION:

Former Supervisor John Schulze requested further clarification on several of the bills on the check register. Requested that the Planning Commission and Zoning Hearing Board minutes be posted to the website. The Secretary agreed to post them. Mr. Schulze asked when the last time the salt shed was inspected. Suggested some items to be cleaned up within the fenced yard behind the salt shed. Stated that the chipping program is now another service that the Township doesn't provide.

ADJOURN THE MEETING: With no further business or discussion before the Board, Chairman Sabo thanked everyone for coming and made a motion with a second from Supervisor Kunkle to adjourn the meeting at approximately 7:45 PM. Motion carried unanimously.

Respectfully submitted,



Tanuya Matter, Secretary/Treasurer